

**TOWN OF FORT MACLEOD  
COUNCIL AGENDA  
Monday May 8, 2017  
COUNCIL CHAMBERS 7:00 p.m.**

**This Agenda has not been approved by Council and is subject to change.**

*Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIPP) Act (Sections 16 to 29).*

**A. CALL TO ORDER**

**B. APPROVAL OF AGENDA**

**C. ADOPTION OF MINUTES**

1. Council Meeting Minutes – April 24, 2017

**D. CORRESPONDENCE/ INFORMATION**

1. Approved Development Quarterly Report
2. Municipal Affairs – Pecuniary Interests
3. FROM: Lethbridge Research and Development Centre Open House Invitation

**E. DELEGATIONS**

- 7:15 pm RCMP Sgt. Laura Akitt, Annual Performance Plan

**F. PUBLIC HEARINGS**

**G. CONSIDERATION OF PUBLIC HEARING/DELEGATIONS**

**H. UNFINISHED/BUSINESS ARISING FROM THE MINUTES**

1. Municipal Inspection Report – Sue Keenan, CAO
  - a) April 19, 2017 Correspondence – Sue Keenan, CAO
  - b) April 25, 2017 Correspondence – Brent Feyter, Deputy Mayor
  - c) Outstanding Bylaws to be addressed –

1851 Procedural Bylaw
1858 Fee's Rates and Charges Bylaw
1859 Supplementary Tax Bylaw

**I. NEW BUSINESS**

1. Safety Codes Council – QMP update – Keli Sandford, Development Officer
2. Bylaw 1860, LUB Amendment Rezone – Keli Sandford, Development Officer
3. Council Remuneration – Sue Keenan, CAO
4. CPO Granum MOU, Draft Agreement – Sue Keenan, CAO
5. Tax Variance Request, Griesbach – Kris Holbeck, Director of Financial Services
6. Parade Invitations – Sue Keenan, CAO
7. Protective Services Emergent Issue – Sue Keenan, CAO

**J. CAO REPORT**

1. April 2017

**K. DEPARTMENT HEAD REPORT**

- |                    |                       |                                  |                               |
|--------------------|-----------------------|----------------------------------|-------------------------------|
| 1. <u>CPO</u>      | 2. <u>Development</u> | 3. <u>Director of Operations</u> | 4. <u>Director of Finance</u> |
| 5. <u>Electric</u> | 6. <u>Facilities</u>  | 7. <u>Fire</u>                   | 8. <u>FCSS</u>                |
| 9. <u>Library</u>  | 10. <u>Plants</u>     | 11. <u>Public Works</u>          |                               |

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**L. COMMITTEE REPORTS**

List of Committees and Boards pg.2

**M. FINANCIALS**

1. Payables

**N. FOR THE GOOD OF COUNCIL**

(Special event attendance and updates)

**O. IN CAMERA**

1. Land Sales

**P. ADJOURNMENT**

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Committees and Boards listed on following page.

**Monthly Committee/Board**

Affordable Housing,  
AB South West, Bulletin. Corr.  
Built Heritage Advisory Board  
Chamber of Commerce  
Crime Prevention  
Council Timesheet  
Early Childhood  
Empress Theatre  
Environment Committee  
FCSS  
FM Community Hall  
FM Library  
FM AG Society  
FM Historical Association  
Foothills Alcohol Action Society  
FM Community Initiative Assc.  
Hwy 3 EDC  
Mayors & Reeves, Letter  
Municipal Planning Commission  
Regional Waste Mgmt Facility Auth.  
WCF Minutes, Construction, schedules  
Cultural Heritage Tourism Alliance

**Councillor**

Councillor Wolstenholme, Councillor Hoskin  
Deputy Mayor Feyter  
Councillor Dyck, Councillor Hoskin  
Deputy Mayor Feyter  
Councillor Collar  
Councillor Hoskin, Councillor Wolstenholme  
Councillor Hoskin  
Councillor Dyck  
Councillor Collar  
Councillor Collar  
Councillor Trowbridge  
Councillor Dyck  
Councillor Trowbridge  
Deputy Mayor Feyter, Councillor Trowbridge  
Deputy Mayor Feyter  
Councillor Dyck  
Deputy Mayor Feyter  
Deputy Mayor Feyter  
Deputy Mayor Feyter, Councillor Dyck  
Councillor Wolstenholme  
Councillor Wolstenholme  
Deputy Mayor Feyter

**Occasional Meetings or as needed meetings**

Chinook Arch  
FM Drug Coalition  
Granum Development Appeal Board  
Oldman River Regional Services Com. ,  
Santa Claus Parade Committee  
FM Playground  
Traffic Safety  
Public Works Shop Committee  
FM Interagency

Councillor Dyck  
Councillor Hoskin  
Councillor Collar  
Councillor Wolstenholme  
Councillor Dyck  
Councillor Dyck, Councillor Trowbridge  
Councillor Hoskin  
Councillor Collar, Councillor Wolstenholme  
Councillor Hoskin

**Council Meeting Minutes of the Town of Fort Macleod  
At Council Chambers  
7:00 pm May 8, 2017**

**Present:** Deputy Mayor Brent Feyter, Councillors Gord Wolstenholme, Keith Trowbridge, Michael Dyck, Trish Hoskin. CAO Sue Keenan, Executive Administration and Communications Liisa Gillingham, Development Officer Keli Sandford.

**Regrets:** Mayor Rene Gendre, Councillor Mike Collar

**A. CALL TO ORDER**

Deputy Mayor Feyter called the meeting to order at 7:02 pm

**B. APPROVAL OF THE AGENDA**

Amendments of Agenda item: H - Unfinished Business 1C – Bylaw 1852 should be stated as 1851, and a request from the Director of Finance to pull item I5 for resubmission at the May 23, 2017 Council Meeting.

**R.157.2017** Moved by Councillor Hoskin that the Agenda be accepted as modified.

**CARRIED**

**C. ADOPTION OF MINUTES**

**1. Council Meeting Minutes April 24, 2017**

**R.158.2017** Move by Councillor Dyck that the April 24, 2017 Council Meeting minutes be approved as presented.

**CARRIED**

**D. CORRESPONDENCE/INFORMATION**

- 1. Approved Development Quarterly Report**
- 2. Municipal Affairs – Pecuniary Interests**
- 3. FROM: Lethbridge Research and Development Centre Open House Invitation**

**R.159.2017** Moved by Councillor Trowbridge that the three correspondence items be accepted as information.

**CARRIED**

**E. DELEGATIONS**

- 1. RCMP – Sgt Laura Akitt, Annual Performance Plan**

**F. PUBLIC HEARINGS**

**G. CONSIDERATION OF PUBLIC HEARING/DELEGATIONS**

**H. UNFINISHED/BUSINESS ARISING FROM THE MINUTES**

- 1. Municipal Inspection Report- Sue Keenan, CAO**
  - a) April 19, 2017 Correspondence – Sue Keenan, CAO
  - b) April 25, 2017 Correspondence – Brent Feyter, Deputy Mayor
  - c) Outstanding Bylaws to be addressed-1851 Procedural Bylaw  
1858 Fee's Rates and Charges Bylaw  
1859 Supplementary Tax Bylaw



**R.160.2017** Moved by Councillor Wolstenholme that the Municipal Inspection Report and update be accepted as information.

**CARRIED**

**I. NEW BUSINESS**

**1. Safety Codes Council – QMP update – Keli Sandford, Development Officer**

**R.161.2017** Moved by Councillor Dyck that Council approves the QMP document and have administration forward the signed copy to the Safety Codes Council for approval and signatures.

**CARRIED**

**2. Bylaw 1860, LUB Amendment Rezone – Keli Sandford, Development Officer**

**R.162.2017** Moved by Councillor Hoskin that Bylaw 1860 being a bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1825 being the Municipal Land Use Bylaw be given first reading.

**CARRIED**

**3. Council Remuneration – Sue Keenan, CAO**

**4. CPO Granum MOU, Draft Agreement – Sue Keenan, CAO**

**R.163.2017** Moved by Councillor Trowbridge that Council approve the administrative recommendation and the attached Memorandum of Understanding with the Town of Granum and provide assistance with the provision of Bylaw Enforcement services for the Town once per week as mutually agreed upon.

**CARRIED**

**5. Parade Invitations – Sue Keenan, CAO**

**6. Protective Services Emergent Issue – Sue Keenan, CAO**

**R. 164.2017** Moved by Councillor Wolstenholme that Council approves having the vehicle camera system financed from operational unrestricted reserves.

**CARRIED**

**J. CAO REPORTS**

**1. April 2017**

**K. DEPARTMENT HEAD REPORTS**

- |             |                |                           |                        |
|-------------|----------------|---------------------------|------------------------|
| 1. CPO      | 2. Development | 3. Director of Operations | 4. Director of Finance |
| 5. Electric | 6. Facilities  | 7. Fire                   | 8. FCSS                |
| 9. Library  | 10. Plants     | 11. Public Works          |                        |

**R.165.2017** Moved by Councillor Wolstenholme that the CAO and Department Head reports be accepted as information.

**CARRIED**

**L. COMMITTEE REPORTS**

**M. FINANCIALS**

1. Payables

R.166.2017 Moved by Councillor Dyck that the payables listing be accepted as information.  
CARRIED

N. FOR THE GOOD OF COUNCIL

Deputy Mayor Feyter recessed the meeting at 8:25 pm.

Deputy Mayor Feyter called the meeting back to order at 8:35 pm

O. IN CAMERA

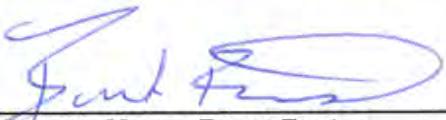
1. Land Sales

R.167.2017 Moved by Councillor Wolstenholme that Council go in camera to discuss land sales at 8:36 pm.  
CARRIED

R.168.2017 Moved by Councillor Trowbridge that Council come out of in camera at 8:42 pm.  
CARRIED

R.169.2017 Moved by Councillor Wolstenholme that Council instruct Administration to contact the Hutterian Brethren of Jumbo Valley by way of letter stating that Council is not willing to sell the lands for the purpose of gravel extraction and decline the offer to purchase.  
CARRIED

Deputy Mayor Feyter adjourned the meeting at 8:43 pm.



Deputy Mayor Brent Feyter



CAO Sue Keenan

