

**Town of Fort Macleod
Council Meeting Minutes
March 23rd, 2020
GR Davis Administration Building
Council Chambers 7:00 pm**

Council Present: Mayor Brent Feyter, Councillors Kristi Edwards and Werner Dressler.

Council Present via Video Conference: Councillors Gord Wolstenholme, Marco Van Huigenbos, and David Orr.

Regrets: Councillor Jim Monteith.

Administration: CAO Sue Keenan, Executive Assistant Meranda Day Chief, Director of Operations Adrian Pedro, Director of Community and Protective Services Liisa Gillingham, Director of Finance Kris Holbeck, Planning and Development Officer Keli Sandford.

Other via Phone Conference Call: ORRSC, Gavin Scott

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 7:05 pm.

B. MOMENT OF REFLECTION

C. APPROVAL OF THE AGENDA

1. Consent Agenda

R.083.2020 Moved by Councillor Dressler that Council approves the consent agenda as presented.

CARRIED

2. Regular Meeting Agenda

R.084.2020 Moved by Councillor Dressler that Council approves the regular meeting agenda with additions.

Additions- I. NEW BUSINESS

8. Administration: Deferral of Utility Payments – *DF Kris Holbeck*

9. Administration: Deferral OF 2020 Property Tax Payment Deadline – *DF Kris Holbeck*

CARRIED

D. FOR THE GOOD OF COUNCIL

E. DELEGATIONS

F. PUBLIC HEARING

1. Bylaw 1905: Rezone IG to BI

R.085.2020 Moved by Councillor Dressler that Council hereby open the Public Hearing for Bylaw 1905: Rezone IG to BI at 7:27 pm.

CARRIED

**Mayor Feyter requested comment from the gallery either for or against Bylaw 1905
Rezone IG to BI, none forthcoming.**

R.086.2020 Moved by Councillor Edwards that Council hereby close the Public Hearing for Bylaw 1905: Rezone IG to BI at 7:28 pm.

CARRIED

2. Bylaw 1906: Add Use

R.087.2020 Moved by Councillor Dressler that Council hereby open the Public Hearing for Bylaw 1906: Add Use at 7:29 pm.

CARRIED

Mayor Feyter requested comment from the gallery either for or against Bylaw 1906 Add Use, none forthcoming.

R.088.2020 Moved by Councillor Edwards that Council hereby close the Public Hearing for Bylaw 1906 Add Use at 7:30 pm.

CARRIED

3. Bylaw 1908: Willow Creek Intermunicipal Collaboration Frameworks

R.089.2020 Moved by Councillor Dressler that Council hereby open the Public Hearing for Bylaw 1908: Willow Creek Intermunicipal Collaboration Frameworks at 7:31 pm.

CARRIED

Mayor Feyter requested comment from the gallery either for or against Bylaw 1908 Willow Creek Intermunicipal Collaboration Frameworks, none forthcoming.

R.090.2020 Moved by Councillor Edwards that Council hereby close the Public Hearing for Bylaw 1908 Willow Creek Intermunicipal Collaboration Frameworks at 7:32 pm.

CARRIED

I. CONSIDERATIONS OF DELEGATIONS and PUBLIC HEARINGS

1. Bylaw 1905: Rezone IG to BI

R.091.2020 Moved by Councillor Dressler that Bylaw 1905, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate Lot 1, Block 48, Plan 8711000 within the SW ¼ of Section 12, Township 9, Range 26, W4M from "Industrial General: IG" to "Business Industrial: BI"; hereby be given second reading.

CARRIED

R.092.2020 Moved by Councillor Edwards that Bylaw 1905, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate Lot 1, Block 48, Plan 8711000 within the SW ¼ of Section 12, Township 9, Range 26, W4M from "Industrial General: IG" to "Business Industrial: BI"; hereby be given third reading and finally declared passed.

CARRIED

2. Bylaw 1906: Add Use

R.093.2020 Moved by Councillor Edwards that Bylaw 1906 hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to include convenience store as a use within the Business Industrial district, and where as the purposed Bylaw 1906 is to expand all the allowable uses within the Business Industrial district; be given second reading.

CARRIED

R.094.2020 Moved by Councillor Dressler that Bylaw 1906 hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to include convenience store as a use within the Business Industrial district, and where as the purposed Bylaw 1906 is to expand all the allowable uses within the Business Industrial district; be given third reading and finally declared passed.

CARRIED

3. Bylaw 1908 Willow Creek Regional Intermunicipal Collaboration Frameworks

R.095.2020 Moved by Councillor Orr that Bylaw 1908, being a Bylaw of the Town of Fort Macleod in the Province of Alberta for the Willow Creek Regional Intermunicipal Collaboration Framework; hereby be given second reading.

CARRIED

R.096.2020 Moved by Councillor Van Huigenbos that Bylaw 1908, being a Bylaw of the Town of Fort Macleod in the Province of Alberta for the Willow Creek Regional Intermunicipal Collaboration Framework; hereby be given third reading and finally declared passed.

CARRIED

Councillor Edwards suggested that while we had our planner Gavin Scott from ORRSC on conference call that we proceed with the items he is introducing, I1 & I2 in New Business before we proceed with other items on the Agenda.

I. NEW BUSINESS

1. Development: Bylaw 1907: Rezone PI-R-MU

R.097.2020 Moved by Councillor Dressler that that Bylaw 1907, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate lands legally described as; the Easterly 33.7 meters of Lot 17, Block 201, Plan 1910507 within the SW ¼ of Section 12, Township 9, Range 26, W4M from "Public Institutional: PI" to "Residential Multi-unit: R-MU"; be given first reading; and furthermore schedule a Public Hearing to be held on April 27th, 2020 at 7:00 pm.

CARRIED

2. Development: Bylaw 1910: Rezone R-IG

R.098.2020 Moved by Councillor Edwards that Bylaw 1910, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw 1882; being the municipal Land Use Bylaw; to re-designate lands legally described as Lots 25-27, Block 364, Plan 92B within the SW ¼ of Section 12, Township 9, Range 26 W4M, from "Residential: R" to "Industrial General: IG"; be given first reading; and furthermore schedule a Public Hearing to be held on April 27th, 2020 at 7: 00 pm.

CARRIED

H. UNFINISHED BUSINESS

1. Administration: Bylaw 1903: Council Procedures

R.099.2020 Moved by Councillor Dressler that Bylaw 1903, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to repeal Bylaws 1851, 1869, and 1863; for the purpose to provide for the orderly proceedings of Council and Council Committees be given second reading.

CARRIED

R.100.2020 Moved by Councillor Van Huigenbos that Bylaw 1903, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to repeal Bylaws 1851, 1869, and 1863; for the purpose to provide for the orderly proceedings of Council and Council Committees be given third reading and finally declared passed.

CARRIED

2. Operations: Bylaw 1902: Community Aggregate Payment

R.101.2020 Moved by Councillor Dressler that Bylaw 1902, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta to authorize a Community Aggregate Payment Levy for road construction improvements on lands within the Town of Fort Macleod for aggregate mining developments by a developer or corporation; be given second reading.

DEFEATED

I. NEW BUSINESS

3. Operations: Capital Budget Approval

R.102.2020 Moved by Councillor Dressler that Council approves the Capital Budget as revised and presented which identifies the major capital project to be completed in 2020 as the SW Industrial Fire Suppression – Phase 1.

CARRIED

4. Administration: Bylaw 1909: Bylaw Enforcement Officer

R.103.2020 Moved by Councillor Dressler that Bylaw 1909, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of authorizing the establishment of a Bylaw Enforcement Officer, to specify the duties of a Bylaw Enforcement Officer and to establish a disciplinary procedure and process for misuse of power; be given first reading.

CARRIED

R.104.2020 Moved by Councillor Edwards that Bylaw 1909, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of authorizing the establishment of a Bylaw Enforcement Officer, to specify the duties of a Bylaw Enforcement Officer and to establish a disciplinary procedure and process for misuse of power; be given second reading.

CARRIED

R.105.2020 Moved by Councillor Orr that Bylaw 1909, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of authorizing the establishment of a Bylaw Enforcement Officer, to specify the duties of a Bylaw Enforcement Officer and to establish a disciplinary procedure and process for misuse of power; proceed to third reading.

UNANIMOUSLY CARRIED

R.106.2020 Moved by Councillor Edwards that Bylaw 1909, hereby being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of authorizing the establishment of a Bylaw Enforcement Officer, to specify the duties of a Bylaw Enforcement Officer and to establish a disciplinary procedure and process for misuse of power; be given third reading and finally declared passed.

CARRIED

5. Administration: 2019 Surplus Allocation

R.107.2020 Moved by Councillor Van Huigenbos that Council approves the transfer of \$5,100,000.00 of the total 2019 unrestricted surplus into the Restricted General Reserve.

CARRIED

6. Administration: Moratorium on Sale of Casket Plots

R.108.2020 Moved by Councillor Dressler that Council approves the immediate moratorium on the sale of full casket plots in the old section of the Union Cemetery excluding the RCMP burial section.

CARRIED

7. Correspondence re: COVID-19

- a) AUMA
- b) Government of Alberta
- c) Canadian Federation of Independent Business

R.109.2020 Moved by Councillor Edwards that Council approves the COVID-19 Correspondence from AUMA, Government of Alberta AND Canadian Federation of Independent Business as information.

CARRIED

8. Administration: Deferral of Utility Payments

R.110.2020 Moved by Councillor Dressler that Council approves utility account payments can be deferred for the usage months of April, May and June 2020 with any outstanding amounts for this period to be prorated into the last six utility bills of the year and the penalties on utilities owing be suspended until the July 2020 bill is due on August 7th, 2020.

CARRIED

9. Administration: Deferral OF 2020 Property Tax Payment Deadline – *DF Kris Holbeck*

R.111.2020 Moved by Councillor Wolstenholme that Council approves deferring the 2020 property tax payment deadline (for two months) from Tuesday June 30, 2020 at 4:30 pm to Monday, August 31, 2020 at 4:30 pm.

CARRIED

J. INTERMUNICIPAL COLLABORATION FRAMEWORKS

K. ADMINISTRATIVE REPORT

L. COMMITTEE REPORTS

R.112.2020 Moved by Councillor Dressler that Council moves in camera to discuss personnel items at 8:35 pm.

CARRIED

M. IN CAMERA


1. Personnel

R.113.2020 Moved by Councillor Van Huigenbos that Council moves out of in camera at 9:18 pm.


CARRIED

P. ADJORNMENT

Mayor Feyter adjourned the meeting at 9:18 pm.



Mayor Brent Feyter



CAO Sue Keenan