

**MINUTES OF A COUNCIL MEETING FOR THE COUNCIL OF THE  
TOWN OF FORT MACLEOD, AT FORT MACLEOD COUNCIL CHAMBERS,  
MONDAY MAY 09, 2016 AT 6:30 PM**

---

**In Attendance:** Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors Gord Wolstenholme, Mike Collar, Michael Dyck, Trish Hoskin and Keith Trowbridge. CAO Sue Keenan, CFO Kris Holbeck and Administrative Assistant Liisa Gillingham.

**Deputy Mayor Feyter called the In Camera session to order at 6:30 pm**

**O. IN CAMERA**

1. 6:30 PM Legal

**R. 189.2016** moved by Councillor Dyck to go in Camera at 6:30 pm.

**CARRIED**

**Councillor Collar entered the meeting at 6:37 pm.**

**Councillor Trowbridge entered the meeting at 6:50 pm.**

**R. 190.2016** moved by Councillor Wolstenholme to come out of in camera at 7:10 pm.

**CARRIED**

**Deputy Mayor Feyter called the regular meeting to order at 7:10 pm**

**A. AGENDA**

Amendments: Section C: Correspondence will be addressed after Section G, Consideration of Public Hearing/Delegations.

Additions: I. New Business:     #8. Consideration of Financial Contribution to Fort McMurray Fires  
  #9. Assessment of Electrical Distribution System  
  #2 In Camera will be following regular meeting not at 6:50 pm

**R.191.2016** Moved by Councillor Hoskin to approve the Agenda with modifications.

**CARRIED**

**B. ADOPTION OF THE MINUTES**

1. Council Meeting Minutes April 25, 2016

Adjustment to motion R.180.2016: modify to read "project be accepted as information"

**R.192.2016** Moved by Councillor Collar to accept the minutes from the April 25, 2016 with the amendment.

**Mayor Gendre requested a recorded vote**

**FOR:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Hoskin and Dyck.

**CARRIED**

2. Committee Meeting Minutes April 19, 2016

**R.193.2016** Moved by Councillor Trowbridge to accept the minutes from the April 19, 2016 Committee meeting as presented.

**CARRIED**

**C. CORRESPONDENCE/INFORMATION**

Moved to follow Item G

**D. DELEGATIONS**

1. South Country Fair – Jana Mackenzie, April Blackmer, Matt Elemans

2016 marks thirty years that the Fair has been operating, the three representatives from South Country Fair shared with Council some of their successes, improvements and changes that have happened over the past 30 years. Discussion on the 3 music stages, Kids Country, the "Mall", the amazing 450+ volunteers, and the site beautification that happens to the Fish and Game Park. Throughout the weekend over 6000 people attend the fair and the coordinators of the Fair would like to acknowledge the Town's Public works department for the assistance they have provided over the years; as well as, the CPO program assisting with security and permits.

Mayor Gendre asked if there was anything that the Town could do to assist the Fair. The response was: it would assist both the Fair and Fish and Game by having water on site. CAO Keenan let those present know that there has been discussion with Fish and Game regarding this and it may not be cost effective to run this service to the park, but it is being looked into.

Deputy Mayor Feyter thanked the group for providing Council with an update of the Fair.

## 2. RCMP – Sgt Laura Akitt, and CPO1 Scott Doneslaar

Sgt. Akitt provided an overview of the Annual Performance Plan with Council. Sgt. Akitt also shared with Council that the CPO's and the RCMP have a great working relationship and the CPO's make it easier for the RCMP to perform traffic safety initiatives and enforcement. Changes in members will be happening over the next couple of months. The goal is for the RCMP to continue with a strong community presence in the schools and on committee/boards.

Councillor Trowbridge shared that he has had really positive reports on speeding and ticketing and asks if there is anything the Town can do for the RCMP and/or our CPO's? Sgt. Akitt replied that they have a great working relationship and the communication with the CAO has greatly increased and is appreciated.

Councillor Hoskin shared her appreciation at seeing members of the RCMP being visible in a positive way in the community.

Deputy Mayor Feyter thanked Sgt. Akitt and CPO Doneslaar for presenting to Council.

**Councillor Wolstenholme left the meeting at 7:58 pm.**

## **F. PUBLIC HEARING**

### 1. Bylaw 1839 Built Heritage Advisory Board

**R.194.2016** Moved by Councillor Trowbridge that the Public Hearing for Bylaw 1839 be hereby opened at 8:00 pm.

**CARRIED**

Deputy Mayor Feyter called three times to the gallery for comments or concerns, none forthcoming.

**R.195.2016** Moved by Councillor Dyck that the Public Hearing for Bylaw 1839 be hereby closed at 8:03 pm.

**CARRIED**

**Councillor Wolstenholme re-entered the meeting at 8:03 pm.**

## **G. CONSIDERATION OF PUBLIC HEARINGS/DELEGATIONS**

### 1. South Country Fair – information only

### 2. RCMP – information only

### 3. PUBLIC HEARING – Bylaw 1839

**R.196.2016** Moved by Councillor Dyck that Bylaw 1839 being a bylaw of the Town of Fort Macleod in the province of Alberta to establish a Committee of Council to manage the Town's built historic resources, be given second reading.

**CARRIED**

**R. 197.2016** Moved by Councillor Hoskin that Bylaw 1839 being a bylaw of the Town of Fort Macleod in the province of Alberta to establish a Committee of Council to manage the Town's built historic resources, be given third reading and finally be declared passed.

**CARRIED**

## **C. CORRESPONDENCE**

### 1. Chinook Arch – Year End Annual Reports

### 2. MGA- Tour

**R.198.2016** Moved by Councillor Dyck that Deputy Mayor Feyter and Councillor Wolstenholme attend the MGA Review.

Mayor Gendre suggested an amended motion:

**R.199.2016** Moved by Mayor Gendre that motion R.198.2016 be amended to include the attendance of Mayor Gendre.

**Mayor Gendre requested a recorded vote.**

**For:** Mayor Gendre

**Against:** Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck and Hoskin.

**DEFEATED**

*Original motion*

**R.198.2016** Moved by Councillor Dyck that Deputy Mayor Feyter and Councillor Wolstenholme attend the MGA review.

**Mayor Gendre requested a recorded vote.**

**For:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck and Hoskin.

**CARRIED**

### 3. ABSW – AGM

**R.200.2016** Moved by Councillor Dyck that Deputy Mayor Feyter attend the ABSW-AGM.

Mayor Gendre suggested an amended motion:

**R.201.2016** Moved by Mayor Gendre that motion R.200.2016 be amended to include the attendance of Mayor Gendre as well.

**Mayor Gendre Requested a recorded vote**

**For:** Mayor Gendre

**Against:** Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck and Hoskin.

**DEFEATED**

*Original Motion*

**R.200.2016** Motioned by Councillor Dyck that Deputy Mayor Feyter attend the ABSW-AGM.

**Mayor Gendre requested a recorded vote.**

**For:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck and Hoskin.

**CARRIED**

**Councillor Wolstenholme called a point of order on Mayor Gendre.**

## **H. UNFINISHED BUSINESS**

### 1. Bylaw 1840 Water Plant Upgrade Debenture

Note that the changes have been made to accommodate a 20 year debenture schedule.

**R.202.2016** Moved by Councillor Wolstenholme that Bylaw 1840 Water Plant Upgrade Debenture, being a bylaw of the Town of Fort Macleod in the Province of Alberta for the purpose of debenturing receive first reading.

Mayor Gendre requested a recorded vote.

**For:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck and Hoskin.

**CARRIED**

### 2. 2016 Operating Budget

An update and review of the 2016 Operating Budget was given by CFO Kris Holbeck, grants to organizations are now attached. Budget will be discussed at the open house. Financials will also be available to the public at the open house.

It was noted that a few of the regular applicants for grant funds were not on the list this year. CFO Holbeck assured Council that at least two requests went out to organizations, but they will try to contact them again as there may have been some changes in the boards and committees. CAO Keenan wanted to acknowledge Kris and all the hard work and time she has put into the budget process.

## **I. NEW BUSINESS**

### 1. Invasive Weeds- Collaboration with Southern Alberta Weed Coordinator

Review of administrative report and noted that this would be reviewed on an annual basis.

**R.203.2016** Moved by Councillor Collar to accept the recommendation and approve funding and the annual cost of \$2250.00 as an operational budget expenditure and that this be on a trial basis for one year.

**CARRIED**

### 2. ENMAX Contract Renewal

**R.204.2016** Moved by Councillor Trowbridge that the recommendation be accepted and approve the agreement for one year.

**CARRIED**

3. Bylaw 1838 2016 Mill Rate

Administration report and review of changes prior to first reading.

**R.205.2016** Moved by Councillor Dyck that Bylaw 1838 being a bylaw of the Town of Fort Macleod in Province of Alberta to assign the 2016 Mill Rate, receive first reading.

**CARRIED**

4. Granum Canada Day Parade – Invitation to Participate

**R.206.2016** Moved by Councillor Wolstenholme that Councillor Dyck be approved to attend and participate in the Granum Canada Day Parade.

**CARRIED**

5. Bylaw 1838 Water Utility Service Bylaw

Discussion ensued

**R.207.2016** Moved by Councillor Dyck to TABLE this item.

**CARRIED**

6. Utility Basic Charges Policy

Discussion on the policy, clarification on the definition of raw land – with no improvement or irrigation on the land.

**R. 208.2016** Moved by Councillor Collar to approve the Utility Basic Charge policy including the amendments regarding details on raw land and definition of “no improvements”.

Mayor Gendre requested a recorded vote.

**For:** Mayor Gendre, Deputy Mayor Feyter, Councillors Wolstenholme, Trowbridge, Collar, Dyck and Hoskin.

**CARRIED**

7. Cat Issues

Councillor Hoskin expressed a concern with the number of wild cats on the streets, and wondered if there was anything we could do. After speaking with the vet it was suggested that if the cats were caught and then sterilized it would reduce future population increases but there would be a cost associated with that. Council gave direction to administration to gather more information on what other municipalities are doing.

8. Consideration of Financial Contribution to Fort McMurray Fires

Deputy Mayor Feyter asks for Councils thoughts on offering some financial aid to Fort McMurray, suggest a donation to Red Cross.

**R.209.2016** Moved by Councillor Trowbridge to donate \$5000.00 directly to the Red Cross for Fire Relief efforts in Fort McMurray to be funded out of unrestricted reserves.

**CARRIED**

9. Assessment of Electrical Distribution System

**R.210.2016** Moved by Councillor Dyck that FORTIS proceeds with an assessment on our Electrical Systems.

**CARRIED**

**J. CAO REPORT**

CAO Keenan would like to add to her submitted report that Mr. Ripley sent in a compliment to both Public Works and Electrical departments for a job well done!

**K. DEPARMENT HEAD REPORTS**

CAO Keenan gave a brief highlight of department reports.

**R.211.2016** Moved by Councillor Hoskin that the CAO Report and the Department Head Reports be accepted as information.

**CARRIED**

**L. COUNCIL REPORTS**

Affordable Housing: Councillor Wolstenholme sent in minutes from the last meeting.  
ABSW-Deputy Mayor Feyter: spoke briefly on a meeting that was held in Waterton and shared some information on virtual reality goggles that may be available for all sorts of applications.  
Chambers of Commerce-Deputy Mayor Feyter: Last Chamber meeting was held at Magnum Swine, the Chamber is going to try and move meetings around to different member locations.  
Empress Theatre- Councillor Dyck: Board approved the lease agreement, Community play starts this week, Centre Stage Series almost ready.  
Environment Committee- Councillor Collar: Wanted to acknowledge Rhonda Reach and thank her for picking weeds at Centennial Park.  
FCSS- Councillor Hoskin: Looking forward to a full summer program  
FM Library-Councillor Dyck: Updated account information with proper name.  
Playground Committee- Councillor Dyck/Trowbridge: Shared a complaint of the weeds at Centennial Park.  
Ag. Society-Councillor Trowbridge: Reminder of the upcoming Exotic Animal show and sale.  
FMHA- Councillor Trowbridge: Just held their AGM, Bob Gunn remains Chairperson, there are still two openings on the Board, bookings starting for summer.  
FAAS-Deputy Mayor Feyter: Full occupancy continues most months for Foothills Centre, 11 beds funded for but actually have space for 17 beds, they will be approaching AHS for a funding increase.  
Community Initiative Association-Councillor Dyck: First AGM held, raffle application on-going, 2 grants have been applied for.  
HWY 3 EDC- Deputy Mayor Feyter: New administrative assistant is starting to compile information gathered and getting ready to present.  
Mayors & Reeves-Deputy Mayor Feyter: Shared concerns of others in attendance regarding shutting down the coal plants and the viability of Wind and Solar energy and the cost effectiveness.  
Public Works Shop- Councillor Collar: getting ready to bring update to Council.  
Traffic Safety- Councillor Hoskin: discussed a new option for some traffic violations which have a need for more of an education approach.  
Willow Creek Foundation- Councillor Wolstenholme: Auction will be held on May 18 for any excess equipment/furniture that will not be going back in the new facility. Design and Review committee is meeting tomorrow.  
Culture Heritage Tourism Alliance-Deputy Mayor Feyter: Meeting is tomorrow.  
Chinook Arch-Councillor Dyck: Met at the end of April-they are renovating their interior office space and IT area, HVAC was also an issue. No requisition from municipalities for the renovations is expected.

## **M. FINANCIALS**

**R. 212.2016** Moved by Councillor Collar that the Accounts Payable statement be accepted as information.

**CARRIED**

## **N. FOR THE GOOD OF COUNCIL**

A message was passed on to Councillor Wolstenholme and Dyck that they were appreciated for judging the school heritage fair.

Mayor Gendre shared information regarding Highway three and trying to gather accident stats to push the government into action. Mayor Gendre also shared some information from the Mayors and Reeves meeting regarding the NDP government shutting down the Coal plants. Mayor Gendre noted that he will be attending the Granum Canada Day celebrations.

## **Mayor Gendre called a point of procedure of Deputy Mayor Feyter.**

Councillor Hoskin shared that the Wilderness Walk and Run which is happening May 28, 2016, is still looking for Volunteers.

Councillor Trowbridge shared that he has some conversations with a few staff and they have shared that they are happy with Sue and think she is doing a good job.

Councillor Wolstenholme attended the CDA Conference; felt this year's conference wasn't as good as some of the past ones. There was strong emphasis on the importance of Social Media. There was also session on drones and surveying with drones.

CAO Keenan shared that she attended the Filipino Supper Fundraiser and it was really good.

## **Deputy Mayor Feyter called for 5 minute recess at 10:10 pm**

## **O. IN CAMERA**

2. Land

3. Personnel

**R.213.2016** Moved by Councillor Dyck to go in Camera at 10:15 pm.

**CARRIED**

**R.214.2016** Moved Councillor Wolstenholme to come out of in camera at 10:25 pm.

**CARRIED**

**P. ADJOURNMENT**

**R.215.2016** Moved by Councillor Wolstenholme to adjourn at 10:25 pm

**CARRIED**

---

***Deputy Mayor, Brent Feyter***

---

***CAO, Sue Keenan***

approved