

**MINUTES OF COUNCIL MEETING OF THE COUNCIL OF THE  
TOWN OF FORT MACLEOD, AT RCMP CENTENNIAL LIBRARY,  
MONDAY FEBRUARY 22, 2016 AT 7:00 PM**

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**In Attendance:** Mayor Rene Gendre, Councillors Gord Wolstenholme, Keith Trowbridge, Mike Collar, Trish Hoskin and Michael Dyck. CAO Sue Keenan, Assistant CAO Jill Henderson, Administrative Assistant Liisa Gillingham.

**Absent:** Deputy Mayor Brent Feyter

**Meeting Chair Councillor Trowbridge called the meeting to order at 7:00 pm**

**A. APPROVAL OF THE AGENDA**

ADDITION – IN CAMERA 1. PERSONNEL

**R.065.2016** Moved by Councillor Wolstenholme to approve the Agenda with the addition.

**CARRIED**

**B. APPROVAL OF THE MINUTES**

1. Council Meeting Minutes February 8, 2016

Mayor Gendre would like to add to Committee Reports that he noted he did not let his name stand for a third year on the High Way Three EDC.

**R.066.2016** Moved by Mayor Gendre that the minutes from the February 8, 2016 meeting be approved with the amendment.

Mayor Gendre requested a recorded vote.

**For:** Mayor Gendre, Councillors Wolstenholme, Trowbridge and Collar

**Against:** Councillors Hoskin and Dyck

**CARRIED**

**C. CORRESPONDENCE**

1. MD Willow Creek

2. FASD Presentation

**R. 067.2016** Moved by Councillor Dyck to accept the correspondence as information.

**CARRIED**

**D. BUSINESS ARISING FROM THE MINUTES**

1. AUMA Hotel Rooms Booked.

2. Curling Rink Condenser – Purchased and under budget.

3. Metercor- Holdback Payment Information.

**R.068.2016** Moved by Councillor Hoskin that the Business Arising from the Minutes be accepted as information.

**CARRIED**

**E. DELEGATIONS**

*Postponed until 7:30 pm*

**F. PUBLIC HEARINGS**

**None**

**G. CONSIDERATION OF PUBLIC HEARING/DELEGATION**

*Postponed until after the delegation.*

**H. COMMUNITY INPUT**

1. Robin James – Willow Creek Foundation CAO

Ms. James came to Council to provide an update on the progress of the Pioneer Lodge project.

- An architect has been chosen.

- By March 22 they are hopeful that they will have a 3D rendering/drawing of the projected building. This will be available to the public and an open house will be scheduled.

- June is the expected date to host an auction of assets that will not be going in to the new lodge.

- As of April 30 all residents will be placed in their alternate lodging.

- August is the projected “tear down” down.

- Financing options have been researched.

Councillor Collar asked how many residents were still in the Lodge? Ms. James responded that 9 were still in the lodge but that all residents did have placements at other facilities and it was just a matter of the transfer dates.

Councillor Trowbridge thanked Ms. James for keeping Council up to date on the project.

## 2. Henk Vanee – Community Hall Board Member

Mr. Vanee came before Council to advise Council that there have been a couple of issue regarding the bookings for the Hall. One occasion there was no damage deposit taken and on a separate occasion a weekend booking was not forwarded to the caretaker and the building was not able to be cleaned prior to the rental.

Administrative Assistant Liisa Gillingham spoke to the weekend booking and took responsibility for that as she is not generally the one that does the bookings for the hall and did not realize what the process for short notice bookings was.

CAO Sue Keenan assured Mr. Vanee that administration would take a look at the process and ensure that it was reviewed with all staff involved in booking the hall.

Councillor Trowbridge thanked Mr. Vanee for coming before Council.

## 3. Chris Admiak – Snow Removal Bylaw

Mr. Admiak expressed his concern about the 24 hour time limit on clearing snow and felt that it should be longer. Council explained that reasonable times and balance will be used by the Bylaw officers before they start issuing any notices or fines.

Councillor Trowbridge thanked Mr. Admiak for sharing his thoughts with Council.

## **I. UNFINISHED BUSINESS**

### 1. MPE – Update 28<sup>th</sup> Street

CAO Keenan reviewed report submitted by MPE regarding the 28<sup>th</sup> Street project, the asphalt deficiency and landscaping that is scheduled to be complete this spring. It is anticipated that McNally's will likely commence work in April as weather permits.

**R. 069.2016** Moved by Councillor Dyck to accept the MPE – 28<sup>th</sup> Street update as information.

**CARRIED**

## **J. NEW BUSINESS**

### 1. Airport Rental – SASC Report

Assistant CAO Jill Henderson reviewed details of the administration report with Council. Councillor Collar shared some concerns regarding the asphalt, and that racing was not a recommended usage for this runways asphalt.

CAO Keenan suggested that administration look in to the maintenance of the asphalt and also speak with residence of the area and get some feedback from them.

**R.070.2016** Moved by Councillor Collar to TABLE the rental request for the Airport and the Administration gather additional information.

**CARRIED**

### 2. Ice Cream Shop Tender

Administration is looking to get approval to put a Tender out for the Ice Cream Shop as has happened in previous years.

**R. 071.2016** Moved by Councillor Hoskin to move forward with putting the Ice Cream Shop out for tender for the 2016 season.

**CARRIED**

### 3. Council Meeting and Committee of the Whole March 14 & 15

CAO Keenan is requesting that the March 14 meeting start at 6:00 pm with an in –camera session for Land issues. The Committee of the Whole meeting is scheduled to be on the 15<sup>th</sup> and CAO Keenan would like to know if Council would rather schedule it for the 22<sup>nd</sup>?

All Council was in favor of the 6:00 pm start time for the March 14, 2016 Council Meeting.

**R. 072.2016** Moved by Councillor Wolstenholme to reschedule the Committee of the Whole meeting to March 22, 2016.

**CARRIED**

## **7:30 pm Delegation portion revisited**

## **E. DELEGATION**

Kids First Family Centre: Susan Simpson- Director, Neisje Vanden Dool – Board of Director's, Conrad Van Hierden – Supportive Citizen.

Ms. Vanden Dool and Ms. Simpson updated Council on their current fundraising efforts and that \$913,289.00 has been raised to date and a \$200,000 payment had been made to LRSD bringing the amount paid back to the school division \$869,000. Representatives of KFFC are here to ask Council to honour the previously agreed to \$125,000 this had been previously agreed to for the matching

portion of the third year for the Alberta Community Partnership Grant. Although this program did not end up going into years two and three, the request for funds is still the same.

Council thanked Ms. Simpson, Ms. Vanden Dool, and Mr. Van Heirden for coming before Council and let them know that this decision would be made with budget deliberations.

**M. COMMITTEE REPORTS**

Councillor Wolstenholme shared with Council that ORRSC minutes will start being forwarded to all of Council.

CAO Keenan suggests that any minutes Council gets from committee's could be forwarded to administration and we can then place them on the agenda.

**N. FINANCIALS**

None

**O. FOR THE GOOD OF COUNCIL**

Councillor Wolstenholme would like approval from Council to pay for his time to attend the CPA conference; all other costs are being covered.

**R.073.2016** Moved by Councillor Dyck to approve Councillor Wolstenholme time to attend the CPA Conference.

**CARRIED**

Councillor Collar- Crime Prevention did not have Quorum at their last meeting.  
Councillor Dyck- Health Foundation still has tickets available for this weekend's event \$60.  
Councillor Hoskin- reminded Council that the Early Childhood Coalition is still looking for a Councillor to sit on their Board. Councillor Collar agreed to sit on the Board.

**R. 074.2016** Moved by Councillor Dyck to go in camera at 8:10 pm.

**CARRIED**

**R. 075.2016** Moved by Mayor Gendre to come out of in camera at 8:35 pm

**CARRIED**

**R. 076.2016** Moved by Councillor Wolstenholme to Adjourn.

**CARRIED**

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**Deputy Mayor, Brent Feyter**

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**CAO Sue Keenan**