

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF
THE TOWN OF FORT MACLEOD
MONDAY MAY 25, 2015 AT 7:00 P.M.**

In Attendance: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors Trish Hoskin, Michael Dyck, Gordon Wolstenholme and Keith Trowbridge. Interim CAO Jill Henderson, Administrative Assistant Liisa Gillingham, CFO Kris Holbeck

Absent: Mike Collar

Frank McTighe representing the Gazette.

Deputy Mayor Brent Feyter called the meeting to order at 7:01 pm

A. APPROVAL OF THE AGENDA

Amendments to the Agenda:

Remove from Unfinished Business:

4) Wavetech

Addition to New Business:

13) CAO Recruitment

R.284-2015 Moved by Councillor Hoskin that the Agenda with the amendments be approved.

CARRIED

B. ADOPTION OF THE MINUTES AND AMENDMENTS

Amendments to the Minutes of May 11, 2015 Council Meeting Minutes:

For resolution R.275-2015: Mayor Rene Gendre made the motion not Deputy Mayor Brent Feyter.

Signature Line: the title of Jill Henderson for the signature line should read Assistant CAO.

R.285-2015 Moved by Councillor Hoskin that the Minutes of the May 11, 2015 Council Meeting be approved with amendment to resolution R.275-2015 as well as the amendment to the signature line.

CARRIED

R.286-2015 Moved by Councillor Trowbridge that the meeting minutes from the May 13, 2015 Special Meeting be approved with the addition of another authorizing signature.

CARRIED

R.287-2015 Moved by Mayor Gendre that the Minutes from the May 19, 2015 Committee of the Whole meeting be approved as presented.

CARRIED

C) BUSINESS ARISING FROM THE MINUTES

None

D) PUBLIC HEARINGS

None

E) DELEGATIONS

1) Emergency Medical Services

Several Members of Alberta Emergency Medical Services were in attendance to present to Council regarding the annual reports for EMS in our area. There was concern regarding joint use of EMS vehicles and being used in other regions and then not being available in our area if needed. Discussion on a new website as well as new data collection standards that will impact the way they collect and present data.

Deputy Mayor Brent Feyter thanked all members for attending and presenting to Council.

2) Switched Advance Lighting- Matthew Dobbs and James Walls

Mr. Dobbs and Mr. Walls presented alternative long-life lighting options for the Arena and street lights of Fort Macleod, who stated that a "Green Lease" program available for cost assisting. The Town's electrical department would do all the conversions using a retro fit design so that fixtures are not being replaced just the "bulb", this would assist with keeping costs down. There will be sample lights installed on the Highway at the west end of town.

Deputy Mayor Brent Feyter thanked Mr. Dobbs and Mr. Walls for presenting to Council.

3) RCMP Annual Review

No RCMP in attendance

4) Mr. Alain Dubriel- Main Street Issues

Mr. Dubriel shared with Council his concerns regarding the façade used while filming Fargo being left on the old Reach building. The façade used for filming purposes is considered temporary and no permits were issued as it was built to be a prop. One of the concerns was for the safety of foot traffic on Main Street.

Deputy Mayor Brent Feyter thanked Mr. Dubriel for coming before Council with his concerns.

F. COMMUNITY INPUT

1) Terry Daniels

Mr. Daniels stated that he was not affiliated with any group and was here purely as an individual looking for information. Mr. Daniels then asked Council about the Special Meeting held on May 13, 2015, the dismissal of CAO David Connauton, and the reasons behind the dismissal. Mr. Daniels stated that he believed portions of the MGA had not been followed and that Mr. Connauton was denied the right to a rebuttal. Mr. Daniels also asked about notice for the Special Meeting and how it was advertised, and how much of a payout were the taxpayers going to be responsible for. Mr. Daniels finished by stating his disappointment in Council.

Council responded with the following:

Deputy Mayor Brent Feyter stated that officially there were no reasons publically given for the dismissal and that it had not been a unanimous vote. Mayor Gendre commented that a Special Meeting notice had been placed on the front door of the Town Office twenty four hours prior to the meeting.

2) Sharan Randle

Ms. Randle asked that the minutes from the May 13, 2015 Special Meeting be read out loud for all those present.

Deputy Mayor Feyter read the minutes.

3) Werner Dressler

Spoke about the possibility of a former Town Employee suing the Town and the tax payer being responsible for the payout of compensation packages. Mr. Dressler also stated that this will not help with attracting business's and new residents to Fort Macleod. Mr. Dressler also asked about the Annual Cadet Agreement with the Town.

Deputy Mayor Brent Feyter called for a recess at 8:56 pm

Meeting reconvened at 9:03 pm

G. UNFINISHED BUSINESS

1) Kids First Family Centre- matching grant funds.

R.288-2015 Moved by Councillor Dyck that Council continues to fulfill their obligation and fund the second year grant portion of one hundred and twenty five thousand dollars (\$125,000.00) out of unrestricted reserves and that the third year portion be reviewed in the 2016 budget process.

Mayor Rene Gendre requested a recorded vote:

For: Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

Against: Mayor Rene Gendre.

CARRIED

2) Pool Rates – Amended Family Rate

R.289-2015 Moved by Councillor Dyck that the recommended rate of \$135.00 for a family season pass be approved.

CARRIED

3) Ice Cream Shop

Administration recommends that an extension be granted to the Request for Proposals.

R.290-2015 Moved by Councillor Wolstenholme that the Request for Proposal for the Ice Cream shop be extended, with a deadline of Monday June 8, 2015.

CARRIED

H. NEW BUSINESS

1) Interim CAO- Jill Henderson Assistant CAO

R.291-2015 Moved by Councillor Hoskin that Jill Henderson be named Interim Chief Administrative Officer.

Mayor Rene Gendre requested a recorded vote:

For: Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, and Michael Dyck.

Against: Mayor Rene Gendre, Keith Trowbridge.

CARRIED

2) Legal Fee's

Review of current Legal Fee's with a total to date being just over one hundred and one thousand dollars (\$101,000.00) June 26, 2015 is tentatively scheduled for the next court date.

R.292-2015 Moved by Councillor Dyck that the Legal Fee's report be accepted as information.

CARRIED

3) Signing Authority – Chief Financial Officer

R.293-2015 Moved by Councillor Trowbridge that signing authority be approved for the new Chief Financial Officer, Kris Holbeck.

Mayor Rene Gendre requested a recorded vote:

For: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

CARRIED

4) Windy West RC Club

R.294-2015 Moved by Councillor Dyck that the Windy West RC Club be granted use of the Fort Macleod Airport runway on July 11, 2015 for a cost of \$200 per day.

Mayor Rene Gendre requested a recorded vote:

For: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

CARRIED

5) Chamber of Commerce – Busking Fee

R.295-2015 Moved by Councillor Trowbridge the Busking Business Licence fee be waived for the summer months of 2015.

Mayor Rene Gendre requested a recorded vote:

For: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

CARRIED

6) Fort Museum – Canada Day Request

Personal request– no need for Council to approve.

7) John Barlow- National Health and Fitness Day

R.296-2015 Moved by Councillor Hoskin that June 6, 2015 be proclaimed as National Health & Fitness Day in Fort Macleod.

CARRIED

8) Special Meeting – Audit Review

R.297-2015 Moved by Councillor Wolstenholme that a Council Meeting be scheduled for 10:00 am on May 28, 2015 for review of the audited financial statements.

Mayor Rene Gendre requested a recorded vote:

For: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

CARRIED

9) Town Office Ramp

R.298-2015 Moved by Mayor Gendre that revision option “C” be approved for completion of the handicap ramp.

Mayor Rene Gendre requested a recorded vote:

For: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

Against: Councillor Trish Hoskin.

CARRIED

10) Town of Raymond – Canada Day Parade

R.299-2015 Moved by Councillor Trowbridge that we accept the invitation as information and the Administration send regrets to attend due to scheduling conflict.

CARRIED

11) Broadband Motion to AUMA

R.300-2015 Moved by Councillor Hoskin that Council for the Town of Fort Macleod supports and agrees to second the proposed resolution sponsored by the Town of Raymond for the Review of Broadband Internet Availability in Alberta, which will be proposed at the AUMA Convention in September 2015.

CARRIED

12) Information Items

- a) Chinook Arch Library - 2014 Annual Report
- b) 150 Community Grant – Infrastructure Plan

R.301-2015 Moved by Councillor Wolstenholme that the information items be accepted as information and that Administration look in the 150 Community Grant.

CARRIED

13) CAO Recruitment

Administration presented information on using a hiring firm for recruitment of a new CAO.

R.302-2015 Moved by Mayor Gendre to move the item of CAO Recruitment to In-Camera.

CARRIED

I. CONSIDERATION OF DELEGATIONS

1) EMS Review – No action required

2) Switched Advanced Lighting

R.303-2015 Moved by Mayor Gendre that Administration gather more information and research on switching to LED lighting.

CARRIED

3) RCMP Annual Review- No action Required

4) Alain Dubriel

Economic Development Manager, Virginia Wishart and Development Officer, Keli Sandford are currently working on dealing with concerns; will bring back information to Council if needed.

J. OPERATIONS REPORTS

- 1) Public Works
- 2) Plants
- 3) Protective Services

R.304-2015 Moved by Councillor Dyck that the three Operations Reports be accepted as information.

CARRIED

K. COUNCIL REPORTS

1) Councillor Hoskin

Councillor Hoskin verbally reminded Council that timesheet review would be soon and asked for submission of Council Timesheets. Also asked that Council RSVP to Bev from ABSW if they are able to attend the Castle Mountain Resort Meeting.

R.305-2015 Moved by Councillor Hoskin that any Councillor wishing to attend the Alberta South West meeting at Castle Mountain Resort be paid for travel and time to attend.

CARRIED

L. FINANCIALS

1) Payables

Discussion regarding Grants to Organizations and the submission of their Financial reports for review by Council prior to receiving Grants from the Town.

R.306-2015 Moved by Councillor Hoskin that the Payables be accepted as information.

CARRIED

M. IN CAMERA

- 1) Personnel
- 2) Personnel
- 3) Land
- 4) Land

R.307-2015 Moved by Councillor Dyck to go "In-Camera" at 10:20 pm.

CARRIED

R.308-2015 Moved by Councillor Trowbridge to come out of "In-Camera" at 11:25 pm.

CARRIED

R.309-2015 Moved by Councillor Trowbridge that Lot 10, Block 24, Plan 0912466 be sold for \$140,000 with a utility easement to allow for a road extension, and that further discussion be had regarding green space.

CARRIED

R.310-2015 Moved by Councillor Wolstenholme that Council accepts the recommendation of salary compensation for the Interim CAO of ninety four thousand five hundred dollars (\$94, 500.00).

Mayor Rene Gendre requested a recorded vote:

For: Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge and Michael Dyck.

Against: Mayor Rene Gendre.

CARRIED

R.311-2015 Moved by Councillor Wolstenholme that a thirty (30) day extension be granted for the 320 acre land sale.

CARRIED

R.312-2015 Moved by Councillor Trowbridge that Administration move forward with hiring a recruitment firm with a maximum cost of \$25,000.00

Mayor Rene Gendre requested a recorded vote:

For: Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge.

Against: Councillor Michael Dyck.

CARRIED

R.313-2015 Moved by Councillor Wolstenholme to adjourn at 11:25 pm

Deputy Mayor, Brent Feyter

Interim CAO - Jill Henderson