

**MINUTES OF COUNCIL MEETING OF THE COUNCIL OF THE  
TOWN OF FORT MACLEOD, AT CENTENNIAL LIBRARY,  
MONDAY November 23, 2015 AT 7:00 PM**

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**In Attendance:** Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors Gord Wolstenholme, Trish Hoskin, Keith Trowbridge, Mike Collar and Michael Dyck. Interim CAO Jill Henderson, CFO Kris Holbeck, Administrative Assistant Liisa Gillingham

**Deputy Mayor Feyter called the meeting to Order at 7:00 pm**

**A. APPROVAL OF THE AGENDA**

Amendments: Remove #7 from New Business as it is a duplicate Agenda Item.

Add Council Reports from Councillor Wolstenholme via email, Trowbridge verbal, Mayor Gendre via email.

**R.646.2015** Moved by Councillor Collar to approve the Agenda as modified.

**CARRIED**

**B. ADOPTION OF MINUTES**

1. Council Meeting Minutes November 9, 2015

Mayor Gendre would like it stated in the minutes why Interim CAO Jill Henderson left the meeting. Interim CAO Henderson clarified that it was on her recommendation that she leave the meeting.

**R.647.2015** Moved by Councillor Collar that the November 9, 2015 minutes be approved with the requested amendment.

**CARRIED**

**C. BUSINESS ARISING FROM THE MINUTES**

**None**

**D. PUBLIC HEARINGS**

**None**

**E. DELEGATIONS**

1. RCMP SGT Laura Akitt – Quarterly Review

SGT Akitt is pleased with this quarter reports as the detachment is exceeding projected performance objectives. Due to several factors three extra Officers are in the Fort Macleod detachment. Safety and education is a big portion of the focus right now. They have had 23 school visits and really trying to increase the RCMP presence in the community. Loitering and pan handling initiatives seem to be working well and they have been getting great support from the downtown businesses and the rest of the community. Weekly news releases are going out in the Gazette that will highlight major events and current investigations. RCMP have seen an increase in property offences and they are encouraging citizens to lock vehicles, homes and garages. Some of the officers are proactively seeking out and rewarding youth for things like crossing the street properly and wearing bike helmets.

Councillor Hoskin thanked SGT Akitt for the community involvement.

Mayor Gendre asked about false alarms, 250 seems high? SGT Akitt responded that there are several reasons some internal, some alarm companies, at this point the false alarms are not tying up resources.

Deputy Mayor Feyter thanked SGT Akitt for the update and coming before Council.

2. AXIA – Jason O'Connor, Community Relations-Rural

Mr. O'Connor came before Council with a proposal for broadband fibre optic installation in Fort Macleod.

Why Axia? Alberta based, public company focusing on fibre internet only- no TV, no phones, just fibre.

Why Fibre? Bringing fibre directly to the home, fibre glass won't change but the optics on the end might evolve. Increased security is one of the most important practical uses for fibre optics, as well as, upload and download speed increases significantly.

If 30% of serviceable addresses in Fort Macleod express an interest, with no cost to the tax payer, Axia would invest in Fort Macleod with the installation of fibre internet.

Interim CAO asked if Council were moved forward with Axia, is there Axia marketing staff that would be available to assist Town staff in promoting the fibre optics install and gathering the 30%. Mr. O'Connor said they do have resources available to assist if that was Councils direction.

Councillor Hoskin questioned the actual infrastructure and installment and how that would work. Mr. O'Connor shared that it would most likely be an aerial install, which would make the installation quite easy.

Mayor Gendre asked if fibre is put in will it at some point be transferred to the Town. Also inquired about the outlying areas and how far out would the install be? What is the estimate cost?

Mr. O'Connor stated that it would not be transferred back to the Town, and that the install area would be predetermined. Cost is more difficult to estimate as certain aspects cannot be forecasted but five million dollars plus would be a broad estimate.

Deputy Mayor Feyter thanked Mr. O'Connor for presenting to Council.

## **F. COMMUNITY INPUT**

1. Dee Coma- Commented on information from the Gazette and feels that the information reported on the snow removal bylaw doesn't make sense. Ms. Coma wanted clarification on who will be responsible for the clearing of the streets and avenues along parks and such. Questioned if someone does not clear the snow off the avenue sidewalks, who would be responsible should someone slip and fall? Is there a frontage tax? Ms. Coma stated she would like to see the Town continue to clear avenues.

Council replied that there is no frontage tax, any town owned properties such as parks, parking lots and vacant Town lots would be cleared by the Town. Deputy Mayor Feyter stated that it is his understanding that homeowners would be held responsible for sidewalks attached to their property whether they are on the avenue side or street side.

2. James Bilstad- questioned Councillor Trowbridge on the amount of time CPO Doneslaar spends at his place of business and doesn't feel that it is appropriate. Reminded Council that part of the reasons for sanctioning the Mayor was for holding private meetings and Mr. Bilstad does not feel that this is any different and that it should not be happening.

3. Cathy Dietrich - signed up but decided to pass

## **G. UNFINISHED BUSINESS**

### 1. Snow Removal Policy and Bylaw

Administration reviewed research from other communities with Council. Discussion on concerns regarding Town liability, insurance recommendations and snow removal from Main Street (where do they put the snow if we tell them they can't place it on Town property). Ensure that Council and administration are clear on the Town Policy for snow removal, which is done by Town crews, and the Bylaw which is for property owners.

CPO Doneslaar clarified that this would be heavy education, light enforcement, with enforcement used as a last resource and most likely only used in cases that there is a safety concern, traffic or visibility issues.

**R.648.2015** Moved by Mayor Gendre that the snow bylaw be amended to allow home and business owners to place snow on to the street or Town Property.

Mayor Rene Gendre requested a recorded vote:

**For:** Mayor Rene Gendre

**Against:** Deputy Mayor Brent Feyter, Councillors: Gord Wolstenholme, Trish Hoskin, Keith Trowbridge, Mike Collar and Michael Dyck.

**DEFEATED**

Deputy Mayor Feyter suggests tabling the matter if we require more information or clarification.

**R.649.2015** Moved by Councillor Dyck to proceed with first reading of Bylaw 1823 Snow Removal as presented with the addition of clarification from our Insurance provider regarding the time period stated for snow removal.

Mayor Rene Gendre requested a recorded vote:

**For:** Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Mike Collar and Michael Dyck

**Against:** Gord Wolstenholme, Keith Trowbridge.

**CARRIED**

## **H. NEW BUSINESS**

### 1. Donation Request - Community Christmas Dinner - Alberta Lodge

**R.650.2015** Moved by Councillor Hoskin to donate the cost of the Community Hall or cash equivalent for the Community Christmas Dinner.

**CARRIED**

2. Land Use Bylaw 1835 – amendment to Bylaw 1825

Spencer Croil of ORRSC reviewed the report submitted to Council regarding technical or typographical errors. As they are not changes to the actual Bylaw all readings can proceed tonight.

**R.651.2015** Moved by Councillor Wolstenholme that Bylaw 1835 being a bylaw of the Town of Fort Macleod in the Province of Alberta, to correct technical or typographical errors to Bylaw 1825 be given first reading.

**CARRIED**

**R.652.2015** Moved by Councillor Dyck that Bylaw 1835 being a bylaw of the Town of Fort Macleod in the Province of Alberta, to correct technical or typographical errors to Bylaw 1825 be given second reading.

**CARRIED**

**R.653.2015** Moved by Councillor Trowbridge that Bylaw 1835 being a bylaw of the Town of Fort Macleod in the Province of Alberta, to correct technical or typographical errors to Bylaw 1825 proceed to third reading.

**UNANIMOUSLY CARRIED**

**R.654.2015** Moved by Councillor Dyck that Bylaw 1835 bring a bylaw of the Town of Fort Macleod in the Province of Alberta, to correct technical or typographical errors to Bylaw 1825 be given third reading and finally declared passed.

**CARRIED**

3. Administration – Transmission Rider Deferral Account Surplus.

CFO Kris Holbeck reviewed details of the report submitted to Council, Kevin Phillips – Consultant for Electrical Distribution provided details and suggestions to CFO Holbeck for presentation to Council.

**R.655.2015** Moved by Councillor Collar to reduce the transmission rider to consumers to -20% (minus twenty percent) as of January 1, 2016 until such a time as the deferral account is balanced.

**CARRIED**

4. Bylaw 1833 – Water Utility Bylaw

CFO Kris Holbeck presented Bylaw 1833 to Council and is requesting first reading of the Bylaw.

**R.656.2015** Moved by Councillor Dyck that Bylaw 1833 being a bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of regulation the utilities of water and sewer within the municipality of the Town of Fort Macleod, be given first reading.

**CARRIED**

5. Bylaw 1834 – Sewer Utility Bylaw

CFO Kris Holbeck presented Bylaw 1834 to Council and is requesting first reading of the Bylaw.

**R.657.2015** Moved by Councillor Wolstenholme that Bylaw 1834 being a bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw 1805 being a bylaw respecting the management and regulation of sewers within the Town, be given first reading.

**CARRIED**

6. Board Application – Environment Committee

Application received from Curtis Jestin and Gordon Timpson to remain on the Environment Committee.

**R.658.2015** Moved by Councillor Collar that both applications received for the Environment Committed be approved.

**CARRIED**

7. Broadband – EDM Virginia Wishart

EDM Virginia Wishart reviewed with Council a report submitted regarding the installation of Broadband through AXIA.

**R.659.2015** Moved by Councillor Hoskin that the Town of Fort Macleod works with AXIA to get the required 30% of interested service addresses in Town registered so that the Town will be placed on the AXIA installation list for fibre optics.

Mayor Rene Gendre requested a recorded vote:

**For:** Deputy Mayor Brent Feyter, Councillors: Trish Hoskin, Gord Wolstenholme, Keith Trowbridge, Mike Collar and Michael Dyck

**Against:** Mayor Rene Gendre

**CARRIED**

8. Information Item

a. Granum Appeal Board Members

Council would like more information regarding the appeal board.

**I. CONSIDERATION OF PUBLIC HEARING/DELEGATIONS**

None

**J. OPERATION REPORTS**

1. Interim CAO Report
2. Development Department- approved/refused developments

**R.660.2015** Moved by Councillor Collar that the Operation reports be accepted as information.

**CARRIED**

**K. COUNCIL REPORTS**

1. Councillor Hoskin
2. Councillor Wolstenholme via email

Councillor Hoskin and Wolstenholme spoke briefly regarding Affordable Housing study results and that they will be presented to Council at the January 19, 2016 Committee Meeting.

3. Councillor Trowbridge - verbal discussion regarding the Rock the Ag- New Year's Eve event. The group is asking for \$5000 sponsorship from the Town for the Jumbotron.

**R.661.2015** moved by Councillor Trowbridge to TABLE the Rock Ag request and that administration review the sponsorship package and report back to Council.

**CARRIED**

4. Mayor Gendre - via email

Spoke briefly on the HAS and requirements that need to happen moving forward to fully dissolve he HAS.

**R.662.2015** Moved by Councillor Collar that the Council Reports be accepted as information.

Mayor Rene Gendre requested a recorded vote:

**For:** Mayor Rene Gendre, Deputy Mayor Brent Feyter, Councillors: Gord Wolstenholme, Keith Trowbridge, and Mike Collar.

**Against:** Councillors Trish Hoskin and Michael Dyck.

**CARRIED**

**L. FINANCIALS**

1. Payables

**R.663.2015** Moved by Councillor Wolstenholme that the Payables be accepted as information.

**CARRIED**

**R.664.2015** Moved by Councillor Collar to recess at 9:20 pm.

**CARRIED**

**Meeting called back to order at 9:30pm.**

**M. IN CAMERA**

1. Personnel

**R.665.2015** Moved by Councillor Wolstenholme to go in camera at 9:30 pm.

**CARRIED**

**On recommendation from herself, Interim CAO Jill Henderson left the meeting at 9:45 pm.**

**R.666.2015** Moved by Councillor to come out of in camera at 10:29 pm.

**CARRIED**

**R.667.2015** Moved by Councillor Dyck to decline the appeal from CPO1 Doneslaar and if an apology is made to Mr. Bilstad, no discipline letter will be placed in his personnel file.

**CARRIED**

**R.668.2015** Moved by Councillor Wolstenholme to adjourn at 10:30 pm.

**CARRIED**

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***Deputy Mayor, Brent Feyter***

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***Interim CAO-Jill Henderson***

Approved