



**The Fort Macleod Grants to Organizations & Community Funding**  
**DEADLINE for submission is December 20, 2024**

The objective of this annual grant is to support community development by providing non-profit organizations in the Town of Fort Macleod with access to municipal funding, resources, and support. Community available recreation programs, Arts & Culture events, and programming, as well as senior, family and community experiences being prioritized as funds are limited.

### **Eligibility Guidelines**

Organizations applying for funding must:

- Be locally managed, developed and delivered programs, special events and or services that focus on building and growing communities that support well rounded, healthy, and active lifestyles.
- Be a currently registered non-profit organization under the Societies Act.
- Be a society in good standing in Alberta.
- Be in possession of a Town Business Licence if applicable.
- Submit your previous years financial statements.
- If a previously funded organization, application must include a detailed description and accounting of how funds provided by the Town were used and this must correlate with the application for those funds.

### **Approved Use of Funds**

The Non-profit organization must provide services to and represent Fort Macleod residents and do one or more of the following:

- Enhance and provide access to programming/events available and accessible to members or our community including youth, families, and seniors.
- Inspire residents to become active participants engaged with the community, events, various recreational opportunities as well as arts and cultural programming.

### **Reporting Requirements**

To ensure accountability, the municipality requires year-end program reporting including unaudited financial statements. Please also include updated reports on projected outcomes from the funded group or organization that may have received funds the past year through this program.

### **General Conditions**

Fort Macleod Town Council is the deciding body as to allocation of funds. Appeals are not permitted. A condition of accepting funding is that the Municipality can ask for supporting documentation and evidence to be provided to ensure that the grant funds are being used as directed by the provisions of the grant and application details. The municipality reserves the right to allocate funding in such a manner as deemed to be in the best interest of the municipality.

### **Contact Information & Submissions**

For additional information or to submit your application you can contact:

Liisa Gillingham, Director of Community & Protective Services via email [dircps@fortmacleod.com](mailto:dircps@fortmacleod.com)

**COMMUNITY DEVELOPMENT APPLICATION FORM**  
**DEADLINE: December 20, 2024, for projects or programs**

**APPLICATION INFORMATION**

Name of Organization: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Phone number: \_\_\_\_\_ Cell number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**PROJECT OVERVIEW**

Project name: \_\_\_\_\_  
Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
Provide a brief description of your program, project or community event and its purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount requested \$ \_\_\_\_\_

In as much detail as possible please indicate specifically how your proposed program, project or event will allocate the funds and provide services and benefits to the community. Please attach additional information as needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DECLARATION**

On behalf of the Applicant Organization, we hereby represent, warrant and certify the following:

- (a) That the information contained in this application reflects an accurate description of the estimated costs associated with the related project, program or community event;
- (b) That the information contained in this application is true and correct;

\_\_\_\_\_  
Signature of Authorized Representative  
(on behalf of Organization)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

2025 Budget allocations may reduce available funds for disbursement to community organizations. As such, all eligibility requirements must be met with final and complete applications received by the closing date. In complete applications received prior to this date will be sent back to applicants but must be resubmitted by the closing date.