



# TOWN OF FORT MACLEOD DEMOLITION FORM

FOR OFFICE USE ONLY
Date Received:
Accepted By:
Date Deemed Complete:
Application No. (if applicable):
Roll No.:
Fee:

Date of Application: \_\_\_\_\_

## APPLICANT INFORMATION

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ Phone (alternate): \_\_\_\_\_

Postal Code: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## PROPERTY INFORMATION

Civic Address of Development: \_\_\_\_\_

Legal Description: Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

Land Use District: \_\_\_\_\_

What is the existing use? \_\_\_\_\_

## DEMOLITION/REMOVAL INFORMATION

A development permit is required to demolish or remove a building or structure from a site. The demolition/removal permit process ensures that buildings are dismantled and removed in a safe manner and that the land will be left in a suitable state after removal. The following is not an exhaustive list and the Designated Officer may request additional information that is required to assess the application.

## STRUCTURES TO BE REMOVED

Description of Building/Structure(s) \_\_\_\_\_

Type of Work  Removal to another site (no demolition)  Demolition of building/structure

Building Size \_\_\_\_\_  m<sup>2</sup>  ft<sup>2</sup>

Height of Building \_\_\_\_\_  m  ft # of storeys \_\_\_\_\_

**DEMOLITION PLAN**

Timeframe Expected start date: \_\_\_\_\_ Expected completion date: \_\_\_\_\_

Method of Demolition  Manual (no heavy equipment)  Using heavy equipment  Other – please explain \_\_\_\_\_

Dump Site Location \_\_\_\_\_

**\*\*Note:** Construction debris should be dumped in an approved certified site whenever possible. If that is not possible, approval must be obtained from Alberta Environment.\*\*

Name of Contractor responsible for removal/demolition \_\_\_\_\_

**DECLARATION OF APPLICANT/AGENT**

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a Development Permit. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

*IMPORTANT: This personal information is being collected under the authority of the Town of Fort Macleod for development. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. For more information contact the Town of Fort Macleod FOIP Coordinator at 403-553-4425.*

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
Registered Owner (if not the same as applicant)

**APPLICANT IS RESPONSIBLE FOR:**

- Disconnection of all services** including (if applicable):      Signature from agency verifying services disconnected (or attach letter):
  - Electrical power \_\_\_\_\_
  - Natural gas \_\_\_\_\_
  - Oil lines \_\_\_\_\_
  - Telephone cables \_\_\_\_\_
  - Communications cables (includes cable TV) \_\_\_\_\_
  - Water lines \_\_\_\_\_
  - Storm & sanitary sewer \_\_\_\_\_
  - Septic \_\_\_\_\_

**On-site consultation with Public Works Director.** The applicant shall schedule a consultation with the Public Works Director a minimum of 48 hours prior to demolition or removal commencing to determine the state of affected public property.

**Final plan for property after building removed or demolished and reclamation complete.** As applicable:

- Copy of grading plans** if property will be vacant after removal or demolition
- Complete development application for new development** where building is being replaced

**A completed Development Application.** This form shall accompany a complete development application with the consent of the registered owner and any other required documentation.

**Application Fee and any applicable deposit or security required payable to the Town of Fort Macleod.**

**\*\*NOTE:** A building permit is also required before proceeding with demolition.