

**Town of Fort Macleod
Organizational Meeting Agenda
Monday October 26th, 2020
GR Davis Administration Building
Council Chambers
6:00 pm**

Council Present: Mayor Brent Feyter, Councillors Marco Van Huigenbos, Jim Monteith, Kristi Edwards, and David Orr.

Regrets: Councillor Gord Wolstenholme and Werner Dressler.

Administration: CAO Sue Keenan, Director of Community and Protective Services Liisa Gillingham, Director of Operations Adrian Pedro, Director of Finance Kris Holbeck, Executive Assistant Meranda Day Chief.

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 6:01 pm.

B. APPROVAL OF THE AGENDA

1. Agenda

R.304.2020 Moved by Councillor Edwards that Council approves the organizational meeting agenda as presented.

CARRIED

C. 2020-2021 MEETING DATES

1. Proposed Council Meeting Dates

R.305.2020 Moved by Councillor Monteith that Council approves the Council Meeting dates schedule as discussed, schedule attached.

CARRIED

D. COUNCIL APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

1) Review of Boards Committees & Council Appointments

R.306.2020 Moved by Councillor Edwards that Council approves the Council appointments and amendments to Boards, Commissions and Committees as discussed. See attached List.

CARRIED

E. MEMBER RESIGNATIONS TO BOARDS, COMMISSIONS AND COMMITTEES

- 1) Resignation Letters (information only)
 - a) Shawn O'Sullivan – MPC
 - b) Patty Perry – Library Board
 - c) Martha Ratcliffe – Library Board
 - d) Bill Kels – Built Heritage Advisory Board

R.307.2020 Moved by Councillor Orr that Council thanks each member for their service and approves the member resignation letters from Shaw O'Sullivan, Patty Perry, Martha Ratcliffe, and Bill Kels as information.

CARRIED

F. MEMBERS AT LARGE APPOINTMENTS TO BOARDS COMMISSIONS AND COMMITTEES

- 1) Environment Committee (*Unlimited Vacancies 2-year term*)
a) Deven Koshney
b) Donna Bird
c) Gerri-Jo Atwood
d) Virginia Wishart

R.308.2020 Moved by Councillor Edwards that Council approves Deven Koshney, Donna Bird, Gerri-Jo Atwood, and Virginia Wishart to the Environment Committee for a two-year term.

CARRIED

- 2) Family & Community Support Services Board (*1 Vacancy, 2-year term – 1 Youth, 1- year term*)
a) Barent Goodrich
b) Kevin Roberts
c) Alex Russell

R.309.2020 Moved by Councillor Van Huigenbos that Council approves Barent Goodrich for a two-year term, and Alex Russell in the Youth position for a one-year term to the Family and Community Support Services Board.

CARRIED

- 3) Willow Creek Foundation Board (*No Vacancy*)

- 4) Library Board (*4 Vacancies, 3-year term*)

** Two of these vacancies are Town of Fort Macleod positions, two are MD positions (The MD's Organizational meeting is being held October 28, 2020)*

- a) Kaitlyn Corbin
b) Gary Temoin

R.310.2020 Moved by Councillor Monteith that Council approves Kaitlyn Corbin and Gary Temoin for a three-year term to the Library Board.

CARRIED

- 5) Municipal Planning Committee (*3 Vacancies & 1 Alternate, 1-year term*)
a) David Arnoldussen
b) Donna Bird
c) Sharon Randle

R.311.2020 Moved by Councillor Van Huigenbos that Council approves David Arnoldussen, Donna Bird, and Sharon Randle for a one-year term to the Municipal Planning Committee.

CARRIED

- 6) Build Heritage Advisory Board (*4 Vacancies, 2-year term*)

**One Fort Macleod and District Chamber of Commerce representative,
One Fort Macleod commercial heritage building owner,
One building contractor experienced in heritage buildings,
One Architect or Designer experienced in heritage conservation.*

- a) Jason Sailer (Architect/designer)

R.312.2020 Moved by Councillor Orr that Council approves Jason Sailer for a two-year term to the Build Heritage Advisory Board.

CARRIED

G. ADJORNMENT

Mayor Feyter adjourned the meeting at 6:51 pm.



Mayor Brent Feyter



CAO Sue Keenan

**2020/2021 Council Meeting &
Committee of the Whole Dates**

Council Meeting Dates	Committee of the Whole
Monday November 9, 2020	Tuesday November 17, 2020
Monday November 23, 2020	
Monday December 14, 2020	
Monday January 11, 2021	Tuesday January 19, 2021
Monday January 25, 2021	
Monday February 8, 2021	Tuesday February 16, 2021
Monday February 22, 2021	
Monday March 8, 2021	Tuesday March 16, 2021
Monday March 22, 2021	
Monday April 12, 2021	Tuesday April 20, 2021
Monday April 26, 2021	
Monday May 10, 2021	Tuesday May 18, 2021
*Tuesday May 25, 2021	
Monday June 14, 2021	Tuesday June 22, 2021
Monday June 28, 2021	
Monday July 12, 2021*	
Monday August 23, 2021*	
Monday September 13, 2021	Tuesday September 21, 2021
Monday September 27, 2021**	
Other:	
Election: Monday October 18, 2021	
Inaugral & Organizational Meeting: Monday October 25, 2021	
New Council Orientation: Monday November 29, 2021	

*Note: Only 1 Council meeting per month

**Note: To be reevaluated closer to date with election upcoming

Council Appointments to Boards, Commissions and Committees 2020-2021

Changes Made	Deleted		
COMMITTEES	MEETING DATE/LOCATION	COUNCILLOR	STAFF
Agriculture Society (Liaison Role)	2nd Wednesday 8:00 pm @ Ag Hall	Van Huigenbos	Liisa
Alberta Southwest Regional Alliance (Mayor & 1 Alternate)	1st Wednesday pm	Feyter, Orr (alt)	n/a
Built Heritage Advisory Board (2 Councillors & Staff)	1st Wed 7:00pm @ Main Street Office	Orr, Van Huigenbos	Adrian
Chamber of Commerce (1 Councillor Liaison & CAO)	Rotates Thursday noon, Thursday Evening	Feyter	Sue
Chinook Arch Regional Library Board (1 Councillor 1 Alternate)	As needed, Lethbridge Meeting	Monteith, Edwards (alt)	Liisa
Crime Prevention Advisory Board (1 Councillor and 1 Staff)	As needed, Councillor Liaison	Dressler	Liisa
Cultural Heritage Tourism Alliance	2nd Tuesday 7:00 pm @ Fort or Main Street Office	Orr	Liisa
Diversity & Inclusion Committee	Monthly date decided among group	Edwards	Liisa
Early Childhood Coalition (1 Councillor)	2nd Tuesday 1:00 pm @ Library	Dressler	
Empress Theatre Society	4th Tuesday 7:30 @ Empress	Orr	Liisa
Environment Committee (1 Councillor, 1 Alternate)	Jan, Mar, May, Sept, Nov 4th Wed 5:00 pm @ GR Davis	Orr, Dressler (alt)	Adrian / Sue
Family and Community Support Services	3rd Wednesday at 5:30 pm @ GR Davis	Edwards	Liisa
Foothills Alcohol Action Society	3rd Wednesday noon @ Foothills Centre	Feyter	n/a
Fort Macleod and District Community Initiative Association (Liaison)	As Required	Edwards	n/a
Fort Macleod and District Drug Coalition	As needed: Noon @ Hospital	Dressler	Liisa
Fort Macleod and District Library Board	1st Tuesday 7:00 pm @ Library	Edwards	Liisa
Fort Macleod Historical Association (1 Councillor 1 Alternate)	2nd Thursday 7:00 pm @ Fort Museum	Feyter, Dressler (alt)	Liisa
Fort Macleod Interagency Board	2nd Wednesday Noon @ Hospital	Monteith	Angie
Fort Macleod Subdivision and Development Appeal Board	As Required	Wolstenholme	n/a

Hiway 3 EDC (Mayor attend)		Feyter (Deputy Mayor as alt)	n/a
Housing Committee (2 Councillors)	3rd Tuesday Noon @ GR Davis	Moneith & Van Huigenbos	Angie
Mayors and Reeves (Mayor attend)		Feyter	n/a
MD of Willow Creek Subdivision and Development Appeal Board	As Required	Wolstenholme	n/a
Municipal Planning Commission (2 Councillors, 1 Alternate)	3rd Monday noon @ GR Davis	Van Huigenbos, Dressler, Feyter (alt)	Development / Adrian
Oldman River Regional Services Commission (1 Councillor, 1 Alternate)	4 Meetings yearly @ ORRSC Office Lethbridge	Wolstenholme, Feyter (alt)	Sue
Regional Waste Management Facility Authority (1 Councillor, 1 Alternate)	3rd Thursday 3:30 pm Woodhouse	Wolstenholme, Dressler (alt)	Sue
Willow Creek Foundation (Pioneer Lodge)	3rd Tuesday 1:00 pm @ Pioneer Lodge	Wolstenholme, Monteith	Sue
COUNCIL ONLY MEETINGS			
Regular Council Meetings	2nd and 4th Monday of each month 7:00 pm	All	Mgmt. as needed
Committee of the Whole	3rd Tuesday of each month 7:00pm *as needed	All	Mgmt. as needed
Council Timesheets Committee	Monthly with admin. As scheduled	Monteith, Wolstenholme	Liisa
CAO Review Committee		Feyter, Van Huigenbos, Wolsenholme, Edwards	