

**MINUTES OF COUNCIL MEETING OF A COUNCIL MEETING  
TOWN OF FORT MACLEOD, AT COUNCIL CHAMBERS,  
MONDAY APRIL 11, 2016 AT 6:00 PM**

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**In Attendance:** Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors Gord Wolstenholme, Mike Collar, Michael Dyck, Trish Hoskin and Keith Trowbridge. CAO Sue Keenan, Deputy CAO Jill Henderson, Administrative Assistant Liisa Gillingham

**Deputy Mayor Feyter called the meeting to order at 6:35 pm.**

**N. IN CAMERA**

1. Land

**R.131.2016** Moved by Councillor Hoskin to go in camera at 6:35 pm.

**CARRIED**

**Mayor Gendre entered the meeting at 6:50 pm**

**R.132.2016** Moved by Councillor Wolstenholme to come out of in camera at 6:50 pm.

**CARRIED**

**Deputy Mayor Feyter called the regular meeting to order at 7:02 pm**

**A. AGENDA**

Addition to Correspondence - 4. First Nations Dinner and Dialogue event date.

**R.133.2016** Moved by Councillor Trowbridge to accept the Agenda with the one addition.

**CARRIED**

**B. ADOPTION OF MINUTES**

1. Council Meeting Minutes March 28, 2016

Mayor Gendre would like to add to the RCMP Delegation: that there was also discussion on improved lighting being used as a deterrent to discourage the vehicle break and entering's.

**R.134.2016** Moved by Councillor Collar that the minutes from the March 28, 2016 meeting be approved with the amendment.

**CARRIED**

2. Committee of the Whole March 22, 2016

**R.135.2016** Moved by Councillor Trowbridge that the minutes from the March 22, 2016 meeting be approved as presented.

**CARRIED**

3. Historical Area Society Meeting Minutes November 18, 2015

As no changes were brought forward to Deputy CAO Henderson, the minutes were placed back on the Agenda for Council approval. Mayor Gendre responded that he had emailed his minutes from the meeting to Council members that afternoon. CAO Keenan suggests that this item be tabled until further review and adjustments to the minutes can be made.

**R. 136.2016** Moved by Councillor Dyck that the Historical Area Society Meeting Minutes from November 18, 2015 be TABLED.

**CARRIED**

**C. CORRESPONDENCE /INFORMATION**

1. Community Clean Up – More details and specifics will be provided via email next week.

2. Minister Larivee – PDD Exemption

3. Newsletter 1<sup>st</sup> Edition – Sue wanted to thank Liisa and Keli for putting the first edition of the Bi-monthly newsletter together, looks great and the information provided is excellent. This newsletter will be attached to the utility bills to provide tips, news and notices.

4. Proposed Dates for the First Nations and Councils Dinner and Dialogue. June 8<sup>th</sup> was the date that was decided on to host the dinner.

**R.137.2016** Moved by Councillor Collar to accept the Correspondence Items as information.

**CARRIED**

**D. BUSINESS ARISING FROM THE MINUTES**

None

## **E. DELEGATIONS**

### 1. 7:00 pm- 7:15 pm Axia – Jason O’Connor

Mr. O’Connor presented Council with some additional information and updates regarding the possibility Fibre Optics installation in Fort Macleod. One item that is requiring a little extra diligence is working in conjunction with the municipal access agreement. This may take a little extra time to determine the details of what an install would look like. Reminder that this installation would require no public money.

Deputy Mayor Feyter asked about a timeline? Mr. O’Connor figured it could still be a couple of months.

Councillor Collar inquired to the radius of service area? This had not yet been determined.

Mayor Gendre wanted to clarify that this was not a sales gimmick and that this technology will be the primary internet delivery systems for many, many years. Mayor Gendre also wanted clarity on splitters being used within the community. Mr. O’Connor agreed with the estimated longevity of fibre optics technology, he also discussed the use of a “hub or fibre house” being built within the community that would have an individual fibre for each house, and they would not be using splitters from the hub.

Deputy Mayor Feyter thanked Mr. O’Connor for presenting to Council.

## **F. PUBLIC HEARINGS**

None

## **G. CONSIDERATION OF PUBLIC HEARINGS**

Nothing at this time, discussion will continue regarding development and key elements over the next few months.

## **H. COMMUNITY INPUT**

Next Community Input April 25, 2016

## **I. UNFINISHED BUSINESS**

None

## **J. NEW BUSINESS**

### 1. Empress Theatre Lease and Fee Agreement, Schedule A

Deputy CAO Henderson reviewed the proposed Fee Agreement and Schedule A. Discussion ensued.

Requested changes or additions in language:

11. a) The Town shall be responsible for the maintenance of the Empress Theatre **building structure and** systems (plumbing, electrical, HVAC).

#### 19.2 Policy Endorsements

The Society will provide the Town, a certificate of insurance **annually**.

19.3 The Town will effect and maintain insurance on the Building for insurable risks against which and in amounts for which **it is** prudent **that the** Town would protect itself but excluding all the Society fixtures, machinery and equipment.

**R.138.2016** Moved by Councillor Dyck that the Lease and Fee for Service Agreement between the Town of Fort Macleod and the Empress Theatre Society be approved with the three noted amendments.

**CARRIED**

**R.139.2016** Moved By Councillor Wolstenholme to TABLE Schedule A.

**CARRIED**

### 2. Mayor’s Caucus – June 16, 2016

Deputy Mayor Feyter and CAO Keenan requesting approval to attend.

**R. 140.2016** Moved by Councillor Dyck that Deputy Mayor Feyter and CAO Keenan attend the Mayor’s Caucus.

Mayor Gendre suggested an amended motion:

**R.141.2016** Moved by Mayor Gendre that he also be included in the motion to attend the Mayor’s Caucus.

Mayor Gendre requested a recorded vote

**For:** Mayor Gendre

**Against:** Deputy Mayor Feyter, Councillors Wolstenholme, Dyck, Collar, Trowbridge and Hoskin.

**DEFEATED**

*Original Motion*

**R.140.2016** Moved by Councillor Dyck that Deputy Mayor Feyter and CAO Keenan attend the Mayor's Caucus.

Mayor Gendre Requested a recorded vote.

**For:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Dyck, Collar, Trowbridge and Hoskin.

**CARRIED**

Mayor Gendre would like it noted that he has already registered for the caucus.

3. Fire Department Doors – MPE Recommendations.

CAO Keenan reviewed with Council the submitted recommendations from MPE regarding the widening of the doors at the fire hall.

**R.142.2016** Moved by Mayor Gendre to TABLE the Fire Hall Doors pending the Fire Chief being at a meeting and also gather more information from MPE regarding design costs.

Mayor Gendre Requested a recorded vote.

**For:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck, and Hoskin.

**CARRIED**

4. Town of Fox Creek – Request for letter of Support

Review of information provided.

**R.143.2016** Moved by Councillor Wolstenholme that the request for a letter of support be accepted as information.

**CARRIED**

5. Farm Safety Centre- Request for Donation

Review of information provided with a suggestion that should Council wish to support the request it be moved to Budget discussions.

**R. 144.2016** Moved by Councillor Collar to TABLE this request until Budget discussions.

**CARRIED**

6. MPE – South West Sanitation Extra Work

CAO Keenan reviewed proposed additional projects that could be added to the 8<sup>th</sup> street project should the funding be approved for additional work. Projects listed in order of recommended priority.

**R. 145.2016** Moved by Councillor Collar to approve the MPE list of proposed projects as presented.

**CARRIED**

7. Performance Review Policy

Administration presented the finalized draft for Unionized Staff Performance Reviews.

**R.146.2016** Moved by Councillor Collar that the presented policy for performance reviews be approved as presented and that a non-union staff performance review policy be presented to Council.

**CARRIED**

8. Town Financial Reserve Accounts

Request from CFO Holbeck to consolidate the numerous reserve accounts.

**R.147.2016** Moved by Councillor Trowbridge to approve the recommendation that the number of reserve accounts be reduced from 36 (thirty six) accounts to 5 (five) reserve accounts.

**CARRIED**

9. Monarch Parade – May 7, 2016

Request for Town float in the Monarch Parade.

**R.148.2016** Moved by Councillor Hoskin that Councillor Dyck attend the Monarch Parade and drive the Town vehicle should his schedule allow.

**CARRIED**

#### **K. CAO REPORT**

Highlight of first staff in-service given by CAO Keenan. Set to have 3 sessions similar throughout the year. Good response from staff and felt it was well received.

**R.149.2016** Moved by Councillor Collar that the CAO Report be accepted as information.

**CARRIED**

#### **L. DEPARTMENT HEAD REPORTS**

Brief review and highlights given by CAO Keenan.

**R.150.2016** Moved by Councillor Hoskin that the Department head reports be accepted as information.

#### **M. COMMITTEE REPORTS**

Affordable Housing: Councillor Wolstenholme/Hoskin - Meeting is tomorrow.

AB South West: Deputy Mayor Feyter - Was at the EDA convention and presented with an award for the 13 Ways to Kill Your Community project.

Chamber of Commerce: Deputy Mayor Feyter - Chamber is still looking for a President.

Early Childhood: Councillor Collar - Getting ready for the Allied Arts Children's Art Festival

Empress Theatre: Councillor Dyck - Centre Stage series is complete for the year and next year's lineup is ready to go with only one slot left. Community production is ready to go.

Environment Committee: Councillor Collar - Earth Day Volunteer Community Cleanup Wednesday April 20 at 5:30 meet at the Arena parking lot.

FCSS: Councillor Hoskin - Lots of great applications for summer positions as well as office position. Two STEP grants approved.

Library: Councillor Dyck - New bylaws being presented at the AGM.

Interagency: Councillor Hoskin - Has been moved to a quarterly meeting.

Ag Society: Councillor Trowbridge - Partnering again with KFFC to host the New Year's Eve Bullarama. June 10 & 11 Exotic Animal show and sale.

FMCIA: Councillor Dyck - Finalizing the raffle application, hope to start selling tickets June 9, 2016 review of prizes.

Highway 3: Deputy Mayor Feyter - Letters have gone out to communities for support; looking forward to those coming back.

Regional Waste: Councillor Wolstenholme - Biogas Tour happened and found interesting.

Willow Creek Foundation: Councillor Wolstenholme - all clients are now placed in other locations and staff will be done at the end of April, just getting ready for the auction.

CHTA: Deputy Mayor Feyter - Meeting next week.

Chinook Arch: Councillor Dyck - Budget approved and renovation on the whole building are being planned.

CAO Review Committee: Councillor Dyck, Wolstenholme and Deputy Mayor Feyter - reminder that feedback is requested from Council for meeting with CAO Keenan on Tuesday.

FMHA: AGM on the 14<sup>th</sup>.

#### **N. FINANCIALS**

##### 1. Payables

No presented

##### 2. YTD Financial Statements

These will be presented quarterly.

**R. 151.2016** Moved by Councillor Dyck to accept the Year To Date Financial Statements as information.

**CARRIED**

#### **O. FOR THE GOOD OF COUNCIL**

Councillor Hoskin: Reminds Council members that the Dunk tank for the KFFC Family Carnival is still looking for people to be dunked. Thank you to the Council members that attended the Family Wellness evening. Volunteer Appreciation event is tomorrow night.

Mayor Gendre: Spoke on MD concerns with linear tax assessment, and a cautionary approach with budget considerations. Mayor Gendre also shared his thoughts on the Biogas tour and the cost associated with it versus the return on investment.

Councillor Collar shared that two staff members shared with him that they liked the “Bear Pit” staff session.

**P. IN CAMERA**

**R.152.2016** Moved by Councillor Collar to go in camera at 9:20 pm.

**CARRIED**

**R.153.2016** Moved by Councillor Dyck to come out of in camera at 9:45 pm.

**CARRIED**

**R.154.2016** Moved by Councillor Wolstenholme to Adjourn at 9:45 pm.

**CARRIED**

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***Deputy Mayor, Brent Feyter***

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***CAO Sue Keenan***

Approved