

**MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF  
THE TOWN OF FORT MACLEOD, HELD AT CENTENNIAL LIBRARY  
MONDAY, JULY 27, 2015 AT 7:00 P.M.**

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**In Attendance:** Mayor Rene Gendre, Councillors Gord Wolstenholme, Keith Trowbridge, Michael Dyck, Trish Hoskin, Mike Collar, Interim CAO Jill Henderson, CFO Kris Holbeck, Administrative Assistant Liisa Gillingham  
**Absent:** Deputy Mayor Brent Feyter

**Councillor Michael Dyck called the meeting to order at 7:00 p.m.**

**Note:** Meeting was being recorded by the Administrative Assistant as well as Mayor Gendre.

**A. Approval of the Agenda**

Additions: Add #2 Delegation - MPE Raw Water Intake

**R.405-2015** Moved by Councillor Hoskin that the Agenda be approved with the addition.

**CARRIED**

**B. ADOPTION OF THE MINUTES**

Discussion on a requested addition to the May 28, 2015 minutes. Administration was asked to look into these minutes and it was found that the minutes had been brought before Council and approved at the June 8, 2015 meeting.

**1) July 13, 2015 Meeting Minutes**

**R.406-2015** Moved by Mayor Rene Gendre to **TABLE** the Adoption of the July 13, 2015 Council Meeting minutes to the August 10, 2015 meeting.

**CARRIED**

**2) May 14, 2015 Special Meeting Minutes**

Discussion on a sign in sheet, and confidentiality of the meeting.

**R.407-2015** Moved by Councillor Hoskin to **TABLE** the Adoption of the May 14, 2015 Special Meeting minutes to the August 10, 2015 meeting.

**CARRIED**

**C. BUSINESS ARISING FROM THE MINUTES**

None

**D. PUBLIC HEARINGS**

None

**E. DELEGATIONS**

**1) MPE - Doug Mickey- Infrastructure and Street Improvements 2015**

2015 Street Improvement Project-Mr. Mickey informed Council that the Sgt. Wilde and Water Street projects were complete and came in on budget. Barracks Street will start after the September long weekend.

2015 Infrastructure - The 28<sup>th</sup> Street project is progressing satisfactorily. Electric department is requesting an adjustment be made and use directional drilling for running services to properties, much less disruptive to property and landscaping. Mayor Gendre questioned the scope of directional drilling being part of the original contract? Mr. Mickey clarified that something along these lines would be considered in the contract as necessary or relative work which would allow for it to be considered part of the existing contract work.

**2) MPE-Doug Mickey - Raw Water Line Exposure**

Mr. Mickey informed council that the concrete encased line that provides water to the treatment has become exposed. Disaster Recovery Program (DRP) has been contacted, we are assuming this is from the last few floods, and the river it's self may be shifting in its natural course. This project may be eligible for funding from the Disaster Recovery Program, however, we are required to submit a preliminary engineering report with a cost of approximately \$20,000 (twenty thousand dollars). If through this report it is found that we fit the criteria the cost of the report and repair cost will be covered by the program. Mr. Mickey is coming to Council at this point to ask for approval to have the preliminary engineering report done. Additional questions from Council were asked and Mr. Mickey suggested that they have the Environment Division come out and report on their concerns if Council wished.

Councillor Michael Dyck Thanked Mr. Mickey for updating council.

## **F. Community Input**

### 1) Terry Daniels

Mr. Daniels was looking for clarification on the Financial settlement for the Previous CAO and the total payout and what the cost of the recruitment firm hired was? Interim CAO Jill Henderson stated that the Recruitment firm cost was \$25,000 (twenty five thousand) and felt that it would be best to seek legal clarification on any confidentiality issues that regarding the CAO settlement. We will place it the Agenda for the August 10, 2015 meeting.

### 2) Catherine Woodman

Ms. Woodman would like to compliment Council on the title of Agenda item 7; she appreciates that it is listed as "Brownlee Legal" and not "Mayors Lawsuit".

### 3) Don Gray

Mr. Gray wanted to bring to Council a concern regarding the information that is posted on our website that still mentions the Police Academy under Economic Development. Mr. Gray suggests we look at other websites such as Claresholm. Mr. Gray would also like clarification on information searches and how much we are charging for them. Interim CAO Ms. Henderson let Mr. Gray know that we would look in to information searches and if we are charging for any information other than FOIP searches.

## **G. Unfinished Business**

### 1) Public Works Shop Update

Interim CAO Jill Henderson gave an update of the progress of planning for the Public Works shop. Councillor Collar and Wolstenholme are involved in the committee that meets once every two weeks to keep the project moving forward. At this time we are looking a possible design build, there are two locations that have been suggested as suitable locations - water treatment plant area & 9<sup>th</sup> Street and 1<sup>st</sup> Avenue. It is the intention to keep this as a regular agenda item to keep council and the public informed on the project. Councillor Collar expressed the design build would keep the cost's down, get a local design firm to draw up the preliminary plans. Design builds are much more economical. We would like to bring this back to Council for another update at the end of August or beginning of September.

Mayor Rene Gendre would like to ensure that the public give input as this is a large sum of money that would likely come out of taxes. Chief Financial Officer Kris Holbeck stated that this would be financed by debenture per the 2015 approved capital budget.

## **H. New Business**

### 1) Family Swim Pass

Discussion on family rates in the area and the variety of options that are used. It was recommended by Administration that as we are in the middle of the season and some families have already purchased passes that this issue be brought back to Council in the spring for discussion with the 2016 rates.

### 2) Waste to Energy Presentation

Bring back on the August 10, 2015 agenda and ask Deputy Mayor Brent Feyter to speak on it.

### 3) Triathlon - Road Closure Request

Request to close 21<sup>st</sup> Street between 2<sup>nd</sup> and 3<sup>rd</sup> Avenues:

Beginning 9:00 pm August 14 through to 4:00 pm August 15.

**R.408-2015** Moved by Councillor Wolstenholme that the street closure be approved as requested for the Fort Macleod Triathlon on August 14 and 15, 2015.

**CARRIED**

### 4) Fort Macleod Drug Coalition- Little League Ball Diamond Request

Party in the Park is being held September 12, 2015 and the Coalition is requesting use of the Little League Diamonds from 1 pm - 4 pm.

**R.409-2015** Moved by Councillor Hoskin that the Fort Macleod Drug Coalition be granted use of the Little League Ball Diamonds for Party in the Park on September 12, 2015.

**CARRIED**

### 5) Tax Penalty Forgiveness

Chief Financial Officer Kris Holbeck reviewed the details of the request. After discussion regarding the matter, Councillor Dyck asked for a motion. Councillor Dyck asked again for a motion. Councillor Dyck asked for a motion for a third and final time. No motion was given.

6) Tax Penalty Forgiveness

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7) Brownlee Legal Fee Update

Updated legal fees for the Town of Fort Macleod to date are \$118,232.95 (one hundred eighteen thousand, two hundred thirty two dollars and ninety two cents.)

Mayor Gendre requested it be noted that he also has incurred legal fee's over \$100,000.00 (one hundred thousand dollars)

**R.410-2015** Moved by Councillor Hoskin that Brownlee Legal Fee update be accepted as information.

**CARRIED**

8) MPE- Tender Results - 2014 Flood Repairs

MPE is recommending that deGraaf Excavating Ltd. be awarded the tender for the 2014 flood repairs.

**R.411-2015** Moved by Councillor Trowbridge that the tender submitted by deGraaf Excavating Ltd for \$506,029.65 (five hundred and six thousand, twenty nine dollars and sixty five cents) be accepted.

**CARRIED**

9) Alberta Urban Municipalities Association (AUMA) Conference- Sept 23-25,2015

Administration is looking for confirmation from Councillors for attendance as registration needs to be completed.

10) Roles & Responsibilities

Administration was asked to look in to available dates and times for mediation to continue.

11) Coalhurst Miners Day Parade - August 8, 2015

Council will check schedules.

12) Pincher Creek - August 15, 2015

Councillor Dyck stated that he is available this day but also believes this is the date of another parade as well. Administration was asked to look in to the dates and Council would check schedules.

13) Willow Creek Foundation Meeting

Set up date and Time for meeting with Council and Affordable Housing Committee. Willow Creek Foundation has given us a date of September 9<sup>th</sup> or the 15<sup>th</sup>. Council would like to meet with the Foundation on September 9, Administration to coordinate.

14) Information Items

- a) CWTA - Recycle My Cell
- b) Green Party of Alberta

**R.412-2015** Moved by Councillor Trowbridge that the Information Items be accepted as presented.

**CARRIED**

**I. CONSIDERATION OF PUBLIC HEARINGS**

2) MPE - Raw Water Line Exposure

**R.413-2015** Moved by Councillor Hoskin that the preliminary engineering report be done as recommended with an approximate cost of \$20,000 (twenty thousand dollars).

Mayor Rene Gendre requested a recorded vote.

For: Mayor Rene Gendre, Councillor's Mike Collar, Trish Hoskin, Gord Wolstenholme, Michael Dyck and Keith Trowbridge.

CARRIED

## **J. OPERATIONS REPORTS**

### **1. Historic Area Society**

Administration reviewed a report to Council outlining concerns and next steps for the Society. Councillor Dyck inquired about the Provincial Representative and if we have heard back regarding that. There is concern that as there are current issues on Main Street and residents are unclear as to who to go to for clarity, that they are getting incorrect information. Councillor Collar would like to see that the Development Officer continue as is and follow the recommendation of Administration: To continue with the present process of approvals within the Historic area as they have been done since 2008 until such a time that a Design Review Committee is appointed by the Historic Area Society with a mandate, policy and procedure relating to developments within the historic District.

**R.414-2015** Moved By Councillor Wolstenholme that the Operations Reports be accepted as information.

CARRIED

## **K. COUNCIL REPORTS**

- 1) Councillor Wolstenholme
- 2) Deputy Mayor Feyter

**R.415-2015** Moved by Councillor Collar to accept the Council Reports as information.

CARRIED

## **L. FINANCIALS**

### **1) Payables**

Discussion regarding the invoice for M&M Painting; this was the contractor hired by Fargo to repaint all store fronts after filming was complete. This cost was covered in the payment to the Town from Fargo.

**R.416-2015** Moved by Councillor Collar that the Payables be accepted as information.

CARRIED

### **2) May 2015 Bank Reconciliation**

**R.417-2015** Moved by Councillor Trowbridge that the Bank Reconciliation be accepted as information.

CARRIED

**R.418-2015** Moved by Councillor Collar to recess at 8:22 pm.

CARRIED

**Meeting reconvened at 8:32 pm**

## **M. IN CAMERA**

### **1) Personnel**

**R.419-2015** Moved by Councillor Trowbridge to go in camera at 8:33 pm.

CARRIED

**R.420-2015** Moved by Councillor Collar to come out of in camera at 8:40 pm.

CARRIED

## **N. ADJOURNMENT**

**R.421-2015** Moved by Councillor Wolstenholme to adjourn at 8:40 pm.

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Deputy Mayor, Brent Feyter

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Interim CAO - Jill Henderson