

**Town of Fort Macleod
Council Meeting Minutes
Monday, June 26th, 2023
GR Davis Administration Building
Council Chambers
7:00 pm**

Council Present: Mayor Brent Feyter, Councillors Gord Wolstenholme, Jim Monteith, Christina Fox, Mackenzie Hengerer, Aaron Poytress, and Marco Van Huigenbos.

Administration: Acting CAO Liisa Gillingham, Director of Finance Kris Holbeck, Director of Operations Adrian Pedro, and Executive Assistant Meranda Day Chief.

Regrets: CAO Anthony Burdett.

Other: ORRSC Senior Planner Gavin Scott.

A. CALL TO ORDER

Mayor Brent Feyter called the meeting to order at 7:01 pm.

B. MOMENT OF REFLECTION

C. APPROVAL OF THE AGENDA

1. Consent Agenda

R.160.2023 Moved by Councillor Wolstenholme that Council approves the consent agenda as presented.

CARRIED

2. Regular Meeting Agenda

R.161.2023 Moved by Councillor Fox that Council approves the regular meeting agenda as presented.

CARRIED

D. FOR THE GOOD OF COUNCIL

E. DELEGATIONS

F. PUBLIC HEARINGS

1. Bylaw 1973: LUB Rezone R to R-MU - *Gavin Scott, ORRSC*

R.162.2023 Moved by Councillor Fox that Council hereby opens the Public Hearing for Bylaw 1973: LUB Rezone R to R-MU at 7:07 pm.

CARRIED

Mayor Feyter called to the gallery for anyone speaking for or against Bylaw 1973; two were forthcoming.

Allen Kuyten spoke AGAINST Bylaw 1973, representing himself and his wife, as adjacent property owners. In their statement, they raised several concerns, including privacy, height restrictions, preservation of their fence, parking, the current unsightly state of weeds in the area, and potential environmental issues associated with the site's history as an auto dealership.

Bill Hall spoke AGAINST Bylaw 1973, he expressed his opposition by emphasizing his concerns about the abundance of multi-unit developments in Fort Macleod. He specifically highlighted his apprehensions regarding the number of units proposed under the bylaw and the potential parking issues associated with them.

R.163.2023 Moved Councillor Van Huigenbos that Council hereby closes the Public Hearing for Bylaw 1973: LUB Rezone R to R-MU at 7:20 pm.

CARRIED

2. Bylaw 1967: Macleod Landing Debenture - *Kris Holbeck, Director of Finance*

R.164.2023 Moved by Councillor Fox that Council hereby opens the Public Hearing for Bylaw 1967: Macleod Landing Debenture at 7:22 pm.

CARRIED

Mayor Feyter called to the gallery three times for anyone speaking for or against Bylaw 1967; none were forthcoming.

R.165.2023 Moved Councillor Poytress that Council hereby closes the Public Hearing for Bylaw 1967: Macleod Landing Debenture at 7:23 pm.

CARRIED

H. CONSIDERATIONS OF DELEGATIONS and PUBLIC HEARINGS

1. Bylaw 1973: LUB Rezone R to R-MU (2nd & 3rd reading) - *Gavin Scott, ORRSC*

R.166.2023 Moved by Councillor Hengerer that Bylaw 1973, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 1882, being the municipal Land Use Bylaw; for the purpose of to redesignating lands legally described as:

Lot 36, Block 417, Plan 92B within the NW1/4 of Section 12, Township 9, Range 26, W4M from "Residential: R" to "Residential Multi-Unit: R-MU," to be given the second reading.

DEFEATED

2. Bylaw 1967: Macleod Landing Debenture (2nd & 3rd reading) - *Kris Holbeck, Director of Finance*

R.167.2023 Moved by Councillor Hengerer that Bylaw 1967, being a bylaw of the Town of Fort Macleod in the Province of Alberta, to authorize the financing, undertaking and completion of engineered structures upgrades to phase one of the Macleod Landing development, hereby given second reading.

CARRIED

R.168.2023 Moved by Councillor Fox that Bylaw 1967, being a bylaw of the Town of Fort Macleod in the Province of Alberta, to authorize the financing, undertaking and completion of engineered structures upgrades to phase one of the Macleod Landing development, hereby given third reading and finally declared passed.

CARRIED

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. Bylaw 1975: Designated Officer (1st reading) - *Kris Holbeck, Director of Finance*

R.169.2023 Moved by Councillor Fox that Bylaw 1975, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, to establish one or more positions to carry out the powers, duties and functions of a designated officer, hereby given first reading.

CARRIED

R.170.2023 Moved by Councillor Monteith that Council amends Section 3 of Bylaw 1975, to state, "To ensure proper oversight and accountability, it is required that all cheques, financial agreements, negotiable instruments, as well as the opening and closing of money-holding accounts, must be signed by two designated authorities. One signing authority shall be a Council member (Mayor, Deputy Mayor, or Councillor), while the other signing authority shall be an Administrator (CAO, Director of Finance, or Director of Community and Protective Services).".

CARRIED

R.171.2023 Moved by Councillor Hengerer that Bylaw 1975, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, to establish one or more positions to carry out the powers, duties and functions of a designated officer, as amended in Section 3, be given second reading.

CARRIED

R.172.2023 Moved by Councillor Hengerer that Bylaw 1975, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, to establish one or more positions to carry out the powers, duties and functions of a designated officer, to proceed with third reading.

UNANIMOUSLY CARRIED

R.173.2023 Moved by Councillor Monteith that Bylaw 1975, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, to establish one or more positions to carry out the powers, duties and functions of a designated officer is to be given third reading and finally declared passed.

CARRIED

2. OP#18: Memorial Bench & Tree Program Policy – *Adrian Pedro, Director of Operations*

R.174.2023 Moved by Councillor Fox that Council accepts OP#18: Memorial Bench & Tree Program Policy as information.

CARRIED

3. Hotel Feasibility Study – *Liisa Gillingham, Director of Community & Protective Services*

R.175.2023 Moved by Councillor Van Huigenbos that Council approves the Town of Fort Macleod's collaboration with the Fort Macleod & District Chamber of Commerce to carry out a hotel market study consultation and appraisal proposal, facilitated by Cushman & Wakefield; the Town's financial commitment to the project shall not exceed \$6,000.00.

CARRIED

4. Alberta Municipalities Conference 2023 – *Liisa Gillingham, Director of Community & Protective Services*

R.176.2023 Moved by Councillor Monteith that Council approves seven (7) members of Council and Administration to attend the 2023 Alberta Municipalities Convention on September 27th-29th, 2023, at the Edmonton Convention Centre.

CARRIED

5. Local Film Sponsorship Request - *Liisa Gillingham, Director of Community & Protective Services*

R.177.2023 Moved by Councillor Poytress that Council approves the donation of the film application fee, facility rental cost, Fire Chief hourly costs, as well as the \$5,000.00 damage and security deposit for the local film production led by Natasha Hurlburt.

CARRIED

J. ADMINISTRATIVE REPORTS

(Quarterly - January, April, July, October)

K. IN CAMERA

L. ADJOURNMENT

Mayor Brent Feyter adjourned the meeting at 8:22 pm.



Mayor Brent Feyter



Acting CAO Liisa Gillingham