



**Town of Fort Macleod  
Council Meeting Agenda  
Tuesday, May 23, 2023  
GR Davis Administration Building  
Council Chambers  
7:00 pm**

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIPP) Act (Sections 16 to 29).

**Mayor Brent Feyter, Deputy Mayor Gord Wolstenholme**

*This agenda has not been approved by Council and is subject to change.*

**A. CALL TO ORDER**

**B. MOMENT OF REFLECTION**

**C. APPROVAL OF AGENDAS**

1. Consent Agenda
2. Regular Meeting Agenda

**D. FOR THE GOOD OF COUNCIL**

**E. DELEGATIONS**

1. Fort Macleod RCMP: Quarterly Report – *Sgt. Christian Lafleur*

**F. PUBLIC HEARINGS**

1. Bylaw 1974: Waste Management Amendment – *Adrian Pedro, Director of Operations*

**G. CONSIDERATION OF DELEGATIONS and PUBLIC HEARINGS**

1. Bylaw 1974: Waste Management Amendment (*2<sup>nd</sup> & 3<sup>rd</sup> reading*) – *Adrian Pedro, Director of Operations*

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. 2023 Non-Residential Tax Incentives – *Kris Holbeck, Director of Finance*
2. Town Office Summer Hours – *Anthony Burdett, CAO*
3. 2023 Granum & District Canada Day Society Request – *Liisa Gillingham, Director of Community & Protective Services*

**J. ADMINISTRATIVE REPORTS**

**K. IN CAMERA**

**L. ADJOURNMENT**

**Town of Fort Macleod  
CONSENT AGENDA  
Tuesday, May 23, 2023**

**A. COUNCIL MEETING MINUTES**

1. Council Meeting Minutes – May 8, 2023
2. Committee of the Whole Meeting Minutes – May 16, 2023

**B. CORRESPONDENCE AND INFORMATION ITEMS**

**C. FINANCIAL**

**D. COMMITTEE REPORTS**

*(First meeting of the month)*

**Town of Fort Macleod  
Committee of the Whole Meeting  
GR Davis Administration Building  
Conference Room  
Tuesday, May 16<sup>th</sup>, 2023  
7:00 pm**

*Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIPP) Act (Sections 16 to 29).*

**Council Present:** Mayor Brent Feyter, Deputy Mayor Gord Wolstenholme, Councillors Jim Monteith, Aaron Poytress, Christina Fox, and Mackenzie Hengerer.

**Regrets:** Councillor Marco Van Huigenbos.

**Administration:** CAO Anthony Burdett, and Director of Operations Adrian Pedro.

**A. CALL TO ORDER**

**Mayor Brent Feyter called the meeting to order at 7:01 pm.**

**B. APPROVAL OF AGENDA**

**R.133.2023** Moved by Councillor Wolstenholme that Council approves the meeting agenda with additions.

Additions:

**C5.** Alberta Southwest Housing

**C6.** Waste & Recycling Bylaw Amendment Rates

**CARRIED**

**C. NEW BUSINESS**

1. Empress Theatre Restoration – *Adrian Pedro, Director of Operations*
2. Safe Community Task Force Updates – *Anthony Burdett, CAO*
3. Alberta Municipalities: Town of Cardston Library Resolution – *Anthony Burdett, CAO*
4. Provincial Election: Yellowhead County Request – *Anthony Burdett, CAO*
5. Alberta SouthWest Housing
6. Waste & Recycling Bylaw Amendment Rates

**R.134.2023** Moved by Councillor Fox that Council move in camera to discuss personnel, land sale and legal items at 8:07 pm.

**CARRIED**

**D. IN CAMERA**

1. Personnel – FOIP Section 17
2. Land Sale – FOIP Section 16

**Mayor Brent Feyter declared a pecuniary interest and excused himself from the meeting at 8:38 pm. Deputy Mayor Gord Wolstenholme began to chair the meeting.**

3. Legal – FOIP Section 27

**R.135.2023** Moved by Councillor Poytress that Council moves out of in camera at 9:18 pm.

**CARRIED**

**E. ADJOURNMENT**

**Deputy Mayor Wolstenholme adjourned the meeting at 9:19 pm.**

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*Mayor Brent Feyter*

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*CAO Anthony Burdett*

DRAFT



**Town of Fort Macleod  
Council Meeting Minutes  
Monday, May 8<sup>th</sup>, 2023  
GR Davis Administration Building  
Council Chambers  
7:00 pm**

**Council Present:** Mayor Brent Feyter, Councillors Gord Wolstenholme, Jim Monteith, Christina Fox, Marco Van Huigenbos, Mackenzie Hengerer, and Aaron Poytress.

**Administration:** CAO Anthony Burdett, Director of Operations Adrian Pedro, and Executive Assistant Meranda Day Chief.

**A. CALL TO ORDER**

**Mayor Feyter called the meeting to order at 7:02 pm.**

**B. MOMENT OF REFLECTION**

**C. APPROVAL OF THE AGENDA**

1. Consent Agenda

**R.126.2023** Moved by Councillor Van Huigenbos that Council approves the consent agenda as presented.

**CARRIED**

2. Regular Meeting Agenda

**R.127.2023** Moved by Councillor Monteith that Council approves the regular meeting agenda as presented.

**CARRIED**

**D. FOR THE GOOD OF COUNCIL**

**Councillor Wolstenholme entered the meeting at 7:04 pm.**

**E. DELEGATIONS**

1. Just Serve: Building Unity Through Community Service – *Rick Bullock*

**F. PUBLIC HEARINGS**

**G. CONSIDERATIONS OF DELEGATIONS and PUBLIC HEARINGS**

1. Just Serve: Building Unity Through Community Service – *Rick Bullock*

**R.128.2023** Moved by Councillor Monteith that Council accepts the invitation to support and endorse the JustServe platform.

**CARRIED**

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. Bylaw 1967: Macleod Landing Debenture (*1<sup>st</sup> reading*) – *Anthony Burdett, CAO*

**R.129.2023** Moved by Councillor Wolstenholme that Bylaw 1967, being a bylaw of the Town of Fort Macleod in the Province of Alberta, to authorize the financing, undertaking and completion of engineered structures upgrades to phase one of the Macleod Landing development, to be given first reading.

**CARRIED**

2. Bylaw 1974: Waste Management Amendment (*1<sup>st</sup> reading*) – *Adrian Pedro, Director of Operations*

**R.130.2023** Moved by Councillor Van Huigenbos that Bylaw 1974, being a Bylaw in the Town of Fort Macleod, in the Province of Alberta, for the purpose of amending Bylaw 1952, Waste Management Bylaw, Schedule "B" Rates and Fee's, hereby given first reading; and further scheduling a Public Hearing to be held on May 23, 2023, at 7:00 pm.

**CARRIED**

3. NRCB: CFO Application LA22045 Bayer Feeders Ltd – *Adrian Pedro, Director of Operations*

**R.131.2023** Moved by Councillor Fox that Council accepts the request for comment from the Municipal District of Willow Creek No. 26 regarding the Natural Resources Conservation Board (NRCB) Confined Feeding Operation (CFO) Application #LA22045 Bayer Feeders Ltd. as information.

**CARRIED**

4. 2023 Property Tax Variance Request: Alberta Lodge No.3 – *Anthony Burdett, CAO*

**R.132.2023** Moved by Councillor Monteith that Council approves the cancellation of the 2023 property taxes in the amount of \$768.73, for the Alberta Lodge No.3 GRAAF & AM at the property located at Roll # 2228700 (2210 – 3<sup>rd</sup> Avenue, Fort Macleod).

**CARRIED**

## **J. ADMINISTRATIVE REPORTS**

## **K. IN CAMERA**

## **L. ADJOURNMENT**

**Mayor Feyter adjourned the meeting at 7:43 pm.**

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*Mayor Brent Feyter*

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*CAO Anthony Burdett*



May 10, 2023

Sergeant Christian Lafleur  
Detachment Commander  
Fort Macleod, Alberta

Dear Mayor Brent Feyter,

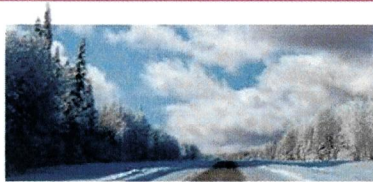
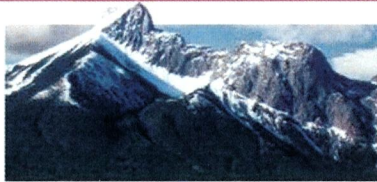
Please find attached the quarterly Community Policing Report that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2023 reporting period. This information serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Fort Macleod Detachment. The sharing of quarterly reports demonstrates our ongoing commitment to transparency while delivering the high level of policing services that you, and the citizens you represent, have come to expect from the Alberta RCMP.

As we transition towards Spring, the safety and security of all Albertans will continue to be our main focus. In an effort to leverage technology to oversee and amplify our response to emergency incidents around the Province, your Alberta RCMP recently established a Real Time Operations Centre (RTOC). Working hand-in-hand with our Operational Communications Centre (OCC), the RTOC has senior police officers monitoring policing operations in real-time, assessing ongoing incident risk, coordinating specialized and expert resources, and managing the response. The existence of the RTOC provides our members real-time guidance, direction and support from seasoned and experienced police officers. The RTOC also ensures a coordinated response to cross-jurisdictional activities and significant events through enhanced interoperability with other policing agencies within the Province.

The attached reporting along with your valued feedback will help ensure that our service delivery to your community is meeting your needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

A handwritten signature in black ink, appearing to read 'C. Lafleur'.

Sgt. Christian Lafleur  
Detachment Commander  
Fort Macleod Detachment



## RCMP Provincial Policing Report

<b>Detachment</b>	Fort MacLeod
<b>Detachment Commander</b>	Sgt. Christian Lafleur
<b>Quarter</b>	Q4
<b>Date of Report</b>	2023-05-10

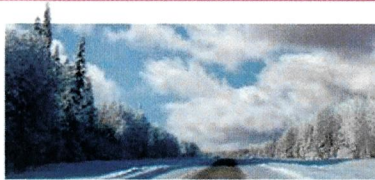
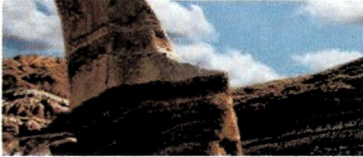
### Community Consultations

<b>Date</b>	2023-01-30
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Crime reduction initiatives
<b>Notes/Comments</b>	Members attended to the Safe Communities Task Force for information sharing and quarterly reporting with stakeholders.

<b>Date</b>	2023-01-30
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting and information sharing
<b>Notes/Comments</b>	Members met with Fort Macleod CAO, Anthony Burdett. Discussed Q3 Crime stats and discussed town issues. Provided Burdett with detachment updates, including new Sgt position fulfillment.

<b>Date</b>	2023-02-06
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Regular reporting and information sharing
<b>Notes/Comments</b>	Acting Detachment Commander forwarded Jan 2022 Vs Jan 2023 Statistical Crime Reporting to Fort Macleod CAO for sharing with council.



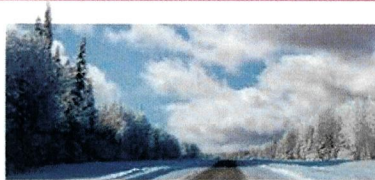


<b>Date</b>	2023-02-08
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting and information sharing
<b>Notes/Comments</b>	Acting Detachment Commander attended to the quarterly meeting with MD of Willow Creek Council. Q3 numbers presented along with discussion around 2023 priorities.

<b>Date</b>	2023-02-10
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Youth
<b>Notes/Comments</b>	Acting Detachment Commander attended to the Chamber of Commerce Awards Gala and presented the Youth Citizen of the Year award in Red Serge.

<b>Date</b>	2023-02-14
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Education Session
<b>Notes/Comments</b>	Acting Detachment Commander and Operations NCO attended and presented to Mayor and Council in open forum with the public. Presentation consisted of Q3 stat reporting and detachment updates.

<b>Date</b>	2023-02-22
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Regular reporting and information sharing
<b>Notes/Comments</b>	Detachment Commander and Operations NCO met with MD of Willow Creek CAO and Council for introductions of new Commander.



<b>Date</b>	2023-02-22
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Crime reduction initiatives
<b>Notes/Comments</b>	Introductory meeting of new detachment commander Sgt. LAFLEUR to MD Willow Creek council by Cpl. HIRTLE.
<b>Date</b>	2023-02-23
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting and information sharing
<b>Notes/Comments</b>	Detachment Commander along with Operations NCO met with CAO of Fort Macleod for introductions of New Commander and planning of upcoming Town Hall.
<b>Date</b>	2023-02-23
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Regular reporting and information sharing
<b>Notes/Comments</b>	Introductory meeting of new detachment commander Sgt. LAFLEUR with CAO Anthony BURDETT and Cpl. Paul BEDARD
<b>Date</b>	2023-03-08
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Crime reduction initiatives
<b>Notes/Comments</b>	Meet & Greet with new detachment commander. Discussed current crime trends, initiatives and COP patrols frequency as well as recruitment of new COP members.



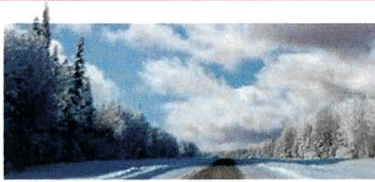
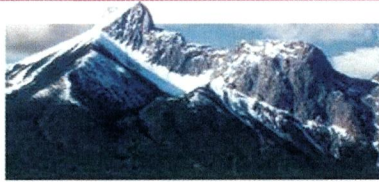


<b>Date</b>	2023-03-14
<b>Meeting Type</b>	Meeting with Stakeholder(s)
<b>Topics Discussed</b>	Annual Planning
<b>Notes/Comments</b>	Meeting attended by Cpl HIRTLE and Sgt LAFLEUR of Fort Macleod as well as representative of detachments of Pincher Creek and Piikani. Annual general meeting of Ranchlands Victim services Society.

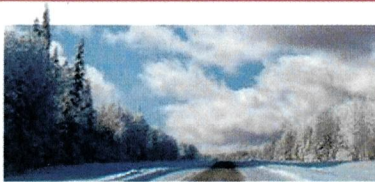
<b>Date</b>	2023-03-21
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Crime reduction initiatives
<b>Notes/Comments</b>	Introductory meeting, Member met with the elected council members and CAO of Fort Macleod. Topics discussed were way forward for detachment, community relations and planned police priorities for APPs for the coming year based on stats from last 5 years as well as wishes from council.

<b>Date</b>	2023-03-21
<b>Meeting Type</b>	Town Hall
<b>Topics Discussed</b>	Annual Planning
<b>Notes/Comments</b>	Introductory meeting/Discussing resident concerns and consultation with residents for setting police priorities for the upcoming year. Meeting also attended by town councilmembers.

<b>Date</b>	2023-03-28
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Education Session
<b>Notes/Comments</b>	Presentation (CALM Class) topics revolving around safe driving/traffic practices at the F.P. Walshe school

**Date** 2023-03-28**Meeting Type** Community Connection**Topics Discussed** Education Session**Notes/Comments** Presentation (CALM Class) topics revolving around safe driving/traffic practices at the F.P. Walshe school**Date** 2023-03-30**Meeting Type** Meeting with Stakeholder(s)**Topics Discussed** Regular reporting and information sharing**Notes/Comments** Planning meeting for the upcoming Fort Macleod town's as well as the NWMP Fort Museum's 150th anniversary. RCMP Vets, Museum board members, Det. Commander and Det Ops NCO attended.





## Community Priorities

### Priority 1

#### Crime Reduction

Currently four active Offender Management files open for monitoring. Working closely with Probation Services to keep on top of offenders in our area with conditions that can be monitored. Weekly contact via email with Probation Services.

An Active Warrant board has been created for the office with photos of the prolific/serious warrants that are likely to be in our area. Due to a shortage of members, an official, dedicated round up was not performed. However, members visited and reached out to persons on warrants, resulting in 10 being executed.

### Current Status & Results

New Detachment Commander has built a partnership with the local gazette editor. Weekly, the detachment sends in a snap shot of the calls for service and police action of the past week, as well as tips on various topics of concerns of residents.

6 Press releases were done this quarter, mostly in the last month.

Overall, the initiative goals are being met, with an increase in transparency and clients' satisfaction.

### Priority 2

#### Police / Community Relations

Town Hall Meeting was held on 2023-03-20 by Sgt. LAFLEUR immediately after introductory Town Council introductory meeting.

Due to flux of detachment commanders this reporting year, the goal of two town hall meeting was not met.

At the end of Q4, detachment members have completed 6 foot patrols, with a focus of interacting with residents. Members were encouraged to visit local businesses and mingle with residents. This was extremely well received, putting a name and a human face on detachment members, increasing visibility exponentially.

The inclement weather conditions and manpower shortages prevented larger number of foot patrols.

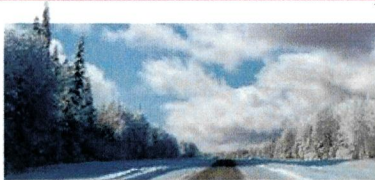
### Current Status & Results

Q4 broken down by schools visited as follows:

- Hutterite - 1 visit
- Granum School - 1 visit
- WA Day School - 4 visits
- FP Walshe School - 5 visits

Due to manpower shortages, members were not able to conduct as many visits as they





would have liked.

February 9 - attended to the Chamber of Commerce Awards Gala and presented award to the Youth Citizen of the Year in Red Serge.

March 28 - conducted a traffic safety presentation (CALM class), to a group of grade 9 students at the FP Walshe school, followed by a question period and a discussion on students' concerns.

Goal was reached in this quarter. However, plans to conduct additional presentations had to be squashed due to manpower shortage.

**Priority 3**

**Traffic**

Members are continuing to complete pro-active patrols with Road Safety as a priority. Commander holding meetings with each member to discuss road safety initiatives going forward into Q4.

In Q4, 26 school zone patrols were conducted, mainly in March, as a result of NCOs focusing members' efforts. School zones safety was a concern brought up to detachment leadership in this quarter and was acted upon.

Educational traffic stops were the focus in the first part of this quarter. A total of 43 traffic tickets and 20 verbal warnings were issued. Due to the educational focus first directed by the new detachment commander and manpower shortage, the number of tickets issued was lower than desired, however, interactions with the public and visibility were increased.

Resulting increased police visibility received positive comments from our clients.

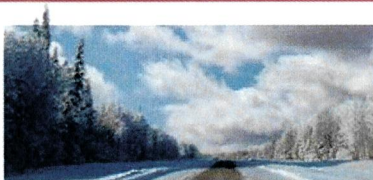
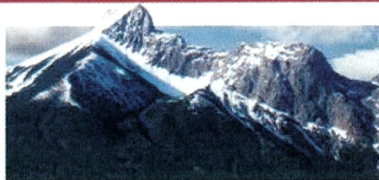
2023-01-08: organized and ran a speed focused check stop with Claresholm members in Granum at Highway 519. Seven vehicles were stopped and seven violation tickets were issued.

2023-03-18: organized and ran a joint check stop operation on Highway 519 in Granum with Claresholm RCMP members.

Due to staff shortages and the resulting increased workload per member, detachment members were unable to conduct more check stop operations.

**Current Status & Results**





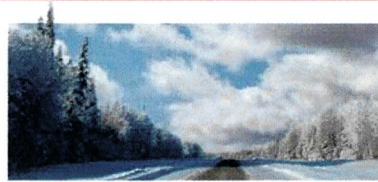
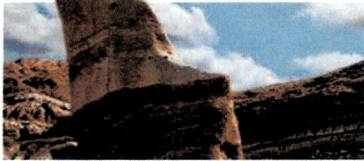
## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
<b>Total Criminal Code</b>	222	130	-41%	877	757	-14%
<i>Persons Crime</i>	42	32	-24%	131	160	22%
<i>Property Crime</i>	563	456	-19%	139	69	-50%
<i>Other Criminal Code</i>	41	29	-29%	183	141	-23%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	9	9	0%	29	57	97%
<i>Provincial Code Traffic</i>	132	160	21%	1,028	735	-29%
<i>Other Traffic</i>	0	1	N/A	3	2	-33%
<b>CDSA Offences</b>	9	2	-78%	18	20	11%
<b>Other Federal Acts</b>	13	4	-69%	31	30	-3%
<b>Other Provincial Acts</b>	43	39	-9%	250	187	-25%
<b>Municipal By-Laws</b>	15	10	-33%	44	45	2%
<b>Motor Vehicle Collisions</b>	48	49	2%	208	200	-4%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest



## Provincial Police Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	7	6	1	0
Detachment Support	2	2	0	0

<sup>2</sup>Data extracted on March 31, 2023 and is subject to change over time.

<sup>3</sup>Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>4</sup>Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments

**Police Officers:** Of the seven established positions, six officers are working. One officer is on special leave (One Medical leave). There is no hard vacancy detected at this time.

**Detachment Support:** Of the two established position, two resources are working. There is no soft or hard vacancy detected at this time.

### Quarterly Financial Drivers





## Fort MacLeod Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	2	0	1	0	N/A	-100%	-0.1
Sexual Assaults		4	1	2	4	3	-25%	-25%	0.1
Other Sexual Offences		1	0	0	1	1	0%	0%	0.1
Assault		16	21	11	28	16	0%	-43%	0.7
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	1	1	0	1	N/A	N/A	0.1
Criminal Harassment		2	4	7	6	3	50%	-50%	0.4
Uttering Threats		4	6	5	2	7	75%	250%	0.2
<b>TOTAL PERSONS</b>		<b>27</b>	<b>35</b>	<b>26</b>	<b>42</b>	<b>32</b>	<b>19%</b>	<b>-24%</b>	<b>1.7</b>
Break & Enter		12	30	21	21	5	-58%	-76%	-2.3
Theft of Motor Vehicle		6	15	15	8	1	-83%	-88%	-1.7
Theft Over \$5,000		1	2	2	3	0	-100%	-100%	-0.1
Theft Under \$5,000		34	64	45	33	10	-71%	-70%	-7.9
Possn Stn Goods		6	5	13	10	2	-67%	-80%	-0.3
Fraud		7	10	9	8	5	-29%	-38%	-0.6
Arson		0	0	1	1	3	N/A	200%	0.7
Mischief - Damage To Property		0	14	24	20	13	N/A	-35%	3.2
Mischief - Other		26	28	28	35	30	15%	-14%	1.5
<b>TOTAL PROPERTY</b>		<b>92</b>	<b>168</b>	<b>158</b>	<b>139</b>	<b>69</b>	<b>-25%</b>	<b>-50%</b>	<b>-7.5</b>
Offensive Weapons		5	1	0	1	0	-100%	-100%	-1.0
Disturbing the peace		23	30	17	29	14	-39%	-52%	-1.9
Fail to Comply & Breaches		27	28	14	6	10	-63%	67%	-5.6
<b>OTHER CRIMINAL CODE</b>		<b>6</b>	<b>6</b>	<b>9</b>	<b>5</b>	<b>5</b>	<b>-17%</b>	<b>0%</b>	<b>-0.3</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>61</b>	<b>65</b>	<b>40</b>	<b>41</b>	<b>29</b>	<b>-52%</b>	<b>-29%</b>	<b>-8.8</b>
<b>TOTAL CRIMINAL CODE</b>		<b>180</b>	<b>268</b>	<b>224</b>	<b>222</b>	<b>130</b>	<b>-28%</b>	<b>-41%</b>	<b>-14.6</b>



## Fort MacLeod Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	5	2	1	0	N/A	-100%	-0.4
Drug Enforcement - Trafficking		3	3	1	8	2	-33%	-75%	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>3</b>	<b>8</b>	<b>3</b>	<b>9</b>	<b>2</b>	<b>-33%</b>	<b>-78%</b>	<b>-0.1</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	3	2	4	2	N/A	-50%	0.5
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>11</b>	<b>5</b>	<b>13</b>	<b>4</b>	<b>33%</b>	<b>-69%</b>	<b>0.4</b>
Liquor Act		7	8	8	4	8	14%	100%	-0.2
Cannabis Act		0	0	1	0	1	N/A	N/A	0.2
Mental Health Act		16	29	14	15	17	6%	13%	-1.2
Other Provincial Stats		29	41	29	24	13	-55%	-46%	-4.9
<b>Total Provincial Stats</b>		<b>52</b>	<b>78</b>	<b>52</b>	<b>43</b>	<b>39</b>	<b>-25%</b>	<b>-9%</b>	<b>-6.1</b>
Municipal By-laws Traffic		1	0	0	3	1	0%	-67%	0.3
Municipal By-laws		13	8	13	12	9	-31%	-25%	-0.4
<b>Total Municipal</b>		<b>14</b>	<b>8</b>	<b>13</b>	<b>15</b>	<b>10</b>	<b>-29%</b>	<b>-33%</b>	<b>-0.1</b>
Fatals		0	0	1	1	1	N/A	0%	0.3
Injury MVC		7	4	4	7	3	-57%	-57%	-0.5
Property Damage MVC (Reportable)		26	30	27	36	39	50%	8%	3.2
Property Damage MVC (Non Reportable)		11	7	3	4	6	-45%	50%	-1.3
<b>TOTAL MVC</b>		<b>44</b>	<b>41</b>	<b>35</b>	<b>48</b>	<b>49</b>	<b>11%</b>	<b>2%</b>	<b>1.7</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>491</b>	<b>206</b>	<b>249</b>	<b>132</b>	<b>160</b>	<b>-67%</b>	<b>21%</b>	<b>-73.6</b>
<b>Other Traffic</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.2</b>
<b>Criminal Code Traffic</b>		<b>9</b>	<b>16</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0%</b>	<b>0%</b>	<b>-0.7</b>
<b>Common Police Activities</b>									
False Alarms		6	7	8	13	13	117%	0%	2.0
False/Abandoned 911 Call and 911 Act		5	9	10	7	5	0%	-29%	-0.2
Suspicious Person/Vehicle/Property		52	44	71	58	28	-46%	-52%	-3.4
Persons Reported Missing		6	5	5	19	28	367%	47%	5.8
Search Warrants		1	0	1	1	0	-100%	-100%	-0.1
Spousal Abuse - Survey Code (Reported)		18	16	20	23	16	-11%	-30%	0.3
Form 10 (MHA) (Reported)		0	0	2	2	0	N/A	-100%	0.2



## Agenda Submission

**Submission Title**

Bylaw 1974: Amending Bylaw 1952 Schedule "B" 2nd and 3rd Reading

**Agenda Section**

New Business

**Meeting Type**

Regular Council Meeting

**Meeting Date**

05/23/2023

**Recommendation**

That Council hold the required Public Hearing and gives 2nd and 3rd reading to Bylaw 1974 as amended, known as the amending Waste Management Schedule "B" Bylaw, should there be no concerns from the Public Hearing or Council.

**Rationale**

Implementation of a new waste management bylaw rates would allow for increased clarity around the Town's collection program and align with an improved level of service being provided to our customers. The new rates will in theory allow users to 'right size' their bins, which would reduce the amount of empty volume the Town is being charged for during collection.

**Background**

Given the feedback the Town has received since sending out the increased rates letter, administration felt it was prudent to expand the rate schedule to provide increased options and greater clarity. To note, the rates contained within the amended schedule were derived from the initial weekly rates as specified by Council during 1st reading. Highlights from the rate schedule are as follows:

- commercial users have the ability to select their desired collection frequency (i.e. monthly, every two weeks, and monthly)
- rates are now based on individual bins as opposed to a package deal, allowing a business to select separate bin sizes for each stream based for their volumes
- shared bin rates are more accurate as they are calculated based on the respective non-shared weekly bin rates
- totes used for commercial properties will now be billed separately as a pair for those users with lower volumes

Council gave 1st reading at the May 8th, 2023 Council meeting as follows:

That Council give 1st reading to Bylaw 1974, known as the amending the Waste Management Schedule "B" Bylaw, and proceed advertise a public hearing to be held on May 23, 2023 at 7pm.

**Financial Implications**

To be determined based on customer modifications.

**Attachments**

Bylaw 1974 Amending Bylaw 1952 Re. Rates.pdf

86.56KB

**Submitter Name**

Adrian

**Email**

operations@fortmacleod.com

**Director Name**

Adrian Pedro

**Director Email**

operations@fortmacleod.com

**Department**

Operations

**Date**

5/11/2023

**TOWN OF FORT MACLEOD  
PROVINCE OF ALBERTA  
BYLAW NO. 1974**

**Being a bylaw of the Town of Fort Macleod, in the Province of Alberta, for the purpose of amending Bylaw No. 1952, being the Town's Waste Management Bylaw, a bylaw respecting the regulation of collection, disposal and handling of waste and recyclable materials within the Town.**

**WHEREAS**, the Town of Fort Macleod enacted Bylaw No. 1952, being the Town's Waste Management Bylaw, to manage and regulate the waste management system it owns and operates within its municipal boundaries;

**AND WHEREAS**, the municipality must prepare an amending bylaw and provide to Council for consideration;

**AND WHEREAS**, pursuant to section 191 of the *Municipal Government Act*, RSA 2000 c M-26, a council is authorized to amend a bylaw;

**NOW THEREFORE**, the Council of the Town of Fort MacLeod, duly assembled, enacts as follows:

**1. Short Title**

- 1.1 This Bylaw may be cited as "Bylaw No. 1974 amending the Waste Management Schedule "B" Bylaw"

**2. Amendments**

- 2.1 That Bylaw No. 1952, being the Town's Waste Management Bylaw, is amended as follows:
  - 2.1.1. Schedule "B" is hereby repealed and replaced with Schedule "B" attached to and forming part of this bylaw.

**3. Severability**

- 3.1 If any portion of this Bylaw is declared invalid by a Court of competent jurisdiction, the invalid portion shall be severed and the remainder of the Bylaw is deemed valid.

**4. Enactment**

- 4.1 This Bylaw shall come into force and effect when it has received third reading and has been duly signed.



READ a First time this \_\_\_ day of \_\_\_\_\_ 2023.

READ a Second time this \_\_\_ day of \_\_\_\_\_ 2023.

READ a Third time this \_\_\_ day of \_\_\_\_\_ 2023.

SIGNED AND PASSED this \_\_\_ day of \_\_\_\_\_ 2023.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## Schedule “B” Rates and Fees

**Table 1: General Fees**

Additional Residential Collection Cart	\$100.00
Replacement of Damaged or Lost Collection Cart	\$100.00

**Table 2: Residential Collection Rates**

Residential	\$18.21
Country Residential	\$18.21
Additional Cart Collection (each)	\$3.00

**Table 3: Commercial/Industrial/Institutional Collection Rates**

	Weekly	Every Two Weeks	Monthly
No Service Base Fee	\$10.00	\$10.00	\$10.00
64 Gallon Cart	\$30.00	-	-
95 Gallon Cart	\$30.00	-	-
Shared Bin (3 yard – 2 businesses)	\$93.75	\$46.88	\$23.44
Shared Bin (3 yard – 3 businesses)	\$62.50	\$31.25	\$15.63
Shared Bin (3 yard – 4 or more businesses)	\$46.88	\$23.44	\$11.72
Shared Bin (4 yard – 2 businesses)	\$118.75	\$59.38	\$29.69
Shared Bin (4 yard – 3 businesses)	\$79.17	\$39.58	\$19.79
Shared Bin (4 yard – 4 or more businesses)	\$59.38	\$29.69	\$14.84
Shared Bin (6 yard – 2 businesses)	\$171.88	\$85.94	\$42.97
Shared Bin (6 yard – 3 businesses)	\$114.58	\$57.29	\$28.65
Shared Bin (6 yard – 4 or more businesses)	\$85.94	\$42.97	\$21.48
Shared Bin (8 yard – 2 businesses)	\$225.00	\$112.50	\$56.25
Shared Bin (8 yard – 3 businesses)	\$150.00	\$75.00	\$37.50
Shared Bin (8 yard – 4 or more businesses)	\$112.50	\$56.25	\$28.13
3 Yard Waste	\$75.00	\$37.50	\$18.75
3 Yard Recycling	\$75.00	\$37.50	\$18.75
4 Yard Waste	\$95.00	\$47.50	\$23.75
4 Yard Recycling	\$95.00	\$47.50	\$23.75
6 Yard Waste	\$137.50	\$68.75	\$34.38
6 Yard Recycling	\$137.50	\$68.75	\$34.38
8 Yard Waste	\$180.00	\$90.00	\$45.00
8 Yard Recycling	\$180.00	\$90.00	\$45.00

**Notes:**

- Collection Rates are per month, inclusive of both waste and recycling collection, unless otherwise specified
- Commercial locations requiring multiple pickups per week will be billed accordingly based on weekly collection rates
- Commercial businesses utilizing carts will be limited to a maximum of two (2) carts per property
- Commercial carts are collected as per the residential collection schedule
- Shared bin rates are per business



## Agenda Submission

**Submission Title**

2023 NON RESIDENTIAL TAX INCENTIVES

**Agenda Section**

New Business

**Meeting Type**

Regular Council Meeting

**Meeting Date**

05/22/2023

**Recommendation**

That Council accepts this report as information.

**Rationale**

The 2023 combined assessment and property tax notices have been sent and the 2023 tax incentive amounts have been calculated as follows:

Three Year Cycle 2021 - 2023 (one property): \$837.50

Three Year Cycle 2022 - 2024 (four properties): \$11,505.27

Three Year Cycle 2023 - 2025 (six properties): \$73,466.52

For a total of \$85,809.29 in non-residential property tax incentives for the 2023 operating year.

**Background****Financial Implications****Attachments****Submitter Name**

Kris

**Email**

finance@fortmacleod.com

**Director Name**

Kris Holbeck

**Director Email**

finance@fortmacleod.com

**Department**

Administration

**Date**

5/1/2023



## Agenda Submission

**Submission Title**

Town Office Summer Hours

**Agenda Section**

New Business

**Meeting Type**

Regular Council Meeting

**Meeting Date**

05/23/2023

**Recommendation**

That Council approves the pilot program to close the Town Office at 1:30 pm on Fridays during June, July, and August 2023.

**Rationale**

Allowing Town staff to leave early on Fridays during the summer gives everyone more flexibility to enjoy their weekends with family and friends while the weather is warm. Flexible work schedules have been proven to improve staff morale, which can help with productivity and efficiency.

All Town staff will be required to work the same total number of hours during the week. The lunch period will be reduced by 30 minutes to accommodate increased customer service during lunchtime to make up for the time the office will be closed on Fridays.

**Background**

Implementing a flexible work schedule with early Friday departures (1:30 p.m.) from June - August, brings numerous benefits: improved work-life balance, increased productivity and morale, enhanced talent retention and attraction, reduced stress and burnout, and positive impacts on recruitment and absenteeism.

**Financial Implications**

None.

We will remain open June 30th until 4:30 for Tax Payment Deadline.

**Attachments****Submitter Name**

Anthony Burdett

**Email**

cao@fortmacleod.com

**Director Name**

Anthony Burdett

**Director Email**

cao@fortmacleod.com

**Department**

Administration

**Date**

5/17/2023



## Agenda Submission

**Submission Title**

Granum & District Canada Day Society

**Agenda Section**

New Business

**Meeting Type**

Regular Council Meeting

**Meeting Date**

05/23/2023

**Recommendation**

1) That Council donates \$500.00 to the Granum & District Canada Society to support the 2023 Canada Day and Fireworks show.

2) That Council a member confirm their availability for this event and determines if they would like to commit to an entry into the Granum & District Canada Day Parade on Saturday, July 1, 2023, at 7:30 pm.

**Rationale**

Request - The Granum & District Canada Day Society is working on another fun filled Canada Day in Granum! We are hoping for the continued support from Town of Fort Macleod. We hope you can join us, along with the Mayor, Council and the rest of the Fort Macleod administration, in the celebration. Maybe the Fort Macleod Santa Claus float would be able to make an appearance in the parade this year. -Wendy Kennedy

**Background**

1) Council previously donated \$500.00 towards supporting this event in 2022 and 2019. The event was not held in 2021 & 2020.

2) Council has attended the parade in the Traverse to hand out candy as well as the cake-cutting ceremony in previous years. Administration would like an early commitment by Council member/s if they wish to attend this parade, as they will need time to prepare an entry. The Granum & District Canada Day Society has requested that the Santa Claus Parade float make an appearance this year. If a Council member/s should wish to commit to the parade, Administration will collaborate with the Santa Claus Parade Committee. (Upcoming meeting May 30, 2023)

**Financial Implications**

Council has \$4000.00 available in the Gifts and donations to community events budget line.

**Attachments**

2023 Granum & District Canada Day Donation Request - Town of Fort Macleod-01.docx

1.38MB

**Submitter Name**

Meranda Day Chief

**Email**

execassist@fortmacleod.com

**Director Name**

Liisa Gillingham

**Director Email**

dircps@fortmacleod.com

**Department**

Council

**Date**

5/10/2023



Granum & District Canada Day Society  
P.O. Box 381  
Granum, Alberta T0L 1A0  
Email: [canadaday@granum.community](mailto:canadaday@granum.community)

April 26, 2023

Town of Fort Macleod  
P.O. Box 40  
869 – 12th Street  
Fort Macleod, Alberta  
T0L 1A0

Dear Mayor Brent Feyter & Council,

The Granum and District Canada Day Society is working hard on another Canada Day and Fireworks Show for our corner of Alberta. The Granum celebration has become THE place to enjoy spectacular fireworks up close. The magnitude of this show continues to grow with thousands having watched over the last few years. Along with our regular programming is the Granum Canada Day Show & Shine hosted by the Granum & District Historical Society. We hope to make 2023 our biggest show yet!

We hope we can count on you to help us build a show to remember.

ALSO – PLEASE CONSIDER PUTTING AN ENTRY INTO OUR PARADE – 7:30 IN THE EVENING IN GRANUM.

The Historical Society is also looking for participants in their Show & Shine. Please contact Wendy at 403-332-1814 or email [canadaday@granum.community](mailto:canadaday@granum.community) for more information on both events.

This event is only possible through the dedicated work of all the organizations in our community along with the financial contributions of our friends, neighbours, and local businesses. Thank you for your consideration and ongoing support of this district celebration.

Sincerely,

Wendy Kennedy  
Secretary  
Granum & District Recreational Society  
[canadaday@granum.community](mailto:canadaday@granum.community)  
403-332-1814