

# ANNOUNCING IMPORTANT TAX INFORMATION

## 1. 2019 ASSESSMENT AND PROPERTY TAX NOTICES ARE COMING OUT SOON (BEFORE THE END OF MAY)

**DEADLINE FOR PAYMENT OF TAX IS THE LAST BUSINESS DAY IN JUNE WHICH IS JUNE 28 @ 4:30 P.M. (END OF BUSINESS DAY)**

Penalties are imposed under the authority of the Town of Fort Macleod Bylaw #1849, the Tax Penalty Bylaw passed pursuant to the *Municipal Government Act*. A PENALTY OF 11% WILL BE APPLIED TO UNPAID CURRENT TAX ON JULY 1, 2019.

## 2. METHODS OF TAX PAYMENT: REMEMBER YOUR 7 DIGIT ROLL NUMBER IS YOUR TAX ACCOUNT NUMBER

\* Telephone or Internet Banking \* Cheque by Mail \* Post dated Cheques \* In person at the Town Office by Cash, Cheque, or Interac (Debit). Please check with your financial institution to ensure your single transaction limit is sufficient.

**IMPORTANT!** We do NOT accept credit card payments for Tax when processing at the Town Office. HOWEVER, if you want to Download the **Paytm Canada** app you can pay your Tax with a credit card and earn rewards too.

REMEMBER: TO ALLOW 2 – 5 BUSINESS DAYS FOR PROCESSING ELECTRONIC PAYMENTS.



## 3. TAX INSTALLMENT PAYMENT PLAN (TIPPs) – The Town of Fort Macleod has a tax installment payment plan (TIPP)

to help taxpayers budget their property taxes over a twelve (12) month period. To be eligible for the plan, all tax arrears must be paid in full by December 31, 2019. New applications must be received by December 20, 2019 to be eligible to start payments on January 15, 2020. Please contact the Town Office to fill out an application form or to enquire about this payment option.

## 4. ASSESSMENT INFORMATION NEW THIS YEAR!

PROPERTY TAX ASSESSMENT INFORMATION FOR THE GENERAL PUBLIC IS AVAILABLE NOW ON A SEARCHABLE WEBSITE

<https://vps.camalot.ca/AsmtInfo>

Please contact the Town of Fort Macleod for more information on how you can access your assessment information.

### **What if you do not understand or disagree with your assessment?**

Any questions regarding your Property Assessment can be directed to the Assessor for the Town of Fort Macleod:

**Benchmark Assessment Consultants Inc.**

#4 W.T. Hill Blvd. S., Lethbridge, AB T1J 4W9

Phone: 403-381-0535 Cell: 403-315-0068

Toll Free 1-800-633-9012

Email: [carol@benchmarkassessment.ca](mailto:carol@benchmarkassessment.ca)

If, after having discussed your assessment details with an assessor, you are still of the opinion that your assessment is incorrect, you may file a written complaint to the Assessment Review Board (ARB). Please talk to the Tax Clerk or the Tax Assessor on the necessary steps required to file an assessment complaint.

**5. PROPERTY TAX: CHANGE OF MAILING ADDRESS** It is the property owner's responsibility to keep the Land Titles record accurate. Under the *Municipal Government Act* Section 337, once mailed, a tax bill is considered to have been received after seven days. **ALL MAILING ADDRESS CHANGES FOR TAX NOTICES MUST BE MADE IN WRITING AND REGISTERED WITH ALBERTA LAND TITLES.** Forms for mailing address changes are available on the Alberta Land Titles website:

[http://servicealberta.ca/pdf/ltmanual/CHANGE\\_OF\\_ADDRESS.pdf](http://servicealberta.ca/pdf/ltmanual/CHANGE_OF_ADDRESS.pdf)

For your convenience we have the change of address forms at the Town Office and will assist you in filling them out and mail them to Alberta Land Titles for you. The form must be signed by ALL registered owner(s). If the Registered Owner is a Corporation, they require one signature under seal of the Corporation. PLEASE REFER TO THE ALBERTA LAND TITLES WEBSITE FOR ANY OTHER TYPE OF TITLE CHANGES SUCH AS NAME CHANGES INCLUDING ADDING/REMOVING AN OWNER. It is important to keep in mind that **Title Changes are legal documents** and there are many legal consequences when changing title ownership. It is strongly suggested you get legal help when filling them out.

ALL CHANGES MADE TO YOUR LAND TITLE ARE RECEIVED ELECTRONICALLY BY THE TOWN OF FORT MACLEOD FROM THE PROVINCE OF ALBERTA LAND TITLES OFFICE AND USED TO UPDATE OUR RECORDS.

## 6. GO PAPERLESS - The Town now offers property owners the option of receiving their **TAX Notice by Email.**

To sign up please contact the Town of Fort Macleod for an application form.