



Town of Fort Macleod Council Meeting Agenda

Tuesday, November 14, 2023, 7:00 pm
Council Chambers
G.R. Davis Administration Building
410 20th Street
Fort Macleod, AB T0L 0Z0

Mayor Brent Feyter, Deputy Mayor Marco Van Huigenbos

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A. CALL TO ORDER	
B. MOMENT OF REFLECTION	
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Town of Fort Macleod
Organizational Council Meeting Minutes

Monday, October 23, 2023, 6:00 pm
Council Chambers
G.R. Davis Administration Building
410 20th Street
Fort Macleod, AB T0L 0Z0

Council Present: Mayor Brent Feyter, Councillor Aaron Poytress, Councillor Christina Fox, Councillor Mackenzie Hengerer, Councillor Jim Monteith, Councillor Marco Van Huigenbos, Councillor Gord Wolstenholme

Administration: Anthony Burdett, CAO, Meranda Day Chief, Executive Assistant

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 6:03 pm.

B. APPROVAL OF AGENDA

226.2023

Moved by: Councillor Wolstenholme

That Council approves the organizational meeting agenda as presented.

CARRIED

C. IN CAMERA

227.2023

Moved by: Councillor Fox

That Council moves in camera to discuss a personnel item at 6:04 pm.

CARRIED

C.1 PERSONNEL

228.2023

Moved by: Councillor Fox

That Council moves out of in camera at 6:30 pm.

CARRIED

D. DEPUTY MAYOR SCHEDULE

Councillor Marco Van Huigenbos joined the meeting at 6:00 pm.

229.2023

Moved by: Councillor Fox

That Council accepts the 2022-2025 Deputy Mayor Schedule as information.

CARRIED

E. COUNCIL APPOINTMENTS

230.2023

Moved by: Councillor Hengerer

That Council approves their 2023 Board, Committee, and Commission Appointments as presented, maintaining the current appointments without alterations.

CARRIED

F. COUNCIL MEETING SCHEDULE

231.2023

Moved by: Councillor Poytress

That Council approves the 2023-2024 Council Meeting schedule as presented.

CARRIED

G. MEMBER AT LARGE APPOINTMENTS

G.1 BUILT HERITAGE ADVISORY BOARD

232.2023

Moved by: Councillor Hengerer

That Council approves the appointment of Donna Bird for the position of Residential Heritage Building Owner and Maas Brink for the position of Commercial Heritage Building Owner on the Built Heritage Advisory Board (BHAB) each for a two-year term, ending October 2025.

CARRIED

G.1.a Donna Bird

G.1.b Maas Brink

G.2 ENVIRONMENT COMMITTEE

233.2023

Moved by: Councillor Fox

That Council approves the appointment of Susan Glover for the position of member at large on the Environment Committee for a two-year term, ending October 2025.

CARRIED

G.2.a Susan Glover

G.3 FAMILY & COMMUNITY SUPPORT SERVICES BOARD

234.2023

Moved by: Councillor Hengerer

That Council approves the appointment of Jacquelyn Siron, and Laura Yunick for the position of member at large on the Family & Community Support Services (FCSS) Board each for a two-year term, ending October 2025.

CARRIED

G.3.b Jacquelyn Siron

G.3.c Laura Yunick

G.3.a Doni-Lyn Houston

G.4 FORT MACLEOD HOUSING COMMITTEE

235.2023

Moved by: Councillor Fox

That Council approves the appointment of Brent Feyter for the position of Fort Macleod & District Chamber of Commerce Representative and Kiren Patel for the position of member at large on the Fort Macleod Housing Committee each for a two-year term, ending October 2025.

CARRIED

G.4.a Brent Feyter

G.4.b Kiran Patel

G.5 FORT MACLEOD LIBRARY BOARD

236.2023

Moved by: Councillor Fox

That Council approves the appointment of Treana Cowen for the position of member at large on the Fort Macleod Library Board for a three-year term, ending October 2026.

CARRIED

G.5.a Treana Cowen

G.6 MUNICIPAL PLANNING COMMISSION

237.2023

Moved by: Councillor Hengerer

That Council approves the appointment of David Arnoldussen, Brian Reach, and Robert Joe Rigaux for the position of member at large and Greg Beekman for the position of alternate member, on the Municipal Planning Commission (MPC) each for a one-year term, ending October 2024.

CARRIED

G.6.a David Arnoldussen

G.6.b Greg Beekman

G.6.c Brian Reach

G.6.d Robert Joe Rigaux

G.6.e Theo Vanee

G.7 WILLOW CREEK FOUNDATION

238.2023

Moved by: Councillor Wolstenholme

That Council approves the appointment of Pam Young for the position of member at large on the Willow Creek Foundation for a two-year term, ending October 2025.

CARRIED

G.7.a Pam Young

H. ADJOURNMENT

Mayor Feyter adjourned the meeting at 6:49 pm.

Mayor Brent Feyter

CAO Anthony Burdett



**Town of Fort Macleod
Council Meeting Minutes**

**Monday, October 23, 2023, 7:00 pm
Council Chambers
G.R. Davis Administration Building
410 20th Street
Fort Macleod, AB T0L 0Z0**

Council Present: Mayor Brent Feyter, Councillor Aaron Poytress, Councillor Christina Fox, Councillor Mackenzie Hengerer, Councillor Jim Monteith, Councillor Marco Van Huigenbos, Councillor Gord Wolstenholme

Administration: Anthony Burdett, CAO, Meranda Day Chief, Executive Assistant

Others: Livingstone Range School Division: Superintendent Darryl Seguin, Associate Superintendent Chad Kuzyk, F.P. Walshe Principal Chad Jensen, Division Principal Tara Tanner, and Trustee Lacey Poytress.

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 7:01 pm.

B. MOMENT OF REFLECTION

C. APPROVAL OF AGENDAS

C.1 CONSENT AGENDA

239.2023

Moved by: Councillor Wolstenholme

That Council approves the consent agenda as presented.

CARRIED

C.1.a COUNCIL MEETING MINUTES

C.1.a.a October 10, 2023

C.1.a.b October 17, 2023

C.1.b CORRESPONDENCE AND INFORMATION ITEMS

C.1.b.a AHS Emergency Department Closure October 18, 2023

C.1.c FINANCIALS

C.1.d COMMITTEE REPORTS

C.2 REGULAR MEETING AGENDA

240.2023

Moved by: Councillor Poytress

That Council approves the council meeting agenda as presented.

CARRIED

D. FOR THE GOOD OF COUNCIL

E. DELEGATIONS

E.1 Livingstone Range School Division

Mayor Feyter thanked Superintendent Darryl Seguin, Associate Superintendent Chad Kuzyk, F.P. Walshe Principal Chad Jensen, Division Principal Tara Tanner, and Trustee Lacey Poytress from Livingstone Range School Division for their Off-Campus and Pre-Employment presentation to Council.

F. PUBLIC HEARINGS

G. CONSIDERATION OF DELEGATIONS and PUBLIC HEARINGS

H. UNFINISHED BUSINESS

H.1 Hotel Feasibility Study - Phase 2

241.2023

Moved by: Councillor Monteith

That Council allocates Lots 15 & 16, Block 31, Plan ___ within Macleod Landing subdivision for the purpose of marketing the hotel feasibility study.

CARRIED

H.2 Highway 3 Twinning Stage 1A Advocacy

242.2023

Moved by: Councillor Van Huigenbos

That Council accepts the letter titled "Highway 3 Twinning Stage 1A – Economic Benefits to Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors, directing Administration to send the letter urging the Provincial Government of Alberta to expedite the construction of Highway 3 Twinning Stage 1A in 2024.

CARRIED

I. NEW BUSINESS

J. ADMINISTRATIVE REPORTS

K. IN CAMERA

243.2023

Moved by: Councillor Poytress

That Council moves in camera to discuss a land sale item at 7:59 pm.

CARRIED

K.1 Land Sale

244.2023

Moved by: Councillor Monteith

That Council moves out of in camera at 8:22 pm.

CARRIED

L. ADJOURNMENT

Mayor Feyter adjourned the meeting at 8:23 pm.

Mayor Brent Feyter

CAO Anthony Burdett



October 30, 2023

Honourable Devin Dreeshen
Minister of Transportation and Economic Corridors
Members of the Executive Council
Executive Branch
#127 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
transportation.minister@gov.ab.ca

RE: HIGHWAY 3 TWINNING STAGE 1A — ECONOMIC BENEFITS

Dear Honourable Minister Dreeshen,



On behalf of the Town of Fort Macleod, Mayor & Council wish to express our support and urgent advocacy for the construction of Highway 3 Twinning Stage 1A. Our town is at a critical juncture of growth, and this vital infrastructure project is key to unlocking significant economic opportunities for both Fort Macleod and the province of Alberta.

At the core of our proposition lies the immense economic potential that completing Stage 1A of the Highway 3 Twinning project will unlock. This entails the availability of approximately 60 acres of town-owned land and an additional 70 acres of provincially-owned land, resulting in a grand total of over 130 acres primed for commercial development. With services (water, sanitary, and electricity) running directly through the two land parcels, they are prime for rapid development—current prices for development-ready land in Fort Macleod range from \$10,000-\$33,000 an acre. A sizeable portion of the Stage 1A project costs could be recuperated through the sale of the 70 acres.

These parcels of land promise to become the foundation for new enterprises, including truck stops, gas stations, hotels, storage or transportation facilities, retail outlets, and dining establishments. This prospective land sale represents a significant boost to local commerce and serves as a cornerstone for our community's sustained growth and development.

Fort Macleod has experienced an impressive 11.1% population growth from 2016 to 2021, as reported by Statistics Canada, leading to a consistent rise in demand for residential, industrial, and commercial lands. Additionally, our town is developing Macleod Landing, a new subdivision on the east side that directly benefited from the Stage 1A bypass. Completing Stage 1A would support this development and encourage further investments, fostering a vibrant and thriving community in Fort Macleod.

403.553.4425 • P.O. Box 1420 • 410 20th street

 www.fortmacleod.com 



Aside from the economic benefits, it's essential to recognize that this project is shovel-ready and poised for immediate action. Completing Stage 1A will significantly reduce traffic congestion, enhance safety, and improve local and regional mobility. Additionally, this project will create job opportunities for Albertans, contributing to our province's economic growth and stability.

In light of these compelling reasons, we urge the Provincial Government of Alberta to prioritize and expedite the construction of Highway 3 Twinning Stage 1A in 2024. This timely action will not only fulfill the economic potential of Fort Macleod but also contribute substantially to the economic prosperity of Alberta as a whole.

We sincerely appreciate your attention to this matter and your commitment to the welfare of Alberta. Your support for this crucial project will undoubtedly pave the way for Fort Macleod and our great province's vibrant, prosperous, and economically stable future.

Sincerely,



A handwritten signature in blue ink, appearing to read 'Brent Feyter', is written over a light blue circular stamp.

Mayor Brent Feyter

Attached: Highway 3 Twinning Stage 1 A Map

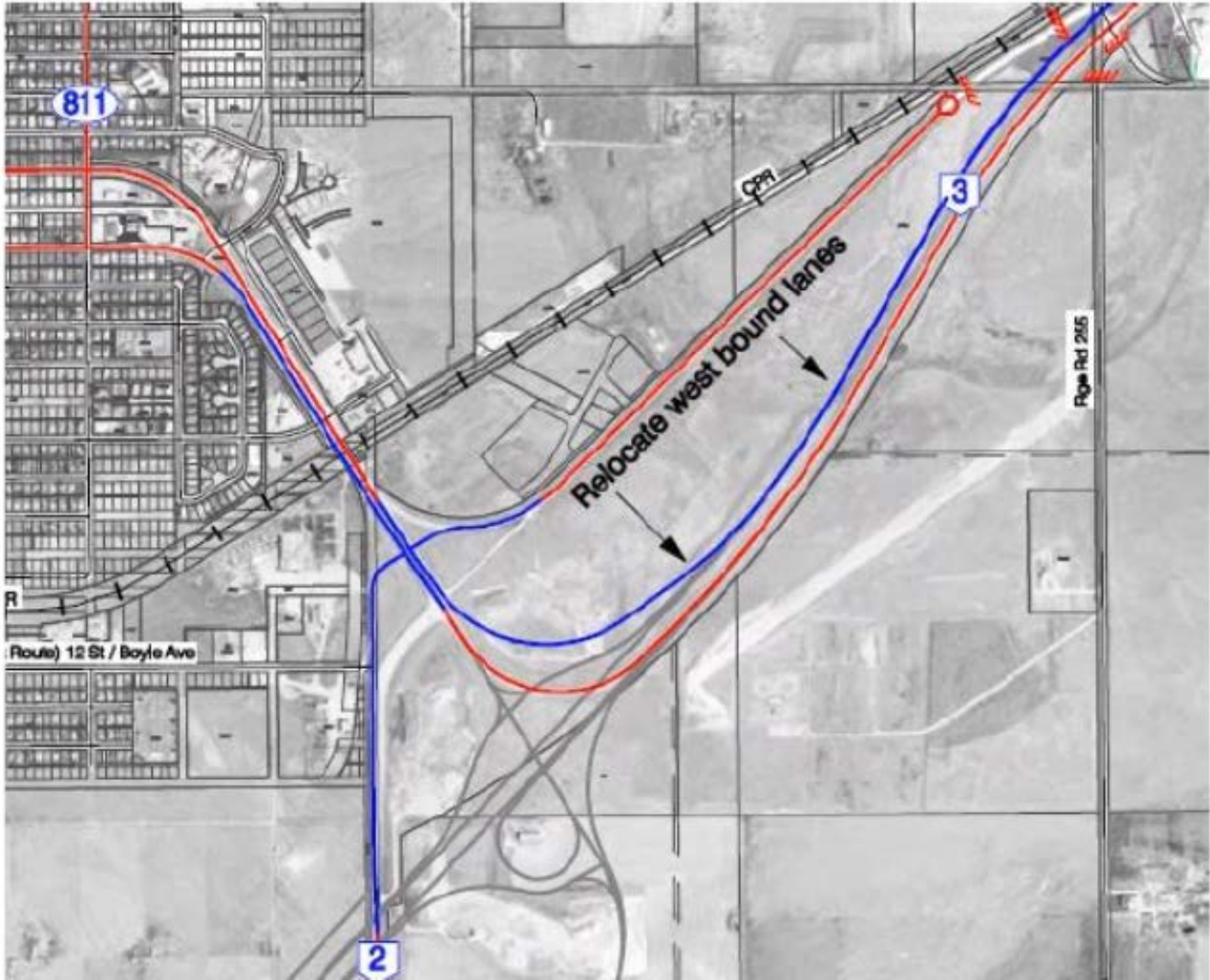
cc: Honourable Matt Jones, Minister of Jobs, Economy, and Trade
Chelsea Petrovic, MLA Livingstone -Macleod
Darren Davidson, Regional Director, Alberta Transportation

403.553.4425 • P.O. Box 1420 • 410 20th street

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ATTACHMENT: HIGHWAY 3 TWINNING STAGE 1A MAP



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LEGISLATIVE ASSEMBLY
ALBERTA

Chelsae Petrovic, MLA

Livingstone-Macleod

November 3rd, 2023

Dear Honorable Dreeshen,

I am writing to extend my full support for the proposed Stage 1A initiative, recognizing its potential to significantly enhance the safety and economic prospects of our community. Moreover, I wish to emphasize the pivotal role that this project will play in increasing highway commercial activity, as well as its vital contribution to the twinning of Highway 3 and the bypass of Fort Macleod.

The potential impact of Stage 1A on the growth of highway commercial activity cannot be overstated. The enhanced connectivity and accessibility will undoubtedly attract businesses and investors, thus fostering a thriving commercial hub along the highway 3 route. This, in turn, will not only stimulate local businesses but also contribute to the overall economic prosperity of the region.

The collaborative impact of Stage 1A with the twinning of Highway 3 and the bypass of Fort Macleod underscores the comprehensive and holistic approach being undertaken to address the evolving transportation needs of our community. This integrated strategy reflects a long-term vision that prioritizes the safety and well-being of our residents while laying the foundation for sustained economic growth and development.

In light of these compelling factors, I urge you to support the expeditious approval and implementation of Stage 1A. This will not only bolster the economic prospects of our community but also solidify its position as a progressive and thriving hub for commercial activity and transportation.

Thank you for your attention to this matter. I am confident that your support for Stage 1A will pave the way for a safer, more efficient, and prosperous future for our community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chelsae Petrovic'.

Chelsae Petrovic
MLA for Livingstone-Macleod



TOWN OF FORT MACLEOD

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
					Batch #	15410
20231979	2023-10-05	EFT	EFT	1563	AERZEN CANADA	1,988.87
20231980	2023-10-05	EFT	EFT	1769	AMAZON.COM.CA	1,421.72
20231981	2023-10-05	EFT	EFT	55	AMSC INSURANCE SERVICES LIMITED	634.15
20231982	2023-10-05	EFT	EFT	644	AVAIL LLP	488.25
20231983	2023-10-05	EFT	EFT	91	BOS SOD FARMS	764.72
20231984	2023-10-05	EFT	EFT	100	BROWN OKAMURA & ASSOCIATES LTD.	4,546.40
20231985	2023-10-05	EFT	EFT	101	BROWNLIE LLP (EDMONTON)	8,924.56
20231986	2023-10-05	EFT	EFT	1767	BURDETT, SHANTELLE	220.00
20231987	2023-10-05	EFT	EFT	112	CANADIAN LINEN & UNIFORM SERVC	100.09
20231988	2023-10-05	EFT	EFT	8	CANOE PROCUREMENT GROUP OF CANADA	442.71
20231989	2023-10-05	EFT	EFT	1788	CB PROCESS ULC	191.10
20231990	2023-10-05	EFT	EFT	615	CULLIGAN WATER	15.28
20231991	2023-10-05	EFT	EFT	1005	DMT BUSINESS GROUP LTD	11,244.45
20231992	2023-10-05	EFT	EFT	1687	DYNAMIC MARINE SERVICES INC.	325.00
20231993	2023-10-05	EFT	EFT	201	ECONOMY CASHWAY LUMBER	3,874.33
20231994	2023-10-05	EFT	EFT	235	FISHER SCIENTIFIC COMPANY	2,419.43
20231995	2023-10-05	EFT	EFT	1657	FLOWPOINT ENVIRONMENTAL SYSTEMS LP	106.03
20231996	2023-10-05	EFT	EFT	281	GREGG DISTRIBUTORS LP	3,627.86
20231997	2023-10-05	EFT	EFT	1268	HORIZON TRUCK & BODY LTD.	67.80
20231998	2023-10-05	EFT	EFT	699	HOUSENGA, WADE	102.54
20231999	2023-10-05	EFT	EFT	337	KAIZENLAB	450.45
20232000	2023-10-05	EFT	EFT	346	KOST FIRE EQUIPMENT LTD.	154.72
20232001	2023-10-05	EFT	EFT	1717	LAWRENCE, AMANDA	1,423.15
20232002	2023-10-05	EFT	EFT	1723	MA CATERING COMPANY LTD	386.16
20232003	2023-10-05	EFT	EFT	374	MACLEOD GAZETTE LTD.	491.57
20232004	2023-10-05	EFT	EFT	386	MCGILLS INDUSTRIAL SERVICES	92,377.95
20232005	2023-10-05	EFT	EFT	414	MPE ENGINEERING LTD.	31,999.10
20232006	2023-10-05	EFT	EFT	419	NAPA AUTO PARTS	719.51
20232007	2023-10-05	EFT	EFT	978	NEXT HOME AND GARDEN	53.30
20232008	2023-10-05	EFT	EFT	436	OLDMAN RIVER REGIONAL SERVICES	9,048.00
20232009	2023-10-05	EFT	EFT	1766	O'SULLIVAN'S CONCRETE LTD.	315.00
20232010	2023-10-05	EFT	EFT	1204	QUADIENT LEASING CANADA LTD.	169.69
20232011	2023-10-05	EFT	EFT	1780	RECORDXPRESS	49.39
20232012	2023-10-05	EFT	EFT	1312	RURAL DEVELOPMENT NETWORK	100.00
20232013	2023-10-05	EFT	EFT	505	SCOUGALL MOTORS LTD.	1,286.95
20232014	2023-10-05	EFT	EFT	1397	SECURCOM TECHNOLOGIES INC.	714.00
20232015	2023-10-05	EFT	EFT	1330	TIMCO HOIST SERVICES	178.50
20232016	2023-10-05	EFT	EFT	578	TOWN OF FORT MACLEOD	23,892.67
20232017	2023-10-05	EFT	EFT	1086	TRINUS TECHNOLOGIES INC.	52.50
20232018	2023-10-05	EFT	EFT	1328	ULINE CANADA CORPORATION	1,580.01
20232019	2023-10-05	EFT	EFT	85	WASTE CONNECTIONS OF CANADA INC.	8.40
20232020	2023-10-05	EFT	EFT	916	WASTE'N WATERTECH LTD	1,482.84
						208,439.15



TOWN OF FORT MACLEOD

Cheque Listing For Account Payable

2023-Nov-8

11:04:34AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
					Batch #	15460
20232069	2023-10-23	EFT	EFT	1772	2442851 ALBERTA LTD.	409.58
20232070	2023-10-23	EFT	EFT	17	ALBERTA HARDWARE LTD.	1,229.95
20232071	2023-10-23	EFT	EFT	49	ALFA LAVAL INC.	395.93
20232072	2023-10-23	EFT	EFT	1769	AMAZON.COM.CA	237.17
20232073	2023-10-23	EFT	EFT	55	AMSC INSURANCE SERVICES LIMITED	22,065.03
20232074	2023-10-23	EFT	EFT	58	AQUAM INC.	218.84
20232075	2023-10-23	EFT	EFT	644	AVAIL LLP	488.25
20232076	2023-10-23	EFT	EFT	83	BENCHMARK ASSESSMENT	5,064.85
20232077	2023-10-23	EFT	EFT	1775	BIG SKY CALL CENTERS INC.	169.05
20232078	2023-10-23	EFT	EFT	91	BOS SOD FARMS	371.70
20232079	2023-10-23	EFT	EFT	101	BROWNLEE LLP (EDMONTON)	28,442.49
20232080	2023-10-23	EFT	EFT	1765	BURDETT, ANTHONY	27.61
20232081	2023-10-23	EFT	EFT	169	CANADIAN UNION OF PUBLIC EMPLOYEES	1,809.26
20232082	2023-10-23	EFT	EFT	8	CANOE PROCUREMENT GROUP OF CANADA	1,036.42
20232083	2023-10-23	EFT	EFT	223	CHINOOK EQUIPMENT	76,456.80
20232084	2023-10-23	EFT	EFT	1112	CSRA HEAVY DUTY LTD.	15,876.98
20232085	2023-10-23	EFT	EFT	1736	DEL COMMUNICATIONS INC.	472.50
20232086	2023-10-23	EFT	EFT	1260	DIGITEX	103.27
20232087	2023-10-23	EFT	EFT	1687	DYNAMIC MARINE SERVICES INC.	60.50
20232088	2023-10-23	EFT	EFT	1675	ECOAG INITIATIVES INC.	1,998.73
20232089	2023-10-23	EFT	EFT	201	ECONOMY CASHWAY LUMBER	474.54
20232090	2023-10-23	EFT	EFT	993	FEYTER, BRENT	358.25
20232091	2023-10-23	EFT	EFT	235	FISHER SCIENTIFIC COMPANY	2,358.07
20232092	2023-10-23	EFT	EFT	1657	FLOWPOINT ENVIRONMENTAL SYSTEMS LP	106.03
20232093	2023-10-23	EFT	EFT	262	FORT PHARMACY 2020 LTD.	29.90
20232094	2023-10-23	EFT	EFT	1489	FORTIS ALBERTA INC.	31,425.87
20232095	2023-10-23	EFT	EFT	1497	FOX, CHRISTINA	254.65
20232096	2023-10-23	EFT	EFT	1548	GREEN ARROW RECYCLING AND JANITORIAL	2,149.88
20232097	2023-10-23	EFT	EFT	1626	GROUNDBREAKERS CONSTRUCTION INC.	81,037.68
20232098	2023-10-23	EFT	EFT	704	HACH SALES & SERVICE CANADA	5,507.78
20232099	2023-10-23	EFT	EFT	1746	HATFIELD, CHRISTOPHER	94.49
20232100	2023-10-23	EFT	EFT	317	HURLBURT ROCK PRODUCTS LTD.	2,262.89
20232101	2023-10-23	EFT	EFT	664	JESTIN, CURTIS	94.49
20232102	2023-10-23	EFT	EFT	1030	JOE JOHNSON EQUIPMENT INC.	722.12
20232103	2023-10-23	EFT	EFT	337	KAIZENLAB	617.61
20232104	2023-10-23	EFT	EFT	1717	LAWRENCE, AMANDA	514.17
20232105	2023-10-23	EFT	EFT	1584	LIVE ELECTRIC INC.	514.50
20232106	2023-10-23	EFT	EFT	1755	LOOP	12,101.25
20232107	2023-10-23	EFT	EFT	373	MAC AUTOGLASS & GRAPHICS LTD.	330.75
20232108	2023-10-23	EFT	EFT	386	MCGILLS INDUSTRIAL SERVICES	2,339.40
20232109	2023-10-23	EFT	EFT	418	MUNISIGHT LTD.	1,669.50
20232110	2023-10-23	EFT	EFT	978	NEXT HOME AND GARDEN	66.43
20232111	2023-10-23	EFT	EFT	436	OLDMAN RIVER REGIONAL SERVICES	330.00
20232112	2023-10-23	EFT	EFT	1711	PINCHER CREEK CO-OPERATIVE ASSOC. LTD.	5,264.68
20232113	2023-10-23	EFT	EFT	458	PRAIRIE VIEW HOMES LTD.	14,537.25
20232114	2023-10-23	EFT	EFT	1204	QUADIENT LEASING CANADA LTD.	1,700.59
20232115	2023-10-23	EFT	EFT	986	RED CAP VENTURES INC.	8,323.39
20232116	2023-10-23	EFT	EFT	1455	ROTO-ROOTER PLUMBING & DRAIN SERV.	509.25
20232117	2023-10-23	EFT	EFT	1397	SECURCOM TECHNOLOGIES INC.	189.00



TOWN OF FORT MACLEOD

Cheque Listing For Account Payable

2023-Nov-8
11:04:34AM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
20232118	2023-10-23	EFT	EFT	514	SILVER AUTOMOTIVE FORT MACLEOD LTD.	8.30
20232119	2023-10-23	EFT	EFT	1414	SOLIDCAD	913.50
20232120	2023-10-23	EFT	EFT	1654	T & T DISPOSAL SERVICES	2,405.79
20232121	2023-10-23	EFT	EFT	1645	TOTAL OFFICE PLUS	390.54
20232122	2023-10-23	EFT	EFT	85	WASTE CONNECTIONS OF CANADA INC.	16.80
20232123	2023-10-23	EFT	EFT	1354	WESTCO CONSTRUCTION LTD.	95.29
20232124	2023-10-23	EFT	EFT	1318	WESTON MANUFACTURING LTD.	105.00
20232125	2023-10-23	EFT	EFT	779	WHITE ICE (1995) LTD.	1,179.52
20232126	2023-10-23	EFT	EFT	619	WILLOW CREEK REGIONAL WASTE	9,053.60
20232127	2023-10-23	EFT	EFT	1079	WOLF DEN ENTERPRISES	2,602.91
20232128	2023-10-23	EFT	EFT	1749	WOLSELEY CANADA INC.	238.14
20232129	2023-10-23	EFT	EFT	813	ZOETEMAN, ALLEN	598.69
						350,427.40

						Batch #	15461
20232130	2023-10-20	EFT	EFT	159	CANADIAN PACIFIC RAILWAY COMPANY	592.00	
20232131	2023-10-20	EFT	EFT	1807	CLEAR DRAIN INC.	3,895.50	
20232132	2023-10-20			225	EXTENDICARE	271.25	
20232133	2023-10-20	EFT	EFT	254	FORT MACLEOD VETERINARY CLINIC LTD.	252.04	
20232134	2023-10-20			1502	GREENERY ON MAIN	78.75	
20232135	2023-10-20	EFT	EFT	1340	INTEGRITY PUMP SERVICE INC.	2,332.84	
20232136	2023-10-20	EFT	EFT	352	LARSON'S TIRE SHOP	52.50	
20232137	2023-10-20	EFT	EFT	1413	VAN HUIGENBOS, GERCO MARINUS	254.65	
20232138	2023-10-20			1	BIENIEWSKI, JOCELYN	75.00	
20232139	2023-10-20			1	COUNTRYSIDE FENCE	2,087.40	
20232140	2023-10-20	EFT	EFT	1	LOYST, BARRIE	2,310.00	
20232141	2023-10-20	EFT	EFT	1	S.A. INTERCOLLEGIATE RODEO TEAM	1,000.00	
						13,201.93	

						Batch #	15462
20232142	2023-10-20			900100	JANSEN, ELIZABETH	1,840.75	
						1,840.75	

						Batch #	15479
20232157	2023-10-31	EFT	EFT	1799	BELL MOBILITY	1,099.00	
20232158	2023-10-31	EFT	EFT	1156	DIRECT ENERGY BUSINESS	51,079.79	
20232159	2023-10-31	EFT	EFT	1745	GFL ENVIRONMENTAL INC.	34,142.75	
20232160	2023-10-31	EFT	EFT	454	PITNEY WORKS	2,121.00	
20232161	2023-10-31	EFT	EFT	562	TELUS	1,608.53	
20232162	2023-10-31	EFT	EFT	564	TELUS MOBILITY	198.00	
						90,249.07	

						Batch #	15496
20232163	2023-10-31	EFT	EFT	473	REACH, BRIAN	2,378.60	
						2,378.60	

Total 666,536.90

*** End of Report ***

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday, October 4, 2023 – REO Hall, Fort Macleod



Board Representatives

Brent Feyter, Fort Macleod
Brad Schlossberger, Claresholm
Sahra Nodge, Pincher creek
Barbara Burnett, Cowley
Rick Lemire, MD Pincher Creek
Kevin Todd, Nanton
Ron Davis, MD Ranchland
Blair Painter, Crowsnest Pass
Cam Francis, Cardston County

Doral Lybbert, Glenwood
Monte Christensen, Hill Spring
Barbara Clay, Waterton

Resource Staff and Guests

Lori Hodges, LRSD
Linda Erickson, PrairiesCan
Marie Everts, JET
Natalie Gibson, InnoVisions
Bev Thornton, AlbertaSW

- 1 Call to Order Chair Brent Feyter called the meeting to order.
- 2 Approval of Agenda Moved by Cam Francis THAT the agenda be approved as presented.
Carried. [2023-10-859]
- 3 Approval of Minutes Moved by Kevin Todd THAT the Minutes of September 6, 2023, be approved as presented.
Carried. [2023-10-860]
- 4 Approval of Cheque Register Moved by Sahra Nodge THAT cheques #3265 to #3274 be approved as presented.
Carried. [2023-10-861]
- 5 Office Rental Agreement Alberta Infrastructure will be sending terms of a proposed agreement to consider.
- 6 Mid-year Summary of Budget and Expenditures Board reviewed the budget for the first 2 quarters of the 2023-2024 fiscal year. Expenditures are on track. AlbertaSW has requested a 6-month extension to Northern & Regional Economic Development (NRED) grant, to December 2024.
- 7 Regional Solutions for Housing Supply Thank you to communities that have submitted letters to support a proposal to Seniors, Community and Social Services for resources to implement a “proof of concept” collaborative approach for rural communities. Still awaiting response.
- 8 MECAP Industry Influencers and Innovators Meeting The Manufacturing, Energy, Construction, Ag Processors (MECAP) project held the first meeting in Fort Macleod, with 17 participants from industry and government agencies. Very positive conversation and ideas for going forward.
- 9 Blackfoot Signage Project This partnership is funded by SouthGrow Regional Initiative, Community Futures Lethbridge Region, Tourism Lethbridge, with Kainaiwa and AlbertaSW as resources. This pilot offers 80% funding for the design and purchase of Blackfoot language signage, with the Kainai Nation providing the translation/interpretation services. Once we have a proof of concept and proof of demand the initiative could be expanded with more partners across southwest Alberta.
- 10 Invest Alberta Community Profiles The Southern Alberta Investment and Trade Initiative (SAITI), a partnership of AlbertaSW, SouthGrow and Economic Development Lethbridge, each community in both regions will be contacted by Garnering Results Consulting to ensure their information is correctly added to the Invest Alberta Corporation template.
- 11 Executive Director Report Accepted as information.
- 12 Round Table Received as information.
- 13 Upcoming Board Meetings
 - November 1, 2023-Cowley (tentative)
 - December 6, 2023-Pincher Creek - Organizational Meeting
- 14 Adjourn Moved by Ron Davis THAT the meeting be adjourned.
Carried. [2023-10-862]

Approved November 1, 2023

Executive Director Report October 2023

MEETINGS and PRESENTATIONS

- Oct 2: Meeting with Westward Solutions re: website re-build, Zoom
- Oct 3: RINSA meeting, Community Futures, Lethbridge
- Oct 3: Blackfoot Signage Steering Committee Meeting, Zoom
- Oct 3: Meeting with Mark Gallant, Invest in Canada, Tecconnect, Lethbridge
- Oct 4: MECAP industry innovators meeting, Fort Macleod
- Oct 4: AlbertaSW Board meeting, Fort Macleod
- Oct 5: EV demonstration event, Pincher Creek
- Oct 11: EDA Site selector webinar, Zoom
- Oct 11: MECAP meeting with InnoVisions, Zoom
- Oct 12: AEDO Accreditation Committee meeting, Zoom
- Oct 16: Meeting with S. Braund re: website rebuild, Zoom
- Oct 18: EDA Ministry Dinner, Edmonton
- Oct 20: Meeting with Westward Solutions and S. Braund re: website content, Zoom
- Oct 23: Meeting with Invest Alberta, European representative, Tecconnect
- Oct 23: Meeting with EDL, SouthGrow and EarthMMO, Teams
- Oct 24: CITT Supply Chain Exchange event, Lethbridge
- Oct 25: Meeting re: investment inquiry, Zoom
- Oct 26: AEDO Accreditation Committee Meeting, Zoom
- Oct 30: Meeting with REDS and Energy Manager, Zoom

PROJECT MANAGEMENT and REPORTING

- Partnering/planning upcoming Economic Development Summit, end of March 2024
- Compile MECAP invitation list for industry and resource agencies; plan agenda and communications
- Submit display ad for Waterton Guide
- Review and clarify details of rental agreement with GoA
- Provide input to Blackfoot Signage pilot project

INVESTMENT ATTRACTION and REGIONAL PROMOTION

- Joint project with SouthGrow (CanExport Grant) to create community investment profile for all 41 communities.
- Provide Peaks to Prairies data to uLeth student mapping project (GEOG 3700)
- Support Travel Alberta-Destination Canada consultation process
- Provide documents and regional information to Invest in Canada, invest Alberta
- Respond to regional inquiries and information requests

Alberta SouthWest Bulletin November 2023

Regional Economic Development Alliance (REDA) Update

❖ NRED (Northern and Regional Economic Development) program

Application opened October 23, closing December 20, 2023.

\$9 million over the next three years is allocated to support projects that help deliver business supports, boost labour force attraction and retention, enhance Alberta's tourism development, and build capacity for economic growth.

<https://www.alberta.ca/northern-and-regional-economic-development-program>

❖ Manufacturing, Energy, Construction, Ag Processing

The second "Innovators and Influencers" meeting was attended by 25 industry and government representatives. Presenters included:

- Livingstone Range School Division overview of "Pursuits" program

The innovative dual credit collaboration with Lethbridge College and Olds College creates the opportunity for students to experience careers in trades, applied learning and much more. <https://www.lrsd.ca/services/lrsd-pursuit>

- Alberta Jobs, Economy, and Trade

Workforce consultants identify skill shortages and connect workers to business.

- Lethbridge Family Services

Specialists support skilled workers who are already in our region and work to attract newcomers with needed skills..

➡ A recording of the meeting is available. Contact bev@albertasouthwest.com for the link.



❖ Community Profiles Project

AlbertaSW and SouthGrow have jointly engaged Garnering Results Consulting to interview our communities and gather information to be used by Invest Alberta to promote opportunities. Thank you to all the municipal staff who are assisting! Some key information in the Community Profiles will include, but not be exclusive to

- **Cost of Doing Business:** Tax rates/Land Costs per acre (average); Real estate costs per sq. ft (average)
- **Ease of Doing Business:** Supports for new business; transportation access (road, rail, air)
- **Speed of Doing Business:** Point of contact for inquiries; permits, zoning, approval timelines;
- **Affordability:** average housing costs, utilities)
- **Workforce and Training:** Demographics/workforce stats; access to post-secondary or training programs
- **ESG (Environmental, Social, and Governance) + DEI (Diversity, Equity & Inclusion):** Investors place importance on our responsibility to build a sustainable and resilient future.

Industry by the numbers

- Over the past two decades, on-road freight has grown by 53%
- In Canada, there are more than 750,000 trucking and logistics workers
- In 2022, Trucking HR reported Alberta's truck transportation sector contributed approximately \$3.52 billion to the province's GDP
- Alberta has more than 18,000 fleets Comprised of 1-200 trucks
- Less than 1% of Alberta carriers have more than 100 workers
- As of 2022, there were 147,134 licensed Class 1 drivers in the province (Trucking HR, 2022)
- Alberta's GDP \$330 Billion
- Over 57% of the Provincial GDP is delivered on the back of a truck



❖ Transportation & Logistics

At a recent Canadian Institute of Traffic and Transportation (CITT) event, the Alberta Motor Transport Association (AMTA) cited numbers that demonstrate the size, impact, and importance of the trucking and logistics industry in moving goods and services.



Alberta SouthWest Regional Economic Development Alliance

Box 1041 Pincher Creek AB T0K 1W0

403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com



ACCREDITED
ECONOMIC
DEVELOPMENT
ORGANIZATION
International Economic Development Council



ITB
BERLIN

Best of the Americas 2020





**TOURISM
FORT MACLEOD**



RESULTS

**\$9.75K
AD SPEND**

**+3.4M
REACH**

**52
TOTAL ADS**

**+3.7M
IMPRESSIONS**

Spring 2023	Actual Spend	Reach	Impressions
Fort Macleod Tourism General	\$268	145,761	159,931
NWMP 150 Pre-Ride Activities	\$299	129,232	135,686
RCMP Musical Ride	\$959	266,308	308,397
The Fort Museum	\$300	105,089	111,722

Summer 2023	Actual Spend	Reach	Impressions
Fort Macleod Tourism General	\$4,641	1,540,086	1,713,767
The Fort Museum	\$1,208	485,154	522,116
Events	\$2,070	741,716	792,777

Cultural Heritage Tourism Alliance Society

Cultural Heritage Tourism Alliance
Regular Meeting Online Via Zoom
October 10, 2023

2023-10-12

Present: Sandi Davis, Margaret Ann Bianco, Mackenzie Hengerer, Donna Bird

Absent: N/A

1. Call to Order:

Chairperson, Sandi Davis called the regular meeting to order (via Zoom) at 12:01 p.m.

2. Adopt Consent Agenda:

MOTION 2023-22 Mackenzie moved to approve the consent agenda as emailed

Carried

3. Financials: Current Balance \$2,921.52. Cheques were purchased and payments were made to reimburse Mackenzie. Final Invoice from Hecktic Media still to be paid. Final expense report for Travel Alberta is not due until March 2024 but will likely be complete by November 2023.

MOTION 2023-23 Donna moved that the financial information be approved.

Carried

4a. Marketing: As the summer tourist season is winding down marketing with HMI is wrapping up. Christina who worked at the Fort wants photos with her in them.

MOTION 2023-24 Sandi moved that she will forward the photos to Christina. Carried.

Results from the ads indicate that they had a reach of 3.4 million people (engaged audience) and 3.7 million impressions on news feeds (seen but not engaged). The attendance at the Fort increased by 34% for September. There was a good variety of content including the RCMP Musical Ride, The Fort Museum, and The Empress Theatre.

4b. Fundraising Ideas: Tabled.

4c. Social Media Update: Still waiting for On This Spot to finalize the River Tour which was expected to occur by now. The marketing data shows that the paid advertising on social media has been a good investment! Fort Macleod now has a tourism presence on line. Thank you to Ayleigh & Mackenzie who have been providing consistent (twice a week) reporting.

4d. Town Sesquicentennial (150th) Anniversary: It is anticipated that this celebration will be excellent! Bi-weekly meetings are chaired by Mackenzie. CHTA and Tourism Fort Macleod will be actively promoting the upcoming weekend of events. Citizens are being encouraged to plant yellow and red flowers. Sandi is working on grant applications for this major event including a Travel Alberta Grant due this Friday. Entertainment will be by "big ticket" performers with professional sound and lighting on Fort Macleod's historic Main Street. The Town needs to guarantee \$20,000.00 but if they could increase that to \$50,000.00 Travel Alberta would be more willing to provide a larger grant. Community Groups will organize a variety of "mini-events". The Empress Theatre will be presenting a concert with Tim Isberg on the Thursday

evening to start off the celebrations! Let Makenzie and Sandi know what the Community is saying about the 150th Anniversary Celebration of the Town.

5a. Information Items: Community Mural Project update: Bob Gunn, president of the Legion Board, is excited to get the ball rolling. A conversation between Sandi & Liisa Gillingham has started. Need to know how much money the Town is willing to commit to this project as part of any grant application. There is still a need for warehouse space where Jason Trotter can carry out his creative work on the mural. With the rains that occurred recently damp marks on the west wall have been noticed. This needs to be investigated as there may be an issue with the cap flashing that will need to be dealt with prior to any installation.

6. No Pulled Items from the Consent Agenda

7. Round Table: Margaret Ann shared the success of a big fundraiser where all the tickets were sold and many items were sold at the silent auction. There is great support for the Empress Theatre and the Pride community. The vandalism at the Empress Theatre has been taken very seriously and it is clear that hate is not welcome here!

8. Next regular meeting – November 14, 2023 at 12:00 p.m. via Zoom or Go-To-Meeting

9. **MOTION 2023-25** to Adjourn Sandi Davis so moved at 12:57 p.m.

Carried

X

Sandi Davis
Interim Chairperson

X

Donna Bird
Secretary

Interagency Meeting- October 10, 2023-Online

Salvation Army- Chris & Lynn

- Chris is now the lead for Fort Macleod
- They have been serving about 30 hampers a month. They were doing 2 hampers a month but are back to doing one again. Every month, there is a few new requests.
- Upcoming Schedule:
- November 1- Christmas Registrations start
- November 14- Distribution is changing from Wednesdays to Tuesdays
- December 19- Christmas Hampers will begin distribution
- Question: Drop Off Locations?
 - There is still drop off at the Alliance Church as a collection, there is a donation bin at Independent Grocery and they get donations of produce every couple weeks.
- Question: Is there other things, besides the food that would be helpful to give out?
 - Fresh items, can openers, microwaveable dishes, money is always helpful to counter items don't get often

CRA: Outreach & Community Support- Judy Wild

- Goal is to ensure that people are getting the benefits they are entitled too
- Reminder about utilizing Volunteer Income Tax Program- FCSS is the team who does it in Fort Macleod
- Provided the number for benefits if residents to call if they are having troubles. 1-800-387-1193
- Judy will also come to Town to do presentations- scams, digital services, etc.
- Judy will continue to come to our Interagency Meetings

Housing Liaison Worker- Stacey Morcom

- In the last 3 months, 128 people served. This is the most in a quarter since she started.
- Increase in clients with DV, Elder Abuse, Sexual Assault.
- Motels are all full.
- RFP for donated lots has been accepted. More developments to come.

Child & Caregiver Support Programmer- Margaret Geary

- Kids First Family Centre's newest staff
- Looking forward to doing programs and meeting more people in the community.

Town Council Rep- Jim Monteith

- 7 committees in Town needing volunteers
- Nov 15- Open house with RCMP
- Council approved Housing Project- company is applying for provincial funding

Training Inc- Mindy F

- In Fort Macleod on Wednesday's, mostly by u
- Helps with Job Searches- clients must be ready, willing and able to work
- Online is really the way hiring is going; few in person options now
- Lots of people looking for jobs, lots hiring- movement in job search

Ranchlands Victim Services, RCMP- Bonnie

- Completed positive ticketing programing- 8- contacts, lots of community support
- Candy Cane Checkstop- 1st Saturday of December- accepting donations for families in need in FM
- 45 incidents lately- lots of court support, referrals

Family & Community Support Services- Amanda Lawrence

- The office is very busy with walk in's and phone calls- Community Development
- New position- Healthy Aging Outreach Programmer (55+)- Jaimie
- Still looking for Event & Administration Assistant
- Community Halloween Party- October 31 6-8

Willow Creek Adult Learning Council- Kate

- AGM- October 17
- PAL @ WA DAY- brings readers into the school. Looking for volunteer readers.
- GED's will not be a thing after May 2024. They are changing it to: Canadian Adult Basic Certificate.
- Federal Rural Immigration program- 25 families.



RCMP



OPEN HOUSE



HOSTED BY: THE FORT MACLEOD RCMP DETACHMENT
& THE TOWN OF FORT MACLEOD



Nov 15, 2023



7 PM



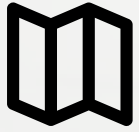
GR Davis Admin Building
410 20th Street
Fort Macleod



OPEN FORUM
with
SGT. LAFLEUR

Topics of discussion:
**Providing feedback &
setting community
policing priorities.**





RED CEDAR ALBERTA

COUNSELLING,
COMMUNICATIONS AND
ASSESSMENT REMOTE
SERVICES

About Us

CONNECTING PROFESSIONALS TO YOU

The idea for Red Cedar Psychology, Assessment and Communications Remote Services was born out of the desire to connect our rural communities with professional services. We employ Licensed Psychologists, Counsellors, Speech-Language Pathologists and educational leaders to ensure the service and support you need gets to you.

Get In Touch!

780-816-0173

admin@redcedaralberta.com

RedCedarAlberta.com

Available throughout Alberta

RED CEDAR ALBERTA

Our Services

For children and families

- Counselling with Alberta registered counsellors
- Formal Assessments (Ed Psych's, Behavioural, ect...)
- Professional Mediation
- Speech Therapy
- Behavioural Specialists
- Social Skill development counselling

Services for adults

- Counselling with Alberta registered counsellors including Addictions, Pain management and mood disorders.
- Formal Assessments (AISH, mood/ADHD, ect...)
- Professional Mediation
- Speech Language support
- Specialized counselling for adults with Autism
- Consultations
- PD development and support

Additional

- Direct billing to many insurance providers
- Sliding scale available upon request
- No waitlists

admin@redcedaralberta.com
RedCedarAlberta.com

Available throughout Alberta



MoMENTum

Lethbridge Family Services



Since 1910

Counselling, Outreach & Education

A Personal Growth Group

MoMENTum is focused on debunking gender stereotypes that men face, and exploring how these impact relationships. Through open discussion and personal expression, participants will enhance their ability to set boundaries, express themselves clearly, and build healthy connections.

Open to:

- Ages 18+
- Men

LFS Counselling office:
1098 3rd Avenue North, Lethbridge

Tuesdays, 6:00pm to 7:30pm
Nov 7th to Nov 28th, 2023

No cost to participate



Contact Outreach and Education to register, outreach@lfsfamily.ca or 403-327-5724



Connecting volunteers with opportunities to care for others and improve our communities.



Become a JustServe Administrator

Register on **JustServe.org**. There are no fees or obligations to participate. You can begin by submitting a project through JustServe.org for local approval, or ask your JustServe representative how to become a project administrator for your faith, nonprofit, community, or governmental organization.

Contact your local JustServe representative or visit JustServe.org for more information.

Rod Peterson: rodpeterson2@gmail.com
403-393 5662

Diane Peterson: dianegartner@gmail.com
403-795-3663

Diane Herrick: justserve.nleth@gmail.com
403-892-8660

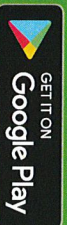


Serve in Your Community

Faith, nonprofit, community, and governmental organizations around the country are discovering how JustServe can bring communities together by making volunteer opportunities easy to find and fun to participate in.

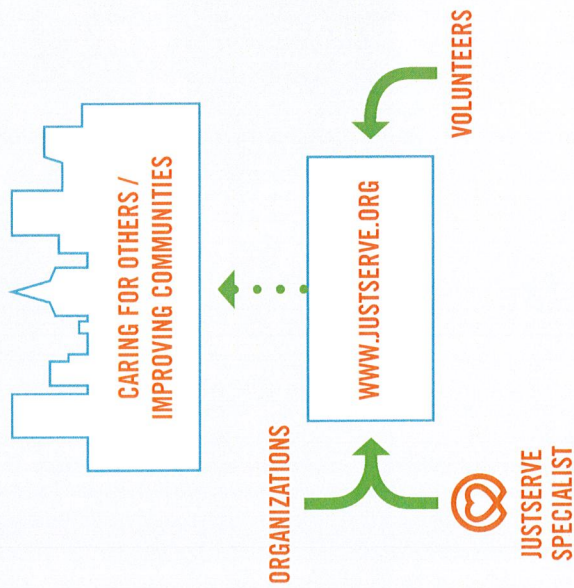
Volunteers include individuals, families, service clubs, faith organizations, and youth and student groups.

VISIT JUSTSERVE.ORG OR DOWNLOAD THE APP TODAY!



JustServe.org is provided as a service by The Church of Jesus Christ of Latter-day Saints.
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How It Works



JustServe works with organizations to make opportunities visible to the volunteer network. Find a project, sign up within minutes, and help care for others and build your community, with no fees or obligations.

Projects Include:

- Blood Drives
- Shelters
- Soup Kitchens
- Food Banks and Pantries
- Faith Groups
- Disaster Relief
- River and Coastal Cleanups
- Schools and Libraries
- Park Beautification
- Senior Centers
- Community Gardens
- Tutoring



JustServe's Combined Approach



Improving Communities

JustServe is a great way to promote volunteerism and connect people in faith, nonprofit, community, and governmental organizations with volunteers.



Building Volunteers

It's an easy way for volunteers to search for opportunities that resonate with their interests. Through their efforts, they develop a sense of unity, collaboration, and friendship with others.

Wellspring Alberta's



LETHBRIDGE CANCER CONNECT

Cancer Connect is an informal gathering over coffee, tea and snacks open to any adult participants living with cancer – those diagnosed and caregivers/supporters.

Facilitated by a Wellspring Alberta program leader, these sessions offer a safe space to connect with others on a similar path and learn strategies for supporting the mind, body and spirit.

Cost: Free

Where: Lethbridge Family Services :
1098 3rd Avenue North. Free Parking available.
Enter through the Counselling, Outreach and Education doors. Check in with reception.

When: 10-12pm. Every third Friday of the month.

Who: Adults 18 years and older living with cancer - both those diagnosed and caregivers

To register, visit: wel.gametime.net/cne/public/list or call 1-866-682-3135



Canada Dental Benefit

Factsheet

Tooth decay is the most common, but preventable, childhood chronic disease both in Canada and around the world. Oral diseases frequently begin in the preschool years which is why it is so important to establish good oral hygiene behaviours as soon as possible.

The Government of Canada has implemented the interim **Canada Dental Benefit**, which is designed to provide some financial support to help Canadian families access dental care. With this benefit, families can start addressing some of the basic dental care that their young children need while the Government continues its work to develop a long-term Canadian dental care program.

? WHAT is the benefit?

The interim Canada Dental Benefit provides payments **up to \$650** per eligible child under 12 years of age, per year for two years.

\$650

if the family's adjusted net income is under \$70,000

\$390

if the family's adjusted net income is between \$70,000 and \$79,999

\$260

if the family's adjusted net income is between \$80,000 and \$89,999

The benefit can be used for any dental care provided by any regulated dental professional.



WHO can apply?

Parents/Guardians who:

- ✓ Have a child under 12 years of age, who does not have access to private dental care insurance.
- ✓ Have an adjusted family net income under \$90,000 per year.
- ✓ Have filed last year's income tax return—for more information on how to file a return, visit Canada.ca/doing-your-taxes.
- ✓ Receive the Canada Child Benefit for each eligible child.
- ✓ Have or will have dental care expenses for each eligible child that have not been fully reimbursed under another federal, provincial or territorial government program.



HOW can you apply?

Canada Revenue Agency (**CRA**) **My Account** will be the quickest, easiest and most secure way to apply for the Canada Dental Benefit. If you don't yet have a CRA My Account, you can register at Canada.ca/my-cra-account.

You will need to **provide information** on the dental care visit, including the name of your child's dental care provider(s) and your employer information.

If you apply online and are signed up for CRA direct deposit, you can receive your payment within five business days!

If you're unable to apply for the Canada Dental Benefit online, call **1-800-715-8836** to get your application started.

Make sure you have your Social Insurance Number, address, date of birth and a copy of your income tax return from last year.



WHEN can you apply?

Parents can now apply for dental care received by their eligible child back to October 1, 2022, so long as their child will still be under 12 on December 1. For the second benefit, parents can apply starting July 1, 2023.



WHAT if I don't read or speak English or French?

The application portal is only available in English and French. However, if you need help with the application, you can ask an English or French-speaking friend to sit with you while you fill out the application, or have them with you when you call **1-800-715-8836**.

If you don't have a friend available to assist with the process, the CRA can arrange to call you back in order to have someone on the line who speaks your language.

Visit Canada.ca/dental for more information, or call **1-800-715-8836**



Government of Canada / Gouvernement du Canada



Caregiver Education Team Newsletter

November 2023



Alberta Health Services is proud to offer FREE online programming to caregivers of school-age children and youth as well as adults in the community who want to learn more about addiction and mental health topics.

Sessions are offered online through the Zoom conferencing application. A link to access the online session will be sent by email to those who have registered for the session.

Caregiver Education Sessions

Building Executive Functioning Skills

Supporting Success in Learning

For parents and caregivers of children in grades K-6

Part 1:

Wednesday, November 1
12:00 – 1:00 pm

Part 2:

Wednesday, November 8
12:00 – 1:00 pm

Technology and the Teenage Brain

Digital Wellness for Families

For parents and teens (grades 7-12) to attend together

Wednesday, November 15
6:00 – 7:30 pm

Adult Education Sessions

Silver Linings

Supporting Wellness in the Later Years

Part 1:

Wednesday, November 22
12:00 – 1:00 pm

Part 2:

Wednesday, November 29
12:00 – 1:00 pm

Participant Feedback

“Thank you. So valuable in this crazy changing world. I really like that these sessions also point parents in the direction they can go for further help or supports.”

“Really interesting session presented in a kind and thoughtful way. Thank you!”

Sessions at a Glance

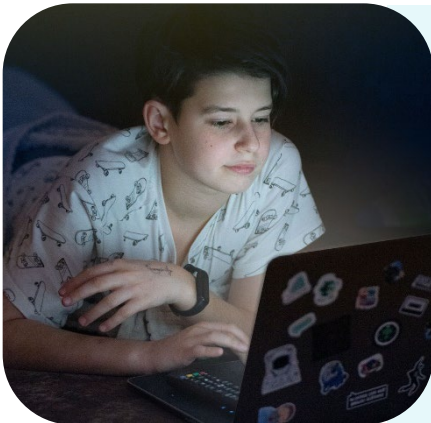


Professional Practice & Education
Addiction & Mental Health
Edmonton Zone

For more information, visit www.cyfcaregivereducation.ca

Caregiver Education Sessions

November 2023



These free sessions are intended to provide parents, caregivers, and community members with information regarding addiction and mental health challenges that can affect children and youth. When topics are presented as a series, participants can attend one or all sessions.

Registration

Sessions are offered online through the Zoom conferencing application.

A link to access the online session will be sent by email to those who have registered for the session.

To register, click [HERE](#) or go to:

www.cyfcaregivereducation.ca

Building Executive Functioning Skills

Promoting Success in Learning

In these Lunch & Learn webinars, we will review and discuss ways to support the development of your child's executive skills such as working memory, inhibition, and mental flexibility.

Part 1: The Impact of Executive Functioning

In this session, we will look at what executive functions are, their importance in our daily lives, and how executive skill difficulties may impact our children.

Date: Wednesday, November 1

12:00 – 1:00 pm

For caregivers of children in grades K-6; for adults only.

Part 2: Supporting Executive Functioning Development

In this session, we will focus on three foundational executive functions and strategies for supporting our children as they grow in their skills.

Date: Wednesday, November 8

12:00 – 1:00 pm

For caregivers of children in grades K-6; for adults only.

Technology and the Teenage Brain

Digital Wellness for Families

Technology is a huge part of our children's lives. Come together to discuss how modern technology can impact the developing teenage brain. As we review some of the risks and benefits of technology use, parents and teens will reflect on ways to stay safer and more balanced in their use of technology to better support positive mental health.

Date: Wednesday, November 15

Time: 6:00 – 7:30 pm

For caregivers and youth (Grades 7-12) to attend together.

Participant Feedback

“Great presentation, material and helpful for professionals, parents or guardians.”

“Great discussion, valuable information!”

“Thank you, this was great and easy to participate on a lunch break.”



Professional Practice & Education
Addiction & Mental Health
Edmonton Zone

For more information, visit www.cyfcaregivereducation.ca

Adult Education Sessions

November 2023



These free sessions are intended to provide community members with information and strategies regarding addiction and mental health challenges that can affect us all. When topics are presented as a series, participants can attend one or all sessions.

Silver Linings Supporting Wellness in the Later Years

As we age, we may face many stressors and challenges - we may not be as strong as we used to be, we may experience medical illnesses and loss associated with roles and loved ones. We may become lonelier, or it may be harder to cope with life transitions. This series will provide a basic overview of mental health challenges that older adults may face and some coping strategies and supports that can be used to overcome the stressors contributing to these challenges.

Part 1:

In this session, we will look closer at the common mental health challenges older adults face and some of the causes contributing to these challenges.

Date: Wednesday, November 22

Time: 12:00 – 1:00 pm

For adults supporting their own wellness or the wellness of a loved one.

Part 2:

In the session, we explore helpful strategies and supports that promote mental health wellbeing in older adults.

Date: Wednesday, November 29

Time: 12:00 – 1:00 pm

For adults supporting their own wellness or the wellness of a loved one.

Registration:

Sessions are offered online through the Zoom conferencing application.

A link to access the online session will be sent by email to those who have registered for the session.

To register, click [HERE](#) or go to:

www.cyfcaregivereducation.ca

Participant Feedback

“Great time. Beneficial and thought-provoking content. I’ll keep on taking these courses. I’m 76 and still learning! Thanks.”

“I find the format of the virtual one hour - lunch & learn sessions to be a great option. Thanks!”



Terms of Reference

Approved XX/XX/XXXX

Purpose

The purpose of the Mayors and Reeves of Southwest Alberta Committee (hereinafter referred to as the Committee) is to provide an opportunity for conversation and collaboration for Mayors and Reeves located in the Committee's geographical region. The Committee's meetings shall facilitate robust dialogue of the municipally elected leaders of the region to share challenges and opportunities and explore opportunities to jointly lobby on issues of mutual interest.

Scope

To provide a platform for municipally elected leaders to discuss the issues of mutual interest faced by municipalities, to receive input from elected officials of other levels of government (federal, provincial), and to provide municipal perspectives to those officials.

Official Formation and Participants

The Committee shall be comprised of all Mayors and Reeves elected to municipal councils within the geographic region of the Committee. (map/appendix to be attached)

Member Municipalities:

Towns

1. Black Diamond
2. Bow Island

3. Cardston
4. Claresholm
5. Coaldale
6. Coalhurst
7. Fort Macleod
8. Granum
9. Magrath
10. Milk River
11. Nanton
12. Nobleford
13. Picture Butte
14. Pincher Creek
15. Raymond
16. Stavely
17. Taber
18. Turner Valley
19. Vauxhall
20. Vulcan

Municipal Districts

1. Foothills
2. Pincher Creek
3. Ranchland
4. Taber
5. Willow Creek

Villages

1. Barnwell
2. Barons
3. Carmangay
4. Champion
5. Coutts
6. Cowley
7. Glenwood
8. Hill Spring
9. Longview
10. Milo
11. Stirling
12. Warner

Municipalities

1. Municipality of Crowsnest Pass

Counties

1. Cardston
2. Cypress
3. Forty Mile
4. Lethbridge
5. Newell
6. Vulcan
7. Warner

Cities

1. Lethbridge
2. Brooks
3. Medicine Hat

A Committee Chair and Co-Chair will be appointed by the Committee. The Committee shall determine what arms lengths organizations will provide reports/updates to the Committee. Current reporting organizations:

- All MLAs/MPs representing the geographic area
- Alberta Southwest Regional Alliance
- SouthGrow
- RMA
- AM
- Oldman Watershed Council
- Highway #3 Association

Membership Fees

The Committee shall collect annually a fee of \$100.00 from all member municipalities.

Goals and Objectives

The objective is to address local and regional challenges and communicate on behalf of the municipalities of the Committees' geographic area.

Governance

Decisions will be reached by consensus of the Committee members. Voting will be recorded as “Moved” and “Carried” or “Defeated”. The Chair and Vice Chair of the committee shall be appointed annually by the membership at the Annual General Meeting (we don’t have annual general meeting, but the election for Chair and Vice-chair have taken place at the November meeting after organizational meetings)

Meetings

Meetings will be held regularly, with 6 meetings to be held annually. Meeting shall be scheduled for the first Friday of January, March, May, July, September, and November. A joint meeting shall be held the first Friday in June. Meeting dates will be set at the Annual General Meeting, agenda packages shall be sent out to all committee members the Monday of the meeting week. All submissions to the meeting must be submitted to the recording secretary one week prior to the meeting. (Normally we join with SE Mayors and Reeves in June of each year and do not meet during the summer months)

Recording/Communications

The Committee shall secure the services or a recording secretary to communicate to the membership, record and distribute minutes... The financial compensation for this shall be determined by the membership at the Annual General Meeting.

Authority and Responsibilities

The Committee is accountable to its member municipalities. The Committee may not implement or authorize any action that is the responsibility of individual member Councils.

Quorum

A quorum will require a minimum of 2/3 member municipality attendance.

Review

The Committee Terms of Reference will be reviewed every five (5) years, from date of approval.

The independent engagement panel, led by former provincial treasurer the Honourable Jim Dinning, is inviting Albertans to discuss a report by the independent pension expert consultant LifeWorks, which describes how a provincial pension plan could work.

Key messages:

- Albertans are invited to discuss the findings of a recent, expert actuarial report on a potential Alberta Pension Plan.
 - LifeWorks (formally Morneau-Shepell) is a recognized leader in pension and benefits administration as well as actuarial and investment services.
- The report suggests an Alberta Pension Plan could save Albertans billions each year, with lower contribution rates, higher benefits, and stronger benefit security for families and retirees.
- Alberta's government is committed to robust public engagement and discussion with an independent panel who is gathering Albertans' feedback on the implications, opportunities and challenges establishing a provincial pension plan.
- The Alberta Pension Plan Engagement Panel is led by the Honourable Jim Dinning, former finance minister and provincial treasurer.
 - Other members include:
 - Mary Ritchie who is experienced in pension and investment management; and,
 - Moin Yahya who is a law professional and previous member of the Fair Deal panel.
- The panel will submit a report in spring 2024 based on the provincewide engagement.
- An Alberta Pension Plan would have to be approved by referendum before it could be implemented.
- Public engagement started with an online survey when the LifeWorks report was released in September. The engagement panel is now launching a series of telephone town hall sessions starting Oct. 16.

Telephone town hall dates and times

- Northern Alberta – Monday, Oct. 16, 6:30 p.m. – 8 p.m.
- Southern Alberta – Tuesday, Oct. 24, 6:30 p.m. – 8 p.m.
- Calgary and area - Thursday, Nov. 9, 6:30 p.m. – 8 p.m.
- Edmonton and area - Thursday, Nov. 16, 6:30 p.m. – 8 p.m.
- Central Alberta - Wednesday, Nov. 22, 6:30 p.m. – 8 p.m.

Today, the Government of Alberta released the Modernizing Alberta's Primary Health Care System (MAPS) reports, which will stabilize and strengthen primary health care across the province, so that everyone can access care when and where they need it.

Key messages:

- Alberta's government is stabilizing and strengthening primary health care across the province, so that everyone can access care when and where they need it.
- Primary health care is the first point of contact Albertans have with the health system, and includes health professionals such as family doctors, nurse practitioners, and pharmacists.
- Last September, Health care leaders and both Canadian and international experts came together for form advisory panels as part of the MAPS initiative.
- The panels identified immediate, medium, and long-term improvements to strengthen Alberta's primary health care system.

Many Alberta livestock producers are facing extraordinary costs because of drought and excessive heat. Canada and Alberta have partnered under the Sustainable Canadian Agriculture Partnership to announce millions in federal-provincial AgriRecovery funding to help livestock producers maintain grazing animals through drought and extreme hot weather.

Key messages:

- Alberta's livestock producers are vital to our province's economy, but the difficult growing season has meant they face extraordinary costs.
- Through the 2023 Canada-Alberta Drought Livestock Assistance, the governments of Alberta and Canada have committed \$165 million in drought relief funding to support livestock producers.
- Alberta is reducing the pressure on our farmers and ranchers while they continue to put food on tables around the world.
- Livestock producers are able to apply for financial support to cover losses incurred managing and maintaining grazing breeding animals.

Seniors, Community and Social Services Minister Jason Nixon spoke at the Disability Employment Awareness Month Idea Conference to announce \$10 million in employment supports for people with disabilities.

Key messages:

- Disability Employment Awareness Month highlights the talents and contributions people with disabilities bring to the workforce and promotes diversity and inclusion in the workplace.
- Alberta's government is investing \$10 million to ensure Albertans with disabilities have the support they need to find meaningful work.
- The Ministry of Seniors, Community and Social Services is committed to ensuring Albertans who are looking for work have access to the resources and tools they need to gain new skills and rejoin the workforce.
- Alberta's government continues to work with service providers in communities across the province to improve access to employment supports for all Albertans.

Alberta's government is expanding dual credit programming for students to explore career paths and make meaningful transitions into post-secondary education, trade designations, or into the workplace.

Key messages:

- Career based programming better prepares students for the job they want and supports job creators with the skilled workers they need.
- Alberta's government is investing more than \$3.6 million in dual credit grants to school authorities across the province for the 2023-24 school year.
- We know that providing dual credit, career-based courses to students in grades 10, 11, and 12 will help students earn both high school credits and credits that count toward a post-secondary certificate, diploma, or degree, which will better prepare them for the careers and future they want.
- Examples of new or enhanced dual credit opportunities in Alberta schools include carpentry and welding apprenticeships, training in artificial intelligence, medical and health technologies, and agriculture technology.

Through a Memorandum of Understanding (MOU) Alberta's government and the Alberta Medical Association (AMA) have re-committed to working together to stabilize and improve primary health care across the province.

Key messages:

- Alberta's government is committed to ensuring every Albertan has access to high-quality primary health care.
- An MOU has been signed between the Alberta government and the AMA to collaborate on actions to enhance support for comprehensive primary health care.
- The MOU involves several collaborative actions including the development of a new family physician compensation model, reducing administrative burdens for family physicians, modernizing primary care governance, and identifying short-term actions to stabilize primary health care.
- Immediate action is underway to fulfill the MOU, which will contribute valuable input for the government's budget planning process in 2024.
- A task force will work alongside the MOU to create a new payment model for family physicians, with interim and final reports due in January and March.
- Additional commitments include establishing a primary health care division within Alberta Health and allocating \$57 million over three years as an initial step to supporting family doctors and nurse practitioners in managing their patient load.

Alberta's government is investing \$11 million in nursing skills training.

Key messages:

- Across Canada, there is a shortage of nurses. Alberta's government is investing in programs to increase the number of nurses available in our province.

- People are moving to Alberta in record numbers from across Canada and around the world, including internationally educated nurses.
- We are investing over \$11 million to create an additional 1,221 seats for nurse bridging programs for so internationally educated nurses can get the training they need to join our world-class health care system as soon as possible.
- To help with the costs of bridging programs and for internationally educated nurses, we are also providing \$7.8 million annually to fund non-repayable bursaries for internationally educated nurses.
- This is another part of Alberta's government's larger strategy to improve our healthcare system which includes historic investments in health care and expanding health care programs throughout our post-secondary system.
- We are also investing \$3 million for design and planning to convert old lab spaces into new, modern student learning spaces at the University Hall at the University of Lethbridge.

Alberta's government is investing \$40 million to help small and medium businesses find new ways to lower emissions, reduce energy costs, and grow the economy.

Key messages:

- The Emerging Innovators Challenge, run by Emissions Reduction Alberta, will help fund scale-up, pilot, and first-of-kind projects for businesses looking to reduce emissions in the province.
- We are partnering in this challenge by investing \$40 million to help small and medium businesses find creative ways to lower emissions, reduce energy costs, and keep growing Alberta's economy.
- This funding is focused on new ideas and innovation in everything from energy efficiency and heating to digital solutions and methane emissions – and a whole lot more.
- Small businesses are essential to the vibrancy and success of Alberta's local communities and economy, making up about 96 per cent of businesses in the province and employing a major part of our labour force.
- By funding small businesses in the pursuit of lower emissions, we are helping fund innovation, create jobs and lower emissions across the province.

On Friday, the Supreme Court ruled that the federal government's Bill C-69 legislation is unconstitutional.

Key messages:

- We are very pleased with the Supreme Court's decision, which confirms the unconstitutionality of the federal government's destructive C-69 legislation.
- This legislation was responsible for the loss of tens of billions in investment as well as thousands of jobs.
- The decision is also a massive win for the protection of sovereign provincial rights under the constitution.
- This court decision significantly strengthens our province's legal position as we work to protect Albertans from federal intrusion into various areas of sovereign provincial jurisdiction.
- We are calling on the federal government to learn the lessons from this decision and abandon their ongoing unconstitutional efforts to seize regulatory control over the electricity and natural resource sectors of all provinces.

- We hope they will come to table in good faith and work with Alberta to align our mutual efforts on emissions reductions and development of our electricity grid and world class energy sector.

Today, AHS will be adopting an enhanced masking directive that, when implemented by the site leadership and Zone Executive Leadership (or the Chief Program Officer), will require AHS staff, workers at Alberta Precision Laboratories, Covenant Health, Lamont Health Care Centre, as well as all physicians, midwives, students, volunteers, and contracted service providers to mask in acute care facilities when they are in an area where they can come into contact with or that is accessible to patients or designated family/support persons and where required.

Key messages:

- Premier Danielle Smith has been clear – Alberta’s government will not bring in province-wide mask mandates. If Albertans want to wear a mask, they should.
- Alberta’s government has also been clear that no Albertan should be denied access to health care.
- AHS has announced their decision to implement a new masking protocol in AHS acute care facilities.
 - We recognize that AHS currently has the autonomy to make this decision.
- Alberta’s government appointed the Public Health Emergencies Governance Review Panel, led by Preston Manning, to review legislation and policy and provide recommendations to improve government and the health care system’s response to public health emergencies in the future.
 - This report will be submitted to cabinet by Nov. 15, 2023, and will help inform future changes.
- It’s very important that we continue to practice good hygiene so we can help protect our most vulnerable and high-risk population.
- We continue to encourage all Albertans to take action to limit the spread of respiratory illnesses especially during the fall and winter season including:
 - Stay home when feeling sick;
 - Avoid close contact with people who are sick, wherever possible;
 - Wash hands frequently with soap and warm water for at least 20 seconds, or use alcohol-based hand sanitizer;
 - Cover coughs and sneezes (followed by cleaning hands);
 - Avoid touching eyes, nose or mouth with unwashed hands;
 - Clean and disinfect frequently touched surfaces and items at home, especially when someone is sick; and,
 - Albertans can choose to wear a mask.
- Alberta’s government will continue to monitor the situation.

Thousands of childcare spaces will be created by expanding the Space Creation Grant to include private operators.

Key messages:

- Our government is taking another step forward in supporting access to affordable childcare for Alberta families by making private operators eligible for space creation funding through our made-in-Alberta childcare plan.
- Expanding the Space Creation Grant to include private operators will help create up to 22,500 new private spaces and move us closer to achieving our goal of creating 68,700 new spaces by 2026.
- Private operators are instrumental in creating high-quality, affordable childcare spaces in high-need and high-demand areas.
- Expanding the Space Creation Grant to include private operators reinforces our commitment to ensuring parents have choices when it comes to selecting childcare that works best for their family.
- Including private operators in this grant will help ensure Alberta families have access to an average of \$10 per day childcare by 2026.

September's Labour Force Survey data indicated a net job loss of 38,000 jobs in September.

Key messages:

- Alberta's employment has seen consistent gains over the past year, and employment in Alberta continues to gain momentum year-over-year.
- Alberta's unemployment rate remains consistent, and we continue to have among the highest year over year job growth in the country.
- Alberta continues to have the highest average weekly wages among the Canadian provinces.
- Alberta's competitive tax system means companies can invest confidently and businesses can focus on creating opportunities and growing the economy.

Alberta's government is investing \$2.5 million into infrastructure revitalization grant funding for agricultural societies.

Key messages:

- The Agricultural Societies Infrastructure Revitalization Program supports major facility repairs so agricultural societies can continue enhancing Alberta communities.
 - Alberta's government has heard agricultural societies and understands that rising costs have put pressure on these volunteer-driven organizations.
 - We have provided \$11.5 million annually in predictable, stable funding for the Agricultural Societies Grant Program.
 - We are now providing an additional \$2.5 million in new capital grant funding to support ag societies in maintaining, upgrading, and renovating facilities they operate.



Monthly Report

For Mayors and Reeves

SouthGrow Regional Initiative

P: 403-394-0615

E: peter.casurella@southgrow.com

November 2023

Dear Mayors and Reeves,

With the announcement yesterday that Canada intends to hold its immigration rates steady at almost 500,000 new permanent residents for the coming year, our country is on a fast-track to **continue** experiencing substantial population growth with all of the pain points and stressors that this entails.

However, as **community leaders** it's good to keep the positive side of the coin in mind amid the wash of negative news on such topics. There are very good economic reasons for Canada to pursue an aggressive immigration strategy as we face cratering domestic birth rates, not the least of which is to simply keep our population growing.

Here's a few of the benefits that come along with an population-growth approach to immigration:

1. Labor Market Enrichment

One of the most apparent advantages of immigration is its contribution to Alberta's labor market. As the province continues to experience economic growth, there is an ever-increasing demand for a skilled and diverse workforce. Immigrants bring a wide range of skills, expertise, and knowledge that can fill critical gaps in various sectors, from healthcare and engineering to technology and agriculture. Their presence not only addresses labor shortages but also fosters innovation and competitiveness in the local job market.

2. Economic Growth and Innovation

Immigrants are more than just employees; they are also entrepreneurs and innovators. Many immigrants come to Alberta with aspirations of starting their own businesses, creating jobs, and stimulating economic growth. These entrepreneurial endeavors lead to increased economic activity, greater tax revenue, and a boost to local industries. Alberta's economy benefits not only from the labor force but also from the entrepreneurial spirit and creativity that immigrants bring to the table. Because our country is surrounded by the world's largest moat, we also have the distinct advantage of picking and choosing who to let in, which tends to favor the best that the world has to offer.

3. Demographic Transformation

Alberta, like many other provinces in Canada, is experiencing an aging population. With a declining birth rate and an increasing number of retirees, the province faces a demographic challenge. Immigration helps to counteract this trend by bringing in a younger population cohort that contributes to the workforce, pays taxes, and supports social programs. This demographic shift is crucial for the sustainability of Alberta's social and economic infrastructure.

4. Diverse Consumer Market

Immigrants represent a diverse range of cultures, traditions, and backgrounds. This diversity is not only a cultural asset but also a significant economic advantage. It results in the development of a more diverse consumer market, prompting businesses to adapt their products and services to cater to various cultural preferences. Consequently, this enriches the marketplace, drives consumer spending, and leads to increased economic activity.

5. Infrastructure Investment

As Alberta's population grows, so does the demand for infrastructure development. Investment in transportation, healthcare, education, and housing becomes essential. With immigrants settling in Alberta, the province can justify more significant investments in infrastructure, ultimately leading to improved public services, better living conditions, and increased economic opportunities.

6. Global Connectivity

Immigrants often maintain strong ties with their home countries. These connections provide Alberta with opportunities for international trade and investment. Immigrant communities can facilitate trade partnerships and investments with their countries of origin, leading to increased export opportunities and foreign investments, further strengthening Alberta's economy.

Conclusion

In conclusion, immigration is undeniably good for Alberta's economy. It enriches the labor market, fosters economic growth, brings innovation, addresses demographic challenges, diversifies the consumer market, and encourages infrastructure investment. Moreover, it enhances global connectivity, opening doors for international trade and investments. As Alberta continues to welcome immigrants from around the world, the province's economy will continue to thrive and adapt to the dynamic changes of the 21st century. Embracing immigration as a driving force for economic prosperity is not just a matter of policy but a testament to the welcoming and inclusive spirit of this Canadian province.

There will inevitably be tensions that you as community leaders have to contend with. Change, everywhere and in everything, is the hallmark of the day, and change puts stress on people. New faces and ideas in our communities will bring stress as well. As you navigate these conversations and lead your people through the changes ahead, I encourage you to always keep in mind that we are all immigrants ourselves, our communities are gatherings of immigrants who built a new life and a new culture together here, and the whole century long history of our settled towns has been a constant adjustment of new waves of immigrants.

Upcoming Events

Please mark the following dates in your calendar for upcoming events and offerings from SouthGrow.

November 29th: Webinar on Rural Revitalization with the RDN

December 13th: Webinar on De-regulated Energy: Understanding Alberta's Advantage

December 14th: SouthGrow Quarterly Meeting in Magrath, Alberta

January 17th: Webinar: Hosting in-bound trade missions

February 14th: Webinar: TBD

March 13th: Webinar: TBD

March 21: Southern Alberta Economic Development Summit

April 25th: SouthGrow Quarterly Meeting: Location TBD

Sincerely,

Peter Casurella
Executive Director
SouthGrow Regional Initiative
1-403-394-0615

Headlines for November 2023

Please find below a summary of our operational plan. As the year progresses you will see a rolling report here that tracks our progress on each of the deliverables in real-time. New information each month is highlighted to make it easy for you to spot progress as it happens.

Pillar I: Strategic Collaboration

I. Member Engagement

A. Annual Council Presentations

Goal: The Executive Director will endeavor to deliver a direct report to council to 40% of our members on an annual basis. (12) Staff will also provide a once-per-year recorded update to all members that they can play for their councils, and will distribute the monthly Mayors and Reeves reports to the full board with

Progress: Council appearances booked for 40% of member municipalities to occur over the summer and fall of 2023.

B. Councillor Training

Goal: SouthGrow hosts an Economic Disaster Resilience & Recovery Course for Municipal Staff and Councils that is attended by at least 40 individuals from across the region. This session will take place in quarter 1 or quarter 3 of the fiscal year. Amended by Board motion to be a series of webinars delivered over the year.

Progress: Held 3 webinars, 6 more are planned in addition to the Economic Summit in March.

C. Government Relations

Goal: SouthGrow will work to secure multi-year funding for SouthGrow (at or above current funding levels), to retain the promise of a 10-year commitment to twinning all of Highway 3, to retain the core elements of the present rural economic development strategy, and to secure other regional priorities that only partnerships with other levels of governments can bring. We will do this by proactively communicating the value of our priorities to all personalities involved that we can in a politically neutral fashion and by providing them with data that substantiates our claims.

Progress: BRAED leading on booking annual Chair's meeting in Edmonton for this year. Letters sent to re-elected MLAs in region and to the premier. Letters drafted for sending to all new ministers, specific priorities being added to those letters. Meeting with Minister Matt Jones for Chairs booked. Numerous meetings with Ministers and Chair of SouthGrow have been held or booked. REDA joint initiative requests have been submitted to Matt Jones. Requests are for multi-year funding and \$100k per year for regional investment attraction. Executive Director has consulted extensively with Minister Neudorf on the Renewables file. Minister of JET has agreed in principle to REDA proposals. Long-term predictable funding + Investment attraction support for each region.

D. IEDC Accreditation

Goal: SouthGrow secures a membership with the International Economic Development Council, applies for Accredited Economic Development Organization status, and completes the deliverables necessary for accreditation. This will be completed early in the fiscal year. The process will culminate in an SGRI representative attending the IEDC annual conference in Dallas TX in October to receive our accreditation (board or staff member as convenient)

Progress: Application nearing completion. Worked on extensively over the summer months. Several documents created or updated.

E. **Economic Development Summit**

Goal: SouthGrow hosts a regional Economic Development Summit in 2023 that provides stakeholders with access to speakers and engagement on important economic development topics, trends, and issues that affect our region. Importantly, this year we attempt to expand the summit scope to include active partnerships with stakeholders in the Alberta SouthWest and Palliser regions with the intent of growing the event into a pan southern-Alberta partnership. Dates this year have been left vague to accommodate potential partnerships.

Progress: Post-op conducted on last year's event. Survey of attendees complete. Planning for next year complete. Letters sent to possible partners, waiting to hear back. Strategized event budget of \$40k - \$50k is within reach from our input of \$5k. 5 partners signed up. Applying for event grant from City of Lethbridge. Applying for event sponsorship from Prairies Canada. Steering committee has been formed. Date set for March 21st. Also applying for Prairies Canada support. Applied for grant support from City of Lethbridge.

F. **Community Ec Dev Matchmaking**

Goal: SouthGrow surveys its member municipalities by the end of Q2, 2023 to identify what community level Ec Dev projects are being pursued by our administrations, and then offers matchmaking introductions between communities who are pursuing similar projects for potential collaboration. SouthGrow also identifies resources and connections which might help each community to pursue their projects.

Progress: Process workshopped. Goals refined. Survey outlined. Survey drafted in software. Responsibilities for collecting feedback have been defined. Survey needs some final review then is ready to send out to our communities. Most surveys now completed. Co-op student doing followups.

II. **Build and Sustain Collaborations**

A. **Southern Alberta Alternative Energy Partnership – Government Education**

Goal: SouthGrow will continue to advocate for a unified vision for Alberta's electrical grid and regulatory reform within the province with the intent of creating certainty in the market for investment and updating Alberta's regulatory codes to account for the modern energy mix and issues on the ground. We will do this by communicating the issues at stake to decision makers along with SAAEP's partners across the province.

Progress: Director Welby booked to attend Energy Efficiency Conference in Edmonton in June. Executive Director Casurella attending Energy Futures Lab visioning session in Calgary in June. SAAEP working on drafting policy recommendations for rural renewable energy regulations that are missing which would prevent abuses. This is in the works and will be completed in time for delivery to AB Munis for discussion at their policy convention. Extensive conversations with government following renewables pause. Consultations with industry and municipal staff have been had. Recommendations have been shared with Minister Neudorf for specific policies that he requested feedback on. Have participated in AUC consultations. Have participated in Energy Futures Lab feedback to Government on this issue (supportive of the pause). Have engaged extensively with CANREA's policy team on the issue. Attended energy futures lab planning in Calgary and attended Energy Transformations Conference in Calgary.

B. Southern Alberta Investment and Trade Initiative

Goal: SouthGrow maintains its participation and leadership in the Southern Alberta Investment and Trade Initiative, pursuing meaningful projects under its umbrella as detailed in other plan sections.

Progress: CanExport grant was secured along with partner contributions to this year's iteration of our Global marketing campaign. Campaign was re-launched after adjustments and additions in April. We are advertising now across the Google network with youtube ads, and on LinkedIn and Twitter. First campaign report will be forthcoming at end of June. Campaign is going really well. Excellent progress on youtube especially. These ads are driving dozens of conversions to the website. Have applied for 2024 funding to build more ads, improve the website, send rep on a trade mission, and run ads for the year. Community profiles are being completed for Invest Alberta by a consultant right now.

C. Canada's Premier Food Corridor and Canada's Western Gateway

Goal: SouthGrow supports the growth of sub-regional collaborations that promote industry clusters by convening them when necessary, hosting meetings, providing advisor services, connecting them with resources, and by actively using those brands in our own communications efforts. This support is ongoing and continual.

Progress: Canada's Premier Food Corridor in the process of rapid build out with funding received from Prairies Canada. Being led by EDL. Canada's Western Gateway website is being re-freshed by SouthGrow right now. EDL is leading on another application for funded support of cluster growth for CWG. CPFC has completed hiring for their positions. CWG website has been refreshed. CWG group has met to resource an application for cluster development to Prairies Canada.

D. Southern Alberta Tourism Collaboration

Goal: SouthGrow will partner with Tourism Lethbridge and contribute funds to enable digital marketing of regional tour routes that are under development or have been developed through previous partnerships.

Progress: Last Year's program is in full swing by TL. Our \$9000 that we gave them enabled a regional program worth \$321,000 which included the development of three additional regional tours focused on natural resources. They will be on TL's website soon. Our money this year will be used for marketing these routes and the others that were created last year – the Ale Trail and the Food Tours. – All of these are regional in scope. Travel Alberta has finished their strategy for the highway 3 tourism development zone, but hasn't released it publicly due to the election. Contribution for marketing paid to TL. Sip, Taste Explore is live. Regional Natural Resources tours are live on Driftscape. Marketing of regional assets has begun. Expecting a report from TL in 2024 for how our investment was used.

E. Highway 3 Twinning Development Association

Goal: SouthGrow supports the Highway 3 Twinning Development Association towards its goals by providing matching funding, board representation, in-kind support, and by helping to continually secure regional buy-in from our membership. SouthGrow ensures that the H3TDA remains a vibrant, active, and impactful organization.

Progress: SouthGrow presented on economic trends and the impacts of bypasses to the Crowsnest Pass Chamber of Commerce and Crowsnest Pass Council. SouthGrow facilitated a visioning session that the Board of the H3TDA held in Lethbridge. SouthGrow presented on bypasses to the Town of Bow Island. Contrary to media, construction is proceeding. Just not the road-work phase yet. SouthGrow covering the cost of Agrifood speaker for H3TDA meeting. Premier has NOT confirmed that 10 year funding is actually committed. Was asked at Alberta Municipalities. H3TDA has put together a federal letter writing campaign.

F. **REDA Collaboration**

Goal: SouthGrow collaborates with the other Regional Economic Development Alliances to promote the value of regional partnerships, encourage government interaction with, and leveraging of, the REDAs, and helps to position the REDAs as key players in the provincial Economic Development ecosystem.

Progress: Annual Chairs meeting with the new Minister is in the planning stages. SouthGrow, ABSW, and PEP presenting to Mayors and Reeves on June 16th. JET very amenable to our proposals. Negotiations moving ahead. REDAs have sponsored EDA conference again and it is already paid.

III. **Sustain or Expand Membership**

A. **Sustain Membership**

Goal: SouthGrow sustains its paying membership within 10% of its current membership income levels (+ or - \$10,000).

Progress: Invoices due out this month to members. Letter from full board set to go to the City of Lethbridge as per board motion in April. Most payments collected. Village of Lomond has given 1-year notice to exit partnership citing financial difficulties. Only two invoices outstanding.

B. **Expand Associate Memberships**

Goal: SouthGrow retains at least 4 existing associate members and adds 2 more for a total end of year of no fewer than 6 associate members. (Current 10)

Progress: Payments collected. FortisAlberta has been added as an associate member.

Pillar II: Marketing & Communications

I. **Regional Promotion**

A. **Website Improvements**

Goal: SouthGrow updates its website toolkit with additional resources for our communities and enhances the content on our website to host information for site selectors looking at the region. This site selector information is also plugged into our other core websites (SAITI, SAAEP) and is provided to our partner brands or municipalities for their use.

Progress: Local intel tools installed on main website and SAITI website. SAAEP being re-worked. Consultations on CWG website underway for refresh and addition of tools. Partners have had Localintel tools installed on ABSW website and EDL website. All websites have had a refresh this year. Already identifying additional improvements for next year.

B. **Market the Region Globally**

Goal: SouthGrow project manages a global digital marketing campaign to promote the agrifood opportunities in southern Alberta. This is based on content created in 2021 and run as a global campaign in 2022. Content is refreshed in early 2023, youtube ads are created and added to our stable of ads in early 2023. Global marketing is continued through 2023 with these ads. In addition, SouthGrow supports the attendance of a regional representative at the Site Selectors Guild conference in Texas in the spring of 2023 (grant dependent).

The region continues its unified digital campaign and has increased global awareness as measured by digital metrics. The region continues to build partnerships with global site selectors.

Progress: Same metrics as SAIT reporting above. Going very very very well. Numbers are over double last year's entire numbers already.

II. **Internal Communications**

A. **Newsletters**

Goal: SouthGrow keeps its internal members and stakeholders well-informed of trends, opportunities, threats, and events that impact community and regional economic development. We also keep them well informed of Provincial Government initiatives.

Progress: Newsletters rolling out regularly. AB Today rolling out regularly. Policy advisor to Minister Jones commended SouthGrow on our excellent newsletter.

B. **Regional Sponsorships**

Goal: SouthGrow supports stakeholder or partner initiatives with sponsorships to help enable their success. Sponsorships are selected on a case-by-case basis. Requests that provide benefits in the economic sphere to as many of our member communities as possible are prioritized. The sponsorships will not go to any organizations that exist outside of member communities.

Progress: Notice of available sponsorships has been sent out to all members to remind them of the available funding. Sponsorships to the JEDC and Nikka Yuko have been paid out. \$1000 in sponsorship money remaining.

Pillar III: Economic Development & Innovation

I. **Ag-Tech Market Development**

A. **Agri-food Scholarship Program**

Goal: SouthGrow actively supports youth engagement in the Hi-Tech Ag sector by partnering with educational organizations in the region to deliver up to 4 scholarships to students attending Lethbridge College or the University of Lethbridge who plan to build a career in agri-food in southern Alberta.

Progress: Sponsorships received from MNP Taber, Ridge Utilities, and Community Futures. Guidelines sent out. Ready to issue call for applications. Applications have been received. Judging complete. Winners picked. Have to do announcements and disbursements next. Press release and cheque handover to happen this Friday.

B. **Agri-food Conference Representation**

Goal: SouthGrow represents southern Alberta at one global agri-food convention or trade show to build relationships and increase awareness of opportunities within the region. Furthermore, we collaborate with our partners to divide up conference attendance so that we have the maximum reach possible.

Progress: Kim Welby attended SIAL Canada in Toronto. EDL provided access to Gazelle AI to allow her to develop targeted contacts. Kim learned a lot and provided the Executive with a full report. 8 individual meetings with prospects held. Trip came in underbudget. Excess of budget applied to sending Kim to

Energy Efficiency Conference in Edmonton in June. Budget room has been found to send Kim Welby to the Protein Industries Canada AGM in Edmonton in September. She attended.

II. **Broadband Deployment**

A. Project Manage upgrade of remaining regional POP sites.

Goal: SouthGrow identifies remaining regional supernet POP sites that require upgrading to 10G, and works with regional ISPs, municipalities, Service Alberta, and Axia-Bell to secure the funding to upgrade as many sites as possible or which make sense. The projects will be identified and funded within the year.

Progress: Met with Phil Wright from the MCCAC to get initial direction for project. Key contacts secured and file on project is open. Opened conversation with Marnie from Bell to get access to site data for whole region. There's 9 POP sites left to upgrade in the entire region. 4 of them are likely targets. Looking for private partners now.

III. **Labour Market Solutions**

A. Regional Grad Retention Strategy

Goal: SouthGrow serves as the funding partner for the ongoing regional grad retention strategy project and successfully administers it to completion in May of 2023.

Progress: SouthGrow amended project agreement to extend deadlines until November of 2023. Project still underway. Interviews and focus groups are whats left. These are now underway in the fall of 2023.

B. Implementation of Regional Grad Retention Strategy

Goal: SouthGrow leads on the implementation of strategies arising out of the regional grad retention study by serving as the lead funding applicant and convener of partners.

Progress: Pending completion of A.

IV. **Community Supports**

A. Regional Investment Initiative

Goal: Through our SAITI partnership SouthGrow will work with Invest Alberta to create a network of connected communities who share information and act as ground-level support for the provincial investment attraction ecosystem. SouthGrow will utilize a template provided by Invest Alberta, hire an appropriate contractor in collaboration with Alberta SouthWest, and get the opportunity identification template filled out for all of our communities. We will then submit these templates to Invest Alberta and utilize the information in our own marketing efforts with SAITI. The project is complete within the operational year.

Progress: Initial conversations with Alberta Southwest held. Project pending official kick off. Project has been awarded to a consultant and kick off meetings are booked. Due by end of December.

V. **Special Projects**

A. Zero Emissions Vehicle Infrastructure Project (2-year)

Goal: SouthGrow manages the disbursement of ZEVIP funding from NRCAN to fund a wide array of charging infrastructure in the region. This project is completed by 2024 and involves an active partnership with the MCCAC allowing many of our member municipalities to get fully subsidized infrastructure, and institutions and businesses to get 46% matching funding for their projects. The full amount is successfully spent by project end in 2024.

Progress: Program is fully subscribed. Completion documents starting to roll in. Coalition of partners has been gathered and permission given to pursue a second program. Fortis and ATCO are on-board as marketing partners and AB Munis is willing to continue working with us. NRCAN fully allocated current intake before we could apply. They are working to open a 2024 intake for a continued program for existing delivery organizations. This is going very well. NRCAN attempting to change the rules again. This is a problem. Still, we are on track to build 197 stations across Alberta.

B. EV Bus Project

Goal: SouthGrow completes multi-year application process to get EV bus for highway 4 corridor funded, with funding landed within 2022 and bus purchased and operational in-region by Fall of 2022.

Progress: Deposit has been paid by Milk River to Crestline Motors in Saskatoon for order of the bus. Agreement with FCM has been amended for new timelines. Next step is to get payouts from FCM for the bus deposit and then wait on delivery of the vehicle. Bus provider pivoted to a different company but same deliverable and same cost. New agreement signed and sent. They've promised on-time delivery for our funding deadlines. 25% deposit paid. Bus is under construction.

C. Demand Side Management Pilot Project (PENDING)

Goal: SouthGrow partners with Fortis to deliver a Demand Side management program funded by NRCAN's Toward Net Zero Homes program, applied for in Q4 of 2022. This partnership would see SouthGrow serve as money handler for a \$600,000 project to install and monitor demand side management technology in homes and businesses in SouthGrow Communities so that Fortis can measure the impact on demand management from these pilots to be able to project to the regulator the impact on grid function that can be achieved from mass implementation. This project specifically focuses on the installation of heat pumps to measure their efficacy year-round and demand side impact on energy use. The program study would be conducted by Dr. Myers from the University of Calgary.

Progress: Grant application to Towards Net Zero Homes was unsuccessful. Conversations for pivoting the project to a new grant target are underway. SouthGrow has applied along with Fortis to the ERA to deliver battery supported EV charging station to two SouthGrow communities (TBD) as part of a technology pilot. Battery EV project is advancing to full application. SouthGrow is responsible for helping find sites. We have facilitated conversations with Bow Island and Coaldale on this as per FortisAlberta's interest. Full application has been submitted. Presentation to the ERA on Monday. \$150,000 has been resourced from ZEVIP project for the Fortis project.

D. Supply Chain Opportunity Identification Project

Goal: Together with Economic Development Lethbridge, SouthGrow launches a 2-year Supply Chain Identification project that profiles regional inputs and outputs from our 200 largest industrials, investment opportunities, red flags, and more, and captures that information in a database to begin matchmaking and the sharing of opportunities. This project is underway by summer of 2022 with a contractor hired and implementing the deliverables. Project moves into phase 2 by summer of 2023 for completion in 2024.

Progress: Initial setup done. Waiting on EDL to complete Stats Can compilation of in-region business for SouthGrow and contractor to sort and filter. Then it will be off to the interview and surveying stages of the project. Master lists received from EDL. Onto the interview and survey stage!

E. Blackfoot Language Signage

Goal: SouthGrow, Community Futures Lethbridge Region, and Tourism Lethbridge lead a partnership that includes the Blood Tribe with the intent of leveraging partner contributions against grant funding to assemble a pool of money used to fund the deployment of Blackfoot language place signage across south-western Alberta. This project will pursue the assemblage of a significant funding package for Q4 of 2023 (grant timelines) and a project implementation date in Q1 of 2024. Funding will be given in the form of micro-grants to applicants with the Blood Tribe informing the language on the sign. The partners will utilize a common brand for the deployment.

Progress: Steering committee has been struck. Intake portal in development. Securing key contacts from Blood Tribe. Community Futures has received the NRED grant dollars. SouthGrow developing style guide right now. All processes and documents have been created. Program launched! Applications are rolling in. Reconciliation committee from Lethbridge joined partnership. Applications slow. Many people have promised to apply, but only a few have as of yet.

VI. Flagship Project

A. SouthGrow Power Project

Goal: SouthGrow advances the implementation of a < 5MW solar installation that will be owned and operated by SouthGrow the intent of funding the organization. Within the operational year, we will attempt to identify eligible land, purchasers for the power, and a viable grid connection while completing a feasibility study. By the end of the operational year, we will reach the point where the Board will need to decide on a go-no-go for the project.

Progress: NRED grant received to support application costs. Grant received from Fortis to lower application costs. Waiting on final paperwork from Fortis to confirm grant then applications going in. Proceeding well. Renewables Pause affected us. Working aggressively with Prairies Canada on securing a contribution. The pause gives us some breathing space as we navigate pieces of the project. No reason we won't be able to proceed as we have designed this. Our land is 'effluent spreading land' around a waste water pond. Waiting on confirmations from Prairies Canada for application eligibility.

Don't forget to email info@southgrow.com if you would like to get signed up for our economic development newsletter. This newsletter has been called 'The Best Economic Development Newsletter in the West' (mostly by us, but that doesn't make it less true.) It comes packed with great resources for you and your people.



[Economic Development](#) | [Government Relations](#)

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[About SouthGrow Regional Initiative](#)

SouthGrow is an economic development alliance of twenty-nine south central Alberta communities committed to working together to achieve prosperity for the region. Representing over 180,000 people, SouthGrow is committed to assisting communities, organizations, businesses, and people in the region to further their economic development goals and to maintain the high quality of life.



FRIDAY, NOVEMBER 3, 2023 - 1:00 PM
Culver City Room, Lethbridge City Hall/Zoom
910 – Fourth Avenue South, Lethbridge

1.0 WELCOME AND INTRODUCTIONS

- 1.1 Elect Chairperson
- 1.2 Elect Vice Chairperson

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

3.0 ADDITIONS TO/APPROVAL OF THE MINUTES

4.0 BUSINESS ITEMS ARISING FROM THE MINUTES

5.0 MP and MLA UPDATES

- 5.1 MP Reports
- 5.2 MLA Reports

6.0 PRESENTATION – AndVillages – Karin Finlay, Eppo Van Weelderren

7.0 REPORTS

- 7.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter
- 7.2 SouthGrow - Jim Willett
- 7.3 RMA – Reeve Jason Schneider
- 7.4 AUMA- Mayor Tanya Thorn
- 7.5 Oldman Watershed Council – Shannon Frank
- 7.6 Highway #3 Association – Councillor Bill Chapman

8.0 Round Table Discussion

9.0 NEXT MEETING

Friday, December 1, 2023 at 1:00 – Lethbridge City Hall/ Virtual via Zoom

10.0 ADJOURNMENT

If you have any community information that you would like to have distributed to the M & R group, please send it to me at MayorsandReevesSW@gmail.com to be distributed.



1.0 WELCOME AND INTRODUCTIONS

Reeve Merrill Harris called the meeting to order at 1:03 pm, followed by round table introductions.

2.0 ADDITIONS TO / APPROVAL OF THE AGENDA

Moved by Deputy Mayor Martin Kirby – **Carried**

3.0 ADDITIONS TO / APPROVAL OF THE MINUTES

Motion to adopt the minutes, **Moved** Reeve Dan Hamilton, **Carried**.

4.0 BUSINESS ITEMS ARISING FROM MINUTES

5.0 MP AND MLA UPDATES

5.1 MP Reports -

5.2 MLA Reports –

MLA Joseph Schow

- Recently appointed the Minister of Tourism and Sport, an exciting new ministry to explore tourism. Will be releasing a tourism strategy and developing a grant for community facilities and courts over the next 4 years.

MLA Grant Hunter

- Discussed electricity and the friction going on between Alberta and the federal government trying to reach net zero by 2025. Alberta's provincial government feels that's unrealistic but could be done by 2050.
- Most of our electricity and heating is produced by fossil fuels. We have started to transition off coal and have reduced emissions by 53% from 2005-2021. A rapid transition has caused higher prices. Need to transition off all fossil fuels without hurting Albertans.
- The education budget has been increased by 7%.
- 22,000 full time private sector jobs in the last month over month increase, driving Canada's economy.
- Discussed investigating the healthcare billing for premium health care in Calgary that has been reported in the news. The Premier is keeping universal health care in Alberta.
- Zero tolerance for crime has been working well in the cities.
- Minister Nixen is increasing spending in terms of fixing up affordable housing but has not announced any new builds. Please make sure your municipality is not encumbered by red tape.

6.0 REPORTS

6.1 Alberta Southwest Regional Alliance Report – Mayor Blair Painter

- See electronic report

6.2 SouthGrow – Mayor Jim Willett

- Discussed attending 3 Ministerial visits in the last few weeks, including meeting with Minister Jones to discuss what SouthGrow would like to see moving forward.
- Discussed meeting with Minister Ellis about policing and patrolling the borders of the USA/Canada and Alberta/BC to deter smuggling.

6.3 RMA – Reeve Jason Schneider

- Discussed the AUC inquiry and investigation. Will be hosting open houses to allow people from the public to attend.
- Discussed LGFF, the pot is going to be smaller but don't have the exact formula yet.
- RMA convention is November 6-9 in Edmonton.

6.4 AM – Deputy Mayor Deborah Reid-Mickler

- Recently elected to represent villages south.
- Discussed Minister McIver stating that he would be happy if nobody was happy with the LGFF.
- Met with Minister Schow and advocated heavily that he looks at the recreation fund and make sure there are facilities in smaller communities and raised the issue of matching funding.
- Encouraging everyone to advocate to Minister Nixon the needs for FCSS funding.

6.5 Oldman Watershed Council – Shannon Frank

- Updated the group on drought: after looking at 1000-year-old climate history there have been a lot of droughts. Some years there is not enough water to do the things we want to do and irrigators know there are years they will not be able to irrigate as much.
- Discussed building storage and the struggle to fill it with water.
- Water management is still at stage 4, with some municipalities having to haul water.
- Discussed restoring land and waterways by planting natural infrastructure with the watershed resiliency and restoration program. Currently have 26 shovel ready sites.

6.6 Highway #3 Association- Councillor Bill Chapman

- Thanked all that attended AbMunis convention and advocated for the twinning of Highway 3.
- Discussed working closely with Darren Davidson and Alberta Transportation.
- Discussed the ongoing functional planning study with Piikani nation.

7.0 Round Table Discussion

Reeve Merrill Harris – asked the group if we should start charging the annual membership fee of \$100 moving forward and would like to know if the Mayors and Reeves of Southwest Alberta should purchase an OWL of their own to use.

Reeve Maryanne Sandberg – mentioned would like terms of reference and would be in support of having quarterly meetings.

Reeve Tory Campbell – supported Reeve Sandbergs request of terms of reference and having quarterly meetings as well as charging the \$100 membership fees moving forward.

Motion by Reeve Tory Campbell for the Mayors and Reeves of Southwest Alberta to purchase an OWL - **Carried**

Mayor Dwight Davis - supports charging the \$100 membership fees moving forward but would like to still meet on a month-to-month basis.

Reeve Delilah Miller – supports charging the \$100 membership fee moving forward, supports quarterly meetings and the need for terms of reference.

MLA Grant Hunter – take what is said at these meetings back to the Premier, feels these meetings are very helpful to get a feel of what issues municipalities are facing in southern Alberta.

Reeve Jason Schneider would like to have more presentations.

Mayor Cathy Moore would like to re-invite the MLA's in our area to the Mayors and Reeves meetings.

8.0 NEXT MEETING DATE

Friday, November 3, 2023 at 1:00 – Culver City Room, Lethbridge City Hall/Virtual via Zoom



OLDMAN RIVER REGIONAL SERVICES COMMISSION

BOARD OF DIRECTORS' MEETING MINUTES

Thursday, June 1, 2023 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Colin Bexte (Virtual).....Village of Arrowwood
 Kent Bullock (Absent) Village of Barnwell
 Dan Doell (Absent)..... Village of Barons
 Mike Wetzstein (In Person) Town of Bassano
 Ray Juska (In Person) City of Brooks
 Roger Houghton (In Person) Cardston County
 Allan Burton (In Person) Town of Cardston
 Sue Dahl (In Person) Village of Carmangay
 James F. Smith (Absent) Village of Champion
 Brad Schlossberger (In Person)..... Town of Claresholm
 Jesse Potrie (In Person) Town of Coalhurst
 Tanya Smith (In Person)..... Village of Coutts
 Dave Slingerland (Absent) Village of Cowley
 Dave Filipuzzi (Virtual) Mun. Crowsnest Pass
 Dean Ward (Virtual)..... Mun. Crowsnest Pass
 Stephen Dortch (Absent) Village of Duchess
 Gordon Wolstenholme (In Person).....Town of Fort Macleod
 Mark Peterson (In Person)..... Village of Glenwood
 Suzanne French (Absent)..... Village of Hill Spring
 Morris Zeinstra (Absent)Lethbridge County

Brad Koch (Absent) Village of Lomond
 Gerry Baril (In Person) Town of Magrath
 Peggy Losey (In Person) Town of Milk River
 Dean Melnyk (Virtual)..... Village of Milo
 Victor Czop (Virtual)..... Town of Nanton
 Marinus de Leeuw (Absent).....Town of Nobleford
 Teresa Feist (In Person) Town of Picture Butte
 Tony Bruder (In Person)..... M.D. of Pincher Creek
 Don Anderberg (In Person) Town Pincher Creek
 Ronald Davis (Absent)..... M.D. of Ranchland
 Neil Sieben (In Person)..... Town of Raymond
 Don Norby (Absent)Town of Stavely
 Matthew Foss (Absent)..... Village of Stirling
 John DeGroot (In Person) MD of Taber
 Raymond Coad (Absent) Town of Vauxhall
 Christopher Northcott (In Person)..... Vulcan County
 Richard DeBolt (In Person) Town of Vulcan
 David Cody (In Person)..... County of Warner
 Marty Kirby (Absent)..... Village of Warner
 Evan Berger (Absent) M.D. Willow Creek

STAFF:

Bonnie Brunner Senior Planner
 Mike Burla Senior Planner
 Ryan Dyck Planner
 Carlin GrovesCAD/GIS Technologist
 Steve Harty Senior Planner
 Diane Horvath Senior Planner
 Raeanne Keer Executive Assistant

Maxwell Kelly Planner
 Lenze Kuiper Chief Administrative Officer
 Jennifer Maxwell Subdivision Technician
 Kattie Schlamp..... Planner
 Tristan Scholten.....Intern Planner
 Gavin Scott Senior Planner
 Jack Shipton..... Planner

Chair Gordon Wolstenholme called the meeting to order at 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: Richard DeBolt

THAT the Board adopts the Agenda for June 1, 2023, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Peggy Losey

THAT the Board approves the meeting minutes of March 2, 2023, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PRESENTATION

a. 2022 Financial Statements & Auditor's Report – Derek Taylor, KMPG LLP

Derek Taylor, of KMPG LLP, presented the 2022 Financial Statements and Auditor's Report to the Board.

5. REPORTS

**a. 2022 Annual Report
- Financial Performance Presentation**

L. Kuiper, Chief Administrative Officer, presented the 2022 Annual Report and Financial Performance to the Board.

Moved by: Gerry Baril

THAT the Board of Directors have reviewed and ratified the Executive Committee Approval of the ORRSC Annual Report and Financial Statements for the Year ending December 31, 2022.

CARRIED

b. Executive Committee Report

Chair Wolstenholme presented the Executive Committee Report to the Board.

6. BUSINESS

a. Staffing Update

L. Kuiper introduced Jack Shipton, Planner, and Tristan Scholten, Intern Planner, to the Board as new staff to ORRSC.

L. Kuiper also noted that Kattie Schlamp and Maxwell Kelly have both been promoted from Assistant Planner to Planner.

- b. Subdivision Activity**
 - **As of April 30, 2023**

L. Kuiper presented the Subdivision Activity statistics as of April 30, 2023 to the Board.

- c. ORRSC Periodical – Temporary Uses**

G. Scott, Senior Planner, presented information on the upcoming ORRSC Periodical topic, Temporary Uses.

7. ACCOUNTS

- a. Balance Sheet and Comparative Income Statement**
 - **As of April 30, 2023**

L. Kuiper presented the Balance Sheet and Comparative Income Statements as of April 30, 2023.

Moved by: Roger Houghton

THAT the Board approves Balance Sheet and Comparative Income State, as of April 30, 2023, as presented.

CARRIED

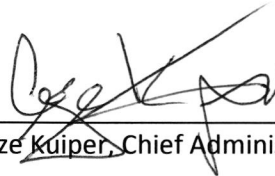
- 8. NEXT MEETING – Thursday, September 7, 2023**

9. ADJOURNMENT

With no further questions and nothing further to discuss, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:40pm.



Gordon Wolstenholme, Chair



Lenze Kuiper, Chief Administrative Officer

Willow Creek Foundation
Regular Meeting
October 26, 2023

Present:

Board Members: Jim Monteith, Maryanne Sandberg, Mickey Slood, John Van Driesten, Gordon Wolstenholme and Pam Young. Staff: Jackie Vanee Palmer

1. Call to Order

Chairperson, Maryanne Sandberg, called the regular meeting to order at 9:37 a.m. at the Pioneer Lodge.

2. Adopt Consent Agenda

MOTION 2023-103 Gordon Wolstenholme to adopt the **consent agenda** including:

3.1 Minutes of the regular meeting held September 21, 2023

4.1 CAO report dated October 26, 2023

4.2 Building Feasibility Report dated October 24, 2023

Carried

6. Next meeting

MOTION 2023-104 Mickey Slood that **the next meeting** of the WCF be November 23, 2023 at 9:30 a.m. It will consist of the Organizational meeting followed by the regular meeting.

Carried

7. Adopt Agenda

MOTION 2023-105 John Van Driesten to adopt the **agenda** with the following addition:

10.4 Friends of Willow Creek Foundation

Carried

8. Financial Statements

8.2 Financial Statements –Pioneer Lodge

MOTION 2023-106 Jim Monteith to accept, for information, the **financial statements for the Pioneer Lodge** including:

Balance Sheet as of September 30, 2023

Income Statement YTD Actual VS 2023 Fiscal Budget – September 30, 2023

Reconciliation Detail 100210 Commercial Chequing Account Period Ending September 30, 2023

Carried

8.3 Financial Statements – The Manors

MOTION 2023-107 Mickey Slood to accept, for information, the **financial statements for the Manors** including:

Balance Sheet as of September 30, 2023

Income Statement YTD Actual VS 2023 Fiscal Budget – September 30, 2023

Reconciliation Detail 100210 Commercial Chequing Account Period Ending September 30, 2023

Carried

9. Old Business

9.1 Action Items

Consensus is that the following item can be removed from the Action Items list:

Determine the audit experience, especially with housing management bodies, of the newly appointed representative at KPMG ,and/or of alternate providers.

10. Moving Forward

10.1 ASCHA South Region Meeting October 3, 2023

Attendee, Maryanne Sandberg, gave a verbal report of the ASCHA South Region Meeting in Calgary on October 3, 2023.

10.2 Board of Directors Christmas Social

MOTION 2023-108 Gordon Wolstenholme that a Christmas Social for the Board of Directors be held at the Pioneer Lodge at a date to be determined.

Carried

ACTION: Pam Young to book a caterer

10.3 Rent Increase for Rental House

The Board affirmed MOTION 2023-98 regarding the rental rate for 604-27th Street.

10.4 Friends of Willow Creek Foundation

At the request of the Friends of Willow Creek Foundation, the Board of Directors, represented by Maryanne Sandberg and Mickey Slood, will attend its next meeting in an advisory capacity.

11. In Camera

MOTION 2023-109 Gordon Wolstenholme to go **in camera** at 10:55 a.m.

Carried

MOTION 2023-110 Maryanne Sandberg to come **out of camera** at 10:58 a.m.

Carried

12. Round Table

- Acoustic tile in the dining room as been installed and is found to be effective in noise control.

13. Adjourn

MOTION 2023-111 Gordon Wolstenholme to **adjourn** at 11:01 a.m.

X

Maryanne Sandberg
Chairperson

X

Pam Young
Secretary

Action Items for November 23, 2023			
Action Item	Responsibility	When	Completed (Yes or No)
Seek advice from TransAlta and ASCHA regarding a solution to the high cost of electricity at Chinook Arch Manor ***August. A tenant in one of the high-rate units has moved. Cost will be monitored while the unit is vacant and with the new tenants scheduled to move in September 1.	CAO	June mtg October mtg November mtg	N N
Book caterer for Board Christmas Social/Dinner	Pam Young	November mtg	
For Future Consideration			
Obtain information regarding potential design of putting a two-way door between select studio suites to transform them into one suite; the cost to do so; how rent could be managed to ensure no net loss to the WCR; and if/how the existing contract with AHS would be affected.	CAO	Look at again in the spring of 2023. (Suites that may be suitable for conversion are currently occupied)	
Note to review form to be used for CAO Performance Appraisal		Prior to 2023 Performance Appraisal	

June 21, 2023

Fort Macleod Town Office
GR Davis Administration Building
410 - 20th Street
Fort Macleod, AB
T0L0Z0

RECEIVED
JUN 22 2023

Attention: Mr. Anthony Burdett, Chief Administrative Officer

Dear Mr. Burdett:

Re: Application to Reduce Taxes Levied

This letter serves as a formal collective request on behalf of Fort Macleod landowners/taxpayers located on the north side of the Oldman River, specifically Hwy 811 and Deer Path Meadows, for the Fort Macleod Town Council to review our property taxes as they are currently being levied.

Other than road grading perhaps half a dozen times per year, our properties do not receive the benefits of the Town's water, sewer, pavement, sidewalks, streetlights, and fire hydrant services. One example of this impact is reflected in a winter experience during which a resident of Deer Path Meadows could not get to work for 2 days due to a snow drift on the road measuring approximately 5 feet high. With this in view, we believe it is apparent that we are not being levied fairly or ethically with consideration of the lack of services typically deemed to be appropriate and necessary for the taxpayers' safety and quality of life as members of our community.

We understand that our tax dollars are used to assist with the maintenance and upkeep of roads, services, and facilities for use by all. We also understand that the mill rate is set based on residential, commercial, and industrial land use and that the mill rate is set across the board regardless of whether the landowner receives benefits.

The Municipal Government Act, Chapter M-26, Section 297, paragraph 2 states: "A council may by bylaw divide class 1 into sub-classes on any basis it considers appropriate, and if the council does so, the assessor may assign one or more sub-classes to property in class 1". The undersigned therefore request that, due to the lack of services, our properties be levied through a sub-class assessment at a more appropriate lower mill rate. Considering the extremely high rates levied over the past several years, we hereby request a tax reduction be applied to the current tax year and all subsequent years.

We respectfully request that this matter be brought before Town Council as soon as possible. We also request timely notification of said meeting for those concerned landowners to ensure their availability to attend.

Respectfully submitted,

Fort Macleod residents

(Please see attached addenda)



COUNCIL SUBMISSION

Public Hearings
November 14, 2023

PUBLIC HEARING- Second and Third Reading- Bylaw 1976 Environmental Reserve Boundary Adjustment

RECOMMENDATION:

That Council give Second and Third reading to bylaw 1976, to allow for the boundary adjustment of Environmental Reserve for the lot legally described as; 1 ER Block, 7 Plan 8410634, should there be no concerns from the public hearing or Council.

DETAILS:

Advertisement for the public hearing was placed in the Gazette October 18th and 25th 2023 and posted on social media and the website.

Previous resolution as follows (October 10):

That council give first reading to bylaw 1976, to allow for the boundary adjustment of Environmental Reserve for lot 1 ER block 7 plan 8410634, and advertise a public hearing to be held on November 14, 2023 at 7 pm.

APPLICABLE LEGISLATION:

Section 216.4, 606, & 676 of the MGA.

ATTACHMENTS:

Bylaw 1976

Subdivision Resolution 2023-0-114

Bylaw 1976 Notice

PREPARED BY: Keli Sandford, Planning and Development Officer

REVIEWED BY:

APPROVED BY: Anthony Burdett, CAO

TOWN OF FORT MACLEOD
in the Province of Alberta
BYLAW NO. 1976

BEING A BYLAW OF THE TOWN OF FORT MACLEOD IN THE PROVINCE OF ALBERTA, TO ALLOW FOR THE BOUNDARY ADJUSTMENT OF ENVIRONMENTAL RESERVE FOR LOT 1ER BLOCK 7 PLAN 8410634 IN ACCORDANCE WITH SECTION 676 OF THE MUNICIPAL GOVERNMENT ACT.

PURSUANT to Section 676(1)(d) of the *Municipal Government Act, R.S.A. 2000* a Council may by bylaw, after giving notice in accordance with Section 606 and holding a public hearing in accordance with Section 216.4, change the boundaries of an environmental reserve or environmental reserve easement in order to correct an omission, error, or other defect in the certificate of title, or to rectify an encroachment problem or other concern.

WHEREAS Council wishes to rectify an encroachment of the existing campground on Lot 1ER Block 7 Plan 8410634, by way of adjusting the Environmental Reserve boundary, as depicted in the Tentative Plan (attached as Schedule 'A') as Lot 19ER Block 8.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta duly assembled does hereby enact the following:

1. This Bylaw shall be cited as "Bylaw 1976, Environmental Reserve Boundary Adjustment for Lot 1ER Block 7 Plan 8410634".
2. That to rectify a campground encroachment, the boundary of Lot 1ER Block 7 Plan 8410634 be adjusted as shown in Schedule 'A' as Lot 19ER, Block 8, Plan _____ and is hereby approved;
4. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this _____ day of _____, 2023.

Mayor – Brent Feyter

Chief Administrative Officer–Anthony Burdett

READ a **second** time this _____ day of _____, 2023.

Mayor – Brent Feyter

Chief Administrative Officer– Anthony Burdett

READ a **third** time and finally PASSED this _____ day of _____, 2023.

Mayor – Brent Feyter

Chief Administrative Officer– Anthony Burdett

Schedule 'A'

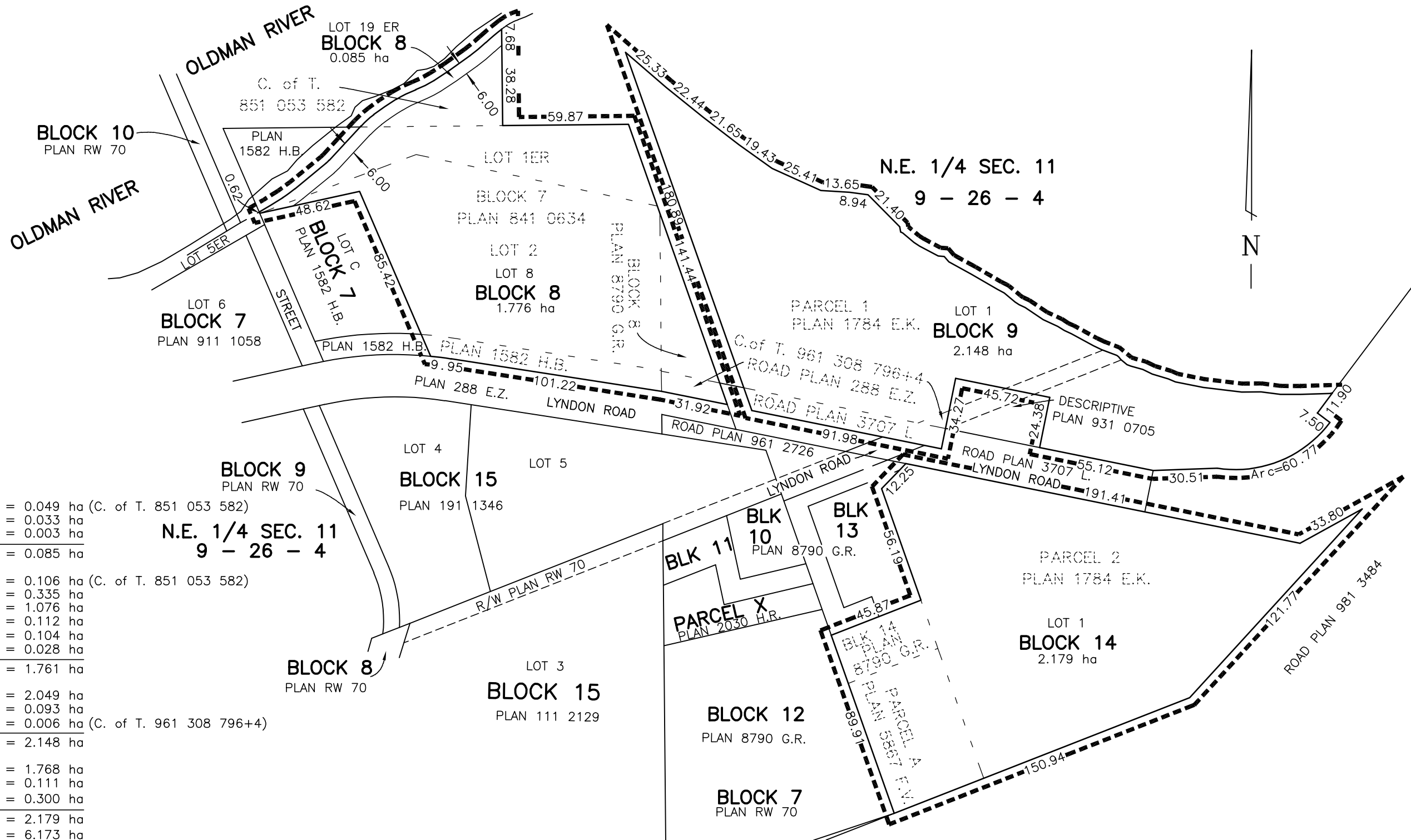


TABLE OF AREAS

LOT 19 ER, BLOCK 8	
within N.E.1/4 SEC. 11-9-26-4	= 0.049 ha (C. of T. 851 053 582)
within LOT 1ER, BLOCK 7, PLAN 841 0634	= 0.033 ha
within LOT 2, BLOCK 7, PLAN 841 0634	= 0.003 ha
SUBTOTAL	= 0.085 ha
LOT 8, BLOCK 8	
within N.E.1/4 SEC. 11-9-26-4	= 0.106 ha (C. of T. 851 053 582)
within LOT 1ER, BLOCK 7, PLAN 841 0634	= 0.335 ha
within LOT 2, BLOCK 7, PLAN 841 0634	= 1.076 ha
within ROAD, PLAN 1582 H.B.	= 0.112 ha
within BLOCK 8, PLAN 8790 G.R.	= 0.104 ha
within ROAD PLAN 288 E.Z.	= 0.028 ha
SUBTOTAL	= 1.761 ha
LOT 1, BLOCK 9	
within PARCEL 1, PLAN 1784 E.K.	= 2.049 ha
within ROAD PLAN 3707 L.	= 0.093 ha
within N.E.1/4 SEC. 11-9-26-4	= 0.006 ha (C. of T. 961 308 796+4)
SUBTOTAL	= 2.148 ha
LOT 1, BLOCK 14	
within PARCEL 2, PLAN 1784 E.K.	= 1.768 ha
BLOCK 14, PLAN 8790 G.R.	= 0.111 ha
PARCEL A, PLAN 5867 F.V.	= 0.300 ha
SUBTOTAL	= 2.179 ha
TOTAL	= 6.173 ha

NOTE : Portion to be approved is outlined thus **-----**
 and contains approximately 6.173 ha.
 Distances are in metres and decimal parts thereof.
 Distances and areas are approximate and are
 subject to change upon final survey.

TOWN OF FORT MACLEOD

TENTATIVE PLAN SHOWING ROAD CLOSURES, SUBDIVISION & CONSOLIDATION
 of
 PARCEL 1 & 2, PLAN 1784 E.K., BLOCK 14, PLAN 8790 G.R.,
 LOT 1ER & LOT 2, BLOCK 7, PLAN 841 0634
 part of
 BLOCK 8, PLAN 8790 G.R. &
 N.E. 1/4 SEC. 11 (C. of T. 851 053 582 & C. of T. 961 308 796+4)
 and part of
 ROAD, PLAN 1582 H.B., ROAD PLAN 288 E.Z. & ROAD PLAN 3707 L.
 all within
 N.E.1/4 SEC. 11, TWP. 9, RGE. 26, W.4 M.
 Town of Fort Macleod



brown okamura & associates ltd.

Professional Surveyors
 2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED	DRAWN MJ	DATE MAY 31/23
T.C. Penner, A.L.S.	CHECKED TCP	JOB 21-15543
	SCALE 1:2000	DRAWING 21-15543TC



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: subdivision@orrsc.com
Website: www.orrsc.com

SUBDIVISION APPLICATION DECISION

Our File: 2023-0-114

Your File: 21-15543

NOTICE DATE: September 18, 2023

TO: Town of Fort Macleod, Felice's Campground Ltd., 2185144 Alberta Ltd., Thomas C. Penner, A.L.S., Livingstone Range School Division, AltaLink, FortisAlberta, TELUS, ATCO Gas, ATCO Pipelines, AB Health Services - South Zone, Alberta Forestry and Parks - E. Evenson, AB Environment & Protected Areas - J. Cayford, AB Water Boundaries, AB Agriculture and Irrigation – Water Infrastructure and Operations Branch, Historical Resources Administrator, AER, Canada Post

RE: Parcel 1 & 2, Plan 1784EK; Block 14, Plan 8790GR; Lot 1ER & Lot 2, Block 7, Plan 841 0634; Block 8, Plan 8790GR; Part of NE1/4 11-9-26-W4M; Part of Road, Plan 1582HB; Road Plan 288EZ & Road Plan 3707L all within NE1/4 11-9-26-W4M / Town of Fort Macleod

DECISION: APPROVED ON CONDITION

DECISION DATE: September 18, 2023

(See attached resolution for conditions)

Your subdivision application has been *Approved on Condition* and a copy of the decision is attached.

We advise that it is the applicant's responsibility to ensure that all conditions of approval have been met. This process will require coordination between yourself, your surveyor, ORRSC and your municipality.

The subdivision may be finalized following the required 14-day appeal period as outlined below. If no appeals have been filed within the specified time period, you may proceed with the finalization. You have **one year from the approval date** to finalize your subdivision. *(If you are unable to finalize the subdivision within this time frame please contact the ORRSC in order to request a possible time extension. A minimum extension fee of \$350.00 will be required.)*

Right to Appeal

Pursuant to the Municipal Government Act, the applicant, government departments, and local authorities have a right to appeal the decision, any conditions, or the reserve requirement of the subdivision **within 14 days of receipt of this notice** to the appropriate appeal board. The date of receipt of the decision is deemed to be 7 days from the date the decision is mailed. The appeal may be commenced by providing a written statement of the grounds of appeal to:

Land and Property Rights Tribunal - Subdivision Appeals Case Manager

2nd Floor, Summerside Business Centre
1229 – 91 Street SW, Edmonton, Alberta T6X 1E9
lprr.appeals@gov.ab.ca

The appeal board must receive your notice of appeal within 21 days of the date of this letter informing you of the subdivision authority's decision. **There are no fees for appeals filed to the Land & Property Rights Tribunal.**

In order for your surveyor to register your subdivision at the Land Titles Office, they must receive an “Endorsement” document from our office. ORRSC will provide the Endorsement upon receipt of the following:

- **Finalization fee** – pay to ORRSC the finalization fee of \$220.00 for each new lot to be created by the subdivision.
- **Fulfilling the Conditions** – ensure that all the conditions of your approval have been met (*refer to attached Resolution*) and provide the Oldman River Regional Services Commission documented evidence to that effect.
- **Surveyor’s package** which includes the Plan of Survey, signed consents, etc. (or your separation of title document as prepared by your lawyer or surveyor).

After endorsement, we will return the documents to your surveyor who will register them with the Land Titles Office.

Should you require any further clarification please contact ORRSC at (403) 329-1344 or visit our website at www.orrsc.com for more details regarding the finalization process.

Yours truly,



Steve Harty, Senior Planner
For Gavin Scott, Senior Planner

SH/jm
Attachment

RESOLUTION

2023-0-114

Town of Fort Macleod

Public and Institutional: PI and River Valley Lands: RVL subdivision of Parcel 1 & 2, Plan 1784EK; Block 14, Plan 8790GR; Lot 1ER & Lot 2, Block 7, Plan 841 0634; Block 8, Plan 8790GR; Part of NE1/4 11-9-26-W4M; Part of Road, Plan 1582HB; Road Plan 288EZ & Road Plan 3707L all within NE1/4 11-9-26-W4M

THAT the Public and Institutional: PI and River Valley Lands: RVL subdivision of Parcel 1 & 2, Plan 1784EK; Block 14, Plan 8790GR; Lot 1ER & Lot 2, Block 7, Plan 841 0634; Block 8, Plan 8790GR; Part of NE1/4 11-9-26-W4M; Part of Road, Plan 1582HB; Road Plan 288EZ & Road Plan 3707L all within NE1/4 11-9-26-W4M (Certificate of Title No. 133W143, 841 096 834, 149P189, 211 105 306, 961 308 796 +4, 211 105 306 +1, 981 387 605 +2, 851 053 582), to create three consolidated lots (of varying acreages) and one reconfigured Environmental Reserve Lot, from seven titles and portions of Lyndon Road for public and recreational use; BE APPROVED subject to the following:

RESERVE:

- The 10% reserve requirement, pursuant to Sections 669(2) and (3) of the Municipal Government Act, on the 5.307 acres of proposed Lot 1 Block 9 be deferred by caveat for Municipal Reserve purposes.
- The 10% reserve requirement, pursuant to Sections 669(2) and (3) of the Municipal Government Act, on the 5.384 acres of proposed Lot 1 Block 14 be deferred by caveat for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Town of Fort Macleod.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Town of Fort Macleod which shall be registered concurrently with the final plan against the title(s) being created.
3. That the Titles and portions of road as shown on Brown, Okamura and Associates Tentative Plan 21-15543TC be consolidated in a manner such that the resulting Certificate of Title could not be subdivided without the approval of the Subdivision Authority.
4. That, a road closure bylaw be prepared, with the bylaw being approved and adopted by the Town of Fort Macleod and subsequently consented to by the Minister of Infrastructure, prior to final registration of the subdivision.
5. That a bylaw, in accordance with MGA s.676, be prepared for the reconfiguration of Environmental Reserve Lot 1ER Block 7 Plan 8410634, with the bylaw being approved and adopted by the Town of Fort Macleod, prior to final registration of the subdivision.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. Alberta Transportation has authorized the Subdivision Authority to vary the requirements of Section 18 and 19 of the Matters Relating to Subdivision and Development Regulation to accommodate the proposal.

4. The Subdivision Authority is satisfied that with the consolidation, the proposed subdivision is suitable for the purpose for which the subdivision is intended and meets the intent of the subdivision policies of the municipality's land use bylaw.

INFORMATIVE:

- (a) Since a portion of the proposed subdivision complies with Section 663(d) of the Municipal Government Act, Reserve is not required. Municipal Reserve is not applicable for proposed Lot 8 Block 8 pursuant to Section 663(d) of the MGA, as it has been previously satisfied (see ORRSC file 1981-0-353). The other two proposed lots require deferred reserve caveats to establish the Town's future interest in reserve given that they are less than 40 acres in size.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Protected Areas, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (d) Telus Communications Inc has no objection.
- (e) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

- (f) In reference to the above request, please be advised of ATCO Gas' response and notify the landowner of the following:
- ATCO Gas has no objection
 - ATCO Gas' existing and future lines are protected by an existing Utility Right of Way

ATCO Gas would also like to make the MD/County and Landowner/Developer aware of the following:

- If conducting any ground disturbance on the subject property, the landowner/developer must ensure the location of all utilities by contacting Utility Safety Partners at 1-800-242-3447 or <https://utility-safety.ca/>
- For any ground disturbance within 30m of an existing gas line please contact Crossings@atcogas.com to obtain permission (submit locate slip as back up)
- ATCO Gas requires a minimum of 6 months' notice to design and construct a new gas line, or alter an existing gas line. New Service installations, pipeline alterations, and Main extensions will be performed at the landowner/developers expense.
- If the landowner requires a single gas service please visit <https://gas.atco.com/en-ca/products-services-rates/new-services-changes/new-natural-gas-line.html>

Any further questions please email southlandadmin@atco.com.

- (g) Alberta Agriculture and Irrigation, Water Infrastructure and Operations Branch has reviewed the lands in question and has no comments concerns to add.

- (h) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

“This will acknowledge receipt of your circulation regarding the above noted proposal. The subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 3, 811, 2

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 of the Regulation are not met. The department anticipates minimal impact on the highway from this proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the Regulation.

The requirements of Section 19 of the Regulation are not met. There is no direct access to the highway and there is sufficient local road access to the subdivision and adjacent lands. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation.

Further, should the approval authority receive any appeals in regard to this application and as per Section 678(2.1) of the Municipal Government Act and Section 7(6)(d) of the regulation, Transportation and Economic Corridors agrees to waive the referral distance for this particular subdivision application. As far as Transportation and Economic Corridors is concerned, an appeal of this subdivision application may be heard by the local Subdivision and Development Appeal Board provided that no other provincial agency is involved in the application

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

1. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act

Please contact Transportation and Economic Corridors through the [RPATH Portal](#) if you have any questions, or require additional information.”

- (i) Historical Resources – Barry Newton, Land Use Planner:

“We have reviewed the captioned Subdivision Application and determined that the property in question has an HRV value of 3a, 4a and 5a.

Consequently, the applicant must obtain *Historical Resources Act* approval prior to proceeding with any land surface disturbance associated with subdivision by submitting a Historic Resources Application through Alberta Arts, Culture and Status of Women’s Online Permitting and Clearance (OPaC) system – www.opac.alberta.ca.

The applicant should review the Land Use Procedures Bulletin: Subdivision Development Historical Resources Act Compliance (<https://open.alberta.ca/publications/subdivision-historical-resources-act-compliance>) prior to OPaC submission.”

- (j) Comments from Theo VanEe:

“I am concerned about the planning around the 2023-0-114. What will happen with road plan 1582 and 3707? In block 8 and 9. What about road plan block 7? Will there be campers on all block 9? And who owns it? I am not in favor of unless we have more information or meeting about this”

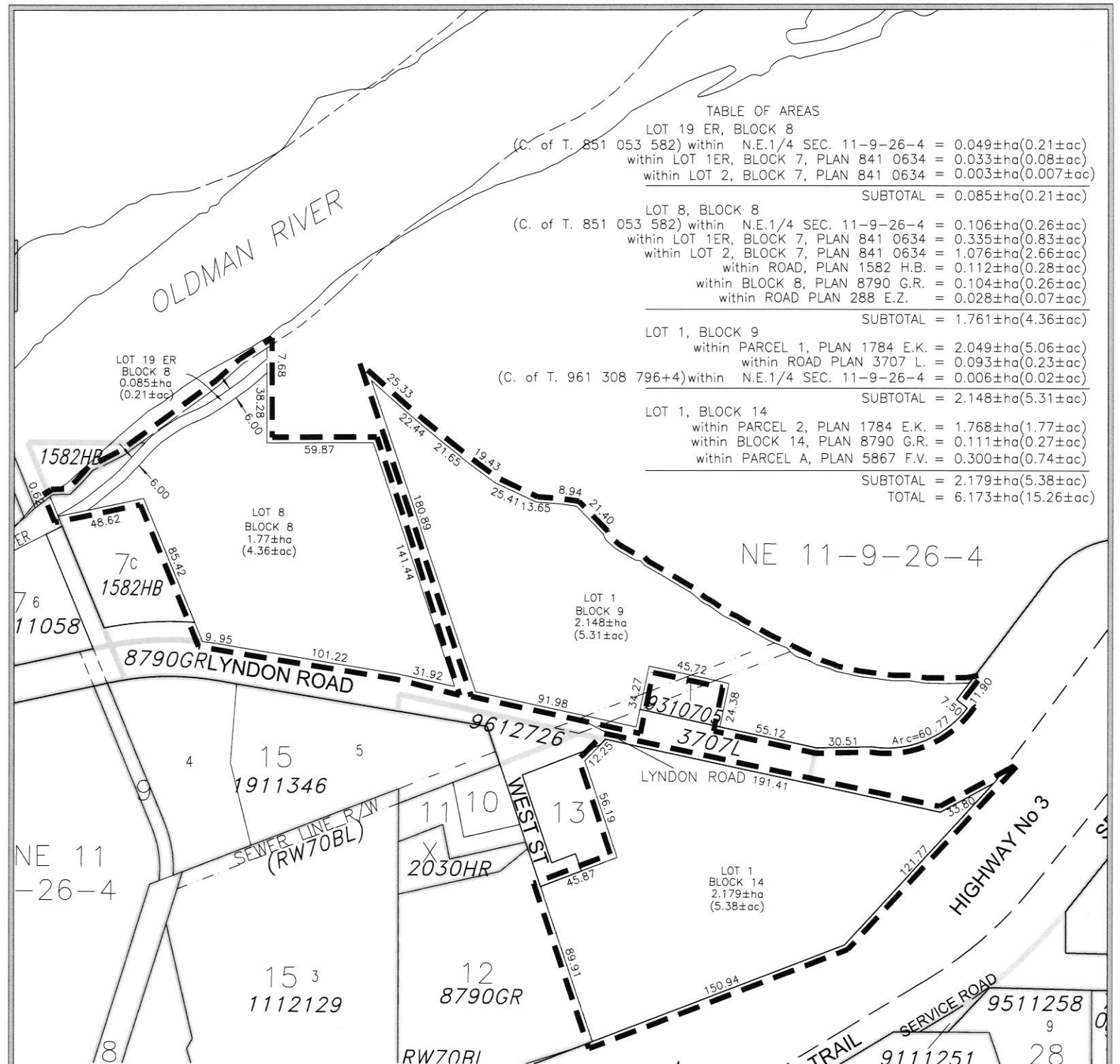


TABLE OF AREAS

LOT 19 ER, BLOCK 8 (C. of T. 851 053 582) within N.E.1/4 SEC. 11-9-26-4	= 0.049±ha(0.21±ac)
within LOT 1ER, BLOCK 7, PLAN 841 0634	= 0.033±ha(0.08±ac)
within LOT 2, BLOCK 7, PLAN 841 0634	= 0.003±ha(0.007±ac)
SUBTOTAL	= 0.085±ha(0.21±ac)
LOT 8, BLOCK 8 (C. of T. 851 053 582) within N.E.1/4 SEC. 11-9-26-4	= 0.106±ha(0.26±ac)
within LOT 1ER, BLOCK 7, PLAN 841 0634	= 0.335±ha(0.83±ac)
within LOT 2, BLOCK 7, PLAN 841 0634	= 1.076±ha(2.66±ac)
within ROAD, PLAN 1582 H.B.	= 0.112±ha(0.28±ac)
within BLOCK 8, PLAN 8790 G.R.	= 0.104±ha(0.26±ac)
within ROAD PLAN 288 E.Z.	= 0.028±ha(0.07±ac)
SUBTOTAL	= 1.761±ha(4.36±ac)
LOT 1, BLOCK 9 within PARCEL 1, PLAN 1784 E.K.	= 2.049±ha(5.06±ac)
within ROAD PLAN 3707 L.	= 0.093±ha(0.23±ac)
(C. of T. 961 308 796+4) within N.E.1/4 SEC. 11-9-26-4	= 0.006±ha(0.02±ac)
SUBTOTAL	= 2.148±ha(5.31±ac)
LOT 1, BLOCK 14 within PARCEL 2, PLAN 1784 E.K.	= 1.768±ha(1.77±ac)
within BLOCK 14, PLAN 8790 G.R.	= 0.111±ha(0.27±ac)
within PARCEL A, PLAN 5867 F.V.	= 0.300±ha(0.74±ac)
SUBTOTAL	= 2.179±ha(5.38±ac)
TOTAL	= 6.173±ha(15.26±ac)

SUBDIVISION SKETCH

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 21-15543TC
 PARCEL 1 & 2, PLAN 17894EK, BLOCK 14, PLAN 8790GR,
 LOTS ER & 2, BLOCK 7, PLAN 8410634, BLOCK 8, PLAN 8790GR,
 ROAD PORTIONS OF ROAD PLANS 1582HB, 8790GR & 3707L
 AND PORTION OF NE 1/4 SEC 11, TWP 9, RGE 26, W 4 M
 MUNICIPALITY: TOWN OF FORT MACLEOD

DATE: AUGUST 15, 2023
 FILE No: 2023-0-114

APPROVED

Approved
 Approved subject to revised parcel configuration

Approved Subdivision is subject to the conditions listed in the Approval Letter attached.

[Signature]

Oldman River Regional Services Commission

OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 50 100 150 200

August 16, 2023 N:\Subdivision\2023\2023-0-114.dwg

NOTICE OF PUBLIC HEARING

TOWN OF FORT MACLEOD
IN THE PROVINCE OF ALBERTA

PROPOSED BYLAW NO. 1976

7:00 p.m. November 14, 2023
Town of Fort Macleod Council Chambers
410 20th Street, Fort Macleod, AB

PURSUANT to sections 216.4, 606 and 676(1)(d) of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 1976, being a bylaw to revise an Environmental Reserve lot.

PURPOSE is to rectify an encroachment of the existing campground on Lot 1ER Block 7 Plan 8410634, by way of adjusting the Environmental Reserve boundary, as depicted in the Tentative Plan as Lot 19ER Block 8.

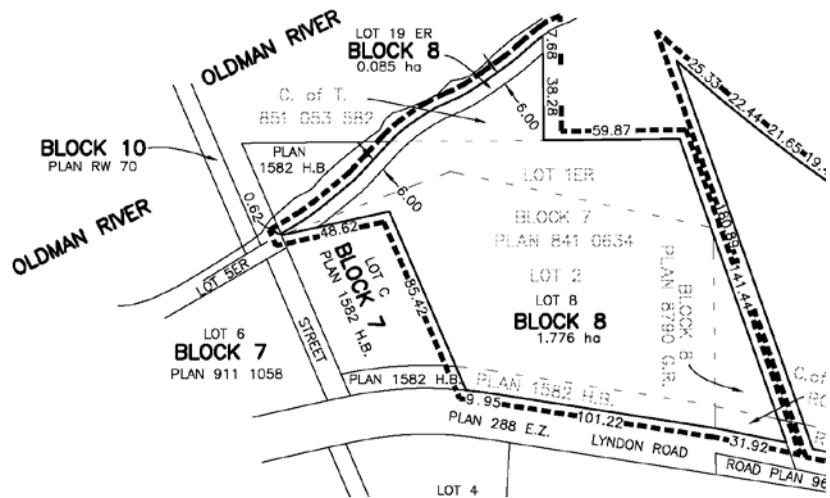
THEREFORE, TAKE NOTICE THAT a public hearing to contemplate proposed Bylaw No. 1976 will be held in the Town of Fort Macleod Council Chambers at 7:00 p.m. on the 14th day of November, 2023.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should contact the Chief Administrative Officer no later than 4:00 p.m. on the 7th day of November, 2023. Both written and/or verbal presentations may be given at the public hearing.

A copy of the proposed bylaw may be inspected at the Town of Fort Macleod municipal office during normal business hours.

DATED at the Town of Fort Macleod in the Province of Alberta this 10th day of October, 2023.

Anthony Burdett
Chief Administrative Officer
Town of Fort Macleod
Box 1420
Fort Macleod, Alberta T0L 0Z0





COUNCIL SUBMISSION

Public Hearings
November 14, 2023

PUBLIC HEARING COMMUNITY RESERVE REMOVAL OF DESIGNATION

RECOMMENDATION:

That Council hold a Public Hearing to remove the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579JK and direct administration to notify the Registrar and request to remove the designation from the lands.

DETAILS:

The current owner proposes to consolidate the title with an adjoining title through subdivision application, however this property was sold by the Town in 2003 to this landowner with the designation still attached. The designation should have been removed prior to the land transfer in 2003.

Advertisement for the Public Hearing was placed in the Gazette October 18th and 25th 2023 and posted on social media and the website.

Previous resolution as follows (October 10, 2023);

R.216.2023 Moved by Councillor Van Huigenbos, that Council removes the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579 JK, and directs Administration to notify the Registrar that the provisions of the MGA Section 674 have been complied with and request the Registrar to remove the designation from the lands. (Form A Section 675), public hearing to be advertised and held on November 14, 2023, at 7:00 pm.

APPLICABLE LEGISLATION:

MGA Section 674 & 675

ATTACHMENTS:

Map

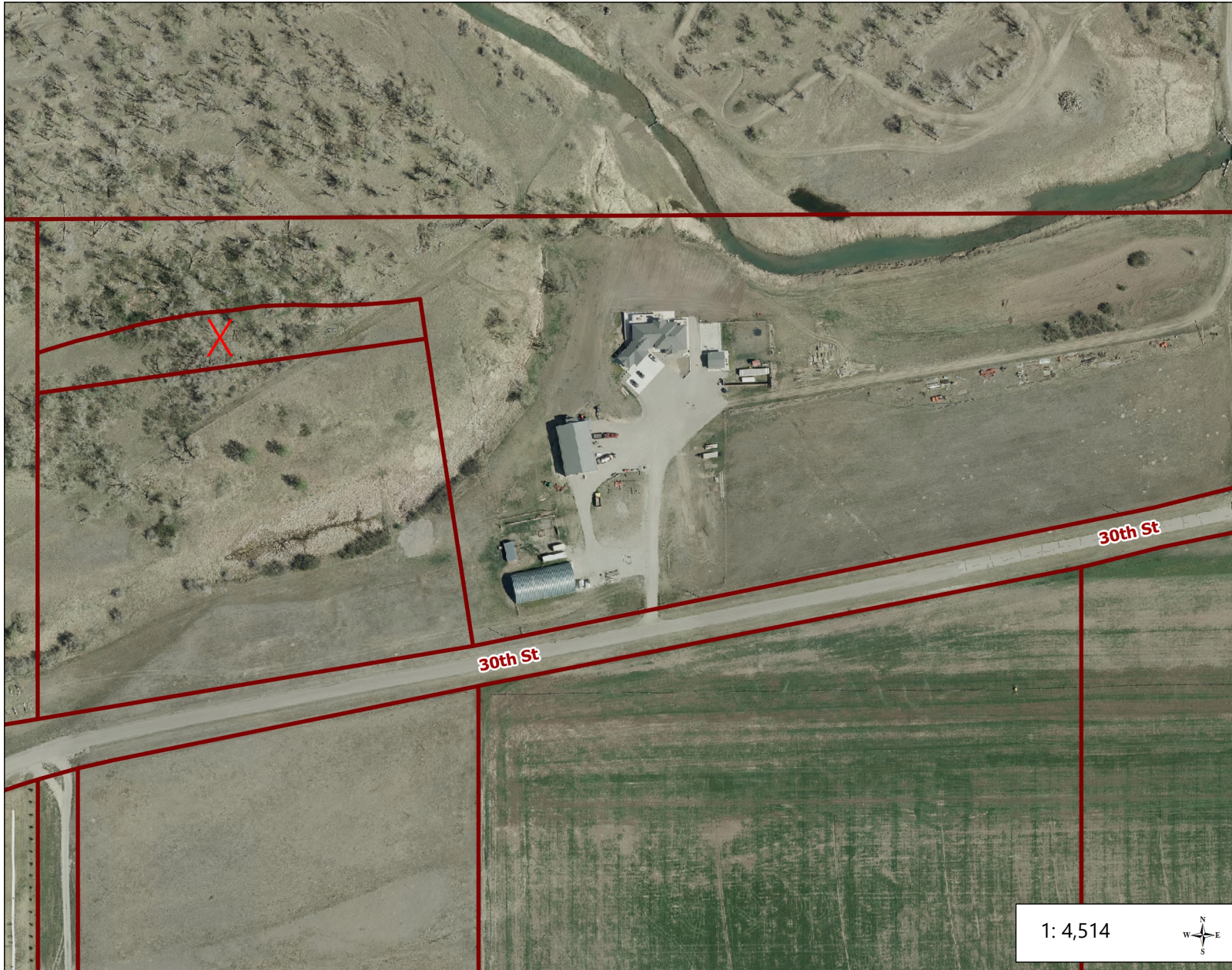
Form A- Section 675

PREPARED BY: Keli Sandford, Planning and Development Officer

REVIEWED BY:

APPROVED BY: Anthony Burdett, CAO

Town of Fort Macleod



Legend

- Boundary
- + Railway
- 2 Hwy 2 Symbol
- Hwy 2
- 3 Hwy 3 Symbol
- Hwy 3
- 811 Hwy 811 Symbol
- Highway 811 Bridge
- Hwy 811
- 810 Hwy 810 Symbol
- Hwy 810
- Title Linework
- Parcels

1: 4,514



0.2 0 0.11 0.2 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

© Town of Fort Macleod

NOTICE OF PUBLIC HEARING

TOWN OF FORT MACLEOD IN THE PROVINCE OF ALBERTA

Community Reserve Removal

7:00 p.m. November 14, 2023
Town of Fort Macleod Council Chambers
410 20th Street, Fort Macleod, AB

PURSUANT to sections 216.4, 606, 674(1) and 675 of *the Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta hereby gives notice of its intention to remove the designation of Community Reserve- CR.

PURPOSE is to remove the Community Reserve on Block B, Plan 579JK;

THEREFORE, TAKE NOTICE THAT a public hearing to contemplate the removal of the CR designation will be held in the Town of Fort Macleod Council Chambers at 7:00 p.m. on the 14th day of November, 2023.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation should contact the Chief Administrative Officer no later than 4:00 p.m. on the 7th day of November, 2023. Both written and/or verbal presentations may be given at the public hearing.



DATED at the Town of Fort Macleod in the Province of Alberta this 10th day of October, 2023.

Anthony Burdett
Chief Administrative Officer
Town of Fort Macleod
Box 1420
Fort Macleod, Alberta T0L 0Z0

Removal of Municipal Reserve Designation

FORM A

Municipal Government Act
Section 675

I, Anthony Burdett _____ certify that

1. I am the Designated Officer of the Town _____ of Fort Macleod _____

NOTE: Please check the following box if the reserve designation under the former act is to be removed,

"The reserve lot is characterized as municipal reserve under the current act"

2. The council of the municipality wishes to dispose of a municipal reserve.

3. The provisions of Section 674 of the Municipal Government Act have been complied with.

4. The council requests the removal of the municipal reserve designation from the following land:

Block B, Plan 579JK



(Signature)





APPLICATION TO REDUCE TAXES LEVIED

RECOMMENDATION:

That Council deny the application to reduce taxes levied for the group of properties north of the river and commit to supporting these properties with improved service levels.

DETAILS & BACKGROUND:

Residents applied to reduce taxes levied for their properties north of the river on June 22, 2023.

Council invited residents as well as Lance Wehlage, Assessor from Benchmark Consultants Inc., to the Committee of the Whole meeting on October 17, 2023, where they discussed the matter.

RATIONALE:

Administration is advising against approving this application based on the following reasons:

1. Assessment Considerations:

According to our assessor at Benchmark Assessment Consultants Inc., the assessment of a home already takes into account changes in municipal services or infrastructure. For instance, two identical homes, one in a rural area and one in the town center, would receive different assessments based on their locations. A home with amenities like paved roads, sidewalks, and streetlights may have an assessment of \$60-70,000 higher than one without.

2. Small Town Variability in Infrastructure and Services:

The Town of Fort Macleod is a small rural community. It is not uncommon to find varying levels of infrastructure or town services dependent on a home's location in a town our size. Administration is cautious about endorsing different tax treatments for specific locations, as it could set a precedent. Allowing varied tax rates for different locations with distinct services or infrastructure might open the door for numerous similar requests with varying specific differences.

3. Infrastructure Unavailability:

Most of the properties north of the river don't have paved roads, sidewalks, and streetlights. Notable services, including water and wastewater services, snow removal, and dust mitigation, have also been historically absent.

- a. Paved roads and sidewalks constitute approximately 23% of the municipal budget. This budget encompasses the maintenance of gravel roads and dust abatement.
- b. Water and wastewater services operate on a user-funded basis, the amounts charged are designed to not only cover current services but also sustain the system in the future.

- c. There has been progress in dust abatement for gravel roads north of the river, but there is still room for improvement. Snow clearing is a service that can be improved as well.

Uncommon Practice:

We have reviewed the Tax Bylaws for 18 municipalities: Cardston, Coalhurst, Claresholm, Crossfield, Diamond Valley, Hanna, Magrath, Nanton, Penhold, Picture Butte, Pincher Creek, Raymond, Sundre, Cardston County, MD Willow Creek, MD Pincher Creek, Lethbridge, High River, and Okotoks (see spreadsheet for more details). Creating subgroups with different mill rates for property taxes based on location specifics is not a common practice in municipalities. We were unable to find a municipality that has established separate residential mill rates for homes with distinct location characteristics, as outlined in the application. Some different mill rates that do exist include:

- a. Annexed land from the MD
- b. Undeveloped Properties
- c. Problem Properties

Tax Rates:

The Town of Fort Macleod has very competitive tax rates. The average residential tax rate of the selected communities is 7.6244, while Fort Macleod enjoys a rate of 5.809.

FINANCIAL IMPLICATIONS:

Reducing the taxes for these properties would result in lower tax revenues for the Town. Increasing service levels for properties north of the river would require appropriate financial allocation of resources.

COUNCIL STRATEGIC PLAN:

How is this submission supporting Council's Strategic Plan, Vision, and Mission?

Vision: A vibrant, growing community full of opportunity. Mission: To provide high-quality service in an efficient and responsible manner.

Strategic Goals & Priorities:

- This submission is improving SERVICE in Fort Macleod. (Supporting priorities such as Public Engagement and Relationships.)
- N/A

ATTACHMENTS:

Application to reduce taxes levied.
Municipal Tax Bylaws

PREPARED & APPROVED BY: Anthony Burdett, CAO

June 21, 2023

Fort Macleod Town Office
GR Davis Administration Building
410 - 20th Street
Fort Macleod, AB
T0L0Z0

RECEIVED
JUN 22 2023

Attention: Mr. Anthony Burdett, Chief Administrative Officer

Dear Mr. Burdett:

Re: Application to Reduce Taxes Levied

This letter serves as a formal collective request on behalf of Fort Macleod landowners/taxpayers located on the north side of the Oldman River, specifically Hwy 811 and Deer Path Meadows, for the Fort Macleod Town Council to review our property taxes as they are currently being levied.

Other than road grading perhaps half a dozen times per year, our properties do not receive the benefits of the Town's water, sewer, pavement, sidewalks, streetlights, and fire hydrant services. One example of this impact is reflected in a winter experience during which a resident of Deer Path Meadows could not get to work for 2 days due to a snow drift on the road measuring approximately 5 feet high. With this in view, we believe it is apparent that we are not being levied fairly or ethically with consideration of the lack of services typically deemed to be appropriate and necessary for the taxpayers' safety and quality of life as members of our community.

We understand that our tax dollars are used to assist with the maintenance and upkeep of roads, services, and facilities for use by all. We also understand that the mill rate is set based on residential, commercial, and industrial land use and that the mill rate is set across the board regardless of whether the landowner receives benefits.

The Municipal Government Act, Chapter M-26, Section 297, paragraph 2 states: "A council may by bylaw divide class 1 into sub-classes on any basis it considers appropriate, and if the council does so, the assessor may assign one or more sub-classes to property in class 1". The undersigned therefore request that, due to the lack of services, our properties be levied through a sub-class assessment at a more appropriate lower mill rate. Considering the extremely high rates levied over the past several years, we hereby request a tax reduction be applied to the current tax year and all subsequent years.

We respectfully request that this matter be brought before Town Council as soon as possible. We also request timely notification of said meeting for those concerned landowners to ensure their availability to attend.

Respectfully submitted,

Fort Macleod residents

(Please see attached addenda)

General Municipal Tax Rates 2023

CATEGORIES	Residential/Farmland			Multi-Family		Non-Residential	Vacant Lands			Machinery & Equipment	Linear		Small Business/ Tax Incentives		Annexed Lands						
	Tax Rate by Location or Services	Residential & Farmland	Residential	Farmland	Multi Family Residential	Multi Family - MHP	Non Residential	Vacant Non-Residential	Vacant Residential & Farmland	Vacant Residential	Machinery & Equipment	Linear	Linear Non-Residential	Small Business	Business Tax Incentive	Annexed Residential	Annexed Farmland	Annexed Non-Residential	Annexed Linear & DI Property	Annexed M&E	
<5,000 Population																					
Fort Macleod	3297	No	5.809002				11.260962														
Cardston	3725	No	7.100000				11.800000				11.800000	11.800000									
Claresholm	3434	No		6.454500			11.637900		6.454500		11.637900				3.541000	8.873000	8.416000	8.416000			
Coalhurst	2869	No	7.495200				9.684000		4.748400		9.684000				26.627000		8.757600				
Crossfield	3599	No	5.726700				5.726700				5.726700										
Diamond Valley	2730	No	7.051560				8.739450				8.739450	8.739450									
Hanna	2394	No	11.011300				13.689400														
Magrath	2481	No	7.169000				11.565000				11.565000										
Nanton	2167	No	8.488000				11.514500	23.036400			11.514500			10.366400							
Penhold	3484	No		8.100000	11.300000	8.100000	11.300000	11.300000		11.300000		11.300000			2.681600	7.946000	10.946500		10.946500		
Picture Butte	1930	No	7.040100				8.630000				8.630000										
Pincher Creek	3622	No	9.279900				11.858700														
Raymond	4199	No	8.416960				13.171250				13.171250										
Sundre	2672	No	7.601100				11.216600				11.216600										
>10,000																					
Lethbridge	98406	No	8.194400			12.531000	21.114400														
Okotoks	30405	No	5.357000				8.571000				8.571000										
High River	14324	No	6.186700				8.042700								3.663600	6.186700	8.042700				
COUNTY/MD																					
MD of Willow Creek	6081	No		3.061000	8.393000		7.936000				7.936000										
MD of Pincher Creek	3240	No		4.231300	7.606600		10.099700				10.099700	10.099700		7.574800							
Cardston County	4856	No		5.327200	13.327200		17.927200				16.800000			16.022200	13.727200						
AVERAGES																					
<5,000 "Town" Average			7.6824	7.2773	11.3000	10.3155	11.3000	11.2743	17.1682		11.3000	10.6783	10.0426	11.3000	11.3211	13.7272	9.1283	7.6686	9.0407	8.4160	10.9465
>10,000 "City" Average			6.5794			12.5310		12.5760			8.5710						3.6636	6.1867	8.0427		
MD Average				4.2065	9.7756			11.9876			13.4499	9.0179		11.7985	13.7272						

TOWN OF CARDSTON
IN THE PROVINCE OF ALBERTA
BYLAW 1709
MILL RATE BYLAW

A BYLAW OF THE TOWN OF CARDSTON IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY FOR THE 2023 TAXATION YEAR.

WHEREAS, the Town of Cardston has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on May 9, 2023; and

WHEREAS, the estimated municipal expenditures and transfers, excluding amortization, set out in the budget for the Town of Cardston for 2023 total \$16,561,051; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$12,570,859 and the balance of \$3,990,192 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm Land	\$803,245
Non-Residential	\$173,547
Total School Requisitions	\$976,792
Chinook Foundation	\$72,106
Designated Industrial Property (DIP)	\$460

WHEREAS, the Minister of Municipal Affairs has set the DIP tax rate for the 2023 year at \$0.0000746 per dollar of DIP assessment; and

WHEREAS, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and



WHEREAS the assessed value of all property in the Town of Cardston as shown on the assessment roll is:

	Assessment
RESIDENTIAL & FARMLAND	338,448,000
NON RESIDENTIAL (COMMERCIAL & INDUSTRIAL)	43,316,060
MACHINERY & EQUIPMENT (M&E)	370,490
LINEAR & DIP	6,166,540
TOTAL ASSESSMENT	388,301,090

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Cardston, in the Province of Alberta, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Cardston:

	Tax Levy	Tax Rate
General Municipal		
Residential/Farm Land	\$2,351,784	7.1000
Non-Residential	\$511,130	11.8000
Machinery & Equipment	\$4,372	11.8000
Linear	\$72,765	11.8000
DIP	\$460	0.0746
ASFF (incl. over/under levies)		
Residential/Farm Land	\$794,135	2.3469
Non-Residential *	\$183,440	3.9258
Chinook Foundation**	<u>\$72,106</u>	0.1871
Total	<u>\$3,990,192</u>	
Total Mill Rate	Residential & Farmland	9.6340
	Non-Residential	15.9129
	M&E	15.9129
	Linear & DIP	15.9875
	Minimum Flat Tax Per Parcel	\$75.00

*M&E and a portion of the Provincial properties are excluded from the ASFF tax.

**A portion of the Provincial properties are excluded from the Chinook Foundation tax.



2) That this bylaw shall take effect on the date of the third and final reading.

Received First Reading this 9th day of May, 2023.

Received Second Reading this 9th day of May, 2023.

Motion to allow Third Reading carried unanimously this 9th day of May, 2023

Received Third & Final Reading this 9th day of May, 2023.

Signed by the Mayor and the Chief Administrative Officer this 9th day of May, 2023.

TOWN OF CARDSTON

MAYOR

CHIEF ADMINISTRATIVE OFFICER



**CARDSTON COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO 818 .2023**

BEING a bylaw of Cardston County in the Province of Alberta to authorize the rates of taxation to be levied against assessable property within the Cardston County for the 2023 taxation year.

WHEREAS Cardston County has prepared and adopted detailed estimates of municipal revenue and expenditures as required at the Cardston County Council Meeting held on May 8th, 2023;

AND WHEREAS the estimated municipal revenues from all sources other than property taxation total \$2,271,787;

AND WHEREAS the estimated municipal expenses (excluding non-cash items) set out in the annual budget for Cardston County for 2023 total \$8,380,818 ; and the balance of \$ 6,109,031 is to be raised by general municipal property taxation;

AND WHEREAS the estimated amount required to repay principal debt to be raised by general municipal taxation is \$ 101,133.55;

AND WHEREAS the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$ 418,574;

AND WHEREAS the estimated amount required for future financial plans to be raised by municipal taxation is \$0.00;

THEREFORE, the total amount to be raised by general municipal taxation is \$ 6,527,605;

AND WHEREAS the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$1,609,224.39
Non-residential	\$ 325,802.43
Seniors Foundation	<u>\$ 151,456.00</u>
Total Requisitions	\$2,086,482.82

AND WHEREAS the Council is authorized to classify assessed property and to establish different rates of taxation in respect of each class of property, subject to the *Municipal Government Act*, being Chapter M-26 of the Revised Statutes of Alberta, 2000;

AND WHEREAS the assessed value of all property in Cardston County shown on the assessment roll is:

Residential	\$557,353,890.00
Farmland	\$100,728,460.00
Non-Residential	\$ 74,901,050.00
Linear	\$ 42,994,000.00
Machinery & Equipment	<u>\$ 14,506,280.00</u>
Total Assessment	\$790,483,680.00

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of Cardston County, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Cardston County:

General Municipal	Tax Levy	Assessment	Tax Rate
Farmland	\$1,342,428.33	\$100,728,460.00	0.0133272
Residential	\$2,969,135.64	\$557,353,890.00	0.0053272
Non-Residential	\$1,746,345.20	\$ 97,413,160.00	0.0179272
Small Business	\$ 305,254.79	\$ 19,051,990.00	0.0160222
Business Tax Incentive	\$ 19,628.52	\$ 1,429,900.00	0.0137272
Machinery & Equipment	\$ 243,705.50	\$ 14,506,280.00	0.0168000
Total	<u>\$6,626,498.00</u>	<u>\$790,483,680.00</u>	

	Tax Levy	Assessment	Tax Rate
Municipal Requisitions	\$874,745.00	\$775,977,400.00	0.0011272
DIP Properties	\$ 6,379.55	\$ 89,061,880.00	0.0000716
Senior Foundation	<u>\$151,456.00</u>	<u>\$774,067,010.00</u>	0.0001957
Total	<u>\$ 157,835.55</u>		

ASFF	Tax Levy	Equalized Assessment	Tax Rate
(Residential/Farmland)	\$1,609,224.39	\$656,171,960.00	0.002452
(Non-residential)	\$ 325,802.43	\$ 93,501,010.00	0.003485
Total	<u>\$1,935,026.82</u>	<u>\$749,672,970.00</u>	

Grand Total **\$8,890,268.73**

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be **\$150**
3. That this Bylaw shall take effect on the date of the third and final reading.

READ a **first** time this 8th day of May 2023.



 Reeve – Cameron Francis



 County Administrator – Murray Millward

READ a **second** time this 8th day of May 2023.



 Reeve – Cameron Francis



 County Administrator – Murray Millward

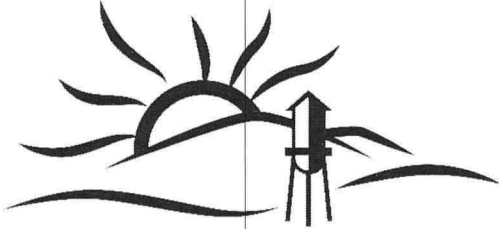
READ a **third** time and finally PASSED this 8th day of May, 2023.



 Reeve – Cameron Francis



 County Administrator – Murray Millward



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
BYLAW #1760**

Claresholm

A bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2023 taxation year.

WHEREAS, the Town of Claresholm has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on April 24, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Claresholm for 2023 total \$11,289,337; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$7,546,645 and the balance of \$3,742,692 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential & Farmland	\$966,775
Non-Residential	\$377,367

Porcupine Hills Lodge Foundation (PHL)

Residential & Non-Residential	\$159,485
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Designated Industrial Property Requisition(DIP)

Designated Industrial Properties	\$660
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WHEREAS, the Council of the Town of Claresholm is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Claresholm as shown on the assessment roll is:

Residential	401,779,200
Vacant Residential & Farmland (VR&F)	3,227,000
Non-Residential	85,112,780
Linear & Designated Industrial (DI) Property	8,456,050
Machinery & Equipment (M&E)	1,038,380
Machinery & Equipment (M&E) - Designated Industrial (DI)	67,830
Exempt	157,029,020
Annexed Residential	1,679,140
Annexed Farmland	87,780
Annexed Non-Residential	5,251,360
Annexed Linear and Designated Industrial (DI) Property	217,700
Annexed Machinery & Equipment (M&E) - Designated Industrial (DI)	101,820
Total	664,048,060

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Claresholm, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Claresholm:

		Tax Levy	Assessment	Tax Rate
General Municipal				
	Residential	\$2,593,282	\$401,779,200	0.0064545
	VR&F	\$20,829	\$3,227,000	0.0064545
	Non-Residential	\$990,534	\$85,112,780	0.0116379
	Non-Residential – Provincial Grants in Lieu 50% reduction	-\$13,116		
	Linear & DI Property	\$98,411	\$8,456,050	0.0116379
	M&E	\$0	\$1,038,380	0.0000000
	M&E – DI	\$0	\$67,830	0.0000000
	Annexed Residential	\$5,946	\$1,679,140	0.0035410
	Annexed Farmland	\$779	\$87,780	0.0088730
	Annexed Non – Residential	\$44,195	\$5,251,360	0.0084160
	Annexed Linear & DI Property	\$1,832	\$217,700	0.0084160
	Annexed M&E – DI	\$0	\$101,820	0.0000000
		\$3,742,692	\$507,019,040	
ASFF				
	Residential & VR & F	\$962,606	\$405,006,200	0.0023768
	Non-Residential	\$358,359	\$91,314,830	0.0039245
	Annexed - Residential & VR & F	\$4,173	\$1,766,920	0.0023620
	Annexed - Non-Residential	\$19,004	\$5,469,060	0.0034750
		\$1,344,142	\$503,557,010	
PHL				
	Residential, Non-Residential VR&F	\$157,392	\$496,321,030	0.0003171
	Annexed - Residential, Non-Residential VR & F	\$2,093	\$7,235,980	0.0002890
		\$159,485	\$503,557,010	
Designated Industrial (DI) Property Requisition				
	Linear & DI including M&E	\$660	8,843,400	0.0000746

Note: Annexed properties are taxed at MD of Willow Creek tax rates as per Order In Council 004/2017 (until 2042) and 383/2020 (until 2030).

PROPERTY TAX RATES BY CLASSIFICATION

	RES & VR&F	NON-RES	DI
Alberta School Foundation Fund (ASFF)	0.0023768	0.0039245	0.0039245
Porcupine Hills Lodge Foundation (PHL)	0.0003171	0.0003171	0.0003171
Designated Industrial Property Requisition (DIP)			0.0000746
Municipal	0.0064545	0.0116379	0.0116379
	0.0091484	0.0158795	0.0159541

PROPERTY TAX RATES BY CLASSIFICATION – ANNEXED LANDS

	RES	VR&F	NON-RES	DI
Alberta School Foundation Fund (ASFF)	0.0023620	0.0023620	0.0034750	0.0034750
Porcupine Hills Lodge Foundation (PHL)	0.0002890	0.0002890	0.0002890	0.0002890
Designated Industrial Property Requisition				0.0000746
Municipal	0.0035410	0.0088730	0.0084160	0.0084160
Special Levy Claresholm Recreation Area				0.0000000
	0.0061920	0.0115240	0.0121800	0.0122546

2. That this bylaw shall take effect on the date of third and final reading.

READ a first time in Council this **24th** day of **April** 2023 A.D.

READ a second time in Council this **8th** day of **May** 2023 A.D.

READ a third time in Council and finally passed this **8th** day of **May** 2023 A.D.



Brad Schlossberger
Deputy Mayor



Abe Tinney
Chief Administrative Officer

BYLAW NO. 444-23

BEING A BYLAW OF THE TOWN OF COALHURST, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF COALHURST FOR THE 2023 TAXATION YEAR;

WHEREAS, the Town of Coalhurst has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on December 6, 2022 and amendments thereto; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Coalhurst for 2023 total \$11,424,095 and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$9,046,307 and the balance of \$2,377,788 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)		
Residential/Farmland	\$	708,905
Non-residential	\$	53,946
Green Acres Foundation	\$	44,337

WHEREAS, the Council of the Town of Coalhurst is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000, and,

WHEREAS, the assessed value of all property in the Town of Coalhurst as shown on the assessment roll is:

		<u>Assessment</u>
Residential/Farmland	\$	298,382,240
Non-residential	\$	14,755,940
Machinery and Equipment	\$	<u>19,580</u>
	\$	<u>313,157,760</u>


NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Coalhurst, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Coalhurst:


	Tax Levy	Assessment	Residential/ Farmland Mill Rate	Non- Residential Mill Rate	Machinery & Equipment Mill Rate
General Municipal					
Residential/Farmland	2,229,457	297,451,240	7.4952	0.0000	0.0000
Annexed Residential	4,227	890,240	4.7484	0.0000	0.0000
Annexed Farmland	1,085	40,760	26.6270	0.0000	0.0000
Non-Residential	142,193	14,683,320	0.0000	9.6840	0.0000
Annexed Non-Residential	636	72,620	0.0000	8.7576	0.0000
Machinery & Equipment	190	19,580	0.0000	0.0000	9.6840
Total	2,377,788	313,157,760			
ASFF					
Residential/Farmland	708,905	298,382,240	2.3758	0.0000	0.0000
Non-Residential	53,946	14,755,940	0.0000	3.6559	0.0000
Machinery & Equipment	-	19,580	0.0000	0.0000	0.0000
	762,851	313,157,760			
Green Acres Foundation	44,337	313,157,760	0.1416	0.1416	0.1416
	3,184,976				

2. That this bylaw shall come into effect upon the date of the third and final reading.

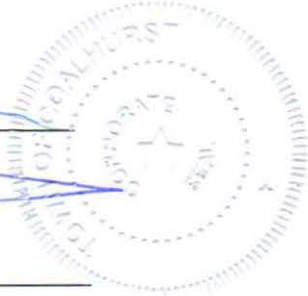
READ A FIRST TIME ON THE 16TH DAY OF MAY 2023
 READ A SECOND TIME ON THE 6TH DAY OF JUNE 2023
 READ A THIRD TIME AND FINALLY PASSED ON THE 6TH DAY OF JUNE 2023



 MAYOR



 ADMINISTRATOR



**TOWN OF CROSSFIELD
TAXATION BYLAW
BYLAW NO. 2023-10**

BEING A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF CROSSFIELD FOR THE 2023 TAXATION YEAR.

WHEREAS the Town of Crossfield has prepared and adopted detailed estimates of the municipal revenues, expenses and expenditures as required, at the Council meeting held on April 18th, 2023;

WHEREAS the estimated municipal revenues from all sources other than property taxation total \$5,073,575 and;

WHEREAS the estimated municipal expenditures (excluding non-cash items) set out in the annual budget for the Town of Crossfield for 2023 total \$7,598,942; and the balance of \$2,525,367 is to be raised by general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$502,504 and;

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$94,000 and;

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$1,070,264; and

THEREFORE, the total amount to be raised by general municipal taxation is \$4,192,135 and

WHEREAS the requisitions are:

Education Requisitions

Separate School District

Residential & Farmland	\$71,570
Non-Residential	\$65,464
	<hr/>
	\$137,034
	<hr/>

Alberta School Foundation Fund

Residential & Farmland	\$1,113,815
Non-Residential	\$645,307
	<hr/>
	\$1,759,122
	<hr/>

Total Education Requisition **\$1,896,156**

Rocky View Foundation – Seniors Foundation

Total Requisition \$35,109

Designated Industrial Property

DIP Assessment \$613

Policing - RCMP \$150,185

WHEREAS the Town of Crossfield is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect of each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statues of Alberta, 2000; and

WHEREAS the assessed value of all property in the Town of Crossfield as shown on the assessment roll is:

General Municipal	Assessed Value
Residential & Farmland	\$541,054,660
Non-Residential including Linear	\$185,628,890
Machinery & Equipment	\$5,346,620
Total Assessment	<u>\$732,030,170</u>
Designated Industrial Property	\$8,000,270

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Town of Crossfield, in the Province of Alberta, in Council duly assembled, enacts as follows:

The Chief Administration Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll and supplementary assessment roll of the Town of Crossfield:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential & Farmland	\$3,098,470.99	\$541,054,660	0.0057267
Non-Residential	\$1,063,045.52	\$185,628,890	0.0057267
Machinery & Equipment	\$30,618.49	\$5,346,620	0.0057267
TOTAL:	<u>\$4,192,135.00</u>	<u>\$732,030,170</u>	

**Opted Out School Board
(Separate School District)**

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Residential & Farmland	\$71,569.91	\$34,549,800	0.0020715
Non-Residential	\$65,464.35	\$17,184,500	0.0038095
TOTAL:	<u>\$137,034.26</u>	<u>\$51,734,300</u>	

Alberta School Foundation Fund

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Residential & Farmland	\$1,049,224.82	\$506,504,860	0.0020715
Non-Residential	\$641,368.75	\$168,360,350	0.0038095
TOTAL:	<u>\$1,690,593.57</u>	<u>\$674,865,210</u>	

Rocky View Foundation

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Residential & Farmland	\$26,143.50	\$541,054,660	0.00004832
Non-Residential	\$8,965.17	\$185,544,850	0.00004832
TOTAL:	<u>\$35,108.67</u>	<u>\$726,599,510</u>	

Designated Industrial Property (DIP)

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Non-Residential	\$612.82	\$8,000,270	0.0000766
TOTAL:	<u>\$612.82</u>	<u>\$8,000,270</u>	

Policing (RCMP)

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
Residential & Farmland	\$111,004.28	\$541,054,660	0.0002052
Non-Residential	\$39,180.72	\$190,975,510	0.0002052
TOTAL:	<u>\$150,185.00</u>	<u>\$732,030,170</u>	

THAT the minimum amount payable per parcel as property tax for general municipal purposes shall be \$800.00.

THAT This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the *MGA* or another enactment or in the bylaw. This bylaw is passed when it receives third reading, and it is signed in accordance with S.213 of the *MGA*.

Given first reading this 25 day of April 2023.

Given second reading this 25 day of April, 2023.



Mayor Kim Harris




Chief Administrator Officer Sue Keenan

Given third reading and passed unanimous consent of council this 2 day of May 2023.



Mayor Kim Harris



Lindsey Nash, CAO Delegate



BYLAW 2023-25

A BYLAW OF THE TOWN OF DIAMOND VALLEY IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF DIAMOND VALLEY FOR THE 2023 TAXATION YEAR.

WHEREAS pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, a municipal council has authority to govern and the authority to pass bylaws respecting the municipality, including services provided by or on behalf of the municipality;

WHEREAS, the Town of Diamond Valley has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on May 9, 2023; and;

WHEREAS, the estimated municipal revenues from all sources other than property taxation total \$7,835,971.00 and;

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Town of Diamond Valley for 2023 total \$14,474,781.00; and the balance of \$6,638,810.00 is to be raised by general municipal property taxation; and;

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$279,582.00 and;

THEREFORE the total amount to be raised by general municipal taxation is \$6,638,810.00 and;

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
- Residential/Farmland	\$1,812,042.10
- Non-residential	\$290,388.84
Opted Out School Board	
- Residential & Farmland	\$153,181.65
- Non-residential	\$4,732.67
Designated Industrial Property	\$974.32
Seniors Foundation	\$97,630.22

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and;

WHEREAS, the assessed value of all property in the Town of Diamond Valley as shown on the assessment roll is:

Residential & Farmland	\$837,904,930
Non-Residential and	
Designated Industrial Property	\$83,560,110
Total Assessment	\$921,465,040

Elected Official Initial 

CAO Initial 

WHEREAS, the assessed value of all the annexed properties in the Town of Diamond Valley as shown on the assessment roll is:

Farmland	\$ 122,200
Residential	1,308,800
Non-Residential	<u>1,929,500</u>

<u>Total Assessment</u>	<u>\$3,360,500</u>
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NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Diamond Valley, in the Province of Alberta, enacts as follows:

1. Levy of Tax Rates

The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Diamond Valley:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential & Farmland	\$5,908,537	\$837,904,930	0.00705156
Non-Residential, Linear, Machinery & Equipment	730,269	83,560,110	0.00873945
Totals:	<u>\$6,638,806</u>	<u>\$921,465,040</u>	
Education			
Residential & Farmland	\$1,965,221	\$839,335,930	0.0023414
Non-Residential	\$295,125	\$85,531,100	0.0034505
Totals:	<u>\$2,260,346</u>	<u>\$924,867,030</u>	
Seniors Foundation	<u>\$ 97,630</u>	<u>\$924,867,030</u>	0.000105561
Designated Industrial Property	<u>\$ 971</u>	<u>\$ 13,014,410</u>	0.0000746

2. Annexed Property

There shall be assessed, imposed, and collected for the year of 2023, on those properties annexed to the Town of Diamond Valley which are subject to the Order in Council 15/2020, effective January 1, 2020, those rates which are provided in the Order.

The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of the annexed property as shown on the assessment roll and established by the Foothills County:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Farmland	\$1,177	\$122,200	0.009629743
Residential	\$3,450	\$1,308,800	0.002635817
Non-Residential, Linear, Machinery & Equipment	\$14,461	\$1,929,500	0.007494639
Totals:	\$19,087	\$3,360,500	

3. Penalties on Unpaid Current Taxes and Arrears

3.1. All annual property taxes, local improvement taxes or other property taxes levied shall be paid in full on or before August 15th in the year in which they are levied. When any portion of such taxes remains unpaid, a penalty for non-payment of the outstanding taxes shall be imposed in an amount equal to 12% thereof on the 16th day of August.

3.2. In the event of any annual taxes and associated penalties remaining unpaid after December 31st, of the year for which the same are levied, there shall be added, by way of penalty, an amount equal to 12% on the first day of January of the succeeding year.

4. That this bylaw will take force and effect upon third and final reading and signing thereof.

5. This bylaw shall come into force and effect on the date of third and final reading.


READ A FIRST TIME on the 7th day of June, 2023

READ A SECOND TIME on the 7th day of June, 2023

READ A THIRD AND FINAL TIME on the 7th day of June, 2023



Mayor



Chief Administrative Officer

TOWN OF FORT MACLEOD

BYLAW NO. 1968

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF FORT MACLEOD FOR THE 2023 TAXATION YEAR

Whereas, the Town of Fort Macleod has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on April 24, 2023; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Town of Fort Macleod for 2023 total \$12,233,010.00; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$7,404,850.00 and the balance of \$4,828,160.00 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	756,610
Non-residential	<u>428,535</u>
Total School Requisitions	<u>\$1,185,145</u>
Seniors Foundation	<u>\$113,455</u>
Designated Industrial Properties	<u>\$1,185</u>

Whereas the Council of the Town of Fort Macleod is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas the assessed value of all property in the Town of Fort Macleod as shown on the assessment roll is:

	<u>Assessment</u>
Residential and farmland	332,363,710
Non-residential	139,908,080
Machinery and equipment	<u>1,955,020</u>
	<u>474,226,810</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Fort Macleod, in the Province of Alberta, enacts as follows:

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Fort Macleod:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$1,930,701	332,363,710	0.005809002
Non-residential	\$1,575,499	139,908,080	0.011260962
ASFF			
Residential/Farmland	\$756,593	332,363,710	0.002276400
Non-residential	\$428,536	135,707,080	0.003157800
Seniors Foundation	\$113,455	468,613,790	0.000242108
Designated Industrial Properties	\$1,187	15,913,330	0.000074600

	Residential/Farmland	Non-Residential	Designated Industrial
Municipal	0.005809002	0.011260962	0.011260962
Education - ASFF	0.002276400	0.003157800	0.003157800
Seniors Foundation	0.000242108	0.000242108	0.000242108
Designated Industrial			0.000074600
Total Property Tax Mill Rate	0.008327510	0.014660870	0.014735470

- The minimum amount payable as property tax for general municipal purposes shall be \$355.00.
- Machinery and equipment are exempt from municipal taxes per Bylaw 1846 – Machinery and Equipment Exemption Bylaw.

4. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this 10th day of April, 2023.

Read a second time on this 24th day of April, 2023.

Read a third time and passed on this 24th day of April, 2023.

Town of Fort Macleod



Mayor



Chief Administrative Officer

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW NO. 1031-2023**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF HANNA FOR THE 2023 TAXATION YEAR.

WHEREAS, the Town of Hanna has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on December 13, 2022 and prepared and adopted budget adjustments at the Council meeting held on May 9, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Hanna for 2023 total \$9,564,959.36 and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is \$6,766,820.80 and the balance of \$2,798,138.56 to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund	
Residential & Farmland	\$ 430,493.00
Non Residential	\$ <u>231,302.00</u>
Total School Requisition	\$ <u>661,795.00</u>
Acadia Senior Foundation	\$ 174,862.00
Designated Industrial Requisition	\$675.97

WHEREAS, the Council of the Town of Hanna is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Hanna as shown on the assessment roll is:

Residential & Farmland	\$ 166,875,050
Non Residential	\$ 70,173,300
<u>Total Taxable Assessment</u>	<u>\$ 237,048,350</u>
Non Residential (exempt from school)	
Machinery & Equipment	\$ 1,348,660
Grant In Place of Taxes Properties	\$ 6,502,880
Non Residential (exempt from Acadia Foundation)	
Grant In Place of Taxes Properties	\$ 5,941,920

Designated Industrial Property	\$ 8,824,680
<u>Non Taxable Assessment</u>	<u>\$ 71,928,600</u>
<u>Total Assessment</u>	<u>\$ 308,976,950</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, The Council of the Town of Hanna, in the Province of Alberta, ENACTS AS FOLLOWS:

I. BYLAW TITLE

1.1 This bylaw shall be known as the 2023 Tax Rate bylaw.

2. TAX RATES

2.1. The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Hanna:

	<u>Tax Rate</u> (rounded nearest dollar)	<u>Assessment</u>	<u>Tax Levy</u>
<u>General Municipal</u>			
Residential & Farmland	11.0113	\$166,875,050	\$ 1,837,507
Non-Residential	13.6894	<u>\$ 70,173,300</u>	<u>\$ 960,631</u>
		<u>\$ 237,048,350</u>	<u>\$ 2,798,138</u>
<u>Alberta School Foundation Requisition</u>			
Residential & Farmland	2.5797	\$ 166,875,050	\$ 430,488
Non-Residential	3.7114	<u>\$ 62,321,760</u>	<u>\$ 231,301</u>
		<u>\$ 229,196,810</u>	<u>\$ 661,789</u>
<u>Acadia Foundation Requisition</u>			
Residential & Farmland	.7566	\$166,875,050	\$ 126,258
Non-Residential	.7566	<u>\$ 64,231,380</u>	<u>\$ 48,597</u>
		<u>\$ 231,106,430</u>	<u>\$ 174,855</u>
<u>Designated Industrial Requisition</u>			
Non-Residential - Linear	.0766	\$8,293,290	\$ 635
Non-Residential	.0766	<u>\$ 531,390</u>	<u>\$ 41</u>
		<u>\$ 8,824,680</u>	<u>\$ 676</u>
TOTAL TAX RATE	14.3476	RESIDENTIAL & FARMLAND	
TOTAL TAX RATE	18.1574	NON-RESIDENTIAL	
TOTAL TAX RATE	0.0766	DESIGNATED INDUSTRIAL	

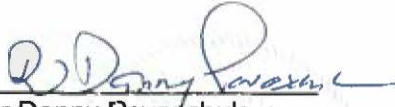
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3. ENACTMENT/REPEAL

3.1 This Bylaw shall come into effect on the date of final reading.

READ A FIRST TIME THIS 9th DAY OF MAY 2023.

READ A SECOND TIME THIS 9th DAY OF MAY 2023.



Mayor Danny Povaschuk



Chief Administrative Officer
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF MAY 2023.



Mayor Danny Povaschuk



Chief Administrative Officer
Kim Neill

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TOWN OF HIGH RIVER
IN THE PROVINCE OF ALBERTA

BYLAW 4613/2023

**BEING A BYLAW OF THE TOWN OF HIGH RIVER TO AUTHORIZE A PROPERTY TAX AND ESTABLISH
PROPERTY TAX RATES FOR THE YEAR 2023**

WHEREAS pursuant to the *Municipal Government Act R.S.A., c. M-26* and any amendments thereto is in force;

AND WHEREAS Sections 353, 354 and 369 of the *Municipal Government Act* require a municipality to pass a property tax bylaw annually and to set and show all tax rates for the year;

AND WHEREAS the Town of High River has prepared and adopted detailed operating budget estimates of \$32,525,000 for the municipal revenue and expenses as required by the *Municipal Government Act* at the regular Council meeting on February 13, 2023;

AND WHEREAS the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$17,543,000 and the balance of \$14,982,000 is to be raised by general municipal taxation;

AND WHEREAS the requisitions including adjustments for over/under levies;

AND WHEREAS the Alberta School Foundation Fund (ASFF) requisitions to the Municipality of approximately **\$5,573,200** (i) for residential and farmland \$4,351,043 (ii) for non-residential property \$1,222,157;

AND WHEREAS the Christ the Redeemer Separate School Division CSRD requisitions to the Municipality of approximately **\$402,230**: (iii) for residential and farmland \$305,365 (iv) for non-residential property \$96,865;

AND WHEREAS the Seniors Foundation, being managed by Westwinds Communities, with a requisition to the Municipality of approximately **\$254,158**;

AND WHEREAS the Designated Industrial Property with a requisition to the Municipality of approximately **\$1,413**;

AND WHEREAS the total 2022 assessed value of all taxable properties in the Town of High River as shown on the assessment roll as of May 8, 2023 is **\$2,348,373,740**, as follows:

Residential and Farmland Property	\$1,966,105,170
Non-Residential Property	332,874,270
Annexed - Residential Property	23,383,750
Annexed - Non-Residential Property	6,613,560
Annexed - Farmland Property	373,300
Designated Industrial Property (Non-Residential)	19,023,690
TOTAL ASSESSED VALUE	\$2,348,373,740

AND WHEREAS the net tax revenue of the Municipality for 2023 is **\$14,982,000**

NOW THEREFORE, the Town of High River Council, duly assembled, enacts as follows:

PART I – PURPOSE, DEFINITIONS, AND INTERPRETATION

Purpose

1. The purpose of this Bylaw is to authorize a property tax and establish property tax rates for the year 2023 for the Town of High River.

Short Title

2. This Bylaw may be cited as the “2023 Property Tax Bylaw”.

Definitions

3. Words used in this Bylaw have the same meaning as defined in the *Municipal Government Act*, with the following changes or additions:
 - (a) “**Act**” means the *Municipal Government Act, RSA 2000, c. M-26*, together with any amendments and Regulations made thereunder;
 - (b) “**Bylaw**” means Bylaw 4613/2023 also known as the 2023 Property Tax Bylaw;
 - (c) “**Chief Administrative Officer**” means the individual appointed to the position of the Chief Administrative Officer or his or her designate for the Town;
 - (d) “**Council**” means the governing body of the Town;
 - (e) “**Town**” means the municipal corporation of the Town of High River;
 - (f) “**O.O.S.B**” means Opted Out School Boards, or The Christ the Redeemer Catholic Separate School Division;
 - (g) “**Mills**” means the tax rate expressed using a multiplier of 1,000 per dollar of assessment.

Interpretation

4. Headings and sub-headings in this Bylaw are included for convenience only and shall not be considered in interpreting the substantive content of this Bylaw.
5. The preamble paragraphs that precede the numbered paragraphs of this Bylaw are an integral and necessary part of this Bylaw and not a mere recital.
6. Every provision of this Bylaw is independent of all provisions and it is the intention of the Council that if any provision of this Bylaw is declared invalid by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
7. Nothing in this Bylaw relieves a Person from complying with any Federal or Provincial law or regulation, any other Town Bylaw, or any requirement of any lawful permit, order, or licence.
8. References in this Bylaw to an act, statute, regulation, or other Bylaw refer to the current laws and legislation, as amended or replaced from time to time, including successor legislation.
9. This Bylaw is gender-neutral and, accordingly, any reference to one gender includes the other.
10. The word “shall” is mandatory and not merely directory.

PART II - GENERAL

Effective Date

1. This Bylaw comes into effect when it is passed by Council.

Repeals


2. Bylaw No 4606/2022, being the 2022 Property Tax Bylaw, is hereby repealed.

Tax Rates

3. The following tax rates are hereby authorized and imposed against the assessed value of taxable lands, buildings, and improvements as shown on the Municipal assessment roll and supplementary assessment roll of the Town of High River, with the minimum tax on any parcel being Fifty Dollars (\$50.00).


<u>MUNICIPAL TAX IMPOSED</u>	<u>TAX LEVY</u>	<u>TAX RATES (Mills)</u>
Residential and Farmland Property	\$12,163,623	6.1867
Non-Residential Property	2,677,208	8.0427
Annexed - Residential Property	85,669	3.6636
Annexed – Non-Residential Property	53,191	8.0427
Annexed – Farmland Property	2,309	6.1867
TOTAL MUNICIPAL TAX IMPOSED	\$14,982,000	
<u>ALBERTA SCHOOL FOUNDATION FUND AND O.O.S.B. AS IMPOSED BY THE PROVINCE OF ALBERTA</u>	<u>TAX LEVY</u>	<u>TAX RATES (Mills)</u>
Residential and Farmland Property	\$4,668,791	2.3749
Non-Residential Property	1,227,562	3.7998
Annexed - Residential Property	55,534	2.3749
Annexed – Non-Residential Property	22,656	3.4257
Annexed – Farmland Property	887	2.3749
TOTAL SCHOOL REQUISITION	\$5,975,430	
<u>SENIORS FOUNDATION AS MANAGED BY WESTWINDS COMMUNITIES</u>	<u>TAX LEVY</u>	<u>TAX RATES (Mills)</u>
Residential and Farmland Property	\$206,777	0.1052
Non-Residential Property	44,162	0.1367
Annexed - Residential Property	2,460	0.1052
Annexed – Non-Residential Property	720	0.1089
Annexed – Farmland Property	39	0.1052
TOTAL SENIORS FOUNDATION REQUISITION	\$254,158	
<u>DESIGNATED INDUSTRIAL PROPERTY AS IMPOSED BY THE PROVINCE OF ALBERTA</u>	<u>TAX LEVY</u>	<u>TAX RATES (Mills)</u>
Non-Residential Property	\$1,419	0.0746
TOTAL DESIGNATED INDUSTRIAL PROPERTY REQUISITION	\$1,419	

READ A FIRST TIME THIS 23 DAY OF may, 2023.


MAYOR/DEPUTY MAYOR


CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS 23 DAY OF may, 2023.


MAYOR/DEPUTY MAYOR

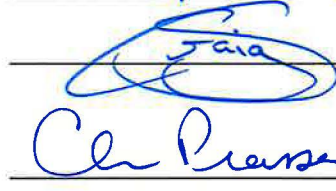
CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME THIS 23 DAY OF may, 2023.


MAYOR/DEPUTY MAYOR

CHIEF ADMINISTRATIVE OFFICER

SIGNED AND PASSED THIS 23 DAY OF may, 2023.


MAYOR/DEPUTY MAYOR

CHIEF ADMINISTRATIVE OFFICER



Date of Meeting April 18, 2023

Subject Bylaw 6397 - 2023 Property Tax and Supplementary Property Tax Bylaw

Submitted By Larry Lavery, Assessment & Taxation Manager

Presented By Larry Lavery, Assessment & Taxation Manager

Purpose

To establish the 2023 property and supplementary property tax rates

Recommendation(s)

That Council give first reading on April 18 2023, and second and third reading on May 2, 2023 to Bylaw 6397, the 2023 Property Tax & Supplementary Property Tax Bylaw

Summary

Bylaw 6397 sets the property tax rates to be imposed upon property within the City of Lethbridge to raise required municipal revenues from property as outlined in the operating budget in accordance to Section 243 of the Municipal Government Act.

The bylaw also sets the tax rates required to raise the requisitions for the Alberta School Foundation, the Holy Spirit Roman Catholic Separate Regional Division 4, the Green Acres Foundation and the Designated Industrial Property requisition.

The bylaw also authorizes the levying of a supplementary tax on properties completed or occupied in 2023.

In order to meet mail out requirements for tax notices, final approval of Bylaw 6397, the 2023 Property Tax & Supplementary Property Tax Bylaw must pass at the May 2, 2023 Council meeting.

Strategic Alignment

Property tax revenues fund many City operations including roads, parks, fire and ambulance, transit, community services, police and governance. This aligns with Council

Strategic goal: Financial Stewardship & Economic Prosperity.

Background and Prior Decisions

Each year property tax rates must be approved by council. Once approved, tax notices are prepared and sent to all taxpayers in Lethbridge.

Notices are sent in late May with a due date of the last business day of June.

Penalties are applied for late payments in July (7%), August (1%), September (1%), October (1%), November (1%) and December (1%).

Analysis and Options

Council approve Bylaw 6397, the 2023 Property Tax & Supplementary Property Tax Bylaw

Implications Bylaw 6397 imposes a tax rate to be applied to all taxable properties in Lethbridge with a tax due date of June 30, 2023.

Community/Citizen

- Social – Property taxes fund the provision of city services.
- Economic – By passing this bylaw, property taxes will be imposed on all taxable properties in Lethbridge.

Financial

Property taxes will be imposed on all property owners in Lethbridge.

Risk

May 2, 2023 is the last Council date that would allow enough time to prepare and mail tax notices. The risk of not meeting this timeline would impact municipal revenues and require amendments to the property tax penalty structure.

Corporate

Property taxes fund the provision of city services.

Engagement

City Council provided first reading to this Bylaw: [April 18, 2023](#)

Implementation and Communication Plan

Each year property tax rates must be approved by council. Once approved, tax notices are prepared and sent to all Lethbridge property owners.

Notices are sent in late May with a due date of the last business day of June.

Advertisements are published in the Lethbridge Herald, public service announcements, social media, Shaw TV and on the City's notification website.

Reminders are published in the Lethbridge Herald, social media, Shaw TV and through public service announcements in June.

Attachment(s)

1. Attachment 1: Bylaw 6358, the 2022 Property Tax & Supplementary Property Tax Bylaw
2. Attachment 2: Transmittal Letter

Approvals

City Treasurer:

City Solicitor:

Department Director: Tony Vanden Heuvel

City Manager: Lloyd Brierley

BYLAW 6397

**A BYLAW OF THE CITY OF LETHBRIDGE TO
AUTHORIZE THE LEVY OF TAX UPON ALL TAXABLE PROPERTY SHOWN ON THE
PROPERTY ASSESSMENT AND TAX ROLLS AND THE SUPPLEMENTARY PROPERTY
ASSESSMENT AND TAX ROLLS FOR THE YEAR 2023**

WHEREAS pursuant to section 353 of the Municipal Government Act, R.S.A. 2000, c. M-26, Council must pass a Property tax bylaw annually authorizing the Council to impose a tax in respect of Property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers set out in the budget of the municipality, and the Requisitions;

AND WHEREAS, section 369 of the Municipal Government Act, R.S.A. 2000, c. M-26, provides that Council must pass a supplementary Property tax bylaw annually to authorize the levying of a supplementary Property tax in respect for which supplementary assessments have been made;

AND WHEREAS, pursuant to section 243 of the Municipal Government Act, R.S.A. 2000, c. M-26, a Property tax levy of \$171,261,443 including budgeted and additional growth is required for the general revenue of the City for municipal purposes during the year 2023;

AND WHEREAS, pursuant to sections 162 and 167 of the Education Act, S.A. 2012, c. E-0.3 the City of Lethbridge is required to levy a tax to pay the Requisition from the Province for the Alberta School Foundation Fund and the Holy Spirit Roman Catholic Separate Regional Division No. 4, which will be \$41,364,035.

AND WHEREAS, pursuant to section 7 of the Alberta Housing Act, R.S.A. 2000, c. A-25, the City of Lethbridge is required to levy a tax to pay the Requisition of \$2,288,960 from the Green Acres Foundation.

AND WHEREAS, section 297 of the Act provides that the assessor must assign one or more of the following assessment classes to the Property, including Designated Industrial Property: Residential, Non-Residential, farm land and Machinery and Equipment;

AND WHEREAS, pursuant to section 359.3 of the Municipal Government Act, R.S.A. 2000, c. M-26, the City of Lethbridge is required to levy a tax of \$22,482 to recover the costs incurred for matters relating to the assessment of Designated Industrial Property and any other matters related to the provincial assessor's operations;

AND WHEREAS, section 359.3 of the Act provides that the tax rate for the purposes of the Requisition defined in section 326(1)(a)(vi) of the Act must be set by the Minister;

AND WHEREAS, the assessed value of all Property for the purpose of this Bylaw in the City of Lethbridge as shown on the 2023 assessment roll is:

	Total Assessment	Non-Taxable Assessment	Taxable Assessment
<u>MUNICIPAL</u>			
Residential	11,989,196,300	47,413,520	11,941,782,780
Multi-Family Residential	807,921,640	173,219,450	634,702,190
Farm Land	2,366,900	0	2,366,900
Non-Residential	5,623,224,630	2,524,256,630	3,098,968,000
Machinery & Equipment	327,171,970	0	327,171,970
	<u>18,749,881,440</u>	<u>2,744,889,600</u>	<u>16,004,991,840</u>
<u>EDUCATION</u>			
Residential	11,989,196,300	48,183,520	11,941,012,780
Multi-Family Residential	807,921,640	219,199,200	588,722,440
Farm Land	2,366,900	0	2,366,900
Non-Residential	5,623,224,630	2,573,573,000	3,049,651,630
Machinery & Equipment	327,171,970	0	327,171,970
	<u>18,749,881,440</u>	<u>2,840,955,720</u>	<u>15,908,925,720</u>
<u>GREEN ACRES</u>			
Residential	11,989,196,300	48,183,520	11,941,012,780
Multi-Family Residential	807,921,640	219,199,200	588,722,440
Farm Land	2,366,900	0	2,366,900
Non-Residential	5,623,224,630	2,573,573,000	3,049,651,630
Machinery & Equipment	327,171,970	0	327,171,970
	<u>18,749,881,440</u>	<u>2,840,955,720</u>	<u>15,908,925,720</u>

NOW THEREFORE, THE COUNCIL OF THE CITY OF LETHBRIDGE ENACTS AS FOLLOWS:

PART I – TITLE, PURPOSE AND DEFINITIONS

1 (1) This Bylaw may be cited as the 2023 Property Tax & Supplementary Property Tax Rate Bylaw.

Purpose

2 (1) The purpose of this Bylaw is to establish:

- (a) municipal Property tax rates for the 2023 annual Property taxes;
- (b) municipal Property tax rates for the 2023 supplementary taxes;
- (c) authority to collect the Green Acres Foundation Requisition;
- (d) authority to collect the Education Requisition;
- (e) authority to collect the Designated Industrial Property Requisition.

Definitions

3 (1) In this Bylaw, unless the context otherwise requires:

- (a) "Act" means the *Municipal Government Act*, R.S.A. 2000 c. M-26;
- (b) "Designated Industrial Property" shall be defined as in 284(1)(f.01) of the Act;
- (c) "Farm Land" means land used for farming operations as defined in the regulations passed under the Act;
- (d) "Machinery and Equipment" has the same meaning as in section 284(1)(l) and 297(4)(a.1) of the Act;
- (e) "Minister" has the same meaning as set out in section 1(1)(o) of the Act;
- (f) "Multi-family Residential" shall have the meaning given to the term "Multi-family Residential" in Bylaw 6386;
- (g) "Non-Residential" has the same meaning as in section 297(4)(b) of the Act;
- (h) "Property" has the same meaning as in section 284(1)(r) of the Act;
- (i) "Requisition" has the same meaning as in section 326(1)(a) of the Act; and
- (j) "Residential" has the same meaning as in section 297(4)(c) of the Act.

PART II – LEVY


6 (1) The City Treasurer of The City is hereby authorized to impose the following rates of taxation on the assessed value of all taxable Property as shown on the 2023 assessment roll of The City:

	Tax Amount	Taxable Assessment	Tax Rate
<u>MUNICIPAL</u>			
Residential	\$97,855,745	11,941,782,780	0.0081944
Multi-Family Residential	\$7,953,453	634,702,190	0.0125310
Farm Land	\$19,395	2,366,900	0.0081944
Non-Residential	\$65,432,850	3,098,968,000	0.0211144
Machinery & Equipment	\$0	327,171,970	0
Subtotal Municipal Portion	\$171,261,443	16,004,991,840	
<u>EDUCATION</u>			
Alberta School Foundation Fund and Holy Spirit Roman Catholic Separate Regional Division 4:			
Residential	\$28,601,114	11,941,012,780	0.0023952
Multi-Family Residential	\$1,410,108	588,722,440	0.0023952
Farm Land	\$5,669	2,366,900	0.0023952
Non-Residential	\$11,347,144	3,049,651,630	0.0037208
Machinery & Equipment	\$0	327,171,970	0
Subtotal Education Portion	\$41,364,035	15,908,925,720	
<u>GREEN ACRES</u>			
Residential	\$1,754,135	11,941,012,780	0.0001469
Multi-Family Residential	\$86,483	588,722,440	0.0001469
Farm Land	\$348	2,366,900	0.0001469
Non-Residential	\$447,994	3,049,651,630	0.0001469
Machinery & Equipment	\$0	327,171,970	0
Subtotal Green Acres Portion	\$2,288,960	15,908,925,720	
<u>Designated Industrial</u>			
Designated Industrial Property	\$22,482	301,372,330	0.0000746
TOTAL TAX AMOUNT	<u>\$214,936,920</u>		

6 (2) For the purposes of collecting the portion of the Requisition defined in section 326(1)(a)(vi) of the Act, the City Treasurer is hereby authorized to impose the tax rate of 0.0000746 on the assessed value of all taxable Designated Industrial Property shown on the 2023 assessment roll of the City, as set by the Minister in Ministerial Order No. MAG:005/23.

7 (1) This Bylaw shall come into force and effect on the date of final passing thereof.

READ A FIRST TIME this 18 day of April, A.D. 2023



MAYOR

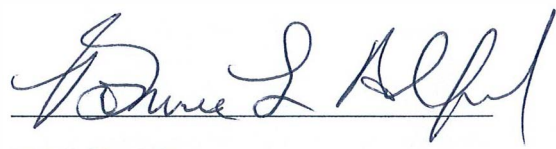


CITY CLERK

READ A SECOND TIME this 2 day of May, A.D. 2023




MAYOR

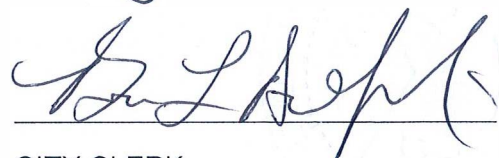


CITY CLERK

READ A THIRD TIME this 2 day of May, A.D. 2023



MAYOR



CITY CLERK

Department: Treasury & Financial Services

April 3, 2023

For Submission to
April 18, 2023
Council Meeting

His Worship the Mayor and
Members of City Council

Re: 2023 Taxation Requirements

2023 Assessment and Taxation Highlights

Submitted for City Council's consideration is Bylaw No. 6397 to establish the 2023 tax rates for taxation purposes. Some of the 2023 assessment and taxation highlights include:

1. **2023 property assessments** - consistent with the Municipal Government Act, the 2023 property assessments reflect the market value of property as of July 1, 2022. The assessments were prepared using mass appraisal practices, which utilizes information from property sales, rental income surveys and cost estimates to determine market value. All market conditions that may affect the property's value such as location, size, shape, replacement cost, age and the condition of the buildings have been taken into account. Property sales from the preceding three years establish a range of sale prices. Assessed values reflect the sales in the middle of this range of prices. This is the reason why assessments may be slightly higher or lower than the selling price. The purpose of an assessment roll is not to reflect one sale price or an opinion of value, but to assess all similar properties at similar values so that taxation is fairly and uniformly shared.
2. **Taxation bylaw** - on November 29, 2022, City Council approved the four-year operating budget (for the years 2023 - 2026). Although the approved budget includes a 5.10% increase in revenue requirements in each of the four years, City Council must approve its taxation bylaw on an annual basis.
3. **2023 Provincial education tax levy** – pursuant to the Municipal Government Act, the City is required to levy a tax to pay the education requisition. The 2023 combined education requisition increased over the 2022 requisition by a net amount of approximately \$1,151,060 or 2.86%. The portion of the combined tax levy related to the residential class increased by about \$947,740 or 3.26% and the tax levy related to the combined non-residential (commercial / industrial) class increased by about \$203,300 or 1.82%.
4. **2023 Green Acres tax levy** - increased by a net amount of about \$118,000 or 5.44%. The increase is required to adequately fund affordable housing for senior citizens, and is responsive to the needs of seniors, their families and the community.
5. **Market value** - the non-residential, single family and multi-family taxation property categories all experienced market value increases in the past year. Administration estimates that the residential category increased by about 6.0% and non-residential by 2.4% while multi-family decreased by (0.3%).
6. **Impact of changes in market value** - as noted in 2 above, budget requirements were established by City Council when they approved the 2023-2026 Operating Budget. Changes in market values do not have any impact on the budget requirements. For example, it is sometimes assumed that when overall assessments (property values) increase as they have in the past year, there is a corresponding increase in property taxes. That is not the case. Once the budget is approved, only sufficient taxes are levied to satisfy the budget requirements.

7. **Supplementary assessment** - it should be noted that this bylaw also authorizes the tax levy on the supplementary assessment and tax roll for the year 2023.

Single-Family Residential Property Illustration

For example purposes only, the following illustration is a tax analysis based on the average of the single family residential category with the rounded assessments of \$310,000 (2022: \$292,500).

	2023	2022	Increase (Decrease)	
	\$	\$	\$	%
Municipal levy	2,540.26	2,416.90	123.36	5.10%
Education requisition	742.51	730.28	12.23	1.67%
Green Acres requisition	45.54	43.52	2.02	4.64%
Combined property tax levy	<u>3,328.31</u>	<u>3,190.70</u>	<u>137.61</u>	<u>4.31%</u>

Comparative Analysis of 2023 Taxation Requirements (Exhibit 1 attached)

In addition to collecting taxes for its own municipal purposes, the City of Lethbridge also collects tax levies on behalf of the Green Acres Foundation and for Provincial educational purposes. The total tax dollars to be collected in 2023 on behalf of all taxing authorities is estimated to be \$214,936,920. The allocation of these tax dollars between the City of Lethbridge and other requisitioning authorities is illustrated on Exhibit 1 (attached).

Analysis of 2023 Tax Rates (Exhibit 2 attached)

Exhibit 2 provides a breakdown by requisitioning authority of the 2023 tax rates for single family residential, multi-family residential and non-residential (commercial/industrial) property classifications. The 2023 municipal and combined tax rates have increased for all tax classifications.

As discussed in point 5 above, the market values for the single-family residential and multi-family categories have increased while commercial had a slight decrease. It should be noted that when computing the impact on homeowners and businesses, the respective tax rates are applied against any changes in the properties’ market values in arriving at the 2023 tax levies.

The basis for establishing the 2023 municipal tax rates is to apply the budgeted increase in taxation requirement (5.10% for 2023).

As noted in point 5 on the prior page, market values for all classes, single family, multi-family and non-residential have all increased. As a result, ratios between classes have only changed slightly. The non-residential to single family residential ratio increased to 2.58 to 1 (2022: 2.49 to 1) and the multi-family residential to single family ratio increased to 1.53 to 1 in 2023 (2022: 1.44 to 1).

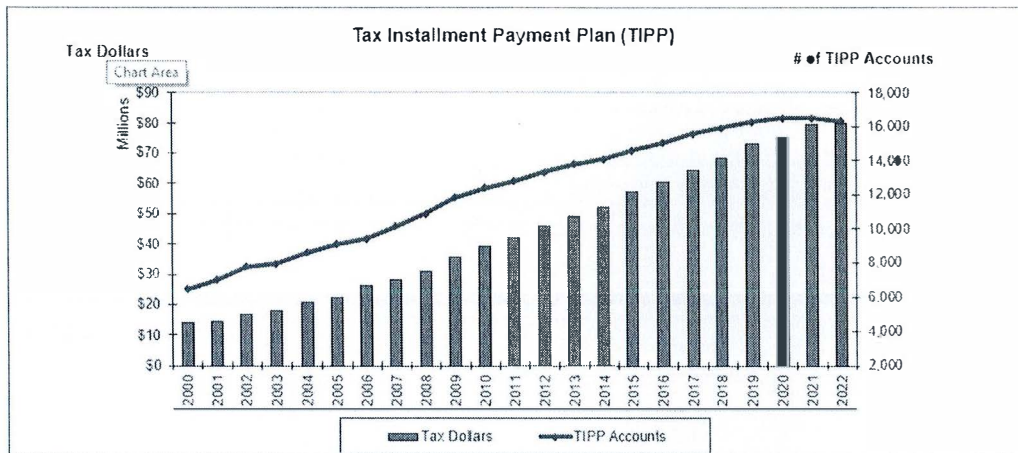
Assessment / Taxation Notices

In 2023, Property Assessment Notices for all property types (single family residential, multi-family residential and non-residential) were mailed on January 4, 2023. Property owners not satisfied with the Assessment Department’s justification of the estimate of market value had 68 days after the mailing date (i.e. to March 13, 2023) to formally appeal their assessment.

Tax notices for all properties will be mailed on May 24, 2023. The 2023 property taxes are due no later than the last business day in June (i.e. June 30, 2023). Penalties will apply to late payments.

Tax Installment Payment Plan

The Tax Installment Pre-Payment Plan (TIPP) Bylaw 6398 establishes a discount rate of 2.00% for taxpayers wishing to electronically pay their taxes by installments. The third reading of this bylaw will be submitted for approved at the City Council meeting of May 2, 2023. A chart showing the history of the TIPP plan is shown below.



Property owners wanting to take advantage of the plan can pick up an application form at City Hall, visit the City's website <http://www.lethbridge.ca> or request one by phoning the Taxation Department at (403) 320-3950. Taxpayers already enrolled in the 2023 TIPP plan will automatically be carried forward to the 2024 plan. Any 2023 TIPP credits will be carried forward to reduce 2024 monthly installment amounts.

Policies and Programs

Under the City's **Tax Deferral Program**, property owners facing a tax increase of greater than 10% when compared to their "annualized" 2022 property taxes can defer the excess (i.e. the portion exceeding the 10% threshold). A form is attached to the Incentives for Prepayments, Penalty and Tax Deferral Bylaw 6385 that explains the two options for deferral. Application for this program must be made by June 30, 2023.

The Alberta Government's **Seniors Property Tax Deferral** program allows eligible senior homeowners to defer all or part of their property taxes through a low-interest home equity loan. Program details and application forms can be found on the Province of Alberta Seniors website at <http://www.seniors.alberta.ca/seniors/property-tax-deferral.html>, or call the Alberta Supports Contact line at 1-877-644-9992.

For further information regarding 2023 assessment and taxation, property owners are encouraged to review the "Property Taxes Information Brochure" sent with their notices, or visit the city's website under My Taxes & Assessment <http://www.lethbridge.ca/living-here/My-Taxes/Pages/Forms,-Documents,-and-Other-Information.aspx> (under Forms, Documents and Other Information)" or for specific information about your property click "My Taxes & Assessment".

Recommendation

Administration is recommending that the proposed Property Tax Bylaw 6397 to establish the 2023 tax rates for taxation purposes be given second and third reading on May 2, 2023 so that property tax notices can be mailed by May 24, 2023.

Respectfully submitted,



Jennifer Jerred, CPA, CA
Controller



Darrell Mathews, CPA, CMA, CIA
City Treasurer



Lloyd Brierley
City Manager

**CITY OF LETHBRIDGE
ANALYSIS OF 2023 MILL RATES**

	2023 Taxable Assessments	2023 Net Requirements	2023 MILL RATE			
			Single family Residential	Multi-family Residential	Non- Residential	Designated Industrial
<u>General Taxation</u>						
Single family residential	11,944,149,680	\$ 97,875,140	8.1944			
Multi-family residential	634,702,190	7,953,453		12.5310		
Commercial / Industrial	3,098,968,000	65,432,850			21.1144	
	<u>15,677,819,870</u>	<u>171,261,443</u>				
Green Acres Foundation	15,581,753,750	2,288,960	0.1469	0.1469	0.1469	
Designated Industrial Non residential	301,372,330	22,482				0.0746
School Tax - residential	12,532,102,120	30,016,891	2.3952	2.3952		
School Tax - non residential	3,049,651,630	11,347,144			3.7208	
	<u>15,581,753,750</u>	<u>41,364,035</u>				
		<u>\$ 214,936,920</u>				
<u>2023 Combined mill rate</u>			<u>10.7365</u>	<u>15.0731</u>	<u>24.9821</u>	<u>0.0746</u>
2022 Combined mill rate			<u>10.9081</u>	<u>14.5371</u>	<u>24.4991</u>	<u>0.0766</u>

TOWN OF MAGRATH
BYLAW NO. 1297
(2023 Tax Rate Bylaw)

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF MAGRATH IN THE PROVINCE OF ALBERTA FOR THE 2023 TAXATION YEAR.

WHEREAS, the Town of Magrath has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the council meeting held on March 28, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Magrath for 2023 total \$5,127,008; and

WHEREAS, the estimated municipal revenues and transfers from all resources other than taxation are estimated at \$2,280,887 and the balance of \$2,846,121 to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland (estimated)	\$ 563,106
Non-residential (estimated)	\$ 52,382
Chinook Foundation	\$ 47,108
Designated Industrial Property	\$ 280

WHEREAS, the Council of the Town of Magrath is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipality of the Town of Magrath as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	\$ 239,670,500
Residential – Senior Housing	\$ 457,660
Non-residential	\$ 13,009,060
Linear & Designated Industrial Property	\$ 3,682,340
Machinery and Equipment	\$ 1,450,090
	<u>\$ 258,269,650</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Magrath, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Magrath:

	<u>Tax levy</u>	<u>Assessment</u>	<u>Tax rate</u>
Alberta School Foundation Fund			
Residential/Farmland	\$ 563,106	\$ 239,670,500	2.34950
Non-residential	\$ 52,382	\$ 16,691,400	3.13824
Chinook Foundation	\$ 47,108	\$ 256,361,900	0.18376
Chief Mountain Regional Solid Waste	\$ 73,854	\$ 256,819,560	0.28757
Designated Industrial Property	\$ 280	\$ 3,682,340	0.07600
Municipal Purpose - General			
Residential/Farmland	\$ 1,721,479	\$ 240,128,160	7.16900
Non-residential	\$ 150,450	\$ 13,009,060	11.56500
Machinery & Equipment	\$ 16,770	\$ 1,450,090	11.56500
Municipal Purpose - Specific			
FCSS	\$ 16,007	\$ 256,819,560	0.06233
Magrath Fire Department	\$ 76,100	\$ 256,819,560	0.29632
Provincial Policing	\$ 86,000	\$ 256,819,560	0.33487

2. The minimum amount payable for a property as property tax for general and specific municipal purposes shall be \$575.00
3. Taxes are due and payable by June 30, 2023. Any penalties for outstanding taxes will be applied as outlined in Bylaw #1168.
4. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this 25th day of April, 2023.

Read a second time this 25th day of April, 2023.

Read a third time and passed this 25th day of April, 2023.



 Mayor
 Byrne Cook



 Chief Administrative Officer
 James Suffredine



BYLAW

Bylaw Number: 1371/23

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF NANTON FOR THE 2023 TAXATION YEAR.

1. ENACTMENT

WHEREAS, Sections 353, and 354 of the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000, require a municipality to pass a property tax bylaw annually and to set and show all rates for the year;

WHEREAS, the Town of Nanton has prepared and adopted detailed estimates of municipal revenue, and expenses as required, at the council meeting held on March 20, 2023; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than property taxation total **\$2,666,132** for 2023; and

WHEREAS, the estimated municipal expenses and transfers set out in the annual budget for 2023 total **\$5,517,903** and the balance of **\$2,910,476** is to be raised by general municipal property taxation; and

WHEREAS, the requisitions and other budgeted commitments are:

Alberta School Foundation Fund (ASFF)	
- Residential / Farmland	\$636,475
- Non-residential	\$208,076
Mosquito Creek Foundation (Seniors Housing)	\$129,607
Designated Industrial Properties	\$331
Nanton Quality of Life Foundation (FCSS)	\$23,475
Nanton Thelma Fanning Library	\$78,212
Alberta Provincial Policing (PFM Regulation)	\$136,493

WHEREAS, the council is authorized to classify assessed property, and to establish different rates of taxation in respect of each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000: and

WHEREAS, the assessed value of all property in the Town of Nanton as shown on the assessment roll is:

Residential	\$258,587,530
Farmland	\$30,820
Non-Residential	\$40,703,170
Small Business	\$12,465,700
Vacant Non-residential	\$180,000
Linear	\$4,442,370
Machinery and Equipment	\$5,396,170
Total Assessment	\$321,805,760

NOW THEREFORE, under the authority of the *Municipal Government Act*, the council of the Municipality of the Town of Nanton, in the Province of Alberta, enacts as follows:

That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Nanton:

	Tax Levy	Assessment	Tax Rate
General Municipal			
- Residential & Farmland	\$2,195,142	\$258,618,350	0.0084880
- Non-residential	\$518,500	\$45,030,150	0.0115145
- Small Business	\$129,224	\$12,465,700	0.0103664
- Vacant Non-residential	\$4,147	\$180,000	0.0230364
- Machinery & Equipment	<u>\$63,463</u>	<u>\$5,511,560</u>	0.0115145
Total:	\$2,910,476	\$321,805,760	
Nanton Quality of Life Foundation (FCSS)	\$23,475	\$321,805,760	0.0000729
Nanton Thelma Fanning Library	\$78,212	\$321,805,760	0.0002430
Alberta Provincial Policing	\$136,493	\$321,805,760	0.0004241
ASFF (Residential & Farmland)	\$636,475	\$258,618,350	0.0024611
ASFF (Non-residential)	\$208,076	\$57,651,850	0.0036092
Mosquito Creek Foundation (Seniors Housing)	\$129,607	\$321,781,760	0.0004028
Designated Industrial Properties	<u>\$331</u>	\$4,442,370	0.0000746
Grand Total:	<u>\$4,123,145</u>		



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2. EFFECTIVE DATE AND READINGS

- 2.1 This Bylaw shall take effect upon the date of third and final reading
- 2.2 READ a first time on this 17th day of April, 2023.
- 2.3 READ a second time this 17th day of April, 2023.
- 2.4 READ a third and final time on this 17th day of April 2023.

TOWN OF NANTON



CHIEF ELECTED OFFICIAL



CHIEF ADMINISTRATIVE OFFICER



BYLAW 05-23

**A BYLAW OF THE TOWN OF OKOTOKS
IN THE PROVINCE OF ALBERTA
TO AUTHORIZE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE
PROPERTY AND TO SET SUPPLEMENTARY PROPERTY TAX RATES
FOR THE 2023 TAX YEAR**

WHEREAS pursuant to the provisions of the *Municipal Government Act (Act)*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, Council is required each year to levy on the assessed value of all property tax rates sufficient to raise revenue to be used towards the payment of:

- a) the expenditures and transfers set out in the budget of the municipality, and
- b) the requisitions; and

WHEREAS the total requirement of the Town of Okotoks from taxation in the year 2023 as shown in the annual estimates of revenues and expenditures are as follows (\$M's):

General Municipal	\$32.842
Okotoks Public Library (includes Marigold)	<u>\$ 1.270</u>
Subtotal Municipal	<u>\$34.112</u>
Westwinds Communities	\$ 0.643
Education	\$14.930
Designated Industrial Properties	<u>\$ 0.002</u>
Subtotal Requisitions	<u>\$15.575</u>
	<u>\$49.687</u>

WHEREAS the total taxable assessment of land, buildings and improvements, and machinery and equipment amounts to \$5,890 Million; and

WHEREAS pursuant to the provisions of the *Act* Council must pass a bylaw to impose supplementary property tax in respect to property authorized for supplementary assessment, and must use the tax rates set by the portion of this Bylaw applicable to property tax.

NOW THEREFORE the Council of the Town of Okotoks enacts as follows:

1. SHORT TITLE

- 1.1 This Bylaw may be known as the "Property and Supplemental Tax Rates Bylaw."

2. DEFINITIONS

- 2.1 Residential Property has the same meaning as in section 297(4)(c) of the *Act*.

- 2.2 Non-Residential Property has the same meaning as in section 297(4)(b) of the *Act* and includes Designated Industrial Properties as listed in Schedule 'B'.

3. EXEMPT PROPERTIES

- 3.1 The Chief Administrative Officer is hereby authorized to prepare the tax notices as required under Section 333 of the *Act* using the property tax rates established under this Bylaw, excepting those properties annexed listed in Schedule 'A' of this bylaw, to the Town of Okotoks from the Foothills County, which are still subject to the provisions of the following Orders in Council:

Order in Council 519/2003

Order in Council 199/2017

4. PROPERTY TAX RATES

- 4.1 The Chief Administrative Officer is hereby authorized to prepare the tax notices as required under Section 333 of the *Act* for property and supplementary tax notices using the property tax rates established under this Bylaw (\$M's):

	Tax Amount	Taxable Assessment	Tax Rate
<u>Municipal</u>			
Residential/Farmland	\$27.289	\$5,094	0.005357
Non-Residential	\$ 6.823	\$ 796	0.008571
Machinery & Equipment	\$ 0.000	\$ 0	0.008571
Sub-Total	\$34.112		
<u>Westwinds Communities</u>			
Residential/Farmland	\$ 0.556	\$5,094	0.000109
Non-Residential	\$ 0.087	\$ 796	0.000109
Machinery & Equipment	\$ 0.000	\$ 0	0.000109
Sub-Total	\$ 0.643		
<u>Education</u>			
Residential/Farmland	\$12.141	\$5,094	0.002384
Non-Residential	\$ 2.789	\$ 796	0.003506
Machinery & Equipment	\$ 0.000	\$ 0	0.003506
Sub-Total	\$14.930		
<u>Designated Industrial Property</u>			
Designated Industrial Properties	\$ 0.002	\$ 032	0.0000746
TOTAL TAX AMOUNT	\$49.687		

5. SEVERABILITY

- 5.1 It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

This Bylaw shall come into full force and effect upon the date of third and final reading.

READ A FIRST TIME this 8th day of May 2023.

READ A SECOND TIME this 8th day of May 2023.

READ A THIRD TIME AND PASSED this 8th day of May 2023.



Mayor



Chief Administrative Officer

Schedule 'A'
Orders in Council

Order in Council 519/2003			
Lot	Block	Plan	Title
1	6	8610537	111239045
1	3	9310877	131297199
2	3	9310877	001053966
Order in Council 199/2017			
Lot	Block	Plan	Title
	1	612027	101107702
1	1	0512715	101107702
1	1	413996	141126197
1	1	212333	141213098
B		5996HS	119003954
	1	9611682	101107210
1		9311281	161122241
1	2	212690	131113266
1		9110779	71089886
4		9610171	91101166
1	1	113119	71000875
1	3	414591	41484221
2	4	610434	131114936
	3	8284HU	961017378
2	1	113119	17061036
3	4	610434	131114936001
	1	9611159	121229368
1	2	0513271	1010683825
3		9311092	031082930
1		9110688	991059709
1	1	0715934	171186092
2		9412152	051339288
3	4	0111470	171039002
1	7	1210064	131090474
5		0012195	0111490241
4		0111470	121035652
	5	0012195	111026244
1	4	0111470	11292370
2	4	0111470	0111490241
4	4	0111470	121035652
	6	0715047	071544528
2	1	0715934	141032544
1		9311172	991195790
	3	8911194	081332291
	1	8911194	111033031

Schedule 'A'
Orders in Council

	1	1	0310185	141185692
	2	1	1411939	151265702
Otr/Sec/Twp/Rge/Mer	Block	Plan	Title	
SE2-21-29-4	2		101107702	
SW2-21-29-4			10110702209	
SE 3-21-29-4			101107702	
SW 3-21-29-4			101107702209	
NW 3-21-29-4			101068382	
NE-3-21-29-4			31156748	
NE 4-21-29-4			101068382	
NW 15-20-29-4			971081496	
NE 15-20-29-4			991154028	
NW 16-20-29-4			091380400	
NE 16-20-29-4			151210428	
NW 17-20-29-4			031082928	
NW 17-20-29-4			121224357	
NE 17-20-29-4			071509950	
SE 4-21-29-4			141183850	
NE 17-20-29-4			781037889	
NE 17-20-29-4			121004598	
NE 19-20-29-4			781037889	
SW 20-20-29-4			181029542	
NW 20-20-29-4			131096689	
NW 20-20-29-4			071411105	
NW 22-20-29-4			161070823	
NE 22-20-29-4			901289527	
NE 22-20-29-4			091230241	
NE 22-20-29-4	OT	8911194	891165947	
SE 24-20-20-1-5			92104346001	
SW 24-20-1-5			141185692	
SW 24-20-1-5			011287796	

Schedule 'B'
Designated Industrial Properties

Provincial ID # 20546 Linear – NRL-T
Provincial ID # 20294 Linear – NRL-EPS
Provincial ID # 20423/424 – Linear – NRL-P, NRL-GDP
Provincial ID # 20547 – Linear – NRL-T
Provincial ID # 24278/279 – Linear – NRL
Provincial ID # 23938 – Linear – NRL-C
Provincial ID # 22781/23744 – NRL-T
Provincial ID # 2017 5427 – Linear Annex 199
Provincial ID # 2017 20424 – Linear Annex 199
Provincial ID # 2017 20547 – Linear Annex 199
Provincial ID # 2017 23938 – Linear Annex 199

TOWN OF PENHOLD
BYLAW NO. 815/2023
TAX RATE & MINIMUM TAX BYLAW

Being a Bylaw of the Town of Penhold in the Province of Alberta, to authorize the setting of several rates of taxation to be levied against assessable property within the Municipality for the 2023 taxation year.

WHEREAS: the total levy requirements of the Town of Penhold as shown in the estimates for 2023 are as follows:

MUNICIPAL REVENUES:

• General Municipal Taxation	\$ 3,759,563
• Municipal Grants	1,741,867
• Various other municipal sources	<u>6,269,107</u>
GENERAL MUNICIPAL REVENUE	11,770,537

MUNICIPAL EXPENDITURES:

• Debenture Debt	\$ 309,896
• Requisitions	1,340,208
• Various other municipal purposes	<u>10,117,494</u>
GENERAL MUNICIPAL TOTAL	11,767,598

Budget Surplus	2,939
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WHEREAS THE REQUISITIONS ARE:

ALBERTA SCHOOL FOUNDATION FUND:

• Public – Residential & Farmland	\$ 935,507
• Public – Non-Residential	149,300
• Red Deer Opted-Out Jurisdictions – Residential & Farmland	38,521
• Red Deer Opted – Out Jurisdictions – Non-residential	0

PARKLAND FOUNDATION	7,822
DESIGNATED INDUSTRIAL (DI) PROPERTY TAX	568
POLICING LEVY	208,791

ACCUMULATED REQUISITION TOTAL:	\$ 1,340,509
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WHEREAS: The Council of the Town of Penhold, Province of Alberta is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions: and

WHEREAS: The Council is authorized to classify assessed property, and to establish different rates or taxation concerning each class of property, subject to the Municipal Government Act, Revised Statutes of Alberta 2000, and

WHEREAS: The assessed value of all the property in the Town of Penhold, Province of Alberta as shown on the Assessment Roll is:

	ASSESSMENT	TAX RATE	TAX LEVY
Residential	371,789,470	8.1	3,020,238
Non-Residential	21,266,840	11.3	241,545
Farmland	141,150	11.3	3,500
Multifamily	2,338,740	8.1	54,234
Multifamily – MHP	5,627,390	11.3	63,590
Seniors’ Lodge	521,750	0	0
Vacant land – Residential	11,575,440	11.3	130,802
Vacant land – Non-Residential	1,324,560	11.3	16,741
Non-Res/ Linear	6,481,110	11.3	74,445
Machinery & Equipment	213,670	11.3	2,414
LAND ANNEXED FROM RED DEER COUNTY			
Residential	1,737,110	2.6816	7,262
Farmland	255,690	7.9460	2,415
Non-Residential	8,906,220	10.9465	110,840
Machinery & Equipment	2,534,050	10.9465	31,537
General Exempt	121,412,070		
TOTAL	556,125,260		3,759,563

NOW, THEREFORE: under the powers conferred upon it by the Municipal Government Act, R.S.A. 2000, as amended, the Town of Penhold, Province of Alberta enacts as follows:

- That Council is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the Assessment Roll of the Town of Penhold in the Province of Alberta.

Residential Property (occupied)	8.1 mills on the dollar
Non-Residential Property	11.3 mills on the dollar
Parkland Foundation	0.018 mills on the dollar
Designated Industrial Property Requisition Levy	0.0746 mills on the dollar
Policing Levy	0.4960 mills on the dollar

And as per Annexation Board Order 057/17, the annexed land from Red Deer County will be taxed at the County rates. As such, the properties are assessed in accordance with Red Deer County Bylaw 2021/5 which indicates that:

General Municipal – Non-Residential Property	10.9465 mills on the dollar
General Municipal – Residential Property	2.6816 mills on the dollar
General Municipal – Farmland Property	7.9460 mills on the dollar
Protective Services Levy	0.7000 mills on the dollar
Community Services Levy	0.6500 mills on the dollar
Policing Levy	0.1487 mills on the dollar
Seniors Housing Levy	0.0194 mills on the dollar

2. That Council is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the Assessment Roll of the Town of Penhold in the Province of Alberta for the Alberta School Foundation Fund:

Town

Public – Residential & Farmland	2.475 mills on the dollar
Public – Non- Residential	3.6 mills on the dollar
Red Deer Opted- Out Jurisdiction – Residential & Farmland	2.475 mills on the dollar
Red Deer Opted -Out Jurisdiction – Non-Residential	3.6 mills on the dollar

County

Public – Residential & Farmland	2.6285 mills on the dollar
Public – Non- Residential	3.8809 mills on the dollar
Red Deer Opted- Out Jurisdiction – Residential & Farmland	2.6285 mills on the dollar
Red Deer Opted -Out Jurisdiction – Non-Residential	3.8809 mills on the dollar

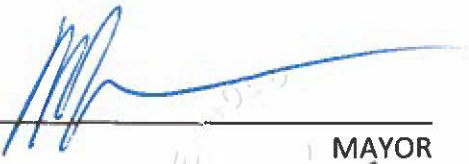
3. The Minimum amount payable as property tax for general municipal purposes in 2023 shall be \$500.00
4. This Bylaw shall take effect on the date of the third and final reading.

Bylaw 808/2022 is hereby repealed upon the final passing of Bylaw 815/2023.

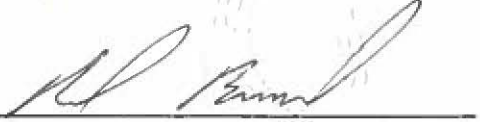
READ a first time on the 11th day of April, 2023

READ a second time on the 24th day of April, 2023

READ a third and final time on the 24th day of April, 2023



MAYOR



CHIEF ADMINISTRATIVE OFFICER

TOWN OF PICTURE BUTTE

BYLAW # 935-23

A BYLAW OF THE TOWN OF PICTURE BUTTE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF PICTURE BUTTE, FOR THE 2023 TAXATION YEAR

WHEREAS, the Town of Picture Butte has prepared and adopted detailed estimates of the municipal revenues and expenditures required, at the Regular Council Meeting held on May 08, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Picture Butte for 2023 total **\$5,493,665.00**; and

WHEREAS, the estimated municipal revenues and transfers from all other sources other than taxation is estimated at **\$3,882,785.00**, and the balance of **\$1,610,880.00** is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF):		
Residential / Farmland	\$ 373,230.00	
Non-Residential	<u>\$ 107,155.00</u>	\$ 480,385.00
Opted Out School Boards:		
Residential / Farmland	\$ 46,680.00	
Non-Residential	<u>\$ 29,980.00</u>	<u>\$ 76,660.00</u>
Total School Requisitions		\$ 557,045.00
Green Acres Foundation (Seniors Requisition)		\$ 30,790.00
FCSS		\$ 15,440.00
Provincial Policing		\$ 75,000.00
Designated Industrial Property (DIP Requisition)		<u>\$ 175.00</u>
Total Requisitions for 2023		\$ 678,450.00

WHEREAS, the Council of the Town of Picture Butte is required each year to levy on the assessed value of all taxable property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council of the Town of Picture Butte is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Picture Butte as shown on the assessment roll is:

	Assessment
Residential / Farm Land – Public	\$ 157,811,820.00
Residential / Farm Land – Separate	\$ 19,853,970.00
Non-Residential / Linear – Public	\$ 31,547,640.00
Non-Residential / Linear – Separate	\$ 8,374,870.00
Machinery and Equipment – Public	\$ 1,816,610.00
Machinery and Equipment – Separate	<u>\$ 0.00</u>
Total Assessment for 2023	\$ 219,404,910.00

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Picture Butte, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Picture Butte:

	TAX LEVY	ASSESSMENT	TAX RATE
General Municipal			
Residential / Farmland	\$ 1,250,671.00	\$177,665,790.00	7.04010
Non-Residential and M&E	\$ 360,209.00	\$ 41,739,120.00	8.63000
Alberta School Foundation Fund			
Residential / Farmland	\$ 373,230.00	\$157,811,820.00	2.36347
Non-Residential	\$ 107,155.00	\$ 31,547,640.00	3.43501
Opted Out School Boards			
Residential / Farmland	\$ 46,680.00	\$ 19,853,970.00	2.36347
Non-Residential	\$ 29,980.00	\$ 8,374,840.00	3.43501
Seniors Requisition			
Green Acres Foundation	\$ 30,790.00	\$219,404,910.00	0.14033
FCSS	\$ 15,440.00	\$219,404,910.00	0.07037
Provincial Policing			
Residential / Farmland	\$ 58,295.00	\$177,665,790.00	0.32812
Non-Residential	\$ 16,705.00	\$ 41,739,120.00	0.40022
Designated Industrial Property Requisition			
DIP Requisition	\$ 175.00	\$ 2,409,120.00	0.07230
GRAND TOTAL	\$ 2,289,330.00		

2. That this Bylaw shall take effect upon the date of the third and final reading.

Read a first time in Council assembled this 08th day of May, 2023

Read a second time in Council assembled this 08th day of May, 2023

Council unanimously resolved to proceed to third reading this 08th day of May, 2023

Read a third time in Council assembled this 08th day of May, 2023



 Mayor Cathy Moore



 CAO Keith Davis



TOWN OF PINCHER CREEK
2023 Property Tax Bylaw # 1620-23

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF PINCHER CREEK FOR THE 2023 TAXATION YEAR

WHEREAS, the Town of Pincher Creek has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the Council meeting held on December 12, 2022 and budget adjustments April 24, 2023;

WHEREAS, the estimated municipal revenues from all sources other than property taxation total 5,764,368 and:

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Town of Pincher Creek for 2023 total 10,543,341; and the balance of 4,778,973 is to be raised by general municipal property taxation

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is 203,774 and;

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is NIL and;

WHEREAS, the estimated amount required from future financial plans to be raised by municipal taxation is 1,447,703 and

WHEREAS, the estimated amount transferred from reserves is 1,478,178 and

THEREFORE the total amount to be raised by general municipal taxation is 4,952,272 and

WHEREAS, the requisitions are:

Table with 2 columns: Requisition Name and Amount. Rows include Alberta School Foundation Fund (Residential & Farmland: 659,727; Non-residential: 396,311), Holy Spirit RCSR 4 (Residential & Farmland: 227,055; Non Residential: 45,822), Pincher Creek Foundation - Crestview Lodge (134,703), and Designated Industrial Properties (497).

Handwritten initials in purple ink.



TOWN OF PINCHER CREEK
2023 Property Tax Bylaw # 1620-23

WHEREAS, the Council of the Town of Pincher Creek is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Status of Alberta; 2000, and

WHEREAS, the assessed value of all property in the Town of Pincher Creek as shown on the assessment roll is:

Residential and Farmland	369,821,790
Non-Residential	<u>128,206,520</u>
Total Assessment	<u>498,028,310</u>

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Town of Pincher Creek, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Pincher Creek:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
General Municipal			
Residential & Farmland	3,431,909	369,821,790	0.0092799
Non-residential	<u>1,520,363</u>	<u>128,206,520</u>	0.0118587
Total	<u>4,952,272</u>	<u>498,028,310</u>	
ASFF (Residential & Farmland)	664,516	277,124,013	0.0023979
ASFF (Non-Residential)	<u>393,684</u>	<u>110,840,731</u>	0.0035518
Totals	<u>1,058,200</u>	<u>387,964,744</u>	
Holy Spirit RCSR 4			
Residential & Farmland	222,280	92,697,777	0.0023979
Non Residential	<u>48,451</u>	<u>13,641,239</u>	0.0035518
Totals	<u>270,731</u>	<u>106,339,016</u>	
Pincher Creek Foundation	<u>134,694</u>	<u>494,469,830</u>	0.0002724
Designated Industrial Properties	<u>497</u>	<u>6,658,830</u>	0.0000746
Grand Totals	<u>6,416,394</u>		



TOWN OF PINCHER CREEK
2023 Property Tax Bylaw # 1620-23

2. This Bylaw comes into full force and effect upon the date of third and final reading.

READ A FIRST TIME this 24th day of April, 2023



MAYOR, Don Anderberg



CAO, Angie Lucas

READ A SECOND TIME this 24th day of April, 2023



MAYOR, Don Anderberg



CAO, Angie Lucas

GIVEN UNANIMOUS CONSENT TO GO TO THIRD READING this 24th day of April, 2023



MAYOR, Don Anderberg



CAO, Angie Lucas

READ A THIRD TIME and finally passed this 24th day of April, 2023



MAYOR, Don Anderberg



CAO, Angie Lucas

**TOWN OF RAYMOND
BYLAW NO. 1128-23**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE
PROPERTY WITHIN THE TOWN OF RAYMOND IN THE PROVINCE OF ALBERTA FOR THE 2021
TAXATION YEAR.**



WHEREAS, the Town of Raymond has prepared and adopted detailed estimates of the municipal revenues and expenditures as required for 2023 at the council meeting held on May 2nd, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in budget for the Town of Raymond for 2023 total \$11,838,037; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$8,279,414 and the balance of \$3,558,623 to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$ 891,247
Opted Out School Boards	
Residential/Farmland	<u>\$ 8,991</u>
Total Residential/Farmland	\$ 900,238
Alberta School Foundation Fund (ASFF)	
Non-residential	\$ 95,492
Opted Out School Boards	
Non-residential	<u>784</u>
Total Non-residential	\$ 96,276
Senior Foundation	\$ 116,827
Designated Industrial Property	\$ 372

WHEREAS, the Council of the Town of Raymond is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

**TOWN OF RAYMOND
BYLAW NO. 1128-23**

WHEREAS, the assessed value of all property in the Town of Raymond as shown on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$378,920,150
Non-residential	\$23,045,800
Linear	\$4,909,420
Designated Industrial Property	\$9,950
Machinery & Equipment	\$70,660
	\$406,955,950

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Raymond, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Raymond:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
General Municipal			
Residential & Farmland	\$3,189,356	378,920,150	8.41696
Non-residential	\$ 368,336	27,965,170	13.17125
Machinery & Equipment	\$ 931	70,660	13.17125
Municipal Totals	\$3,558,623	406,955,980	

Alberta School Foundation Fund & Opted Out School Boards			
Residential & Farmland	\$ 900,238	378,920,150	2.37580
Non-residential	\$ 96,276	27,965,170	3.44270
ASFF Totals	\$ 996,514	406,885,320	

Senior Foundation	\$ 116,845	406,955,980	0.28712
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Designated Industrial Property	\$ 372	4,990,030	0.07460
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2. The minimum amount payable for improved properties as property tax for general municipal purposes shall be \$ 1,150 and the minimum amount payable for vacant properties for general municipal purposes shall be \$1,150.
3. The minimum amount payable for units within a Designated Manufactured Home Community as property tax for general municipal purposes shall be \$700.

**TOWN OF RAYMOND
BYLAW NO. 1128-23**

4. If, as of closing time of the Town Office on the 15th day of July, 2023, any taxes which remain unpaid shall receive a 12% penalty on 16th day of July, 2023.
5. A 1.5% penalty will be imposed on the unpaid balance on the first day of each month thereafter, starting August 1, 2023.
6. That this bylaw shall take effect on the date of the third and final reading.


Read a first time this 2nd day of May 2023.

Read a second time this 16th day of May 2023.

Read a third time and passed this 16th day of May 2023.



Mayor - James Depew



Chief Administrative Officer - Kurtis Pratt



**TOWN OF SUNDRE
BYLAW NO. 2023-03**

A BYLAW OF THE TOWN OF SUNDRE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST THE ASSESSABLE PROPERTY WITHIN THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA FOR THE 2023 TAXATION YEAR.

Whereas, the Town of Sundre in the Province of Alberta has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on December 5, 2022; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Town of Sundre for 2023 total \$9,067,227; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$5,552,850 and the balance of \$3,514,377 to be raised by general municipal taxation; and

Whereas, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$0; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$ 770,193
Non-Residential	\$ 351,773
Designated Industrial Properties	\$ 994
Mountain View Seniors Housing	\$ 161,552
Municipal Operations & Debt Charges	<u>\$3,514,377</u>
	<u>\$4,798,889</u>

Whereas, the Council of the Town of Sundre is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions; and;

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Town of Sundre as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$319,368,940
Non-Residential	\$ 96,717,580
Farmland	\$ 154,000
Machinery and Equipment	<u>\$ 76,870</u>
	<u>\$416,317,390</u>

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Sundre, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Sundre:

Municipal	Tax Rate	Assessment	Tax Levy
Residential	7.6011	\$319,368,940	\$2,427,555
Farmland	7.6011	\$ 154,000	\$ 1,171
Non-Residential	11.2166	\$ 96,717,580	\$1,084,842
Machinery & Equipment	11.2166	<u>\$ 76,870</u>	<u>\$ 862</u>
Total Municipal Tax Levied		\$416,317,390	\$3,514,430
ASFF			
ASFF Residential/Farmland	2.4105	\$319,522,940	\$ 770,210
ASFF Non-Residential	3.6542	<u>\$ 96,270,580</u>	<u>\$ 351,792</u>
		\$388,299,330	\$1,122,002
Designated Industrial Properties	0.0746	\$ 13,323,640	\$ 994
Mountain View Seniors Housing	0.3885	\$415,870,390	<u>\$ 161,566</u>
Grand Total			<u>\$4,798,992</u>

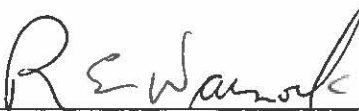
2. That this bylaw shall take effect on the date of the third and final reading.

Read for a First time on this 11th day of April 2023; Motion # 096-11-04-23 .

Read for the Second time on this 11th day of April 2023; Motion # 097-11-04-23.

Given Unanimous Consent for Third and Final Reading, this 11th day of April 2023; Motion # 098-11-04-23.

Read for the Third time on this 11th day of April 2023; Motion # 099-11-04-23.



 Mayor, Richard Warnock



 Chief Administrative Officer, Linda Nelson

**MUNICIPAL DISTRICT OF WILLOW CREEK NO. 26
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1946**

BEING A Bylaw of the Municipal District of Willow Creek No. 26 in the Province of Alberta, for the purpose of authorizing the rates of taxation to be levied against assessable property within the Municipal District of Willow Creek No. 26 for the 2023 Taxation Year.

WHEREAS, the Municipal District of Willow Creek No.26 has prepared and adopted detailed estimates of municipal revenue, and expenditures as required, at the Council Meeting held on April 12, 2023 and

AND WHEREAS, the estimated municipal revenues from all sources other than property taxation total **\$5,022,235** and:

AND WHEREAS, the estimated municipal expenses set out in the annual budget for the Municipal District of Willow Creek No.26 for 2022 total **\$17,156,645**; and the balance of **\$12,134,410** is to be raised by general municipal property taxation;

AND WHEREAS, the **Provincial Policing** costs are **\$440,662.00**;

AND WHEREAS, the requisitions are:

Alberta School Foundation Fund

- Residential & Farm Land	\$2,232,061.55
- Non-Residential	\$1,538,208.65

Designated Industrial Property

\$74,202.02

Seniors Foundation

- Willow Creek Foundation	\$227,266.45
- Porcupine Hills Foundation	\$141,451.45
- Mosquito Creek Foundation	\$215,413.00

AND WHEREAS, the Council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipal District of Willow Creek No.26 as shown on the assessment roll is:

Farm Land	\$143,634,520
Residential	\$802,151,390
Non-Residential and Linear	\$1,073,515,370
Total Assessment	\$2,019,301,280

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Municipal District of Willow Creek No.26, in the Province of Alberta, enacts as follows:

1. The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll for the MD of Willow Creek No. 26:

General Municipal	Assessment	Tax Rate
Farm Land	\$143,634,520	0.008393
Residential	\$802,151,390	0.003061
Non-Residential and Linear	\$1,073,515,370	0.007936
Total	\$2,019,301,280	
Alberta School Foundation Fund		
Residential & Farm Land	\$944,969,730	0.002362
Non-Residential	\$422,660,180	0.003475
Total	\$1,367,629,910	

MWS
tk

Designated Industrial Property	\$994,665,100	0.000075
Seniors Foundations		
Porcupine Hills Lodge		
Willow Creek Foundation		
Mosquito Creek Foundation		
Total Seniors Foundations Assessment	\$2,019,301,280	0.000289
Provincial Policing Costs	\$2,019,301,280	0.000218

2. The minimum amount payable per parcel as property tax for general municipal purposes shall be **\$30.00**.
3. This bylaw shall come into effect upon third and final reading thereof.

READ a first time this 12th day of April, 2023.


Reeve – Maryanne Sandberg


Chief Administrative Officer – Derrick Krizsan

READ a second time this 12th day of April, 2023.


Reeve – Maryanne Sandberg


Chief Administrative Officer – Derrick Krizsan

READ a third time and finally PASSED on this 12th day of April, 2023.


Reeve – Maryanne Sandberg


Chief Administrative Officer – Derrick Krizsan

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1346-23**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 FOR THE 2023 TAXATION YEAR.

WHEREAS, the Municipal District of Pincher Creek No. 9 has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on November 22, 2022; and

WHEREAS, the detailed estimates were amended based on actual information, at the council meeting held on April 11, 2023; and

WHEREAS, the estimated municipal revenues from all sources other than taxation is estimated at \$14,144,955; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) for the Municipal District of Pincher Creek No. 9 for 2023 total \$12,770,655; and

WHEREAS, the estimated amount required for current year capital expenditures is \$13,775,000; and

WHEREAS, the estimated amount required to repay principal debt is \$383,390; and

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$2,063,320; and

WHEREAS, the estimated amount transferred from reserves is \$1,300,000; and

THEREFORE, the total amount to be raised by general municipal taxation is \$13,547,410 and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF) and Holy Spirit	
Residential and Farmland	1,777,545
Non-Residential	1,176,310
Pincher Creek Foundation (PCF)	315,826
Designated Industrial Property (DIP)	72,389

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipal District of Pincher Creek No. 9 as shown on the assessment roll is:

Residential and Farmland	760,556,590
Non-Residential	1,006,121,070
Total Assessment	<u>1,766,677,660</u>

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Pincher Creek No. 9:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	2,969,347	701,757,590	4.2313
Farmland	447,260	58,799,000	7.6066
Non-Residential, Linear, Machinery & Equipment & Designated Industrial Property	10,017,839	991,894,690	10.0997
Non-Residential - Small Business Commercial	107,762	14,226,380	7.5748
Minimum Tax	5,202		
Total	13,547,410	1,766,677,660	
Alberta School Foundation Fund and Holy Spirit			
Residential and Farmland	1,777,545	759,090,890	2.3417
Non-Residential	1,176,310	329,500,440	3.5700
Pincher Creek Foundation	315,826	1,763,680,060	0.1791
Designated Industrial Property	72,389	970,366,990	0.0746
Grand Total	\$16,889,480		

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$20.00 per tax roll.
3. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it receives third reading and it is signed in accordance with S.213 of the MGA.

READ a first time on this 11 day of April, 2023.

READ a second time on this 11 day of April, 2023.

Given UNANIMOUS consent to go to third reading on this 11 day of April, 2023.

READ a third and final time on this 11 day of April, 2023.



Reeve



Chief Administrative Officer



COUNCIL SUBMISSION

Public Hearings
November 14, 2023

PUBLIC HEARING- Second and Third Reading- Bylaw 1976 Environmental Reserve Boundary Adjustment

RECOMMENDATION:

That Council give Second and Third reading to bylaw 1976, to allow for the boundary adjustment of Environmental Reserve for the lot legally described as; 1 ER Block, 7 Plan 8410634, should there be no concerns from the public hearing or Council.

DETAILS:

Advertisement for the public hearing was placed in the Gazette October 18th and 25th 2023 and posted on social media and the website.

Previous resolution as follows (October 10):

That council give first reading to bylaw 1976, to allow for the boundary adjustment of Environmental Reserve for lot 1 ER block 7 plan 8410634, and advertise a public hearing to be held on November 14, 2023 at 7 pm.

APPLICABLE LEGISLATION:

Section 216.4, 606, & 676 of the MGA.

ATTACHMENTS:

Bylaw 1976

Subdivision Resolution 2023-0-114

Bylaw 1976 Notice

PREPARED BY: Keli Sandford, Planning and Development Officer

REVIEWED BY:

APPROVED BY: Anthony Burdett, CAO

TOWN OF FORT MACLEOD
in the Province of Alberta
BYLAW NO. 1976

BEING A BYLAW OF THE TOWN OF FORT MACLEOD IN THE PROVINCE OF ALBERTA, TO ALLOW FOR THE BOUNDARY ADJUSTMENT OF ENVIRONMENTAL RESERVE FOR LOT 1ER BLOCK 7 PLAN 8410634 IN ACCORDANCE WITH SECTION 676 OF THE MUNICIPAL GOVERNMENT ACT.

PURSUANT to Section 676(1)(d) of the *Municipal Government Act, R.S.A. 2000* a Council may by bylaw, after giving notice in accordance with Section 606 and holding a public hearing in accordance with Section 216.4, change the boundaries of an environmental reserve or environmental reserve easement in order to correct an omission, error, or other defect in the certificate of title, or to rectify an encroachment problem or other concern.

WHEREAS Council wishes to rectify an encroachment of the existing campground on Lot 1ER Block 7 Plan 8410634, by way of adjusting the Environmental Reserve boundary, as depicted in the Tentative Plan (attached as Schedule 'A') as Lot 19ER Block 8.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta duly assembled does hereby enact the following:

1. This Bylaw shall be cited as "Bylaw 1976, Environmental Reserve Boundary Adjustment for Lot 1ER Block 7 Plan 8410634".
2. That to rectify a campground encroachment, the boundary of Lot 1ER Block 7 Plan 8410634 be adjusted as shown in Schedule 'A' as Lot 19ER, Block 8, Plan _____ and is hereby approved;
4. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this _____ day of _____, 2023.

Mayor – Brent Feyter

Chief Administrative Officer–Anthony Burdett

READ a **second** time this _____ day of _____, 2023.

Mayor – Brent Feyter

Chief Administrative Officer– Anthony Burdett

READ a **third** time and finally PASSED this _____ day of _____, 2023.

Mayor – Brent Feyter

Chief Administrative Officer– Anthony Burdett

Schedule 'A'

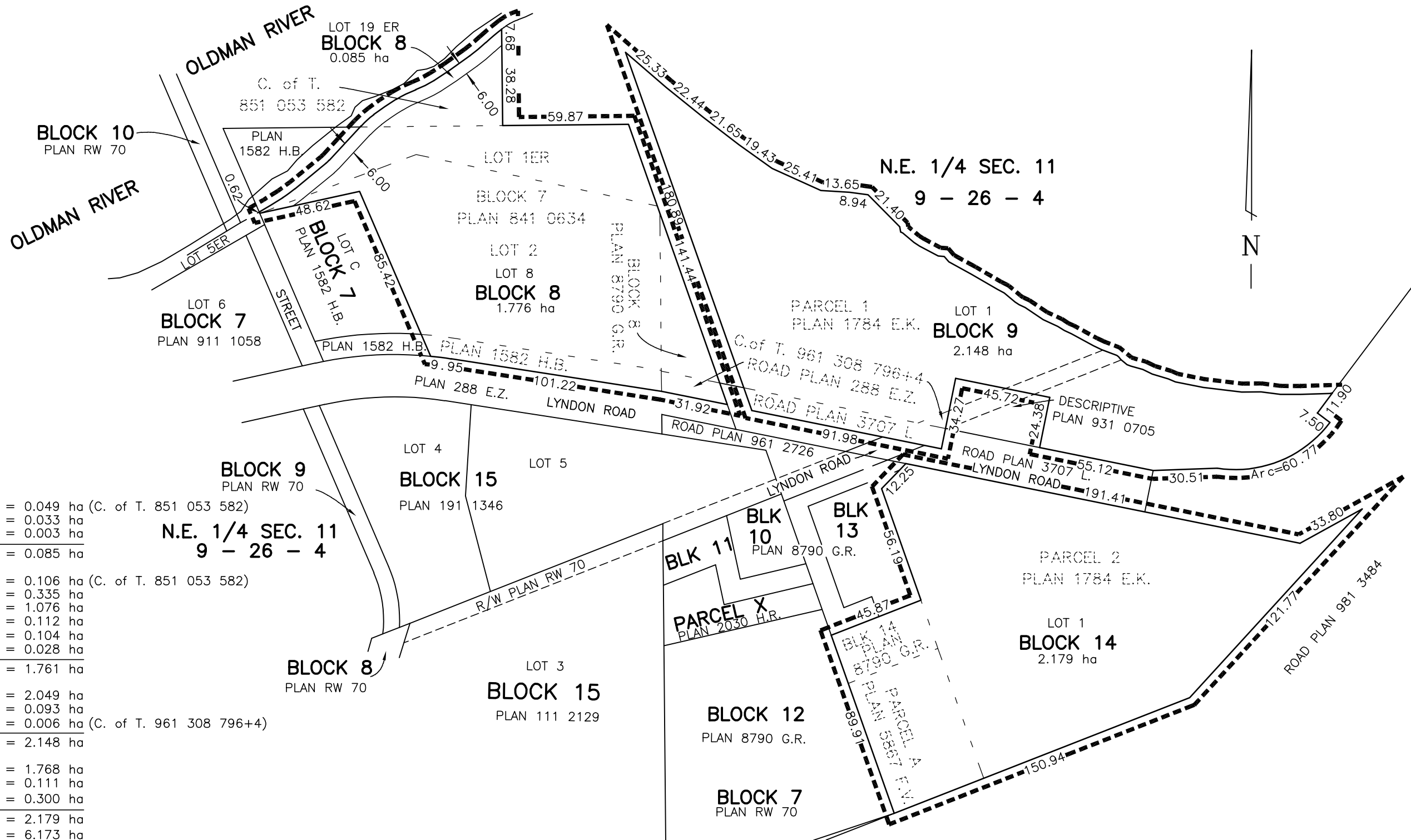


TABLE OF AREAS

LOT 19 ER, BLOCK 8	
within N.E.1/4 SEC. 11-9-26-4	= 0.049 ha (C. of T. 851 053 582)
within LOT 1ER, BLOCK 7, PLAN 841 0634	= 0.033 ha
within LOT 2, BLOCK 7, PLAN 841 0634	= 0.003 ha
SUBTOTAL	= 0.085 ha
LOT 8, BLOCK 8	
within N.E.1/4 SEC. 11-9-26-4	= 0.106 ha (C. of T. 851 053 582)
within LOT 1ER, BLOCK 7, PLAN 841 0634	= 0.335 ha
within LOT 2, BLOCK 7, PLAN 841 0634	= 1.076 ha
within ROAD, PLAN 1582 H.B.	= 0.112 ha
within BLOCK 8, PLAN 8790 G.R.	= 0.104 ha
within ROAD PLAN 288 E.Z.	= 0.028 ha
SUBTOTAL	= 1.761 ha
LOT 1, BLOCK 9	
within PARCEL 1, PLAN 1784 E.K.	= 2.049 ha
within ROAD PLAN 3707 L.	= 0.093 ha
within N.E.1/4 SEC. 11-9-26-4	= 0.006 ha (C. of T. 961 308 796+4)
SUBTOTAL	= 2.148 ha
LOT 1, BLOCK 14	
within PARCEL 2, PLAN 1784 E.K.	= 1.768 ha
BLOCK 14, PLAN 8790 G.R.	= 0.111 ha
PARCEL A, PLAN 5867 F.V.	= 0.300 ha
SUBTOTAL	= 2.179 ha
TOTAL	= 6.173 ha

N.E. 1/4 SEC. 11
9 - 26 - 4

TOWN OF FORT MACLEOD

TENTATIVE PLAN SHOWING ROAD CLOSURES, SUBDIVISION & CONSOLIDATION
of
PARCEL 1 & 2, PLAN 1784 E.K., BLOCK 14, PLAN 8790 G.R.,
LOT 1ER & LOT 2, BLOCK 7, PLAN 841 0634
part of
BLOCK 8, PLAN 8790 G.R. &
N.E. 1/4 SEC. 11 (C. of T. 851 053 582 & C. of T. 961 308 796+4)
and part of
ROAD, PLAN 1582 H.B., ROAD PLAN 288 E.Z. & ROAD PLAN 3707 L.
all within
N.E.1/4 SEC. 11, TWP. 9, RGE. 26, W.4 M.
Town of Fort Macleod

NOTE : Portion to be approved is outlined thus **-----**
and contains approximately 6.173 ha.
Distances are in metres and decimal parts thereof.
Distances and areas are approximate and are
subject to change upon final survey.



brown okamura & associates ltd.

Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED	DRAWN MJ	DATE MAY 31/23
T.C. Penner, A.L.S.	CHECKED TCP	JOB 21-15543
	SCALE 1:2000	DRAWING 21-15543TC

SUBDIVISION APPLICATION DECISION

Our File: 2023-0-114
Your File: 21-15543

NOTICE DATE: September 18, 2023

TO: Town of Fort Macleod, Felice's Campground Ltd., 2185144 Alberta Ltd., Thomas C. Penner, A.L.S., Livingstone Range School Division, AltaLink, FortisAlberta, TELUS, ATCO Gas, ATCO Pipelines, AB Health Services - South Zone, Alberta Forestry and Parks - E. Evenson, AB Environment & Protected Areas - J. Cayford, AB Water Boundaries, AB Agriculture and Irrigation – Water Infrastructure and Operations Branch, Historical Resources Administrator, AER, Canada Post

RE: Parcel 1 & 2, Plan 1784EK; Block 14, Plan 8790GR; Lot 1ER & Lot 2, Block 7, Plan 841 0634; Block 8, Plan 8790GR; Part of NE1/4 11-9-26-W4M; Part of Road, Plan 1582HB; Road Plan 288EZ & Road Plan 3707L all within NE1/4 11-9-26-W4M / Town of Fort Macleod

DECISION: APPROVED ON CONDITION
(See attached resolution for conditions)

DECISION DATE: September 18, 2023

Your subdivision application has been *Approved on Condition* and a copy of the decision is attached.

We advise that it is the applicant's responsibility to ensure that all conditions of approval have been met. This process will require coordination between yourself, your surveyor, ORRSC and your municipality.

The subdivision may be finalized following the required 14-day appeal period as outlined below. If no appeals have been filed within the specified time period, you may proceed with the finalization. You have **one year from the approval date** to finalize your subdivision. *(If you are unable to finalize the subdivision within this time frame please contact the ORRSC in order to request a possible time extension. A minimum extension fee of \$350.00 will be required.)*

Right to Appeal

Pursuant to the Municipal Government Act, the applicant, government departments, and local authorities have a right to appeal the decision, any conditions, or the reserve requirement of the subdivision **within 14 days of receipt of this notice** to the appropriate appeal board. The date of receipt of the decision is deemed to be 7 days from the date the decision is mailed. The appeal may be commenced by providing a written statement of the grounds of appeal to:

Land and Property Rights Tribunal - Subdivision Appeals Case Manager
2nd Floor, Summerside Business Centre
1229 – 91 Street SW, Edmonton, Alberta T6X 1E9
lprr.appeals@gov.ab.ca

The appeal board must receive your notice of appeal within 21 days of the date of this letter informing you of the subdivision authority's decision. **There are no fees for appeals filed to the Land & Property Rights Tribunal.**

In order for your surveyor to register your subdivision at the Land Titles Office, they must receive an "Endorsement" document from our office. ORRSC will provide the Endorsement upon receipt of the following:

- **Finalization fee** – pay to ORRSC the finalization fee of \$220.00 for each new lot to be created by the subdivision.
- **Fulfilling the Conditions** – ensure that all the conditions of your approval have been met (*refer to attached Resolution*) and provide the Oldman River Regional Services Commission documented evidence to that effect.
- **Surveyor's package** which includes the Plan of Survey, signed consents, etc. (or your separation of title document as prepared by your lawyer or surveyor).

After endorsement, we will return the documents to your surveyor who will register them with the Land Titles Office.

Should you require any further clarification please contact ORRSC at (403) 329-1344 or visit our website at www.orrsc.com for more details regarding the finalization process.

Yours truly,



Steve Harty, Senior Planner
For Gavin Scott, Senior Planner

SH/jm
Attachment

RESOLUTION

2023-0-114

Town of Fort Macleod

Public and Institutional: PI and River Valley Lands: RVL subdivision of Parcel 1 & 2, Plan 1784EK; Block 14, Plan 8790GR; Lot 1ER & Lot 2, Block 7, Plan 841 0634; Block 8, Plan 8790GR; Part of NE1/4 11-9-26-W4M; Part of Road, Plan 1582HB; Road Plan 288EZ & Road Plan 3707L all within NE1/4 11-9-26-W4M

THAT the Public and Institutional: PI and River Valley Lands: RVL subdivision of Parcel 1 & 2, Plan 1784EK; Block 14, Plan 8790GR; Lot 1ER & Lot 2, Block 7, Plan 841 0634; Block 8, Plan 8790GR; Part of NE1/4 11-9-26-W4M; Part of Road, Plan 1582HB; Road Plan 288EZ & Road Plan 3707L all within NE1/4 11-9-26-W4M (Certificate of Title No. 133W143, 841 096 834, 149P189, 211 105 306, 961 308 796 +4, 211 105 306 +1, 981 387 605 +2, 851 053 582), to create three consolidated lots (of varying acreages) and one reconfigured Environmental Reserve Lot, from seven titles and portions of Lyndon Road for public and recreational use; BE APPROVED subject to the following:

RESERVE:

- The 10% reserve requirement, pursuant to Sections 669(2) and (3) of the Municipal Government Act, on the 5.307 acres of proposed Lot 1 Block 9 be deferred by caveat for Municipal Reserve purposes.
- The 10% reserve requirement, pursuant to Sections 669(2) and (3) of the Municipal Government Act, on the 5.384 acres of proposed Lot 1 Block 14 be deferred by caveat for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the Town of Fort Macleod.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the Town of Fort Macleod which shall be registered concurrently with the final plan against the title(s) being created.
3. That the Titles and portions of road as shown on Brown, Okamura and Associates Tentative Plan 21-15543TC be consolidated in a manner such that the resulting Certificate of Title could not be subdivided without the approval of the Subdivision Authority.
4. That, a road closure bylaw be prepared, with the bylaw being approved and adopted by the Town of Fort Macleod and subsequently consented to by the Minister of Infrastructure, prior to final registration of the subdivision.
5. That a bylaw, in accordance with MGA s.676, be prepared for the reconfiguration of Environmental Reserve Lot 1ER Block 7 Plan 8410634, with the bylaw being approved and adopted by the Town of Fort Macleod, prior to final registration of the subdivision.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 9 of the Matters Related to Subdivision and Development Regulation.
3. Alberta Transportation has authorized the Subdivision Authority to vary the requirements of Section 18 and 19 of the Matters Relating to Subdivision and Development Regulation to accommodate the proposal.

4. The Subdivision Authority is satisfied that with the consolidation, the proposed subdivision is suitable for the purpose for which the subdivision is intended and meets the intent of the subdivision policies of the municipality's land use bylaw.

INFORMATIVE:

- (a) Since a portion of the proposed subdivision complies with Section 663(d) of the Municipal Government Act, Reserve is not required. Municipal Reserve is not applicable for proposed Lot 8 Block 8 pursuant to Section 663(d) of the MGA, as it has been previously satisfied (see ORRSC file 1981-0-353). The other two proposed lots require deferred reserve caveats to establish the Town's future interest in reserve given that they are less than 40 acres in size.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Protected Areas, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (d) Telus Communications Inc has no objection.
- (e) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

- (f) In reference to the above request, please be advised of ATCO Gas' response and notify the landowner of the following:
- ATCO Gas has no objection
 - ATCO Gas' existing and future lines are protected by an existing Utility Right of Way

ATCO Gas would also like to make the MD/County and Landowner/Developer aware of the following:

- If conducting any ground disturbance on the subject property, the landowner/developer must ensure the location of all utilities by contacting Utility Safety Partners at 1-800-242-3447 or <https://utilitysafety.ca/>
- For any ground disturbance within 30m of an existing gas line please contact Crossings@atcogas.com to obtain permission (submit locate slip as back up)
- ATCO Gas requires a minimum of 6 months' notice to design and construct a new gas line, or alter an existing gas line. New Service installations, pipeline alterations, and Main extensions will be performed at the landowner/developers expense.
- If the landowner requires a single gas service please visit <https://gas.atco.com/en-ca/products-services-rates/new-services-changes/new-natural-gas-line.html>

Any further questions please email southlandadmin@atco.com.

- (g) Alberta Agriculture and Irrigation, Water Infrastructure and Operations Branch has reviewed the lands in question and has no comments concerns to add.

- (h) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

“This will acknowledge receipt of your circulation regarding the above noted proposal. The subdivision application would be subject to the requirements of Sections 18 and 19 of the Matters Related to Subdivision and Development Regulation (The Regulation), due to the proximity of Highway(s) 3, 811, 2

Transportation and Economic Corridors offers the following comments with respect to this application:

The requirements of Section 18 of the Regulation are not met. The department anticipates minimal impact on the highway from this proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the Regulation.

The requirements of Section 19 of the Regulation are not met. There is no direct access to the highway and there is sufficient local road access to the subdivision and adjacent lands. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation.

Further, should the approval authority receive any appeals in regard to this application and as per Section 678(2.1) of the Municipal Government Act and Section 7(6)(d) of the regulation, Transportation and Economic Corridors agrees to waive the referral distance for this particular subdivision application. As far as Transportation and Economic Corridors is concerned, an appeal of this subdivision application may be heard by the local Subdivision and Development Appeal Board provided that no other provincial agency is involved in the application

Transportation and Economic Corridors has the following additional comments and/or requirements with respect to this proposal:

1. The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act

Please contact Transportation and Economic Corridors through the [RPATH Portal](#) if you have any questions, or require additional information.”

- (i) Historical Resources – Barry Newton, Land Use Planner:

“We have reviewed the captioned Subdivision Application and determined that the property in question has an HRV value of 3a, 4a and 5a.

Consequently, the applicant must obtain *Historical Resources Act* approval prior to proceeding with any land surface disturbance associated with subdivision by submitting a Historic Resources Application through Alberta Arts, Culture and Status of Women’s Online Permitting and Clearance (OPaC) system – www.opac.alberta.ca.

The applicant should review the Land Use Procedures Bulletin: Subdivision Development Historical Resources Act Compliance (<https://open.alberta.ca/publications/subdivision-historical-resources-act-compliance>) prior to OPaC submission.”

- (j) Comments from Theo VanEe:

“I am concerned about the planning around the 2023-0-114. What will happen with road plan 1582 and 3707? In block 8 and 9. What about road plan block 7? Will there be campers on all block 9? And who owns it? I am not in favor of unless we have more information or meeting about this”

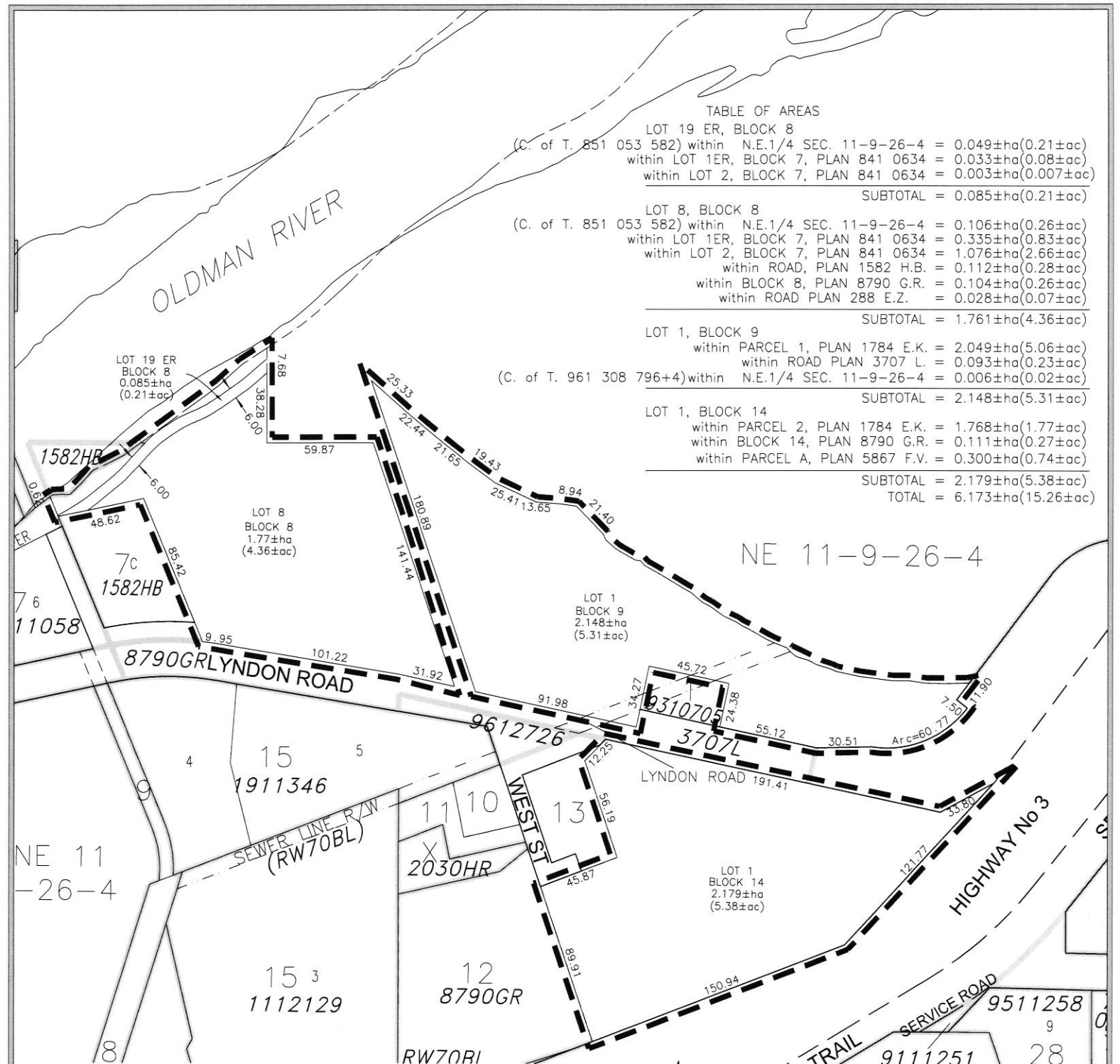


TABLE OF AREAS

LOT 19 ER, BLOCK 8 (C. of T. 851 053 582) within N.E.1/4 SEC. 11-9-26-4 = 0.049±ha(0.21±ac)	
within LOT 1ER, BLOCK 7, PLAN 841 0634 = 0.033±ha(0.08±ac)	
within LOT 2, BLOCK 7, PLAN 841 0634 = 0.003±ha(0.007±ac)	
SUBTOTAL = 0.085±ha(0.21±ac)	
LOT 8, BLOCK 8 (C. of T. 851 053 582) within N.E.1/4 SEC. 11-9-26-4 = 0.106±ha(0.26±ac)	
within LOT 1ER, BLOCK 7, PLAN 841 0634 = 0.335±ha(0.83±ac)	
within LOT 2, BLOCK 7, PLAN 841 0634 = 1.076±ha(2.66±ac)	
within ROAD, PLAN 1582 H.B. = 0.112±ha(0.28±ac)	
within BLOCK 8, PLAN 8790 G.R. = 0.104±ha(0.26±ac)	
within ROAD PLAN 288 E.Z. = 0.028±ha(0.07±ac)	
SUBTOTAL = 1.761±ha(4.36±ac)	
LOT 1, BLOCK 9 within PARCEL 1, PLAN 1784 E.K. = 2.049±ha(5.06±ac)	
within ROAD PLAN 3707 L. = 0.093±ha(0.23±ac)	
(C. of T. 961 308 796+4) within N.E.1/4 SEC. 11-9-26-4 = 0.006±ha(0.02±ac)	
SUBTOTAL = 2.148±ha(5.31±ac)	
LOT 1, BLOCK 14 within PARCEL 2, PLAN 1784 E.K. = 1.768±ha(1.77±ac)	
within BLOCK 14, PLAN 8790 G.R. = 0.111±ha(0.27±ac)	
within PARCEL A, PLAN 5867 F.V. = 0.300±ha(0.74±ac)	
SUBTOTAL = 2.179±ha(5.38±ac)	
TOTAL = 6.173±ha(15.26±ac)	

SUBDIVISION SKETCH

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 21-15543TC
 PARCEL 1 & 2, PLAN 17894EK, BLOCK 14, PLAN 8790GR,
 LOTS ER & 2, BLOCK 7, PLAN 8410634, BLOCK 8, PLAN 8790GR,
 ROAD PORTIONS OF ROAD PLANS 1582HB, 8790GR & 3707L
 AND PORTION OF NE 1/4 SEC 11, TWP 9, RGE 26, W 4 M
 MUNICIPALITY: TOWN OF FORT MACLEOD

DATE: AUGUST 15, 2023
 FILE No: 2023-0-114

APPROVED

Approved
 Approved subject to revised parcel configuration

Approved Subdivision is subject to the conditions listed in the Approval Letter attached.

[Signature]
 Oldman River Regional Services Commission

OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 50 100 150 200

August 16, 2023 N:\Subdivision\2023\2023-0-114.dwg

NOTICE OF PUBLIC HEARING

TOWN OF FORT MACLEOD
IN THE PROVINCE OF ALBERTA

PROPOSED BYLAW NO. 1976

7:00 p.m. November 14, 2023
Town of Fort Macleod Council Chambers
410 20th Street, Fort Macleod, AB

PURSUANT to sections 216.4, 606 and 676(1)(d) of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta hereby gives notice of its intention to consider Bylaw No. 1976, being a bylaw to revise an Environmental Reserve lot.

PURPOSE is to rectify an encroachment of the existing campground on Lot 1ER Block 7 Plan 8410634, by way of adjusting the Environmental Reserve boundary, as depicted in the Tentative Plan as Lot 19ER Block 8.

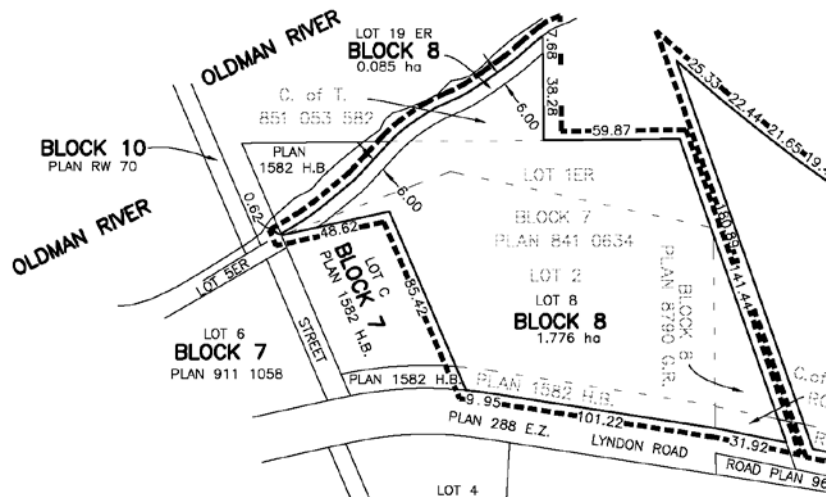
THEREFORE, TAKE NOTICE THAT a public hearing to contemplate proposed Bylaw No. 1976 will be held in the Town of Fort Macleod Council Chambers at 7:00 p.m. on the 14th day of November, 2023.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation regarding the proposed bylaw should contact the Chief Administrative Officer no later than 4:00 p.m. on the 7th day of November, 2023. Both written and/or verbal presentations may be given at the public hearing.

A copy of the proposed bylaw may be inspected at the Town of Fort Macleod municipal office during normal business hours.

DATED at the Town of Fort Macleod in the Province of Alberta this 10th day of October, 2023.

Anthony Burdett
Chief Administrative Officer
Town of Fort Macleod
Box 1420
Fort Macleod, Alberta T0L 0Z0





COUNCIL SUBMISSION

Public Hearings
November 14, 2023

PUBLIC HEARING Community Reserve - Removal of Designation

RECOMMENDATION:

That Council hold a Public Hearing to remove the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579JK and direct administration to notify the Registrar and request to remove the designation from the lands.

DETAILS:

The current owner proposes to consolidate the title with an adjoining title through subdivision application, however this property was sold by the Town in 2003 to this landowner with the designation still attached. The designation should have been removed prior to the land transfer in 2003.

Previous resolution as follows (October 10, 2023);

R.216.2023 Moved by Councillor Van Huigenbos, that Council removes the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579 JK, and directs Administration to notify the Registrar that the provisions of the MGA Section 674 have been complied with and request the Registrar to remove the designation from the lands. (Form A Section 675), public hearing to be advertised and held on November 14, 2023, at 7:00 pm.

APPLICABLE LEGISLATION:

MGA Section 674 & 675

ATTACHMENTS:

Map

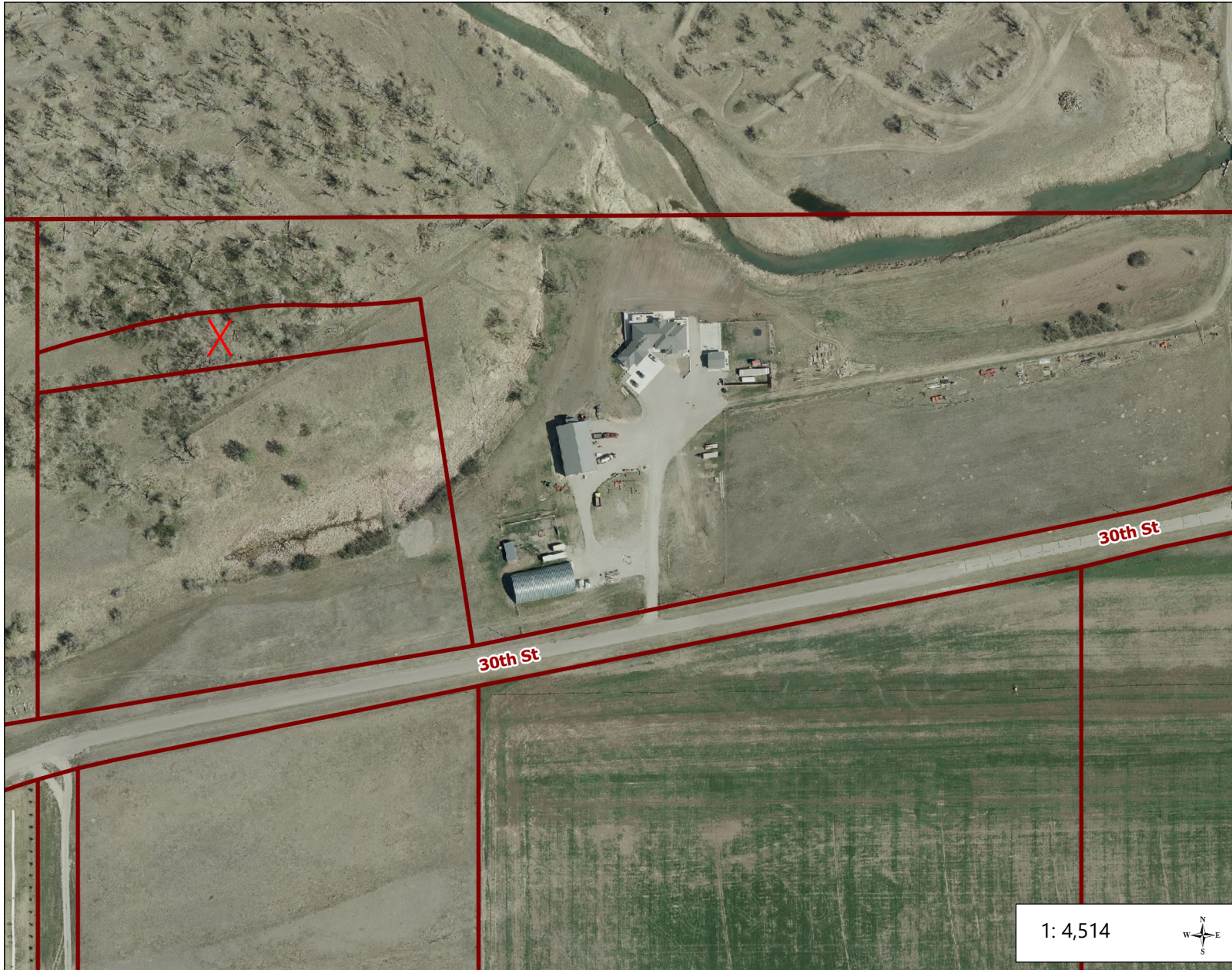
Form A- Section 675

PREPARED BY: Keli Sandford, Planning and Development Officer

REVIEWED BY:

APPROVED BY: Anthony Burdett, CAO

Town of Fort Macleod



Legend

- Boundary
- + Railway
- 2 Hwy 2 Symbol
- Hwy 2
- 3 Hwy 3 Symbol
- Hwy 3
- 811 Hwy 811 Symbol
- Highway 811 Bridge
- Hwy 811
- 810 Hwy 810 Symbol
- Hwy 810
- Title Linework
- Parcels

1: 4,514



0.2 0 0.11 0.2 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

© Town of Fort Macleod

NOTICE OF PUBLIC HEARING

TOWN OF FORT MACLEOD IN THE PROVINCE OF ALBERTA

Community Reserve Removal

7:00 p.m. November 14, 2023
Town of Fort Macleod Council Chambers
410 20th Street, Fort Macleod, AB

PURSUANT to sections 216.4, 606, 674(1) and 675 of *the Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta hereby gives notice of its intention to remove the designation of Community Reserve- CR.

PURPOSE is to remove the Community Reserve on Block B, Plan 579JK;

THEREFORE, TAKE NOTICE THAT a public hearing to contemplate the removal of the CR designation will be held in the Town of Fort Macleod Council Chambers at 7:00 p.m. on the 14th day of November, 2023.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a presentation should contact the Chief Administrative Officer no later than 4:00 p.m. on the 7th day of November, 2023. Both written and/or verbal presentations may be given at the public hearing.



DATED at the Town of Fort Macleod in the Province of Alberta this 10th day of October, 2023.

Anthony Burdett
Chief Administrative Officer
Town of Fort Macleod
Box 1420
Fort Macleod, Alberta T0L 0Z0



COUNCIL SUBMISSION

Unfinished Business

November 14, 2023

Canadian History EHX

RECOMMENDATION:

That Council accepts as an update and information.

DETAILS:

In the spring Craig from Canadian History EHX, presented on his podcast creation and how the program worked. The cost associated was not high, however at the time the marketing budget had not been fully allocated and Council asked that we follow up and bring back to Council. As we near the end of the budget year we have some room in the budget that we would like to allocate to the creation of a podcast for Fort Macleod. We have reached out for next steps and will work on completion prior to the end of the year.

PURPOSE:

To provide an avenue for additional history to be available about Fort Macleod and easily accessible to many different audiences. Canadian History EHX is currently one of the top history podcasts on Apple Podcasts, Amazon and Spotify and generates over 100,000 downloads per month, 1.2 million per year. With approximately 90% of downloads coming from Canada.

ANALYSIS & OPTIONS:

FINANCIAL IMPLICATIONS:

Up to \$1000 – will confirm pricing, budget will accommodate up to \$1000.

COUNCIL STRATEGIC PLAN:

By promoting and highlighting Fort Macleod history in this manner to large audiences outside of our normal scope, we show support to potential tourism, history and heritage as well as arts and culture.

ATTACHMENTS:

Presentation from previous council meeting.

PREPARED & REVIEWED BY: Liisa Gillingham, Director of Community & Protective Services

APPROVED BY: Anthony Burdett, CAO



COUNCIL SUBMISSION

New Business
November 14, 2023

BYLAW 1977- ROAD CLOSURE FIRST READING ONLY

RECOMMENDATION:

That Council give first reading to Bylaw 1977 to close the road to public travel and creating a title to and disposing of the following described highways subject to rights of access granted by other legislation.

21ST STREET, PLAN 1582HB

CONTAINING 0.166 HECTARES (0.41 ACRES) MORE OR LESS

AND

ALL THAT PORTION OF ROAD ON PLAN 3707L FORMING PART OF PLAN _____

CONTAINING 0.090 HECTARES (0.22 ACRES) MORE OR LESS

AND

ALL THAT PORTION OF ROAD ON PLAN 8790GR FORMING PART OF PLAN _____

CONTAINING 0.028 HECTARES (0.07 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

and advertise a public hearing to be held on a date yet to be determined once the circulation to utility companies, landowners within 30 meters and other government agencies has been completed.

APPLICABLE LEGISLATION:

MGA Section 22 and Section 606

ATTACHMENTS:

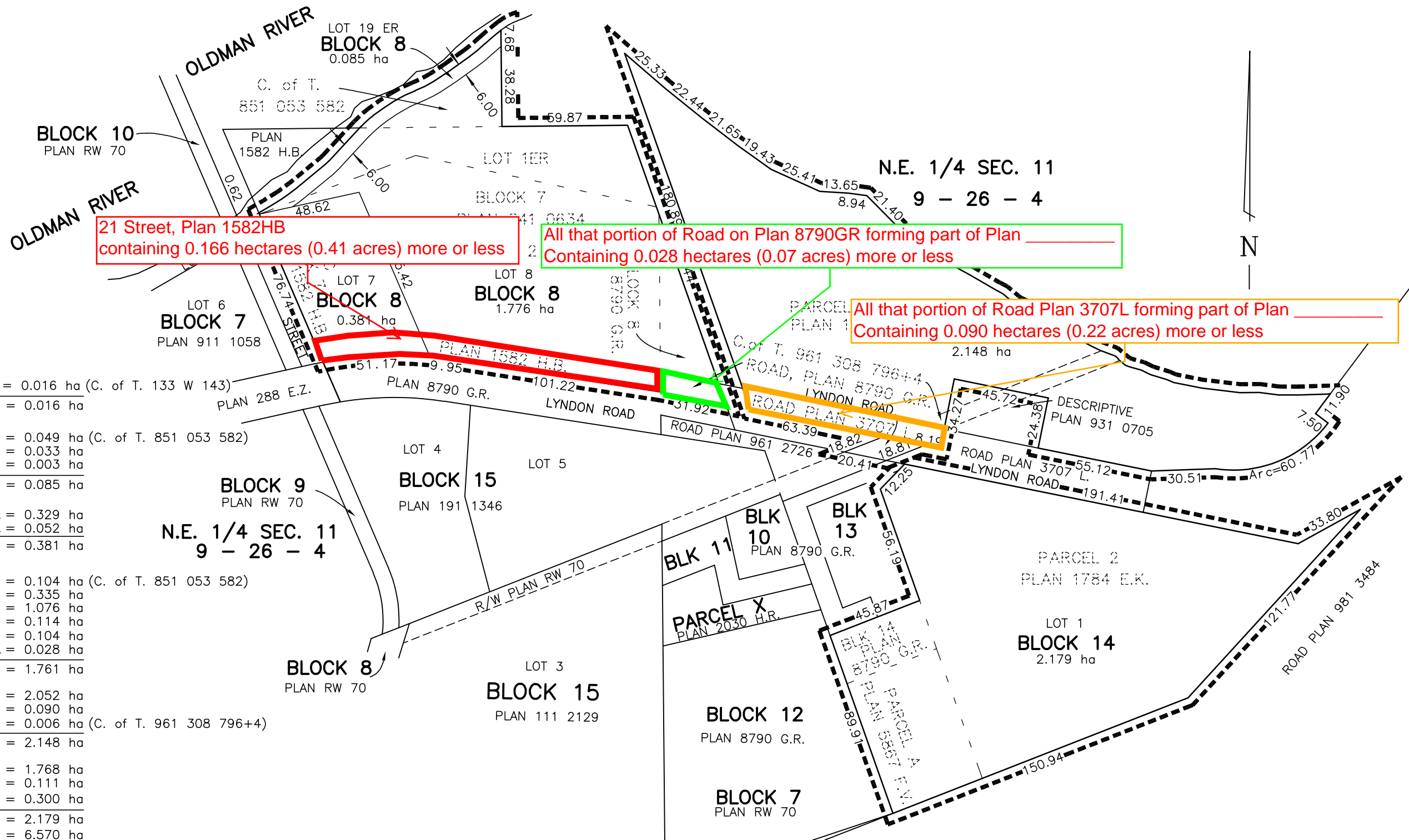
Bylaw 1977

Map

PREPARED BY: Keli Sandford, Planning and Development Officer

REVIEWED BY:

APPROVED BY: Anthony Burdett, CAO



21 Street, Plan 1582HB
containing 0.166 hectares (0.41 acres) more or less

All that portion of Road on Plan 8790GR forming part of Plan _____
Containing 0.028 hectares (0.07 acres) more or less

All that portion of Road Plan 3707L forming part of Plan _____
Containing 0.090 hectares (0.22 acres) more or less

TABLE OF AREAS

LYNDON ROAD	within PLAN 3707 L. = 0.016 ha (C. of T. 133 W 143)
	SUBTOTAL = 0.016 ha
LOT 19 ER, BLOCK 8	within N.E.1/4 SEC. 11-9-26-4 = 0.049 ha (C. of T. 851 053 582)
	within LOT 1ER, BLOCK 7, PLAN 841 0634 = 0.033 ha
	within LOT 2, BLOCK 7, PLAN 841 0634 = 0.003 ha
	SUBTOTAL = 0.085 ha
LOT 7, BLOCK 8	within LOT C, BLOCK 7, PLAN 1582 H.B. = 0.329 ha
	within ROAD, PLAN 1582 H.B. = 0.052 ha
	SUBTOTAL = 0.381 ha
LOT 8, BLOCK 8	within N.E.1/4 SEC. 11-9-26-4 = 0.104 ha (C. of T. 851 053 582)
	within LOT 1ER, BLOCK 7, PLAN 841 0634 = 0.335 ha
	within LOT 2, BLOCK 7, PLAN 841 0634 = 1.076 ha
	within ROAD, PLAN 1582 H.B. = 0.114 ha
	within BLOCK 8, PLAN 8790 G.R. = 0.104 ha
	within ROAD, PLAN 8790 G.R. = 0.028 ha
	SUBTOTAL = 1.761 ha
LOT 1, BLOCK 9	within PARCEL 1, PLAN 1784 E.K. = 2.052 ha
	within ROAD PLAN 3707 L. = 0.090 ha
	within N.E.1/4 SEC. 11-9-26-4 = 0.006 ha (C. of T. 961 308 796+4)
	SUBTOTAL = 2.148 ha
LOT 1, BLOCK 14	within PARCEL 2, PLAN 1784 E.K. = 1.768 ha
	BLOCK 14, PLAN 8790 G.R. = 0.111 ha
	PARCEL A, PLAN 5867 F.V. = 0.300 ha
	SUBTOTAL = 2.179 ha
	TOTAL = 6.570 ha

NOTE : Portion to be approved is outlined thus - - - - -
and contains approximately 6.570 ha.
Distances are in metres and decimal parts thereof.
Distances and areas are approximate and are
subject to change upon final survey.

TOWN OF FORT MACLEOD

TENTATIVE PLAN SHOWING ROAD CLOSURES, SUBDIVISION & CONSOLIDATION
of
PARCEL 1 & 2, PLAN 1784 E.K., BLOCK 14, PLAN 8790 G.R.,
LOT C, BLOCK 7, PLAN 1582 H.B., LOT 1ER & LOT 2, BLOCK 7, PLAN 841 0634
part of
BLOCK 8, PLAN 8790 G.R. &
N.E. 1/4 SEC. 11 (C. of T. 851 053 582 & C. of T. 961 308 796+4)
and part of
ROAD, PLAN 1582 H.B. & ROAD PLAN 3707 L.
all within
N.E.1/4 SEC. 11, TWP. 9, RGE. 26, W.4 M.
Town of Fort Macleod

boa brown okamura & associates ltd.
Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED	DRAWN MJ	DATE MAY 31/23
T.C. Penner, A.L.S.	CHECKED TCP	JOB 21-15543
	SCALE 1:2000	DRAWING 21-15543TB

**TOWN OF FORT MACLEOD
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1977**

BEING A BYLAW OF THE TOWN OF FORT MACLEOD FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of the TOWN OF FORT MACLEOD deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of the TOWN OF FORT MACLEOD in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

21ST STREET, PLAN 1582HB
CONTAINING 0.166 HECTARES (0.41 ACRES) MORE OR LESS
AND

ALL THAT PORTION OF ROAD ON PLAN 3707L FORMING PART OF PLAN _____
CONTAINING 0.090 HECTARES (0.22 ACRES) MORE OR LESS

AND
ALL THAT PORTION OF ROAD ON PLAN 8790GR FORMING PART OF PLAN _____
CONTAINING 0.028 HECTARES (0.07 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20__.

Chief Elected Official
Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__

Minister of Transportation

Received second reading this ____ day of _____, 20__.

Received third reading and finally passed this ____ day of _____, 20__.

Chief Elected Official
Seal

Chief Administrative Officer



COUNCIL SUBMISSION

New Business
November 14, 2023

BYLAW 1978- ROAD CLOSURE FIRST READING ONLY

RECOMMENDATION:

That Council give First Reading to Bylaw 1978 to close the road to public travel and creating a title to and disposing of the following described highways subject to rights of access granted by other legislation.

FIRSTLY:

PLAN 961 1915

ALL THOSE PORTIONS OF LANE AND 18TH STREET LYING WITHIN SUBDIVISION PLAN _____
CONTAINING 0.436 HECTARES (1.08 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

SECONDLY:

PLAN 991 1458

ALL THOSE PORTIONS OF 8TH A AVENUE AND LANE LYING WITHIN SUBDIVISION PLAN _____
CONTAINING 0.354 HECTARES (0.88 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

THIRDLY:

PLAN 001 2301

THAT PORTION OF 8A AVE. LYING WITHIN SUBDIVISION PLAN _____
CONTAINING 0.089 HECTARES (0.22 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

and advertise a Public Hearing to be held on a date yet to be determined once the circulation to utility companies, landowners within 30 meters and other government agencies has been completed.

APPLICABLE LEGISLATION:

MGA Section 22 and Section 606.

ATTACHMENTS:

Bylaw 1978

Map

PREPARED BY: Keli Sandford, Planning and Development Officer

REVIEWED BY:

APPROVED BY: Anthony Burdett, CAO

**TOWN OF FORT MACLEOD
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 1978

BEING A BYLAW OF THE TOWN OF FORT MACLEOD FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of the TOWN OF FORT MACLEOD deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of the TOWN OF FORT MACLEOD in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

FIRSTLY:

PLAN 961 1915

ALL THOSE PORTIONS OF LANE AND 18TH STREET LYING WITHIN SUBDIVISION PLAN

_____ CONTAINING 0.436 HECTARES (1.08 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

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PLAN 991 1458

ALL THOSE PORTIONS OF 8TH A AVENUE AND LANE LYING WITHIN SUBDIVISION PLAN

_____ CONTAINING 0.354 HECTARES (0.88 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

THIRDLY:

PLAN 001 2301

THAT PORTION OF 8A AVE. LYING WITHIN SUBDIVISION PLAN _____
CONTAINING 0.089 HECTARES (0.22 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20__.

Chief Elected Official
Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__

Minister of Transportation

Received second reading this ____ day of _____, 20__.

Received third reading and finally passed this ____ day of _____, 20__.

Chief Elected Official
Seal

Chief Administrative Officer



- Area to be closed 8th 'A' Avenue & lane, Plan 991 1458 = 0.354 ha
- Area to be closed Lane & 18th Street, Plan 961 1918 = 0.476 ha
- Area to be closed 8th 'A' Avenue, Plan 001 2301 = 0.089 ha

MPE ENGINEERING LTD.

SKETCH PLAN SHOWING MACLEOD LANDING PHASE 1 ROAD CLOSURE AREAS
within
N.E.1/4 SEC. 12, TWP. 9, RGE. 26, W.4 M.

Town of Fort Macleod

boa brown okamura & associates ltd.
Professional Surveyors
2830 - 12 Avenue North, Lethbridge, Alberta

APPROVED	DRAWN MJ	DATE OCT 12/23
	CHECKED ZJP	JOB 23-16093
	SCALE	DRAWING
Z.J. Prosper, A.L.S.	1:1000	23-16093SK



2023 YTD OPERATIONAL REPORT

RECOMMENDATION:

That Council approves the 2023 year-to-date operational report as presented.

DETAILS:

This is a quarterly report updating Council on the 2023 operational budget and variances with explanations.

PURPOSE:

To keep Council updated on the financial position of the Town.

ANALYSIS & OPTIONS:

Comments are in the attached report.

FINANCIAL IMPLICATIONS:

N/A

COUNCIL STRATEGIC PLAN:

This submission is improving SERVICE in Fort Macleod. (Supporting priorities such as Public Engagement and Relationships.)

APPLICABLE LEGISLATION:

N/A

ATTACHMENTS:

2023 YTD Operational Report.

PREPARED BY: Kris Holbeck, Director of Finance

REVIEWED BY: N/A

APPROVED BY: Anthony Burdett, CAO



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Legislative Revenue				
RESIDENTIAL TAXES	1-10-00-111	(2,765,480.00)	(2,774,877.30)	9,397.30
COMMERCIAL TAXES	1-10-00-112	(839,750.00)	(844,460.00)	4,710.00
INDUSTRIAL TAXES	1-10-00-113	(896,610.00)	(900,379.78)	3,769.78
FARM TAXES	1-10-00-114	(2,280.00)	(2,281.85)	1.85
MINIMUM TAX	1-10-00-130	(20,500.00)	(21,225.64)	725.64
LINEAR - POWER, PIPE, CABLE & OTHER	1-10-00-190	(232,490.00)	(232,501.98)	11.98
FEDERAL GRANT IN LIEU	1-10-00-191	(21,900.00)	(27,201.93)	5,301.93
PROVINCIAL GRANT IN LIEU	1-10-00-192	(49,150.00)	(39,697.69)	(9,452.31)
* TOTAL Legislative Revenue		(4,828,160.00)	(4,842,626.17)	14,466.17
Legislative Expenses				
ASFF RES/FARMLAND REQUISITION	2-10-00-910	756,610.00	537,776.46	218,833.54
ASFF NON RES REQUISITION	2-10-00-911	428,535.00	314,444.33	114,090.67
WILLOW CREEK FOUNDATION	2-10-00-913	113,455.00	113,453.55	1.45
LINEAR/DIP REQUISITION	2-10-00-914	1,185.00	1,185.19	(0.19)
* TOTAL Legislative Expenses		1,299,785.00	966,859.53	332,925.47
***P LEGISLATIVE (SURPLUS)/DEFICIT		(3,528,375.00)	(3,875,766.64)	347,391.64

OVERALL NOTES:

Pension and benefits have NOT been reallocated at this time.
 More interdepartmental allocations for postage, office supplies etc. will be done at year end.
 Amortization is an estimate.

LEGISLATIVE DEPARTMENT

One more Alberta Education will be paid on December 31, 2023.



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Council Expenses				
HONORARIUM & MEETINGS - MAYOR	2-11-00-113	20,500.00	19,728.35	771.65
HONORARIUM & MEETINGS - COUNCIL	2-11-00-114	68,500.00	89,145.15	(20,645.15)
BENEFITS - MAYOR & COUNCILLOR	2-11-00-115	37,500.00	0.00	37,500.00
TRAVEL COSTS	2-11-00-210	3,000.00	2,365.57	634.43
COUNCIL TRAINING/ORIENTATION	2-11-00-293	3,000.00	340.00	2,660.00
COUNCIL STRATEGIC PLANNING	2-11-00-297	1,500.00	701.41	798.59
AUMA CONVENTION	2-11-00-299	10,000.00	5,355.00	4,645.00
GIFTS/DONATIONS/COMMUNITY EVENTS	2-11-00-300	10,500.00	3,758.50	6,741.50
COUNCIL SUPPLIES/HOSPITALITY	2-11-00-538	3,000.00	1,173.31	1,826.69
* TOTAL Council Expenses		157,500.00	122,567.29	34,932.71
***P COUNCIL (SURPLUS)/DEFICIT		157,500.00	122,567.29	34,932.71

COUNCIL DEPARTMENT

More credit card costs for the convention will be posted.
The community meal prior to the Santa Claus Parade will also be a cost to community events.



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Administration Revenue				
TAX CERTIFICATES & INFORMATION	1-12-00-492	(6,000.00)	(7,260.00)	1,260.00
BUSINESS LICENSE - TOWN	1-12-00-520	(35,000.00)	(34,925.00)	(75.00)
BUSINESS LICENSE - REGIONAL	1-12-00-521	(2,000.00)	(1,680.00)	(320.00)
RENTALS - BUILDINGS	1-12-00-561	(1,750.00)	(1,750.00)	0.00
RENTALS - LAND	1-12-00-562	(40,000.00)	(41,216.50)	1,216.50
MISCELLANEOUS	1-12-00-590	(1,000.00)	(5,019.97)	4,019.97
TAX INCENTIVE APPLICATION FEES	1-12-00-592	0.00	(200.00)	200.00
A/R PENALTIES	1-12-00-593	(500.00)	(550.13)	50.13
MSI OPERATING GRANT	1-12-00-861	(33,000.00)	(64,534.00)	31,534.00
ALBERTA CAPITAL FINANCE CORP ACFA	1-12-00-865	0.00	(3,110,500.00)	3,110,500.00
PENALTIES & COSTS - TAXES	1-12-01-510	(45,000.00)	(43,990.72)	(1,009.28)
FORTISALBERTA FRANCHISE FEE	1-12-01-530	(433,000.00)	(339,495.29)	(93,504.71)
ATCO GAS FRANCHISE FEE	1-12-01-540	(160,000.00)	(99,005.54)	(60,994.46)
INTEREST REVENUE	1-12-01-550	(175,000.00)	(16,258.18)	(158,741.82)
GR DAVIS COMMON AREA RENTALS	1-74-02-500	0.00	(1,137.25)	1,137.25
* TOTAL Administration Revenue		(932,250.00)	(3,767,522.58)	2,835,272.58
Administration Expense				
SALARIES - ADMINISTRATION	2-12-00-110	427,000.00	460,035.80	(33,035.80)
SALARIES - ADMIN SUPPORT	2-12-00-111	77,500.00	112,375.87	(34,875.87)
BENEFITS - ADMINISTRATION	2-12-00-112	75,000.00	146.02	74,853.98
PENSION - ADMINISTRATION	2-12-00-113	55,200.00	0.00	55,200.00
HEALTH_PERSONAL SPENDING	2-12-00-173	25,000.00	17,149.30	7,850.70
WORKERS COMPENSATION	2-12-00-175	0.00	20,076.36	(20,076.36)
TRAVEL COSTS	2-12-00-210	2,000.00	376.20	1,623.80
HOSPITALITY (INTERNAL)	2-12-00-212	7,500.00	2,766.11	4,733.89
FREIGHT	2-12-00-213	150.00	0.00	150.00
POSTAGE	2-12-00-214	17,000.00	15,012.22	1,987.78
LANDLINES/CELL PHONES	2-12-00-215	3,500.00	1,857.72	1,642.28
FAX/INTERNET	2-12-00-216	6,600.00	2,914.52	3,685.48
ASSET MANAGEMENT	2-12-00-217	15,000.00	16,049.46	(1,049.46)
ADVERTISING	2-12-00-218	48,000.00	27,606.48	20,393.52
AUDITING SERVICES	2-12-00-219	19,000.00	22,500.00	(3,500.00)
LEGAL SERVICES	2-12-00-220	100,000.00	32,234.83	67,765.17
ASSESSMENT SERVICES	2-12-00-223	56,000.00	47,490.00	8,510.00
MUNICIPAL EVENTS	2-12-00-225	1,000.00	400.00	600.00
MEMBERSHIPS & REGISTRATIONS	2-12-00-226	11,000.00	11,519.96	(519.96)
LAND TITLE SEARCH	2-12-00-228	1,000.00	298.00	702.00
ABSW REGIONAL BUSINESS LICENSES	2-12-00-229	2,000.00	0.00	2,000.00
REPAIR & MAINT - TOWN OFFICE BLDG	2-12-00-230	2,000.00	2,951.12	(951.12)
HUMAN RESOURCE COSTS	2-12-00-231	1,000.00	670.40	329.60
JANITORIAL - TOWN OFFICE	2-12-00-240	20,000.00	8,896.60	11,103.40
MAINTENANCE CONTRACTS	2-12-00-247	40,000.00	29,926.34	10,073.66
TRAINING (ALL INCLUSIVE COSTS)	2-12-00-260	10,000.00	4,258.97	5,741.03
UTILITIES LOCATION - ONE CALL	2-12-00-272	2,000.00	1,067.11	932.89
TOWN CONTRIBUTION - FCSS FUNDING	2-12-00-289	30,000.00	31,200.00	(1,200.00)
OPERATIONAL FUNDING - FORT & EMPRESS	2-12-00-290	200,000.00	200,000.00	0.00
GRANTS TO ORGANIZATIONS	2-12-00-292	44,800.00	44,800.00	0.00
GENERAL INSURANCE	2-12-00-293	40,050.00	40,046.19	3.81
TAXES ON TOWN PROPERTY	2-12-00-294	5,500.00	4,635.58	864.42
INSURANCE DEDUCTIBLES	2-12-00-299	2,500.00	0.00	2,500.00
GENERAL OFFICE SUPPLIES	2-12-00-530	7,500.00	8,663.82	(1,163.82)



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
OCCUPATIONAL HEALTH AND SAFETY	2-12-00-531	3,000.00	1,388.70	1,611.30
IT CONTRACTED SERVICES/SUPPLIES	2-12-00-538	65,000.00	36,578.61	28,421.39
RECORDS MANAGEMENT	2-12-00-540	5,000.00	5,248.86	(248.86)
UTILITIES - TOWN OFFICE	2-12-00-550	28,000.00	18,443.93	9,556.07
GAS & OIL - ADMIN VEHICLE	2-12-00-565	1,000.00	2,103.35	(1,103.35)
MAIN OFFICE - CONTRACTS	2-12-00-610	24,500.00	20,850.60	3,649.40
MARKETING/TOURISM COSTS	2-12-00-620	45,000.00	36,242.56	8,757.44
AMORTIZATION - ADMINISTRATION	2-12-00-690	75,000.00	62,500.00	12,500.00
LATE FEE & PENALTIES	2-12-00-810	1,000.00	(0.01)	1,000.01
POS CHARGES (DR/CR CARDS)	2-12-00-820	11,000.00	9,484.19	1,515.81
BANKING FEES CMO USER	2-12-00-825	5,500.00	4,375.45	1,124.55
DEBENTURE INTEREST - GR DAVIS	2-12-00-840	23,300.00	23,219.91	80.09
TAX & PENALTY CANCELLATIONS	2-12-00-911	20,000.00	31,812.37	(11,812.37)
NON-RES TAX INCENTIVE PROGRAM	2-12-00-912	40,000.00	81,408.50	(41,408.50)
* TOTAL Administration Expense		1,702,100.00	1,501,582.00	200,518.00
***P ADMINISTRATION (SURPLUS)/DEFICI		769,850.00	(2,265,940.58)	3,035,790.58

ADMINISTRATION DEPARTMENT

REVENUES

The Macleod Landing debenture proceeds (\$3,110,500) should be factored out of the ending surplus as this is not operating revenues. ATCO and FortisAlberta franchise fees still have 3 months to be recorded. Investment income is calculated by the auditors at year end.

EXPENSES

Interdepartmental wages still have to be reallocated to other departments.
WCB expense is reallocated with benefits at year end to all departments.
Shared cost invoices (GR Davis building) for 7 months still have to be recorded.
Tax and penalty cancellations higher than budgeted due to assessor 305.1 changes after the assessment was finalized.
Non-Res tax incentive program expense higher than budgeted due to applications being filed and approved by Council after the budget was finalized.



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Fire Fighting Revenue				
FIRE FIGHTING SERVICES	1-23-00-490	(35,000.00)	(27,684.14)	(7,315.86)
M.D. WILLOW CREEK GRANT	1-23-00-850	(8,500.00)	(9,000.00)	500.00
* TOTAL Fire Fighting Revenue		(43,500.00)	(36,684.14)	(6,815.86)
Fire Expense				
WAGES AND BENEFITS - FIRE FIGHTERS	2-23-00-120	77,300.00	49,859.28	27,440.72
FIRE INSPECTIONS/INVESTIGATIONS	2-23-00-121	7,000.00	7,065.00	(65.00)
WAGES & BENEFITS - ADMIN SUPPORT	2-23-00-122	3,000.00	1,500.00	1,500.00
TRAVEL & MEALS	2-23-00-210	500.00	123.33	376.67
TELEPHONE	2-23-00-215	3,800.00	2,543.98	1,256.02
REPAIR & MAINT - BUILDING	2-23-00-230	10,500.00	1,868.96	8,631.04
REPAIR & MAINT - EQUIPMENT	2-23-00-233	10,000.00	1,774.04	8,225.96
F.R.E.M.S. - 911 DISPATCH	2-23-00-247	13,000.00	12,783.06	216.94
FIRE FIGHTER TRAINING	2-23-00-260	3,000.00	790.00	2,210.00
MEMBERSHIPS AND REGISTRATIONS	2-23-00-290	1,600.00	1,220.06	379.94
INSURANCE	2-23-00-293	3,470.00	3,466.19	3.81
GENERAL OFFICE SUPPLIES	2-23-00-530	2,000.00	1,359.40	640.60
COMPUTER/SOFTWARE/IT	2-23-00-538	1,000.00	0.00	1,000.00
FIRE FIGHTING EQUIPMENT	2-23-00-540	24,000.00	13,761.23	10,238.77
UTILITIES	2-23-00-550	12,000.00	8,958.12	3,041.88
COMMAND UNIT GAS/R&M	2-23-00-565	1,000.00	282.07	717.93
AMORTIZATION - FIRE	2-23-00-690	35,000.00	29,000.00	6,000.00
* TOTAL Fire Expense		208,170.00	136,354.72	71,815.28
***P FIRE (SURPLUS)/DEFICIT		164,670.00	99,670.58	64,999.42

FIRE EXPENSES

Another fire payroll will be processed in 2023.



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Emergency Mgmt Revenue				
* TOTAL Emergency Mgmt Revenue		0.00	0.00	0.00
Emergency Mgmt Expense				
TRAVEL & MEALS	2-24-00-210	250.00	0.00	250.00
HOSPITALITY	2-24-00-212	200.00	0.00	200.00
TRAINING/OTHER EXPENSES	2-24-00-260	5,500.00	162.42	5,337.58
EMERGENCY OPERATIONS	2-24-00-290	3,200.00	2,900.00	300.00
* TOTAL Emergency Mgmt Expense		9,150.00	3,062.42	6,087.58
***P EMERGENCY MGMT (SURPLUS)/DEFIC		9,150.00	3,062.42	6,087.58



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
By-Law Revenue				
TOWN TRAFFIC FINES	1-26-00-530	(1,000.00)	(2,197.58)	1,197.58
DOG FINES/RECOVERED KENNEL FEES	1-26-00-531	(1,000.00)	(1,570.00)	570.00
DOG LICENSES	1-26-00-532	(4,000.00)	(4,100.00)	100.00
PROVINCIAL TRAFFIC FINES	1-26-01-744	(3,000.00)	(11,642.94)	8,642.94
* TOTAL By-Law Revenue		(9,000.00)	(19,510.52)	10,510.52
By-Law Expenses				
BENEFITS - BYLAW OFFICER	2-26-00-114	12,100.00	0.00	12,100.00
BYLAW OFFICER WAGES	2-26-00-115	67,600.00	56,397.91	11,202.09
PENSION - BYLAW OFFICER	2-26-00-116	5,600.00	2,586.67	3,013.33
TRAVEL & MEALS	2-26-00-210	500.00	927.97	(427.97)
POSTAGE/FREIGHT	2-26-00-213	1,000.00	0.00	1,000.00
CELLULAR PHONE	2-26-00-217	2,300.00	1,450.35	849.65
ADVERTISING	2-26-00-218	250.00	0.00	250.00
LEGAL SERVICES	2-26-00-220	25,000.00	14,962.21	10,037.79
PROPERTY CLEAN UP COSTS - BYLAW	2-26-00-223	5,000.00	0.00	5,000.00
MEMBERSHIPS & REGISTRATIONS	2-26-00-226	2,500.00	1,726.06	773.94
TASK FORCE EXPENSES	2-26-00-227	1,000.00	164.29	835.71
R & M - EQUIPMENT/VEHICLE	2-26-00-233	1,000.00	0.00	1,000.00
F.R.E.M.S. CPO MONITORING	2-26-00-247	0.00	1,875.00	(1,875.00)
TRAINING	2-26-00-260	3,000.00	1,004.00	1,996.00
INSURANCE	2-26-00-293	670.00	662.84	7.16
GENERAL SUPPLIES	2-26-00-530	1,200.00	998.85	201.15
COMPUTER SOFTWARE & HARDWARE	2-26-00-538	500.00	891.35	(391.35)
UNIFORM PURCHASES	2-26-00-541	1,000.00	238.85	761.15
GAS & OIL - BYLAW VEHICLE	2-26-00-565	4,000.00	3,096.92	903.08
AMORTIZATION - BYLAW	2-26-00-690	10,000.00	8,000.00	2,000.00
WAGES & BENEFITS - ADMIN SUPPORT	2-26-02-110	2,500.00	1,250.00	1,250.00
KENNEL SERVICES	2-26-02-250	10,000.00	21,985.24	(11,985.24)
POLICE FUNDING CONTRACT	2-26-02-260	177,200.00	4,567.00	172,633.00
VETERINARY SERVICES	2-26-02-270	1,000.00	1,042.20	(42.20)
* TOTAL By-Law Expenses		334,920.00	123,827.71	211,092.29
***P BYLAW (SURPLUS)/DEFICIT		325,920.00	104,317.19	221,602.81

BYLAW EXPENSES

Kennel services over budget due to large amount of stray dogs held by the Town's contractor.
Police funding contract will be accrued (\$177,200) for 2023 at year end. This will also be the same amount budgeted in 2024.



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Roads & Streets Revenue				
CURBSTOP CONNECT_DISCONNECT	1-32-00-494	(1,000.00)	(2,115.00)	1,115.00
MISCELLANEOUS REVENUE	1-32-00-591	0.00	(589.46)	589.46
CUSTOMER UTILITY SERVICES	1-32-00-594	0.00	(612.33)	612.33
* TOTAL Roads & Streets Revenue		(1,000.00)	(3,316.79)	2,316.79
Roads & Streets Expense				
WAGES - PUBLIC WORKS	2-32-00-110	260,900.00	271,762.84	(10,862.84)
DIRECTOR OF OPERATIONS	2-32-00-111	33,825.00	16,912.50	16,912.50
BENEFITS - PUBLIC WORKS	2-32-00-112	48,200.00	34.80	48,165.20
PENSION - PUBLIC WORKS	2-32-00-113	27,600.00	0.00	27,600.00
SUMMER TEMPORARY WORKER	2-32-00-114	0.00	12,783.55	(12,783.55)
WAGES & BENEFITS - ADMIN SUPPORT	2-32-00-115	24,400.00	12,200.00	12,200.00
ANNUAL VACATION -PUBLIC WORKS	2-32-00-117	35,800.00	37,055.99	(1,255.99)
STAT. HOLIDAYS - PUBLIC WORKS	2-32-00-118	22,000.00	17,280.22	4,719.78
SICK LEAVE - PUBLIC WORKS	2-32-00-119	18,700.00	14,129.32	4,570.68
WAGES - SIDEWALKS	2-32-00-141	0.00	787.14	(787.14)
WAGES - SANDING & SNOW REMOVAL	2-32-00-145	0.00	26,828.72	(26,828.72)
TRAVEL & MEALS	2-32-00-210	3,000.00	2,855.28	144.72
POSTAGE/FREIGHT	2-32-00-213	250.00	97.19	152.81
TELEPHONE	2-32-00-215	2,000.00	1,779.39	220.61
CELLULAR PHONE	2-32-00-217	5,500.00	1,792.07	3,707.93
MEMBERSHIPS & REGISTRATIONS	2-32-00-226	2,500.00	1,089.58	1,410.42
REPAIR & MAINT - BUILDING	2-32-00-230	12,000.00	4,158.40	7,841.60
REPAIR & MAINT - EQUIPMENT	2-32-00-233	15,000.00	29,574.33	(14,574.33)
REPAIR & MAINT - MUNICIPAL PROPERTY	2-32-00-239	90,000.00	98,868.20	(8,868.20)
GENERAL ENGINEERING	2-32-00-250	1,000.00	1,603.42	(603.42)
TRAINING	2-32-00-260	6,000.00	3,545.47	2,454.53
FIRST AID & SAFETY	2-32-00-271	4,000.00	2,196.92	1,803.08
INSURANCE	2-32-00-293	15,980.00	15,242.14	737.86
GENERAL OFFICE SUPPLIES	2-32-00-530	2,500.00	845.74	1,654.26
COMPUTER HARDWARE & SOFTWARE	2-32-00-538	4,000.00	5,326.22	(1,326.22)
UTILITIES - SHOP	2-32-00-550	35,000.00	30,559.43	4,440.57
UTILITIES - STREET LIGHTS	2-32-00-551	180,000.00	127,129.03	52,870.97
C.P.LTD. - CROSSING MAINTENANCE	2-32-00-552	7,000.00	5,328.00	1,672.00
STREETLIGHTS - HIGHWAY CORRIDORS	2-32-00-553	30,000.00	20,860.47	9,139.53
GAS & OIL	2-32-00-565	45,000.00	33,592.15	11,407.85
SHOP SUPPLIES	2-32-00-570	3,000.00	2,255.85	744.15
SIGNS	2-32-00-572	5,000.00	6,053.81	(1,053.81)
STREET GRAVEL	2-32-00-573	40,000.00	24,571.11	15,428.89
SNOW & ICE REMOVAL MATERIALS	2-32-00-574	2,500.00	73.18	2,426.82
PAVING REPAIR MATERIALS	2-32-00-575	10,000.00	5,000.00	5,000.00
SIDEWALK MAINTENANCE MATERIAL	2-32-00-576	5,000.00	1,400.40	3,599.60
MUNICIPAL PROP MAINT MATERIALS	2-32-00-577	15,000.00	13,027.55	1,972.45
VEHICLE PARTS	2-32-00-578	10,000.00	2,891.21	7,108.79
EQUIPMENT PARTS	2-32-00-579	10,000.00	11,952.86	(1,952.86)
WELDING MATERIALS	2-32-00-580	2,000.00	1,671.65	328.35
WOOD WORKING MATERIALS	2-32-00-581	1,000.00	437.26	562.74
CLOTHING & SAFETY MATERIALS	2-32-00-582	4,000.00	1,721.50	2,278.50
STREET PAINT & SUPPLIES	2-32-00-583	8,000.00	5,236.23	2,763.77
SL REPAIRS - HIGHWAY CORRIDORS	2-32-00-586	10,000.00	6,442.86	3,557.14
MISC. TOOLS	2-32-00-591	2,500.00	1,545.72	954.28
CRACK SEALING	2-32-00-592	25,000.00	25,000.00	0.00
AMORTIZATION - PUBLIC WORKS	2-32-00-690	645,000.00	533,544.24	111,455.76



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
DEBENTURE INTEREST	2-32-00-840	36,500.00	36,240.89	259.11
* TOTAL Roads & Streets Expense		<u>1,766,655.00</u>	<u>1,475,284.83</u>	<u>291,370.17</u>
***P PUBLIC WORKS (SURPLUS)/DEFICIT		<u>1,765,655.00</u>	<u>1,471,968.04</u>	<u>293,686.96</u>



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Airport Revenue				
AIRPORT RENTALS	1-33-00-590	(15,000.00)	(12,691.60)	(2,308.40)
* TOTAL Airport Revenue		(15,000.00)	(12,691.60)	(2,308.40)
Airport Expense				
WAGES - AIRPORT (PUBLIC WORKS)	2-33-00-115	3,700.00	0.00	3,700.00
REPAIR & MAINT - BUILDING	2-33-00-230	1,000.00	5,802.06	(4,802.06)
REPAIR & MAINT - EQUIPMENT	2-33-00-233	1,500.00	284.64	1,215.36
MEMBERSHIPS AND REGISTRATIONS	2-33-00-290	200.00	200.00	0.00
INSURANCE	2-33-00-293	2,490.00	2,480.00	10.00
LIGHTS REPAIRS	2-33-00-532	1,000.00	183.56	816.44
UTILITIES	2-33-00-550	3,800.00	2,512.85	1,287.15
RUNWAY MAINTENANCE	2-33-00-590	8,000.00	6,000.00	2,000.00
AMORTIZATION - AIRPORT	2-33-00-690	200.00	0.00	200.00
* TOTAL Airport Expense		21,890.00	17,463.11	4,426.89
***P AIRPORT (SURPLUS)/DEFICIT		6,890.00	4,771.51	2,118.49



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Plants Overhead Costs				
DIRECTOR OF OPERATIONS - WATER	2-41-00-110	11,300.00	5,650.00	5,650.00
REPAIRS & MAINTENANCE - FLEET VEHICLES	2-41-00-231	2,000.00	928.60	1,071.40
GENERAL ENGINEERING	2-41-00-250	4,500.00	0.00	4,500.00
SAFETY SERVICES	2-41-00-270	4,000.00	3,254.61	745.39
GENERAL DEPT SUPPLIES	2-41-00-530	2,000.00	1,138.60	861.40
MEMBERSHIPS AND REGISTRATIONS	2-41-00-533	660.00	679.64	(19.64)
TELEPHONE	2-41-01-215	1,700.00	564.11	1,135.89
CELLULAR PHONES	2-41-01-217	3,700.00	1,099.27	2,600.73
DIRECTOR OF OPERATIONS - SEWER	2-42-00-110	11,300.00	5,650.00	5,650.00
STANDBY - PLANTS	2-41-00-116	20,500.00	18,761.67	1,738.33
TRAINING	2-41-00-260	4,500.00	2,333.86	2,166.14
ANNUAL VACATION - PLANTS	2-41-01-117	25,900.00	26,959.48	(1,059.48)
STAT. HOLIDAYS - PLANTS	2-41-01-118	13,000.00	10,691.20	2,308.80
SICK LEAVE - PLANTS	2-41-01-119	18,000.00	14,687.87	3,312.13
WAGES - PLANTS TRAINING	2-41-01-129	5,000.00	3,070.13	1,929.87
* TOTAL Plants Overhead Costs		128,060.00	95,469.04	32,590.96
***P PLANTS OVERHEAD (SURPLUS)/DEFI		128,060.00	95,469.04	32,590.96



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Water Revenue				
RESIDENTIAL WATER - METERED	1-41-00-411	(350,000.00)	(323,171.72)	(26,828.28)
RESIDENTIAL WATER - BASIC CHARGES	1-41-00-412	(640,000.00)	(533,042.84)	(106,957.16)
COMMERCIAL WATER - METERED	1-41-00-423	(330,000.00)	(321,775.41)	(8,224.59)
COMMERCIAL WATER - BASIC CHARGES	1-41-00-424	(157,000.00)	(145,537.88)	(11,462.12)
MUNICIPAL WATER - METERED	1-41-00-455	(9,000.00)	(8,501.02)	(498.98)
BULK WATER SALES	1-41-00-500	(5,000.00)	(8,849.84)	3,849.84
PENALTIES AND COSTS - UTILITIES	1-41-00-590	(12,000.00)	(13,637.30)	1,637.30
MISCELLANEOUS REVENUE - WATER	1-41-00-960	(500.00)	0.00	(500.00)
* TOTAL Water Revenue		(1,503,500.00)	(1,354,516.01)	(148,983.99)
** TOTAL WATER REVENUE		(1,503,500.00)	(1,354,516.01)	(148,983.99)
Water Treatment Expenses				
WAGES - WATER TREATMENT	2-41-01-120	75,000.00	69,291.47	5,708.53
BENEFITS - WATER TREATMENT	2-41-01-121	13,350.00	0.00	13,350.00
PENSION - WATER TREATMENT	2-41-01-122	7,950.00	0.00	7,950.00
FREIGHT	2-41-01-213	3,000.00	3,006.08	(6.08)
REPAIR & MAINT - BUILDING	2-41-01-230	3,000.00	119.15	2,880.85
REPAIR & MAINT - EQUIPMENT	2-41-01-233	12,000.00	9,567.15	2,432.85
MAINTENANCE CONTRACTS	2-41-00-247	19,000.00	18,054.54	945.46
GENERAL TREATMENT SUPPLIES	2-41-01-530	2,000.00	291.05	1,708.95
WATER TREATMENT CHEMICALS	2-41-01-536	15,000.00	9,555.30	5,444.70
UTILITIES	2-41-01-550	95,000.00	84,004.39	10,995.61
PARTS	2-41-01-560	3,000.00	1,699.63	1,300.37
GAS & OIL - FLEET VEHICLES	2-41-01-565	8,000.00	3,849.40	4,150.60
AMORTIZATION - WATER	2-41-00-690	345,000.00	287,500.00	57,500.00
DEBENTURE INTEREST	2-41-00-840	42,800.00	40,657.56	2,142.44
COMPUTER HARDWARE & SOFTWARE	2-41-00-538	10,000.00	4,430.99	5,569.01
INSURANCE	2-41-01-293	21,120.00	21,114.84	5.16
* TOTAL Water Treatment Expenses		675,220.00	553,141.55	122,078.45
Water Distribution Expense				
WAGES - WATER LINE REPAIR & MAINT	2-41-02-123	25,000.00	27,704.62	(2,704.62)
WAGES - HYDRANT MAINTENANCE	2-41-02-124	6,200.00	0.00	6,200.00
REPAIR & MAINT - WATER LINES	2-41-02-237	30,000.00	10,815.35	19,184.65
GENERAL SUPPLIES - DISTRIBUTION	2-41-02-530	8,000.00	2,306.74	5,693.26
* TOTAL Water Distribution Expen		69,200.00	40,826.71	28,373.29
Water Source of Supply				
WAGES - PUMPING	2-41-03-125	2,500.00	2,363.23	136.77
TELEPHONE	2-41-03-215	1,200.00	215.70	984.30
REPAIR & MAINT - BUILDINGS	2-41-03-230	2,000.00	538.29	1,461.71
REPAIR & MAINT - INTAKE	2-41-03-236	10,000.00	2,755.64	7,244.36
GENERAL SUPPLIES - PUMPING	2-41-03-530	250.00	0.00	250.00
UTILITIES	2-41-03-550	47,000.00	25,925.96	21,074.04
* TOTAL Water Source of Supply		62,950.00	31,798.82	31,151.18
Water Customer Expense				
WAGES AND BENEFITS - ADMIN SUPPORT	2-41-04-112	16,000.00	8,000.00	8,000.00



TOWN OF FORT MACLEOD

2023 Operational Report

Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
WAGES - METER READING	2-41-04-126	3,000.00	3,885.08	(885.08)
OFFICE SUPPLIES/POSTAGE	2-41-04-245	5,000.00	3,489.28	1,510.72
CONTRACTUAL SERVICES - ITRON	2-41-04-247	10,000.00	9,124.47	875.53
WATER METER PARTS	2-41-04-561	12,000.00	2,313.90	9,686.10
UNCOLLECTIBLE AMOUNTS - UTILITIES	2-41-00-259	1,000.00	723.11	276.89
* TOTAL Water Customer Expenses		47,000.00	27,535.84	19,464.16
** TOTAL WATER EXPENSES		854,370.00	653,302.92	201,067.08
***P WATER (SURPLUS)/DEFICIT		(649,130.00)	(701,213.09)	52,083.09



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Sanitary Sewer Revenue				
SOLAR POWER GENERATION CREDIT	1-42-00-110	0.00	(31,816.91)	31,816.91
RESIDENTIAL - SEWER BASIC CHARGES	1-42-00-413	(790,000.00)	(663,001.97)	(126,998.03)
COMMERCIAL - SEWER BASIC CHARGES	1-42-00-425	(238,500.00)	(201,841.02)	(36,658.98)
MUNICIPAL - SEWER BASIC CHARGES	1-42-00-457	(6,500.00)	(6,025.47)	(474.53)
MISCELLANEOUS	1-42-00-590	0.00	(2,280.73)	2,280.73
		<u>0.00</u>	<u>(2,280.73)</u>	<u>2,280.73</u>
* TOTAL Sanitary Sewer Revenue		(1,035,000.00)	(904,966.10)	(130,033.90)
** Total Sanitary Sewer Revenue		(1,035,000.00)	(904,966.10)	(130,033.90)
Sanitary Sewer Treatment Expen				
WAGES & BENEFITS - ADMIN SUPPORT	2-42-00-111	16,000.00	8,000.00	8,000.00
WAGES - SEWER TREATMENT	2-42-00-120	125,000.00	132,789.66	(7,789.66)
BENEFITS - SEWER TREATMENT	2-42-00-121	22,250.00	0.00	22,250.00
PENSION - SEWER TREATMENT	2-42-00-122	13,250.00	0.00	13,250.00
FREIGHT	2-42-00-213	6,000.00	4,049.76	1,950.24
REPAIR & MAINT - BUILDING	2-42-00-230	6,000.00	671.08	5,328.92
REPAIR & MAINT - EQUIPMENT	2-42-00-233	65,000.00	25,281.33	39,718.67
CONTRACTED SERVICES	2-42-00-250	115,000.00	60,163.58	54,836.42
GENERAL INSURANCE	2-42-00-293	15,510.00	15,508.14	1.86
GENERAL TREATMENT SUPPLIES	2-42-00-530	3,000.00	2,012.70	987.30
OFFICE SUPPLIES/POSTAGE	2-42-00-531	5,000.00	3,489.28	1,510.72
SEWER TREATMENT CHEMICALS	2-42-00-536	60,000.00	33,752.16	26,247.84
LABORATORY SUPPLIES	2-42-00-537	25,000.00	22,338.76	2,661.24
COMPUTER HARDWARE & SOFTWARE	2-42-00-538	6,500.00	3,136.97	3,363.03
UTILITIES	2-42-00-550	105,000.00	99,760.63	5,239.37
PARTS	2-42-00-560	15,000.00	5,175.51	9,824.49
GAS & OIL	2-42-00-565	500.00	196.47	303.53
AMORTIZATION - WASTE WATER	2-42-00-690	325,000.00	270,000.00	55,000.00
		<u>929,010.00</u>	<u>686,326.03</u>	<u>242,683.97</u>
* TOTAL Sanitary Sewer Treatment		929,010.00	686,326.03	242,683.97
Sanitary Sewer Collection Expe				
WAGES - SEWAGE COLLECTION (PW)	2-42-01-120	36,800.00	30,562.84	6,237.16
REPAIR & MAINT - SEWER LINES	2-42-01-237	30,000.00	44,944.12	(14,944.12)
GENERAL COLLECTION SUPPLIES	2-42-01-530	4,000.00	22.14	3,977.86
		<u>70,800.00</u>	<u>75,529.10</u>	<u>(4,729.10)</u>
* TOTAL Sanitary Sewer Collectio		70,800.00	75,529.10	(4,729.10)
** TOTAL SANITARY SEWER EXPENSES		999,810.00	761,855.13	237,954.87
***P SANITARY SEWER (SURPLUS)/DEFIC		(35,190.00)	(143,110.97)	107,920.97



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Solid Waste Removal Revenue				
RESIDENTIAL - GARBAGE BASIC CHARGES	1-43-00-415	(261,000.00)	(232,063.63)	(28,936.37)
COMMERCIAL - GARBAGE BASIC CHARGES	1-43-00-426	(301,800.00)	(131,051.58)	(170,748.42)
COMMERCIAL - RECYCLING BASIC CHARGES	1-43-00-427	0.00	(40,511.00)	40,511.00
MISC SALES REVENUE	1-43-00-462	0.00	(800.00)	800.00
MD WILLOW CREEK GRANT	1-43-00-850	(10,000.00)	(10,000.00)	0.00
* TOTAL Solid Waste Removal Reve		(572,800.00)	(414,426.21)	(158,373.79)
Solid Waste Removal Expense				
DIRECTOR OF OPERATIONS - SOLID WASTE	2-43-00-110	11,300.00	5,650.00	5,650.00
WAGES & BENEFITS - ADMIN SUPPORT	2-43-00-111	16,000.00	8,000.00	8,000.00
WAGES - TOWN COMPOST CLEAN UP	2-43-00-127	18,400.00	0.00	18,400.00
ADVERTISING	2-43-00-218	1,000.00	0.00	1,000.00
WC REGIONAL LANDFILL FEES	2-43-00-241	85,000.00	75,941.35	9,058.65
COLLECTION CONTRACT - RESIDENTIAL	2-43-00-242	122,000.00	86,649.35	35,350.65
COLLECTION CONTRACT - COMMERCIAL	2-43-00-244	397,000.00	243,444.86	153,555.14
RECYCLING COSTS (RES & COMM)	2-43-00-243	20,000.00	10,735.12	9,264.88
OFFICE SUPPLIES/POSTAGE	2-43-00-531	5,000.00	3,526.78	1,473.22
GENERAL WASTE REMOVAL SUPPLIES	2-43-00-290	1,500.00	0.00	1,500.00
ENVIRONMENT COMMITTEE EXPENSES	2-43-00-530	5,000.00	2,952.96	2,047.04
UTILITIES	2-43-00-550	2,500.00	1,668.42	831.58
AMORTIZATION - WASTE MANAGEMENT	2-43-00-690	4,300.00	3,500.00	800.00
REGIONAL LANDFILL REQUISITION	2-43-00-920	39,565.00	39,564.00	1.00
* TOTAL Solid Waste Removal Expe		728,565.00	481,632.84	246,932.16
***P SOLID WASTE (SURPLUS)/DEFICIT		155,765.00	67,206.63	88,558.37



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
FCSS Revenue				
TRAINING INC RENT	1-51-00-211	(1,200.00)	(2,200.00)	1,000.00
MEALS ON WHEELS	1-51-00-589	0.00	(2,957.25)	2,957.25
MISCELLANEOUS	1-51-00-590	0.00	(1,250.00)	1,250.00
HOUSING ADMIN FEES	1-51-00-592	0.00	(7,210.00)	7,210.00
M.D.W.C. - FCSS GRANT	1-51-00-598	(47,125.00)	(48,610.10)	1,485.10
TOWN OF FORT MACLEOD GRANT	1-51-00-599	(30,000.00)	(31,200.00)	1,200.00
PROVINCIAL GRANT FUNDING	1-51-00-860	(94,475.00)	(97,664.57)	3,189.57
* TOTAL FCSS Revenue		(172,800.00)	(191,091.92)	18,291.92
FCSS Expenses				
MEALS ON WHEELS	2-51-00-292	0.00	2,759.00	(2,759.00)
WAGES - COORDINATOR	2-51-01-110	60,000.00	63,339.92	(3,339.92)
WAGES - SUPPORT STAFF	2-51-01-111	26,800.00	26,123.81	676.19
BENEFITS - FCSS	2-51-01-112	11,400.00	0.00	11,400.00
PENSION - FCSS	2-51-01-113	5,100.00	0.00	5,100.00
BENEFITS - SUPPORT STAFF	2-51-01-114	2,400.00	0.00	2,400.00
WAGES & BENEFITS - SUMMER STAFF	2-51-01-115	13,700.00	12,787.73	912.27
TRAVEL & MEALS	2-51-01-210	2,000.00	857.51	1,142.49
TRAINING	2-51-01-211	2,000.00	0.00	2,000.00
POSTAGE	2-51-01-214	2,500.00	0.00	2,500.00
LANDLINES/CELL PHONES	2-51-01-215	1,800.00	647.67	1,152.33
MEMBERSHIPS & REGISTRATION	2-51-01-226	850.00	833.00	17.00
REPAIR & MAINT - OFFICE EQUIPMENT	2-51-01-233	1,000.00	563.75	436.25
GRANTS TO ORGANIZATIONS	2-51-01-292	45,000.00	48,198.00	(3,198.00)
INSURANCE	2-51-01-293	1,000.00	905.00	95.00
GENERAL DEPT SUPPLIES	2-51-01-530	1,000.00	1,001.25	(1.25)
YOUTH PROGRAMS	2-51-01-531	5,000.00	2,679.28	2,320.72
COMMUNITY DEVELOPMENT	2-51-01-532	2,500.00	4,073.63	(1,573.63)
COMMUNITY EVENTS	2-51-01-533	6,000.00	6,070.76	(70.76)
SENIOR SUPPORT PROGRAMS	2-51-01-534	2,000.00	2,562.04	(562.04)
VOLUNTEERISM EXPENSES	2-51-01-535	2,000.00	920.01	1,079.99
FAMILY SUPPORTS EXPENSES	2-51-01-536	3,000.00	680.00	2,320.00
* TOTAL FCSS Expenses		197,050.00	175,002.36	22,047.64
***P FCSS (SURPLUS)/DEFICIT		24,250.00	(16,089.56)	40,339.56

FCSS DEPARTMENT

The FCSS surplus/deficit flowed into or is funded by the FCSS operating reserve.



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Housing Support Revenue				
HOUSING SUPPORT PROGRAM REVENUE	1-51-00-594	0.00	(53,124.16)	53,124.16
* TOTAL Housing Support Revenue		0.00	(53,124.16)	53,124.16
Housing Support Expenses				
HS-WAGES/BENEFITS/PD	2-51-02-110	0.00	46,610.02	(46,610.02)
HS-ACTIVITY COSTS	2-51-02-218	0.00	1,665.97	(1,665.97)
HS-ADMINISTRATION COST	2-51-02-532	0.00	7,238.00	(7,238.00)
HS-CELLPHONE/COMPUTER	2-51-02-290	0.00	215.70	(215.70)
HS-OFFICE SUPPLIES/SIGNAGE	2-51-02-530	0.00	15.48	(15.48)
* TOTAL Housing Support Expenses		0.00	55,745.17	(55,745.17)
***P HS (SURPLUS)/DEFICIT		0.00	2,621.01	(2,621.01)
United Way Grant				
* TOTAL United Way Grant		0.00	0.00	0.00
United Way Expenditures				
UNITED WAY TRAVEL	2-51-03-210	0.00	400.00	(400.00)
UNITED WAY PRINTNG/COPYING	2-51-03-218	0.00	47.61	(47.61)
UNITED WAY OFFICE EQUIPMENT	2-51-03-290	0.00	1,261.78	(1,261.78)
UNITED WAY OFFICE SUPPLIES	2-51-03-530	0.00	124.63	(124.63)
UNITED WAY PROGRAMMING	2-51-03-590	0.00	127.32	(127.32)
* TOTAL United Way Expenditures		0.00	1,961.34	(1,961.34)
***P UNITED WAY (SURPLUS)/DEFICIT		0.00	1,961.34	(1,961.34)



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Cemetery Revenue				
CEMETERY SERVICES	1-56-00-480	(25,000.00)	(15,379.50)	(9,620.50)
M.D. WILLOW CREEK GRANT	1-56-00-850	(3,000.00)	(3,000.00)	0.00
* TOTAL Cemetery Revenue		(28,000.00)	(18,379.50)	(9,620.50)
Cemetery Expense				
WAGES & BENEFITS - ADMIN SUPPORT	2-56-00-111	14,000.00	7,000.00	7,000.00
BENEFITS - CEMETERY	2-56-00-112	5,800.00	0.00	5,800.00
WAGES - GROUNDSKEEPER	2-56-00-120	20,200.00	0.00	20,200.00
WAGES - PUBLIC WORKS	2-56-00-130	25,000.00	0.00	25,000.00
REPAIR & MAINT - EQUIPMENT	2-56-00-233	1,500.00	619.76	880.24
UNION CEMETERY MAINTENANCE	2-56-00-530	52,000.00	45,527.88	6,472.12
UTILITIES	2-56-00-550	16,000.00	12,734.53	3,265.47
GAS & OIL - EQUIPMENT	2-56-00-565	1,500.00	81.63	1,418.37
AMORTIZATION - CEMETERY	2-56-00-690	14,000.00	11,500.00	2,500.00
HOLY CROSS CEMETERY MAINTENANCE	2-56-00-531	10,000.00	1,090.58	8,909.42
* TOTAL Cemetery Expense		160,000.00	78,554.38	81,445.62
***P CEMETERY (SURPLUS)/DEFICIT		132,000.00	60,174.88	71,825.12



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Development Revenue				
COMPLIANCE LETTERS	1-61-00-510	(5,000.00)	(3,550.00)	(1,450.00)
DEVELOPMENT PERMITS - TOWN	1-61-00-511	(10,000.00)	(16,425.00)	6,425.00
BUILDING PERMITS - CONTRACTOR	1-61-00-513	(65,000.00)	(53,909.50)	(11,090.50)
PLUMBING PERMITS - CONTRACTOR	1-61-00-516	(4,000.00)	(3,765.00)	(235.00)
GAS PERMITS - CONTRACTOR	1-61-00-518	(6,000.00)	(4,035.00)	(1,965.00)
ELECTRIC PERMITS - CONTRACTOR	1-61-00-520	(15,000.00)	(14,349.50)	(650.50)
EASEMENT & UROW AGREEMENTS	1-61-00-525	0.00	(500.00)	500.00
* TOTAL Development Revenue		(105,000.00)	(96,534.00)	(8,466.00)
Development Expenses				
BENEFITS - DEVELOPMENT	2-61-00-112	11,900.00	0.00	11,900.00
PENSION - DEVELOPMENT	2-61-00-113	7,200.00	0.00	7,200.00
SALARY - DEVELOPMENT	2-61-00-120	79,700.00	82,160.96	(2,460.96)
TRAVEL & MEALS	2-61-00-210	250.00	0.00	250.00
HOSPITALITY	2-61-00-212	250.00	37.50	212.50
POSTAGE/FREIGHT	2-61-00-214	200.00	154.00	46.00
ADVERTISING	2-61-00-218	400.00	0.00	400.00
LEGAL	2-61-00-224	100,000.00	59,691.94	40,308.06
MEMBERSHIPS AND REGISTRATIONS	2-61-00-226	300.00	225.00	75.00
CONTRACTED INSPECTION SERVICES	2-61-00-243	72,000.00	60,914.41	11,085.59
ORRSC PLANNING SERVICES	2-61-00-272	69,000.00	69,320.05	(320.05)
GENERAL DEPT SUPPLIES	2-61-00-530	500.00	658.91	(158.91)
* TOTAL Development Expenses		341,700.00	273,162.77	68,537.23
***P DEVELOPMENT (SURPLUS)/DEFICIT		236,700.00	176,628.77	60,071.23



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Land/Subdivision Revenue				
LAND SALES	1-66-00-496	(600,000.00)	(1,339,870.00)	739,870.00
* TOTAL Land/Subdivision Revenue		(600,000.00)	(1,339,870.00)	739,870.00
Land/Subdivision Expense				
ENGINEERING	2-66-00-221	20,000.00	5,223.03	14,776.97
LEGAL	2-66-00-220	45,000.00	29,306.70	15,693.30
SURVEYING	2-66-00-222	10,000.00	18,038.21	(8,038.21)
SUBDIVISION FEES	2-66-00-227	3,000.00	1,230.00	1,770.00
LAND SALES MARKETING	2-66-00-228	2,500.00	555.42	1,944.58
MISC. SERVICES	2-66-00-290	15,000.00	13,725.31	1,274.69
APPRAISALS	2-66-00-590	14,000.00	36,304.40	(22,304.40)
DEBENTURE INTEREST	2-66-00-840	45,000.00	30,483.33	14,516.67
* TOTAL Land/Subdivision Expense		154,500.00	134,866.40	19,633.60
***P LAND/SUBDIV (SURPLUS)/DEFICIT		(445,500.00)	(1,205,003.60)	759,503.60



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Parks & Recreation Revenue				
RENTALS - HORSE PASTURES	1-72-00-566	(12,000.00)	(11,101.00)	(899.00)
RENTALS - SPARE	1-72-00-568	0.00	(825.00)	825.00
RENTALS - BALL DIAMONDS	1-72-00-569	(2,000.00)	(50.00)	(1,950.00)
MISCELLANEOUS	1-72-00-590	(2,040.00)	(24,486.76)	22,446.76
M.D. WILLOW CREEK GRANT	1-72-00-850	(62,000.00)	(77,000.00)	15,000.00
* TOTAL Parks & Recreation Reven		(78,040.00)	(113,462.76)	35,422.76
Parks & Recreation Expenses				
DIRECTOR OF OPERATIONS - PARKS	2-72-00-110	8,500.00	4,345.82	4,154.18
WAGES - PARKS & PLAYGROUNDS	2-72-00-120	56,800.00	179,648.80	(122,848.80)
TEMPORARY LABOUR - PARKS	2-72-00-130	65,400.00	0.00	65,400.00
BENEFITS - PARKS	2-72-00-131	8,975.00	769.58	8,205.42
PENSION - PARKS	2-72-00-132	5,000.00	0.00	5,000.00
MUNI PROPERTY R & M - PARKS	2-72-00-239	1,000.00	1,296.52	(296.52)
GENERAL INSURANCE - PARKS	2-72-00-293	13,700.00	13,699.05	0.95
TOP SOIL - CINDERS - PARKS	2-72-00-547	5,000.00	1,667.93	3,332.07
FERTILIZER - PARKS	2-72-00-549	3,000.00	0.00	3,000.00
UTILITIES - PARKS	2-72-00-550	60,000.00	42,976.64	17,023.36
GAS AND OIL - PARKS	2-72-00-565	15,000.00	10,911.40	4,088.60
TAXES PAID TO TOWN - HORSE PASTURES	2-72-02-294	2,100.00	1,825.22	274.78
GENERAL SUPPLIES - HORSE PASTURES	2-72-02-530	5,000.00	1,988.00	3,012.00
REPAIR/MAINT RIVER VALLEY PARK	2-72-03-290	13,000.00	666.38	12,333.62
GENERAL SUPPLIES - RIVER VALLEY PARK	2-72-03-530	1,500.00	179.52	1,320.48
AMORTIZATION - PARKS	2-72-00-690	84,000.00	70,000.00	14,000.00
TRAINING - PARKS	2-72-00-260	2,000.00	5,307.59	(3,307.59)
GENERAL SUPPLIES - PARKS	2-72-00-530	10,000.00	8,863.13	1,136.87
COMPUTER HARDWARE & SOFTWARE - PARKS	2-72-00-538	1,000.00	169.99	830.01
WEED SPRAYING - PARKS	2-72-00-548	7,000.00	0.00	7,000.00
PARKS - ENVIRONMENT COMMITTEE	2-72-00-167	0.00	293.00	(293.00)
EQUIPMENT R & M - PARKS	2-72-00-233	14,000.00	13,473.70	526.30
PARKS BLDG R&M (OLD ELECTRIC SHOP)	2-72-00-234	4,000.00	919.80	3,080.20
REPAIR & MAINTENANCE - WESTWINDS	2-72-08-238	8,000.00	16,764.90	(8,764.90)
REPAIR & MAINT-PARK PROP/SLOWPITCH	2-72-08-239	51,000.00	46,297.68	4,702.32
INSURANCE - BALL DIAMONDS	2-72-08-293	935.00	934.45	0.55
GENERAL SUPPLIES - WESTWINDS	2-72-08-530	2,000.00	1,896.93	103.07
GENERAL SUPPLIES - SLOWPITCH	2-72-08-531	1,200.00	944.06	255.94
UTILITIES - BALL DIAMONDS	2-72-08-550	6,100.00	1,074.69	5,025.31
BEAUTIFICATION - PARKS	2-72-00-765	3,000.00	2,991.92	8.08
WALKING TRAILS STUDY	2-72-00-766	13,000.00	19,870.75	(6,870.75)
OFF LEASH DOG AREA R&M	2-72-00-235	3,500.00	1,838.06	1,661.94
PARKS SECURITY COSTS	2-72-00-231	0.00	672.00	(672.00)
* TOTAL Parks & Recreation Expen		474,710.00	452,287.51	22,422.49
***P PARKS & REC (SURPLUS) DEFICIT		396,670.00	338,824.75	57,845.25



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Pool Revenue				
POOL ADMISSIONS	1-72-00-440	(47,000.00)	(57,861.36)	10,861.36
POOL RENTALS	1-72-00-445	(3,000.00)	(5,153.34)	2,153.34
POOL RETAIL SALES	1-72-00-446	(2,000.00)	(3,472.69)	1,472.69
POOL LESSONS	1-72-00-441	(20,000.00)	(25,904.92)	5,904.92
* TOTAL Pool Revenue		(72,000.00)	(92,392.31)	20,392.31
Pool Expenses				
DIRECTOR OF OPERATIONS - POOL	2-72-01-110	8,500.00	4,250.00	4,250.00
WAGES - FACILITIES STAFF	2-72-01-111	56,800.00	0.00	56,800.00
BENEFITS - FACILITIES STAFF	2-72-01-112	8,975.00	0.00	8,975.00
PENSION - FACILITIES STAFF	2-72-01-113	5,000.00	0.00	5,000.00
WAGES - SWIMMING POOL STAFF	2-72-01-120	167,200.00	172,223.22	(5,023.22)
BENEFITS - SWIMMING POOL STAFF	2-72-01-121	24,000.00	0.00	24,000.00
POSTAGE & FREIGHT - POOL	2-72-01-213	1,000.00	1,593.81	(593.81)
LANDLINES & CELL PHONES - POOL	2-72-01-215	2,500.00	2,415.30	84.70
ADVERTISING - POOL	2-72-01-218	500.00	0.00	500.00
MEMBERSHIPS & REGISTRATION - POOL	2-72-01-226	500.00	64.56	435.44
BUILDING REPAIR & MAINTENANCE - POOL	2-72-01-230	4,000.00	2,444.58	1,555.42
EQUIPMENT REPAIR & MAINTENANCE - POOL	2-72-01-233	12,000.00	8,506.34	3,493.66
TRAINING - POOL	2-72-01-260	3,000.00	1,910.50	1,089.50
INSURANCE - POOL	2-72-01-293	7,480.00	7,475.60	4.40
GENERAL SUPPLIES - POOL	2-72-01-530	20,000.00	19,776.57	223.43
CHEMICALS - POOL	2-72-01-536	15,000.00	9,962.49	5,037.51
COMPUTER HARDWARE & SOFTWARE - POOL	2-72-01-538	5,000.00	5,131.81	(131.81)
UTILITIES - POOL	2-72-01-550	40,000.00	60,046.04	(20,046.04)
AMORTIZATION - POOL	2-72-01-690	26,000.00	21,500.00	4,500.00
SECURITY COSTS - POOL	2-72-01-231	12,000.00	1,134.20	10,865.80
* TOTAL Pool Expenses		419,455.00	318,435.02	101,019.98
***P POOL (SURPLUS) DEFICIT		347,455.00	226,042.71	121,412.29



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Sports Centre Revenues				
CONCESSIONS AND COMMISSIONS	1-72-00-442	(510.00)	(1,851.55)	1,341.55
RENTALS - ARENA	1-72-00-443	(85,000.00)	(69,539.75)	(15,460.25)
ARENA DONATIONS/ADVERTISING	1-72-00-444	(5,000.00)	(1,050.00)	(3,950.00)
RENTALS/UTILITIES - CURLING RINK	1-72-00-570	(6,000.00)	(8,505.88)	2,505.88
* TOTAL Arena Revenues		(96,510.00)	(80,947.18)	(15,562.82)
** TOTAL ARENA REVENUES		(96,510.00)	(80,947.18)	(15,562.82)
Curling Rink Expenses				
BLDG REPAIR & MAINTENANCE - CURLING RINK	2-72-04-230	24,000.00	4,656.11	19,343.89
EQUIPMENT REPAIR & MTCE - CURLING RINK	2-72-04-233	5,000.00	2,535.27	2,464.73
INSURANCE - CURLING RINK	2-72-04-293	5,610.00	5,606.70	3.30
GENERAL SUPPLIES - CURLING RINK	2-72-04-530	1,000.00	91.92	908.08
UTILITIES - CURLING RINK	2-72-04-550	5,500.00	3,956.36	1,543.64
* TOTAL Curling Rink Expenses		41,110.00	16,846.36	24,263.64
Arena Expenses				
DIRECTOR OF OPERATIONS - ARENA	2-72-05-110	16,900.00	8,450.00	8,450.00
WAGES & BENEFITS - ADMIN SUPPORT	2-72-05-115	24,400.00	12,200.00	12,200.00
ANNUAL VACATION - RECREATION	2-72-05-117	26,200.00	10,310.98	15,889.02
STAT.HOLIDAYS - RECREATION	2-72-05-118	11,900.00	11,659.36	240.64
SICK LEAVE - RECREATION	2-72-05-119	17,800.00	7,240.38	10,559.62
WAGES - ARENA	2-72-05-120	113,500.00	155,178.67	(41,678.67)
TEMPORARY LABOUR - ARENA	2-72-05-130	40,000.00	7,071.32	32,928.68
BENEFITS - ARENA	2-72-05-131	17,950.00	0.00	17,950.00
PENSION - ARENA	2-72-05-132	10,000.00	0.00	10,000.00
TRAVEL & MEALS - ARENA	2-72-05-210	2,000.00	0.00	2,000.00
FREIGHT - ARENA	2-72-05-213	500.00	54.00	446.00
PHONE/CELL PHONES - ARENA	2-72-05-215	6,000.00	5,262.19	737.81
ADVERTISING - ARENA	2-72-05-218	500.00	0.00	500.00
MEMBERSHIP & REGISTRATION - ARENA	2-72-05-226	1,000.00	441.00	559.00
BLDG REPAIR & MAINTENANCE - ARENA	2-72-05-230	25,000.00	18,563.58	6,436.42
EQUIP REPAIR & MAINTENANCE - ARENA	2-72-05-233	21,500.00	24,032.28	(2,532.28)
TRAINING - ARENA	2-72-05-260	2,500.00	0.00	2,500.00
SAFETY SERVICES - ARENA	2-72-05-270	4,000.00	3,176.23	823.77
INSURANCE - ARENA	2-72-05-293	9,970.00	9,961.25	8.75
GENERAL SUPPLIES - ARENA	2-72-05-530	13,000.00	11,089.78	1,910.22
JANITORIAL SUPPLIES - ARENA	2-72-05-535	8,000.00	5,598.11	2,401.89
COMPUTER HARDWARE & SOFTWARE - ARENA	2-72-05-538	2,500.00	2,173.61	326.39
UTILITIES - ARENA	2-72-05-550	105,000.00	58,225.59	46,774.41
GAS & OIL - ARENA	2-72-05-565	1,500.00	1,058.70	441.30
AMORTIZATION - ARENA AND CURLING RINK	2-72-05-690	95,000.00	79,000.00	16,000.00
UNCOLLECTIBLE AMOUNTS (ARENA)	2-72-05-259	1,000.00	0.00	1,000.00
* TOTAL Arena Expenses		577,620.00	430,747.03	146,872.97
** TOTAL Sports Centre Expenses		618,730.00	447,593.39	171,136.61
***P SPORTS CTRE (SURPLUS) DEFICIT		522,220.00	366,646.21	155,573.79



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Library Expenses				
SALARIES - HEAD LIBRARIAN	2-74-01-110	49,700.00	57,127.34	(7,427.34)
SALARIES - LIBRARIAN	2-74-01-111	43,800.00	41,715.81	2,084.19
BENEFITS - LIBRARY	2-74-01-112	16,900.00	0.00	16,900.00
PENSION - LIBRARY	2-74-01-113	6,100.00	0.00	6,100.00
TELEPHONE - LIBRARY	2-74-01-215	600.00	416.07	183.93
ADVERTISING - LIBRARY	2-74-01-218	500.00	0.00	500.00
BOOKKEEPING - LIBRARY	2-74-01-219	7,600.00	7,395.00	205.00
BUILDING REPAIR & MAINTENANCE - LIBRARY	2-74-01-230	5,000.00	922.51	4,077.49
JANITORIAL - LIBRARY	2-74-01-240	8,000.00	3,300.00	4,700.00
CHINOOK ARCH MEMBERSHIP FEE	2-74-01-290	25,000.00	23,450.72	1,549.28
INSURANCE - LIBRARY	2-74-01-293	1,870.00	1,868.90	1.10
GENERAL SUPPLIES - LIBRARY	2-74-01-530	1,000.00	786.56	213.44
UTILITIES - LIBRARY	2-74-01-550	15,000.00	11,800.12	3,199.88
AMORTIZATION - LIBRARY	2-74-01-690	5,500.00	4,500.00	1,000.00
* TOTAL Library Expenses		186,570.00	153,283.03	33,286.97
***P LIBRARY (SURPLUS) DEFICIT		186,570.00	153,283.03	33,286.97



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Community Hall Revenue				
COMMUNITY HALL RENTAL REVENUE	1-74-02-554	(30,000.00)	(12,605.00)	(17,395.00)
* TOTAL Community Halls Revenue		(30,000.00)	(12,605.00)	(17,395.00)
Community Hall Expenses				
WAGES - HALL BOOKINGS	2-74-00-110	5,000.00	2,500.00	2,500.00
AMORTIZATION - COMM HALL	2-74-00-690	33,000.00	27,500.00	5,500.00
REPAIR & MAINTENANCE - COMM HALL	2-74-02-239	40,000.00	39,667.19	332.81
JANITORIAL - COMM HALL	2-74-02-240	6,000.00	1,675.00	4,325.00
UNCOLLECTIBLE RENTAL AMOUNTS	2-74-02-259	500.00	0.00	500.00
INSURANCE - COMMUNITY HALL	2-74-02-293	7,480.00	7,475.60	4.40
GENERAL SUPPLIES - COMMUNITY HALL	2-74-02-530	8,000.00	6,069.91	1,930.09
UTILITIES - COMMUNITY HALL	2-74-02-550	25,000.00	16,952.89	8,047.11
COMMUNITY HALL EXPENSES	2-74-02-554	1,500.00	1,193.00	307.00
DEBENTURE INTEREST - COMMUNITY HALL	2-74-02-840	2,850.00	1,613.45	1,236.55
* TOTAL Community Hall Expenses		129,330.00	104,647.04	24,682.96
***P COMMUNITY HALLS (SURPLUS)/DEFI		99,330.00	92,042.04	7,287.96



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
Other Facilities Revenues				
WELCOME MAT JANITORIAL REVENUE	1-74-02-470	(1,250.00)	(1,080.00)	(170.00)
RENTAL-SCOUT, REC.HALL, WELCOME MAT	1-74-02-560	(500.00)	(1,470.24)	970.24
* TOTAL Other Facilities Revenue		(1,750.00)	(2,550.24)	800.24
Other Facilities Expenses				
WAGES - BOOKINGS SCOUT HALL	2-74-03-110	2,500.00	1,250.00	1,250.00
REPAIR & MAINTENANCE - SCOUT HALL	2-74-02-230	2,500.00	2,782.92	(282.92)
MAIN STREET POLE MAINTENANCE	2-74-02-236	1,000.00	0.00	1,000.00
REPAIR & MAINTENANCE - EMPRESS THEATRE	2-74-03-230	5,000.00	2,158.16	2,841.84
REPAIRS & MAINTENANCE - ICE CREAM SHOP	2-74-04-230	1,000.00	1,030.28	(30.28)
REPAIRS & MAINTENANCE - STEVENS BUILDING	2-74-04-235	1,000.00	85.00	915.00
JANITORIAL - OTHER FACILITIES	2-74-03-240	6,000.00	300.00	5,700.00
UNCOLLECTIBLE RENT - OTHER FACILITIES	2-74-03-259	100.00	0.00	100.00
INSURANCE - OTHER FACILITIES	2-74-03-293	2,805.00	2,803.35	1.65
REPAIR & MAINTENANCE - WELCOME MAT	2-74-02-298	1,500.00	185.60	1,314.40
GENERAL SUPPLIES - OTHER FACILITIES	2-74-03-530	5,000.00	4,084.72	915.28
SPECIAL PROJECT COSTS	2-74-02-531	0.00	2,500.00	(2,500.00)
UTILITIES - OTHER FACILITIES	2-74-03-550	4,000.00	1,152.80	2,847.20
AMORTIZATION - OTHER FACILITIES	2-74-02-690	55,000.00	46,000.00	9,000.00
* TOTAL Other Facilities Expense		87,405.00	64,332.83	23,072.17
***P OTHER FACILITIES (SURPLUS) DEF		85,655.00	61,782.59	23,872.41



TOWN OF FORT MACLEOD

2023 Operational Report Year to Date with Budget Variances

Description	General Ledger	2023 YTD Budget	2023 YTD Actual	2023 YTD \$ Variance
**** TFM (SURPLUS)/DEFICIT		856,115.00	(4,758,084.41)	5,614,199.41

*** End of Report ***

OVERALL SURPLUS ADJUSTMENTS

Less:

Debenture proceeds.

Debenture principal payments.

Plus:

Amortization estimate.

Other adjustments will happen prior to year end and more revenues and expenses will be recorded prior to the financial audit in February 2024.



2022 Municipal Indicator Results

RECOMMENDATION:

That Council accepts the 2022 Municipal Indicator Results as information.

DETAILS & BACKGROUND:

Alberta Municipal Affairs annually reports a performance measure that identifies the percentage of municipalities deemed to 'not face potential long term viability challenges based on their financial and governance indicators'. This performance measure is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

The performance measure is based on analysis of 13 municipal indicators. Each of the 13 municipal indicators has a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators.

The ministry compiled and verified the data collected from Alberta's municipalities for the 2022 financial year and is pleased to inform you that your municipality did not flag any indicators for this year's municipal indicator results reporting.

Municipal indicator results are available on the online Municipal Indicator Dashboard (www.alberta.ca/municipal-indicators).

If you would like to discuss your results or the future release of these results on the Municipal Affairs website, please contact the Municipal Services Division at toll-free 310-0000, then 780-427-2225, or via email at ma.advisory@gov.ab.ca.

Thank you,
Gary Sandberg
Assistant Deputy Minister

Link to view online:

https://visualizations.alberta.ca/SASVisualAnalytics/?reportUri=%2Freports%2Freports%2F29be449f-71a8-4755-b276-61cdfb78be34&sso_guest=true&shareEnabled=false&informationEnabled=false&commentsEnabled=false&alertsEnabled=false&reportViewOnly=true&reportContextBar=false

ATTACHMENTS:

Online Results

PREPARED BY: Meranda Day Chief, Executive Assistant

APPROVED BY: Anthony Burdett, CAO

Town of Fort Macleod

2022

AUDIT OUTCOME

No Concern

MINISTRY INTERVENTION

No

TAX BASE BALANCE

55.91%

TAX COLLECTION RATE

96.98%

POPULATION CHANGE

5.77%

CURRENT RATIO

1.33

ACCUMULATED SURPLUS/DEFICIT

\$10,826,804

ON-TIME FINANCIAL REPORTING (Date Received)

April 25, 2023

DEBT TO REVENUE PERCENTAGE

68.84%

DEBT SERVICE TO REVENUE PERCENT

7.60%

INVESTMENT IN INFRASTRUCTURE

2.76

INFRASTRUCTURE AGE

63.57%

INTEREST IN MUNICIPAL OFFICE

4.00