



TOWN OF FORT MACLEOD

Business License Application

****Incomplete applications will not be processed****

Processing may take up to 10 days

Date:	Name of Applicant:
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Name of Business:

Name of Contact:	Title of Contact:
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Address Line 1:

Address Line 2:

Town/City:	Province:
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Postal Code:	Fax:
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Phone:	Cell or Other:
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E-Mail:

Website:

Number of Employees - Full time:	Part time:
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Location of Business:

Mobile <input type="checkbox"/>	Store <input type="checkbox"/>	Home <input type="checkbox"/>	Other <input type="checkbox"/>
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Check Box	Business/Organization Type	Annual Fee	Per Event/Job
	Resident Business	\$100	
	Regional Alberta Southwest License Addition (Resident Businesses Only)	\$80	
	Home Occupation/Home Business (Development Permit may be required)	\$100	
	Resident Hawkers, Peddlers, Mobile Vendors & Full Service Food Vendors	\$100	\$25
	Resident-Hosted Flea Markets/Tradeshows/Festivals/Special Events	\$100	
	Non-Resident Business	\$250	\$175
	Non-Resident Hawkers, Peddlers, Mobile Vendors & Full Service Food Vendors	\$150	25*
	Non-Resident Principal Contractor w/+3 sub-trades and subcontractors	\$750	
	Carnival, Circus or Transient Exhibition	N/A	\$250
	Local Artisans or Producers**/Charitable, Non-Profit Organization	\$0	
	Filming Company		\$500

Additional Business Information

1. Provincial Licence Number (where applicable):

2. Have all Provincial Licensing and Permit Requirements been met: Yes No If "No" please explain below

3. Have all Provincial Health, Fire Safety Standards & Building Safety Codes pertaining to the business been met: Yes No
If "No" please explain below:

All exterior signs must meet the signage bylaw guidelines and require a sign permit issued by the Town of Fort Macleod. Any signs in the Provincial Historic Area of Main Street must also conform with the Main Street Historical theme and may be reviewed by the Town's Built Heritage Advisory Board.

Signature of Applicant:	Approving Signature:
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Staff Use Area

Date Entered:	Paid:
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*\$25 per day up to 5 days = annual fee of \$150. Each day must be purchased separately on the day of use.

**Local Artisan of Producer" means an individual person residing within the MD of Willow Creek and produces consumables such as produce, eggs, meat, baking, arts and crafts or local handmade wares.