

**Town of Fort Macleod
Council Meeting Minutes
April 27th, 2020
GR Davis Administration Building
Council Chambers 7:00 pm**

Council Present: Mayor Brent Feyter, Councillors Kristi Edwards, Werner Dressler, Gord Wolstenholme, David Orr, Jim Monteith and Marco Van Huigenbos.

Administration: CAO Sue Keenan, Executive Assistant Meranda Day Chief, Director of Operations Adrian Pedro, Director of Finance Kris Holbeck, Director of Community and Protective Services Liisa Gillingham and Facilities Lead hand Thijs Holwerda.

Other via Online Conference Call: Gavin Scott, ORRSC.

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 7:01 pm.

B. MOMENT OF REFLECTION

C. APPROVAL OF THE AGENDA

1. Consent Agenda

R.126.2020 Moved by Councillor Dressler that Council approves the consent agenda as presented, moving item **C1.B4**.Darcy Donahue: Walking Trail Study in Fort Macleod to item **I8**. of the Regular portion of the meeting.

CARRIED

2. Regular Meeting Agenda

R.127.2020 Moved by Councillor Wolstenholme that Council approves the regular meeting agenda as presented with the item moved from the Consent Agenda **C1.B4**.Darcy Donahue: Walking Trail Study in Fort Macleod to New Business **I8**.

CARRIED

D. FOR THE GOOD OF COUNCIL

E. DELEGATIONS

F. PUBLIC HEARING

1. Bylaw 1910: Rezone R-IG

R.128.2020 Moved by Councillor Van Huigenbos that Council hereby open the Public Hearing for Bylaw 1910: Rezone R-IG at 7:09 pm.

CARRIED

Mayor Feyter requested comment from the gallery either for or against Bylaw 1910.

Angela Bourassa came forward representing her father Rod Luther speaking FOR Bylaw 1910. Provided a brief history of the property that her father had owned for several years. Explaining the improvements, that had been made over the years and brought pictures for Council to see. Also sharing that there has previously been a request to rezone in the past and had also provided

tax assessment notices from 1996 for each of the lots discussed noting that two were zoned residential at the time and one was zoned non residential.

Mayor Feyter requested two more times for comment from the gallery either for or against Bylaw 1910.

R.129.2020 Moved by Councillor Wolstenholme that Council hereby close the Public Hearing for Bylaw 1910: Rezone R-IG at 7:19 pm.

CARRIED

2. Bylaw 1907: Rezone PI-R-MU

R.130.2020 Moved by Councillor Dressler that Council hereby open the Public Hearing for Bylaw 1907: Rezone PI-R-MU at 7:19 pm.

CARRIED

Mayor Feyter requested comment from the gallery either for or against Bylaw 1907.

David Webster came forward FOR Bylaw 1907. Spoke briefly about the unit quantities.

Lanny Hoy from Cedar Ridge Homes came forward to speak FOR Bylaw 1907. He provided conceptual drawings of a residential multi unit building he hoped to proceed with on this site.

Applicant Akasi Appiah came forward speaking FOR Bylaw 1907 answering Council questions. Stated when she opened the facility next door, the staff were having troubles finding residences locally. This is where this concept for a multi dwelling stemmed from; Units would not only be for staff but would potentially be open for public use.

Mayor Feyter requested two more times for comment from the gallery either for or against Bylaw 1907.

R.131.2020 Moved by Councillor Monteith that Council hereby close the Public Hearing for Bylaw 1907: Rezone PI-R-MU at 7:32 pm.

CARRIED

G. CONSIDERATIONS OF DELEGATIONS and PUBLIC HEARINGS

1. Bylaw 1910: Rezone R-IG

R.132.2020 Moved by Councillor Edwards that Bylaw 1910, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate lands legally described as Lots 25-27, Block 364, Plan 92B within the SW ¼ of Section 12, Township 9, Range 26 W4M, from "Residential: R" to "Industrial General: IG"; be given second reading.

CARRIED

R.133.2020 Moved by Councillor Wolstenholme that Bylaw 1910, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate lands legally described as Lots 25-27, Block 364, Plan 92B within the SW ¼ of Section 12, Township 9, Range 26 W4M, from "Residential: R" to "Industrial General: IG"; be given third reading and finally declared passed.

CARRIED

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2. Bylaw 1907: Rezone PI-R-MU

R.134.2020 Moved by Councillor Edwards that that Bylaw 1907, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate lands legally described as; the Easterly 33.7 meters of Lot 17, Block 201, Plan 1910507 within the SW ¼ of Section 12, Township 9, Range 26, W4M from “Public Institutional: PI” to “Residential Multi-unit: R-MU”; be given second reading.

CARRIED

R.135.2020 Moved by Councillor Van Huigenbos that that Bylaw 1907, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate lands legally described as; the Easterly 33.7 meters of Lot 17, Block 201, Plan 1910507 within the SW ¼ of Section 12, Township 9, Range 26, W4M from “Public Institutional: PI” to “Residential Multi-unit: R-MU”; be given third reading and finally declared passed.

CARRIED

H. UNFINISHED BUSINESS

1. Administration: ICF Council Representatives – *CAO Sue Keenan*

R.136.2020 Moved by Councillor Dressler that Council appoints Councillor Wolstenholme as an alternate representative for the Town of Fort Macleod on the Intermunicipal Collaboration Framework Committee.

CARRIED

I. NEW BUSINESS

1. Administration: Economic Stimulus Package letter from AUMA– *CAO Sue Keenan*

R.137.2020 Moved by Councillor Dressler that Council approves the Economic Stimulus Package letter from AUMA as information.

CARRIED

2. Operations: Policies #04, 05, 07 – *DO Adrian Pedro*

R.138.2020 Moved by Councillor Monteith that Council approves the following Operations Policies as presented;

OP#04 –Sanding and Snow Removal Policy;

OP#05 –Road Maintenance Policy;

With OP#07 – Ultra-Light Aircraft Policy to come back to Council with changes.

CARRIED

3. Administration: Policies #25-29 – *DCPS Liisa Gillingham*

R.139.2020 Moved by Councillor Dressler that Council accepts the following Administration Policies as information:

ADM#25 – Enforcement Officers Communication Policy

ADM#26 – Enforcement Officers Risk Policy

ADM#27 – Enforcement Officers Notebook Policy

ADM#28 – Enforcement Officers Personnel File Policy

ADM#29 – Enforcement Officers Records Management Policy

CARRIED

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4. Administration: 2020 Operating Budget Plan– *DF Kris Holbeck*

R.140.2020 Moved by Councillor Monteith that Council approves the 2020 Operating Budget Plan as presented.

CARRIED

5. Administration: Bylaw 1914: 2020 Mill Rate Bylaw (*1st reading*) – *DF Kris Holbeck*

R.141.2020 Moved by Councillor Dressler that Bylaw 1914 hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to authorize the rates of taxation to be levied against assessable property within the Town of Fort Macleod for the 2020 taxation year; be given first reading.

CARRIED

6. Administration: 2020 Deferral of Non-Residential Education Taxes – *DF Kris Holbeck*

R.142.2020 Moved by Councillor Orr that Council approves non-residential businesses to sign up for a deferral payment program to defer their education taxes (only) to December 31, 2020 (if paying in full) or to allow for a repayment of their education taxes (only) over the six month period (September 2020 – February 2021) to be paid in equal month EFT withdrawals.

CARRIED

7. Administration: Line of Credit – *DF Kris Holbeck*

R.143.2020 Moved by Councillor Monteith that Council approves a line of credit (LOC) for the Town of Fort Macleod in the amount of two million dollars.

CARRIED

8. Darcy Donahue: Walking Trail Study in Fort Macleod

R.143.2020 Moved by Councillor Dressler that Council approves the Walking Trail Study in Fort Macleod letter from Darcy Donahue as information.

CARRIED

J. ADMINISTRATIVE REPORTS

K. COMMITTEE REPORTS

R.145.2020 Moved by Councillor Van Huigenbos that Council moves in camera to discuss personnel items at 8:33 pm.

CARRIED

L. IN CAMERA

1. Personnel

R.146.2020 Moved by Councillor Wolstenholme that Council moves out of in camera at 9:55 pm.

CARRIED

R.147.2020 Moved by Councillor Edwards that Council approves the 2020 CAO contract as presented.

CARRIED

M. ADJORNMENT

Mayor Feyter adjourned the meeting at 10:03 pm.



Mayor Brent Feyter



CAO Sue Keenan