

**Town of Fort Macleod  
Council Meeting Minutes  
Monday, January 23<sup>rd</sup>, 2023  
GR Davis Administration Building  
Council Chambers  
7:00 pm**

**Council Present:** Mayor Brent Feyter, Councillors Jim Monteith, Christina Fox, Gord Wolstenholme, Mackenzie Hengerer, Marco Van Huigenbos, and Aaron Poytress.

**Administration:** CAO Anthony Burdett, Director of Finance Kris Holbeck, Director of Community & Protective Services Liisa Gillingham, Fire Chief Allen Zoeteman, and Executive Assistant Meranda Day Chief.

**A. CALL TO ORDER**

**Mayor Brent Feyter called the meeting to order at 7:00 pm.**

**B. MOMENT OF REFLECTION**

**C. APPROVAL OF THE AGENDA**

1. Consent Agenda

**R.021.2023** Moved by Councillor Poytress that Council approves the consent agenda as presented.

**CARRIED**

2. Regular Meeting Agenda

**R.022.2023** Moved by Councillor Monteith that Council approves the regular meeting agenda with additions.

**Additions: J. IN CAMERA**

2. Land Sale – FOIP Section 16

3. Land Sale – FOIP Section 16

**CARRIED**

**D. FOR THE GOOD OF COUNCIL**

**E. DELEGATIONS**

**F. PUBLIC HEARINGS**

**G. CONSIDERATIONS OF DELEGATIONS and PUBLIC HEARINGS**

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. Bylaw 1962: Residential Multi-Unit Tax Incentive – *Anthony Burdett, CAO*

**R.023.2023** Moved by Councillor Fox that Bylaw 1962, being a bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of establishing a Residential Multi-Unit Tax Incentive, be given first reading; and further scheduling a Public Hearing for February 13<sup>th</sup>, 2023 at 7:00 pm.

**CARRIED**

2. 2022 Audit: Control Documentation – *Kris Holbeck, Director of Finance*

**R.024.2023** Moved by Councillor Monteith that Council approves the Control Documentation for the 2022 audit as presented.

**CARRIED**

3. Draft Letter to Minister Copping: EMS & Rural Ambulance Response Times – *Liisa Gillingham, Director of Community & Protective Services & Allen Zoeteman, Fire Chief*

**R.025.2023** Moved by Councillor Van Huigenbos that Council approves the Volunteer Fire Departments and Rural Ambulance Response for Mayor Feyter to sign and send to Minister Copping as presented.

**CARRIED**

4. Transporting Patients During AHS EMS Delayed Response Times – *Liisa Gillingham, Director of Community & Protective Services & Allen Zoeteman, Fire Chief*

**R.026.2023** Moved by Councillor Fox that Council authorizes those fire departments identified in the Intermunicipal Emergency Services Agreement to transport critical patients in accordance with the criteria and process outlined in Operations Policy OP14 for transporting patients during prolonged response times.

**CARRIED**

5. a. 2023 Membership Review – *Anthony Burdett, CAO*

b. Oldman Watershed Council: 2023 Donation Request – *Anthony Burdett, CAO*

**R.027.2023** Moved by Councillor Wolstenholme that Council approves the following budgeted governance memberships for the 2023 year.

Fort Macleod Chamber of Commerce  
Alberta Association of Police Governance  
Oldman Watershed Council  
Alberta Municipalities  
Highway 3 Twinning Development Association  
Federation of Canadian Municipalities  
Alberta Southwest Regional Alliance

**CARRIED**

**R.028.2022** Moved by Councillor Poytress that Council move in camera to discuss a Land Sale item at 7:41 pm.

**CARRIED**

#### **J. IN CAMERA**

1. Land Sale – FOIP Section 16
2. Land Sale – FOIP Section 16
3. Land Sale – FOIP Section 16

**R.029.2023** Moved by Councillor Fox that Council moves out of in camera at 8:16 pm.

**CARRIED**

**K. ADJOURNMENT**

**Mayor Feyter adjourned the meeting at 8:16 pm.**

  
  
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Mayor Brent Feyter  
  
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CAO Anthony Burdett