

**Town of Fort Macleod
Council Meeting Minutes
January 13, 2020
GR Davis Administration Building
Council Chambers 7:00 pm**

Council Present: Mayor Brent Feyter, Councillors Marco Van Huigenbos, Jim Monteith, Kristi Edwards, Gord Wolstenholme, Werner Dressler, and David Orr.

Administration: Acting CAO Liisa Gillingham, Executive Assistant Meranda Day Chief, Director of Finance Kris Holbeck, and Director of Operations Adrian Pedro.

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 7:01 pm.

B. IN CAMERA

C. MOMENT OF REFLECTION

D. APPROVAL OF THE AGENDA

1. Consent Agenda

R.001.2020 Moved by Councillor Dressler that Council approves the consent agenda as presented.

CARRIED

2. Regular Meeting Agenda

R.002.2020 Moved by Councillor Monteith that Council approves the regular meeting agenda with additions.

N. IN CAMERA

1. Legal

CARRIED

E. FOR THE GOOD OF COUNCIL

F. DELEGATIONS

1. RCMP Quarterly Report and Detachment Review – Sgt. Bryan Mucha

Mayor Feyter and Council thanked Sgt. Mucha for his Quarterly report and Detachment review presentation to Council.

G. PUBLIC HEARING

H. CONSIDERATIONS OF DELEGATIONS and PUBLIC HEARINGS

I. UNFINISHED BUSINESS

1. Administration: FortisAlberta Community Donation

R.003.2020 Moved by Councillor Dressler that Council accepts the FortisAlberta Community Donation letter as information.

CARRIED

2. Administration: Heritage Preservation Partnership

R.004.2020 Moved by Councillor Edwards that Council accepts the Heritage Preservation Partnership letters as information.

CARRIED

3. Administration: Letter to Chamber

R.005.2020 Moved by Councillor Dressler that Council accepts the letter to the Chamber regarding 12th street signage updates as information.

CARRIED

4. Operations: Capital Budget Approval

R.006.2020 Moved by Councillor Dressler that Council approves the Capital Budget as presented with the understanding that a decision on the two (2) major infrastructure projects (i.e. SW Industrial Fire Suppression and 17th Street) is to be made by Council at a later date when further information is available.

CARRIED

5. Administration: Flag Display Policy

R.007.2020 Moved by Councillor Dressler that Council approves the recommended final draft of ADM 20 Flag Display Policy as presented.

CARRIED

6. Administration: Grants to Organizations 2020 & Chart

Councillor Monteith declared a conflict of interest caused by his position as a board member of the Fort Macleod Golf Course and the Fort Macleod Handibus Society. As per the MGA he did not refrain from voting on this item.

R.008.2020 Moved by Councillor Edwards that Council approves the Grants to Organizations amounts for 2020 as presented.

CARRIED

7. Administration: Financial Reserve Policy

R.009.2020 Moved by Councillor Monteith that Council approves ADM 22 Financial Reserve Policy including all schedules as presented.

CARRIED

J. NEW BUSINESS

1. Administration: Community Aggregate Payment Levy Bylaw

R.010.2020 Moved by Councillor Dressler that Bylaw 1902, being a Bylaw of the Town of Fort Macleod in the Province of Alberta to authorize a Community Aggregate Payment Levy for road

construction improvements on lands within the Town of Fort Macleod for aggregate mining developments by a developer or corporation; hereby be given first reading.

CARRIED

2. Administration: HR Policies

R.011.2020 Moved by Councillor Dressler that Council receives HR 03 Respectful Workplace Policy and HR 06 Code of Conduct Policy that were vetted by legal counsel and updated to reflect those changes as information.

CARRIED

3. Administration: MOU: Weed Control

R.012.2020 Moved by Councillor Wolstenholme that Council approves the draft memorandum of understanding between the Town of Fort Macleod and the Municipal District of Willow Creek No. 26 with the objective of weed control within the Town of Fort Macleod and along the outlying fringe area. The duration of this agreement is from January 2020 through December 31, 2022 with an option to renew after a thorough review.

CARRIED

4. Administration: Community Foundation

R.013.2020 Moved by Councillor Monteith that Council receives as information the attached funding contributions made to community organizations in the Town of Fort Macleod from the Community Foundation during 2016- 2019 inclusive.

CARRIED

R.014.2020 Moved by Councillor Monteith that Council approves Administration's request to establish an endowment fund at the Community Foundation and support community contributions to the fund by Fort Macleod residents for the future benefit of Fort Macleod community groups and their efforts.

CARRIED

K. INTERMUNICIPAL COLLABORATION FRAMEWORKS

L. ADMINISTRATIVE REPORT

1. CAO
2. Executive Assistant & Council Motion List
3. Development Department & YTD
4. Director of Financial Services
5. Director of Operations
6. Director of Community and Protective Services & Stats

R.015.2020 Moved by Councillor Edwards that Council approves the Administrative quarterly reports as presented.

CARRIED

M. COMMITTEE REPORTS

N. IN CAMERA

R.016.2020 Moved by Councillor Wolstenholme that Council moves in camera to discuss legal items at 8:58 pm.

CARRIED

1. Legal

R.017.2020 Moved by Councillor Edwards that Council moves out of in camera at 9:21 pm.

CARRIED

R.018.2020 Moved by Councillor Dressler that Council directs Administration to send a letter of support to the Willow Creek Foundation to request changes in the Ministerial Order by:

1) Removing the Town of Granum as a member of the management body, and

2) Changing the composition of the board to read:

3.(1) (a) Each member of the management body shall appoint one member to the board from its municipal council in the manner each member determines appropriate

3.(1) (b) Each member of the management body shall appoint one member to the board from the public at large in the manner each member determines appropriate

3.(1) (c) Each member of the management body shall appoint an additional member from either its municipal council or from the public at large in the manner each member determines appropriate.

CARRIED

O. ADJORNMENT

Mayor Feyter adjourned the meeting at 9:22 pm.



Mayor Brent Feyter



Acting CAO Liisa Gillingham